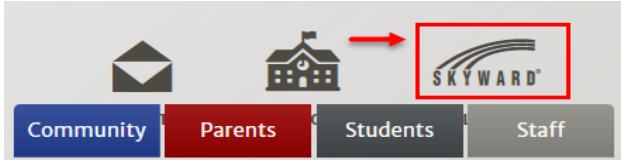

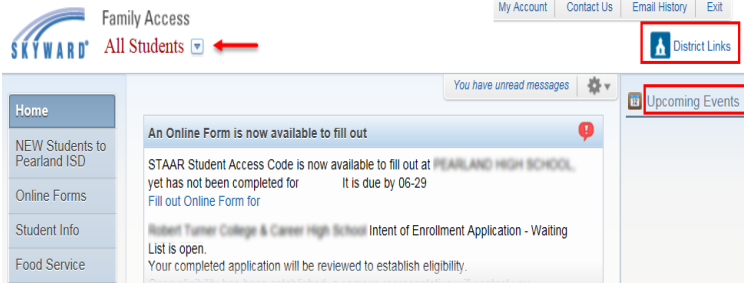
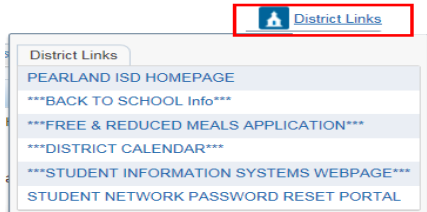
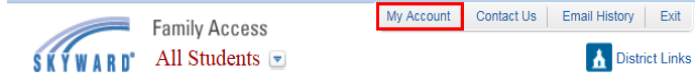
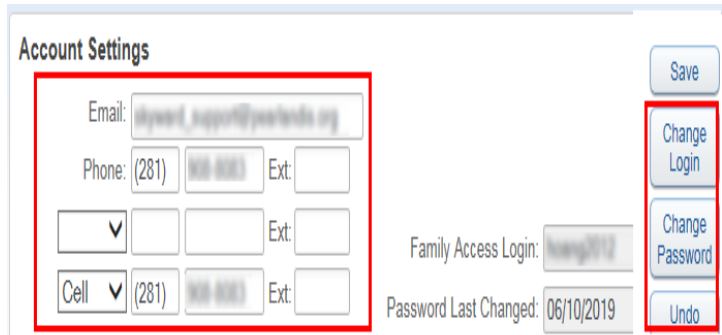


# A Detailed Guide to Using Skyward Family Access

Skyward provides online information for Parent/Guardians regarding grades, attendance, fees, schedules and much more. Students may use Student Access to check their assignments and grades. Please see the below information to navigate Skyward Family Access.

<p>Go to the Pearland ISD website at <a href="http://www.pearlandisd.org">www.pearlandisd.org</a></p> <p>Click on the Skyward logo located top right of Homepage</p>	
<p>Enter your Skyward Family Access Login ID Name and Password</p>	
<p>Skyward defaults to open to the Homepage which includes Messages, Upcoming Events and District Links</p> <p>Choose to view for All Students or from the drop down menu select individual students</p>	
<p>District Links will navigate to the District's Webpage for additional information</p>	
<p>Click on My Account to update contact information</p>	
<p>Update Email address and Phone numbers</p> <p>Change Login and Password</p> <p>NOTE: Addresses cannot be edited or changed from Family Access. Parent/Guardian MUST meet with the Campus Registrar and provide documentation</p>	

Email Notifications for attendance and grades can be set up by the Parent/Guardian

Click on the Save tab to save all changes

### Email Notifications

Receive Daily Attendance Notifications for my student(s) by  
 Email  Wall Message  Email and Wall Message

Receive Grading Emails for my student(s) ?  
Assignment/Class Percent Overrides (If blank, the School default low and/or high percent will be used):  
Low:  High:  for

Receive Progress Report Emails for my student(s)  
 Daily  Weekly (every Saturday)  Monthly (1st of each month)

Tabs located on the left will take you to specific areas in Family Access.

See detailed information below:

### NEW Student to Pearland ISD

- Parent/Guardians can complete the NEW Student Online enrollment forms for a NEW student to the District

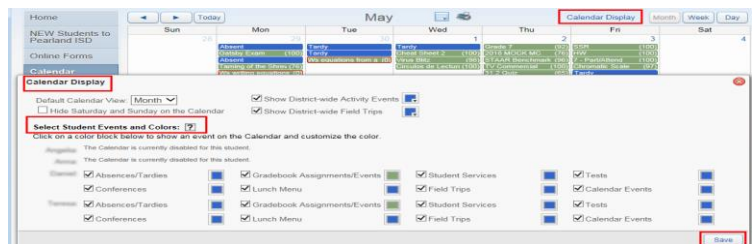
### Online Forms

- Miscellaneous online forms will be located in this area. Examples include STAAR Access Code, TCCHS Intent of Enrollment and Parking Payments for High School Campuses, etc

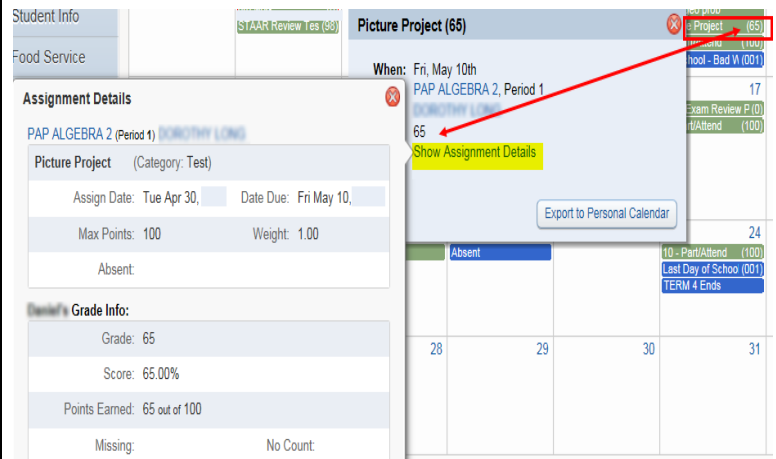


### Calendar

- Can be displayed with all students listed or by individual student. Also, Calendar Display options can be changed to meet your needs



- Click on an assignment within the calendar and a detailed assignment window will appear. From this screen, Parent/Guardians can select to email the Teacher, Show Assignment Details or Export to Personal Calendar



## Gradebook

- Missing Assignments will be listed in Red at the top of the screen. Click the *(Show All)* link, next to the Missing Assignments to view all assignments coded as missing
- Parent/Guardians can then drill down on specific Assignments to gather more details, if needed

## Gradebook

Missing Assignments (Show All)

### Missing Assignments

Show Missing for Current Grades

Due	Assignment	Class	Teacher
04/29 (T4)	Ws writing equations	PAP ALGEBRA 2	DOROTHY LONG

Assignment Details	
PAP ALGEBRA 2 (Period 1)	
Ws writing equations (Category: Daily)	
Assign Date: Fri Apr 26	Date Due: Mon Apr 29
Max Points: 100	Weight: 1.00
Absent: EXCUSED - PARENT NOTE	
Grade Info:	
Grade: 0	
Score: 0.00%	
Points Earned: 0 out of 100	
Missing:	No Count

## Class Grades

- Click the Display Option drop down menu to make selection on how information is displayed
- The highlighted column represents the current grading period. Click on the Grade listed in the yellow to view the breakdown of the assignment and grades from that grading period. Progress Report (P) grades are only a “snapshot” of what the student was earning on a specific timeframe

## Class Grades

Grades posted to the report card are in bold. Current grades are highlighted.

Class	T1	P3	P4	T2	SE1
BAND MARCHING PE SUB					
PAP ALGEBRA 2	91	76	74	72	69
PAP AI				66	71

**T2 Progress Report**

T2 Grade	Score (%)
66	66.00

**Assignment Category Summary**

Daily, 40.00%

Test, 60.00%

Due	Assignment	Grade	Score(%)	Points Earned	Missing	Absent
Daily	weighted at 40.00%	51	50.94	866 out of 1700		
12/17	review #42-59	0	0.00	0 out of 100		
12/14	review #22-41	45	45.00	45 out of 100		

## Attendance

- When display is set to All students, Parent/Guardians will see attendance for ALL
- Attendance is shown for the current day at the top of the page
- Current Term and year to date attendance is shown for each student
- Charts – Either View Charts by Period, Day or Hide Charts

Attendance

Today's Attendance: Wed Jun 26  
No Absences or Tardies were recorded for

View Charts By  Period  Day

Date	Attendance	Period	Class
Wed May 22	UNEXCUSED (NO NOTE/REASON GIVEN)	4	BAND 1
Mon May 20	TARDY (TARDY/LATE ARRIVAL)	1	PAP ALGEB
Thu May 16	UNEXCUSED (NO NOTE/REASON GIVEN)	1-3	View Classe
Wed May 15	ISS PRESENT (ISS)	1-7	View Classe
Tue May 14	ISS PRESENT (ISS)	1-8	View Classe
Mon May 13	EXCUSED (PARENT NOTE)	1-7	View Classe
Thu May 9,	TARDY (TARDY/LATE ARRIVAL)	1	PAP ALGEB
Wed May 8	PRESENT (OFFICE/ADMIN/COUNSELOR)	1-4	View Classe

**Term 4 Day Totals**

Days: 0 2 4 6 8 10

Excused: 2, Unexcused: 5, Other: 7

**YTD Day Totals**

Days: 0 3 6 9 12 15

Excused: 9, Unexcused: 14, Other: 14

## Student Information

- Phone number, address and Campus information is displayed in this location
- Click on View Student's Family to see Parent/Guardian address, phone number and email address. Note: No changes can be made from this location
- See below information about Requesting Changes

**Student Information**

Home: [info@pearland.com](mailto:info@pearland.com) PEARLAND HIGH SCHOOL  
 Call: (281) 909-8000 (Toll Free) Principal: [John Palumbo](#)  
 1910 Lucy Walker Ln Pearland, TX 77581 Grade: 09 Status: Active (Full-time)  
 Advisor: [Tara Viter](#)  
 Discipline Officer: [Eric Maxwell](#)  
 Counselor: [Tara Viter](#)

View  Family

Gender:  Age (Birthday):   
 Language:  Graduation Year:   
 Other ID:  Cell:

Emergency Contacts	Primary Phone	Second Phone	Third Phone	Employer's Phone	Home Email
Comment: Please contact primary home first, then Mother					

## Request Changes for Student

- Student Information – allows changes to Phone number
- Family Address – Viewing only. To make any changes to the address, Parent/Guardian must bring the appropriate documentation to the Campus Registrar
- Family Information – allows changes to Home Email and Phone numbers
- Emergency Contacts – Update Relationship, change Phone numbers and Delete Emergency Contact information
- Change Emergency Contact Order – allows Parent/Guardians to change the order of Emergency Contacts
- Add Emergency Contact – allows Parent/Guardians to add up to 4 Emergency Contacts
- View History – shows any changes made to Student Information
- View Unread Denials – shows request that were denied

**Request Changes for**

[Student Information](#)

[Family Address](#)

[Family Information](#)

[Emergency Contacts](#)

[Change Emergency Contact Order](#)

[Add Emergency Contact](#)

[View History](#)

[View Unread Denials](#)

## Food Service

- When display is set to All students; all of the student's Current Account Balances will be displayed
- Clicking on the "Parent Online" link will take you to the site where you can manage your student's cafeteria account. Here the Parent/Guardian can make payments, view purchase history, receive low balance alerts and view school menus

**Food Service**

**Current Account Balance**

Account	\$9.50 as of 06/24
Account	\$6.45 as of 06/24
Account	\$8.65 as of 06/24
Account	\$7.70 as of 06/24

**Food Service Messages/Links**

(PEARLAND HIGH SCHOOL)  
 Please use the link below to access ParentOnline to make secure online meal payments.  
[PARENT ONLINE](#)

(PEARLAND JUNIOR HIGH WEST)  
 Please use the link below to access ParentOnline to make secure online meal payments.  
[PARENT ONLINE](#)

(LEON H SABLATURA MIDDLE SCHOOL)  
 Please use the link below to access ParentOnline to make secure online meal payments.  
[PARENT ONLINE](#)

## Schedule

- The top left of the screen indicates the current location of the student at the time you are logged in
- Option to print Student's schedule
- Current Grading Term is highlighted in yellow
- Course Requests for Next Year may also be displayed if that particular campus has allowed

## Fee Management

- Any unpaid Balance will be reported at the top
- User can view fees, payments, totals and make a payment
- Instructions to make a payment online please click here

School Year	Due Date	Fee Description	Amount Charged	Amount Paid	Amount Remaining Due	Payor Name	Pay Plan ID
20	Mon Jul 16	STUDENT ID PH	5.00	5.00	0.00	Daniel D.	
20	Tue Jul 17	TRANSFER IN	21.60	21.60	0.00	Daniel D.	
20	Thu Nov 29	BAND FINE	88.40	88.40	0.00	Daniel D.	
20	Mon Jun 24	NSF CHECK	101.20	0.00	101.20	Daniel D.	

## Student Services

- IEP Details are available by clicking View in Details column

## Graduation Requirements

- Indicates a Student's progress upon earning credits necessary to graduate

Coursework Requirement Area	Required	Complete	In Progress	Scheduled	Future	Remaining	Status
<b>Total</b>	<b>26.000</b>	<b>9.500</b>		<b>7.000</b>	<b>9.000</b>	<b>16.500</b>	<b>In Progress</b>
English Lang Arts	4.000	1.000		1.000	2.000	3.000	In Progress
English I (View Courses)	1.000	1.000					Completed
English II (View Courses)	1.000			1.000		1.000	In Progress

## Endorsements

- On the Endorsement page, Declared and Achieved Endorsements are listed
- Signature of student is listed
- Check the progress on any Endorsement and Option
- View Graduation Requirement Detail
- View Class Breakdown
- View Requirements

## Endorsements

Declared

Endorsement	Option
STEM	Option E3: Math & Science

*Student Signature is Required.*

Achieved

Endorsement	Option
No Achieved Endorsements	

Check Progress on any Endorsement

Endorsement: STEM Option: Option E3: Math & Science [\(Details\)](#)

Option Status: Not Met Credit Status: 1.000 of 6.000 Grad Req Status: Not Complete Grad Req Remaining: 16.500

Notes: All Requirements not met: Chemistry (No Requirement Clusters met.) Physics (No Requirement Clusters met.) and Additional Credits (No Requirement Clusters met.) Student Must Complete Grad Plan To Receive Endorsement.

▶ Graduation Requirement Detail

▶ Class breakdown for Option E3: Math & Science Option

▼ Requirements

▼ Algebra II - Met (Details)

Credits Completed: 1.000 of 1.000 Advanced Credits Completed: 0.000 of 0.000

Notes: All Algebra II requirements have been met.

Year	Gr	Class	Credits	Used Credits	Advanced Credits	Notes
2019	09	PAP ALGEBRA 2	0.500	0.500	0.000	0.500 earned credits used.
2019	09	PAP ALGEBRA 2	0.500	0.500	0.000	0.500 earned credits used.
2020	09	PAP PRE-CALCULUS	0.000	0.000	0.000	Class has no earned credits.
2020	09	PAP PRE-CALCULUS	0.000	0.000	0.000	Class has no earned credits.

Student Must Complete At Least 1 Cluster Requirement

## Report Cards/Transcripts - Attachments

- Current and past Report Cards can be viewed
- Attendance Letters are saved in this location
- Utility Bill for Address Verification can be saved in this location
- High School Students can also view a copy of their unofficial transcript

## Report Cards/Transcripts - Attachments

Description	eSigned	Type	Created
~Unofficial Transcript~	N/A	Transcript	Mon Jun 10, 2019 3:47pm
2019 Final Report Card PHS	No	Report Card	Tue Jun 4, 2019 12:39pm
014 Tardy	N/A	Attendance Letter	Mon May 20, 2019 12:00am
Utility Bill	N/A	Utility Bill	Sat Jul 21, 2018 8:41pm
2018 Final Report Card JHW	Yes	Report Card	Wed Jun 6, 2018 1:43pm
2017 Final Report Card PJHW	No	Report Card	Fri Jun 2, 2017 3:28pm
2016 Final Report Card SAB	No	Report Card	Thu Jun 9, 2016 1:39pm
2015 Final Report Card SAB	N/A	Report Card	Tue Jun 9, 2015 3:43pm
Final 2014 BCE Report Card	N/A	Report Card	Sat Jun 7, 2014 9:30am

## Health Information

- Health conditions and vaccinations will be displayed by choosing the appropriate Display Options

## Health Information

Display Options **Vaccinations** Illness Waiver/Dose \*\* Student has had an illness that may be considered a Dose or Waiver

Vaccination	Required	Date 1	Date 2	Date 3	Date 4	Date 5	Date 6
Dip, Tet	Required	02/13/2004	04/13/2004	06/10/2004	06/17/2005	04/05/2008	01/29/2015
Polio	State Required	02/13/2004	04/13/2004	06/17/2005	04/05/2008		
Hepatitis B	State Required	12/16/2003	02/13/2004	06/10/2004	11/25/2009		

## Login History

- Displays the dates and times you have logged into Skyward Family Access
- Click the View link to see what areas were viewed

### Login History

Date	Time	IP Address	Product	Areas Viewed
Tue Jun 11	2:26am	109.77.216.227	Family Access	<a href="#">View Areas</a>
Mon Jun 10	7:18pm	109.77.216.227	Family Access	<a href="#">View Areas</a>
Sat Apr 27	11:51pm	109.77.221.42	Family Access	<a href="#">View Areas</a>

## Other

- Other options are available from the Homescreen – Skyward Messages settings
- *Contact Us* allows you to email Attendance Clerk, Bookkeeper, Nurse and Registrar
- *Email History* will show a history of emails sent by you using Skyward Family Access
- *Exit* to log off of Skyward

The screenshot displays the Skyward Family Access interface. At the top, there is a navigation bar with links for "My Account", "Contact Us", "Email History", and "Exit". Below this, a "District Links" section is visible. A notification banner states "You have unread messages" with a gear icon for settings. A dropdown menu is open, showing options: "Home Settings", "Show All Hidden Messages", and "Reset All Hidden Messages to Unhidden". Below the notification, there are three identical navigation bars, each with "My Account", "Contact Us", "Email History", and "Exit" links. The "Contact Us" link in the first bar, the "Email History" link in the second bar, and the "Exit" link in the third bar are highlighted with red boxes. A "District Links" icon is present below each navigation bar.