

# **RESIDENCY AFFIDAVIT INSTRUCTIONS**

Complete one per family:

## **PARENT:**

1. Complete PARENT Affidavit and have it notarized
2. Copy of Parent ID
3. Copy of Parent Mail with the address

## **RESIDENT:**

1. Complete RESIDENT Affidavit and have it notarized
2. Copy of Resident ID
3. Copy of Resident's current utility bill (gas, water or electric)
4. Copy of Resident's current lease, deed, tax statement

Once everything has been completed (all 7 documents) please bring the packet to the Virgil Gant Education Support Center at 1928 N. Main St.

The affidavit packet will be reviewed to make sure all required documentation has been submitted. Once the affidavit has been approved you and the campus(es) will be notified.