

MARION SCHOOL COMMITTEE
June 12, 2019
MINUTES

Regular meeting of the Marion School Committee held on Wednesday, June 12, 2019, at 6:30 p.m., at Sippican School, 16 Spring Street, Marion, Massachusetts.

PRESENT: Michelle Smith, Vice Chair; April Rios; Nicole Daniels

ABSENT: Dr. Ronald Gerhart; Kate Houdelette

ALSO PRESENT: Dr. Doug White, Superintendent; Dr. Elise Frangos, Assistant Superintendent of Curriculum; Michael Nelson M.Ed., Director of Student Services; Paul Kitchen, School Business Manager; Lyn Rivet, Principal; Deborah Carlino, Recording Secretary; members of the press and public

MEETING TO ORDER: Vice Chair Smith opened the regular meeting at 6:30 p.m. She welcomed new member, Nicole Daniels.

VIII. School Committee

A. School Committee Re-organization

Dr. White noted that the Board needed to reorganize and appoint a Chair and opened nominations.

MOTION: by Ms. Rios to nominate Michelle Smith as Chair

SECOND: by Ms. Daniels
UNANIMOUSLY VOTED

MOTION: by Ms. Daniels to nominate April Rios as Vice Chair

SECOND: by Ms. Smith
UNANIMOUSLY VOTED

Dr. White noted that there was not an appointment for Secretary. He asked for volunteers to sit on the committee to interview candidates during the last week of June. Ms. Smith and Ms. Rios noted that they could both be a part of that committee.

RECOGNITION OF ACHIEVEMENT: School Committee

The Board recognized Ms. Evelyn Rivet and Dr. Elise Frangos for their many years of dedicated service to the community and school.

Chair Smith also noted that the Marion Teachers Association wanted to recognize Erin Kirk, Ashley Sweatland and Amanda LaMarier for the 2018-2019 Merit Award.

I. Approval of Minutes

- 1. Regular Minutes: May 8, 2019**
- 2. Executive Session Minutes: May 8, 2019**

3. Budget Subcommittee: None

MOTION: by Ms. Rios to approve the Regular Meeting minutes of May 8, 2019
SECOND: by Ms. Daniels
VOTE: 2:0:1 (abstaining: Ms. Daniels)

MOTION: by Ms. Rios to approve the Executive Session Meeting minutes of May 8, 2019
SECOND: by Ms. Daniels
VOTE: 2:0:1 (abstaining: Ms. Daniels)

II. General

A. Disposal List Approval

The Board received a memo dated June 3, 2019, from Jessica Barrett, Library Teacher asking for the approval to dispose of materials being withdrawn from the Sippican School Library. Ms. Barrett noted that the average age for withdrawn materials is 1977; and the average age last year for discards was 1987. She also noted that most titles being removed were in advanced stages of disrepair or were significantly out of date.

MOTION: by Ms. Rios to approve the disposal list as recommended
SECOND: by Ms. Smith
UNANIMOUSLY VOTED

B. Acceptance of Donation

Ms. Rivet was asking for approval by the Board to accept a donation from the Sippican School Support Personnel to the Principal's' Account in the amount of \$200. It's part of a retirement donation that the Teachers Association is doing in her honor for her many years of service.

MOTION: by Ms. Rios to accept the donation as recommended
SECOND: by Ms. Daniels
UNANIMOUSLY VOTED

Dr. White explained that there was another donation from the Marion Scholarship Committee that will be making donations for a Chrome Book card and to help payoff outstanding lunch program balances.

C. School Improvement Plan.

Ms. Rivet provided an overview of the School Improvement Plan for 2018-2019 school year.

D. Approval of Leases

Mr. Kitchen provided a copy of and explained about the proposed "Agreement Between the Marion School Committee and the Southcoast YMCA 2019-2020" for the YMCA rentals of two rooms at the Sippican School for the charge of \$6783.64 per room/\$13,567.28 per annum. The Agreement will be in affect from September 1, 2019 to June 30, 2020 and will be renewable annually upon mutual agreement and desire of both parties.

MOTION: by Ms. Rios to approve the lease as presented

SECOND: by Ms. Daniels
UNANIMOUSLY VOTED

E. Summer Warrants

Dr. White explained that the Summer Warrants are paid over the summer as well as payroll requirements. The Board needs to decide if they want one or three signatures on the warrants over the summer months as this will allow Administration to keep paying bills as required. The Board will be notified that the warrants are ready for signature, and who needs to sign, whether it be one or three.

MOTION: by Ms. Smith to nominate Ms. Rios to sign the summer warrants at Central Office as recommended
SECOND: by Ms. Daniels
UNANIMOUSLY VOTED

- III. Consent Agenda
- IV. Agenda Items Pending

IV. New Business

- A. Policy Review
- B. Curriculum
- C. **Business**

1. **Financial Report:** Mr. Kitchen provided an update of the financials to the Board; the FY19 Budget dated 7/1/2018 thru 6/30/2019 with a budget balance of \$291,130.84 after current year encumbrances. Lastly, the Board received copies of reports of the “Marion Special Revenue/Revolving Funds, FY19 thru 5/31/2019” review.

- 2. Budget Transfers – none
- D. Personnel

- VI. Special Report.
- VII. Unfinished Business

CHAIRPERSONS REPORT – Chair Smith thanked everyone for a great year. She thanked Administration and Teachers for their dedicated work. This school really fosters a wonderful relationships and positive experiences. She looks forward to next year.

CENTRAL OFFICE ADMINISTRATORS REPORT: Dr. White noted that they will continue with the Friday news and over the summer months it will be every other Friday. He is very excited about the beginning of the new school year with all the positive changes to come.

Dr. Frangos thanked everyone for the opportunity to work with this Board and the community.

PRINCIPAL’S REPORT

Ms. Rivet provided her last Principal's Report dated June, 2019. She thanked everyone for the opportunity she enjoyed of working with the Board over the past and present of her tenure as Principal.

VIII. School Committee

A. Committee Reports

1. Budget Sub-Committee: nothing at this time.
2. Building Committee: nothing at this time
3. ORR District School Committee: Dr. White noted that the School Improvement Plans were presented.
4. SMEC: Nothing at this time.
5. Early Childhood Council: Nothing at this time.
6. READS: Dr. White noted that they are still looking for additional space. The Executive Director's evaluation was done. They made amendments to the FY20 budget.
7. TriTown Education Foundation: Dr. Frangos note that they met and two grants were awarded.
8. Policy Subcommittee: None at this time.
9. School Council update: None at this time.

B. School Committee Re-organization

Dr. White noted that the Chair and Vice Chair were already covered earlier in the meeting. The Secretary will be done later.

ORR District School Committee	Michelle Smith
Mass. School Supt. Union No. 55	Nicole Daniels Dr. Ronald Gerhart April Rios
Building Committee	Kate Houdelette April Rios
READS	Douglas White, Jr.
Sick Leave Bank	Kate Houdelette Michelle Smith
SMEC	Michelle Smith
Early Childhood Advisory Council	Nicole Daniels
Sole Signatory	April Rios Alternate: Nicole Daniels
MASC Delegate/Legislative Liaison	Kate Houdelette

Budget Subcommittee

Kate Houdelette
Michelle Smith
Alt: Dr. Ronald Gerhart

School Physician

Dr. Mendes
Dr. Reynolds

Policy Review Subcommittee

Kate Houdelette

TriTown Education Foundation

Dr. Ronald Gerhart

Town Liaison

April Rios

Superintendent's Goals Subcommittee

Nicole Daniels
Dr. Ronald Gerhart

MOTION: by Ms. Rios to approve the reorganization as presented

SECOND: by Ms. Daniels
UNANIMOUSLY VOTED

- C. School Committee Goals
- IX. Future Business
 - A. Timeline
 - B. Future Agenda
- X. Open Comments
- XI. Information Items

XII. Executive Session

MOTION: by Ms. Daniels to go into Executive Session for the purpose of exception #3 to
Discuss strategy with respect to collective bargaining

SECOND: by Ms. Rios

ROLL CALL VOTE: 3:0:0 (Smith – YES; Rios – YES; Daniels - YES)

NEXT MEETING:

Wednesday, September 4, 2019 at 6:30 p.m. at the Sippican School

Joint School Committee – Thursday, September 26, 2018 at 6:30 p.m. in the Media Room at ORR
Jr. HS

Respectfully submitted,
Deborah Carlino, Secretary