



Waterford Township
School District

Mrs. Christine Manna
Principal, Waterford Elementary School

Mrs. Charlotte Richardson
Assistant Principal, Waterford Elementary School

September 2023

Dear Parents/Guardians:

The Waterford Elementary School administration and staff would like to warmly welcome you to attend our "**Back to School Night**" on **Monday, September 18, 2023**. Back to School Night allows our parents to meet the faculty, visit the classrooms, and gain a general overview of the school year from the teacher's perspective. Parents/guardians will receive an itinerary and report directly to their student's classroom upon arrival.

6:00 - 6:20 - Presentations/Introductions, Mrs. Manna and Mr. Ciavaglia

- Mrs. Charlotte Richardson
- HIB
- Nutrition Policy
- Lucy

6:20 - 6:45 - Session I: Informational video/visitation with classroom teachers

6:45 - 7:00 - Session II: Visitation with classroom teachers

7:00 - 7:15 - Session III Visitation with Enrichment teachers/Pupil Personnel Services

7:15 - 7:30 - Session III: Visitation with classroom teachers

7:30 - Dismissal

Because this is a parent-teacher interaction evening, we ask that no children attend. If you need to discuss specific details regarding your student with their teacher, please arrange a follow-up conference, as time will be limited that evening.

Please remember that parking will be limited. There are additional parking spaces at the rear of the building. The grassy area alongside Lancaster Lane may be utilized, but the parking lots must **remain passable for emergency vehicles**. We are also encouraging parents to use the **Waterford Recreation Fields for parking**.

We look forward to greeting you on September 18th.

Sincerely,

Christine Manna
Principal

Charlotte Richardson
Assistant Principal