

Equipment Donation Agreement

The (Donor's Name) _____ hereby gives to the
 Lake Stevens School District #4 the following **equipment** donation with a value of \$ _____

This donation is for the sole and express purpose of:

The Lake Stevens School District welcomes donations and grants made for the benefit of our educational program and students, and has in place accounting and reporting procedures to ensure that all donations and grants are used for their intended purpose. The Lake Stevens School District will provide a complete accounting of the expenditures of the grant funds to the Donor upon request.

Donor's Information	Lake Stevens School District Information
Name of Organization:	Principal, Director's or Designee's Signature
Address	Date
City, State, Zip	Board Action Information (Required if value \$200 or more)
Title	*Date of Board Meeting
Name (Please Print)	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> N/A
_____ Officer Signature (or authorized signer)	Signature of Secretary to the Board/Superintendent
_____ Officer Signature (or authorized signer)	

*Please submit this completed form to the Superintendent's Office for Board action.