



Strasburg School District 31-J Agenda

SCHOOL DISTRICT BOARD OF EDUCATION
SEPTEMBER MEETING
September 12, 2023 6:00pm – 8:00pm

Central Service Building
2102 Wagner Street, Strasburg CO 80136

Meeting is In-Person
Audience may observe via Zoom
<https://ecboces.zoom.us/j/98057290855>
Meeting ID: 980 5729 0855

Board of Education

Michael Marrero, President
Dillon Kent, 1st Vice President
Daymon Johnson, 2nd Vice President
Diana Elliott, Secretary
Julie Winter, Treasurer

*Strasburg School Board strives to follow our
guiding principles:*

T – Transparency

R – Respect

U – Unity

T – Trust

H – Honesty

Board Procedures:

Board meeting time is dedicated to the mission and goals of the Strasburg 31J School District. Public opinion is valuable to the Board, and there is an opportunity during request from patrons to address the Board. Individuals who try to address the Board outside of public comment may not be recognized.

Members of the public who intend to offer public comment to the Board must sign up for comment before each Board meeting. The Board President has discretion to call on those who have signed up and set the order of speakers.

Presentations must be no more than three minutes.

- I. Opening of the Meeting (5 minutes)
 - a. Call to Order
 - b. Roll Call
 - c. Pledge of Allegiance
 - d. Adoption of the Minutes
 - e. Adoption of Agenda
- II. Celebration (20 min)
 - a. McGuffey Award- Diana Elliott
 - b. DonorsChoose
 - c. Strasburg Parks – Broncos Stadium Fund
- III. Public Participation/General (3 minutes per individual)
 - a.
- IV. Board Reports/Discussion (15 minutes)
 - a. Legislative updates
- V. Superintendent Report/Discussion (12 minutes)
 - a. Capital Projects Update: RTA Architects- Doug Abernethy
 - b. Board of Education Election Update
 - i. Meet the Candidates Night: Wednesday, October 18th at 6 p.m.
 - c. Hispanic Heritage Month Resolution
 - d. School Performance Framework/Unified Improvement Plans
 - e. Preliminary Tax Assessed Values
- VI. Adoption of Consent Agenda Recommended Motion (5 minutes): Move to accept all items on the consent agenda.
Recommended Motion: I move to accept all items on the consent agenda
Recommended Motion:
 - a. Resolution: Hispanic Heritage Month
 - b. Recommended Motion/Personnel Matters:
New Hires:
 - I. Sonia Estrada, SPed Para-Professional, SES, 1.0 FTE, 7.5 hours per day, 170 days, effective August 1st, 2023, through July 31st, 2024, hourly
 - II. Sara Foose, Food Service, SES, 1.0 FTE, 7 hrs per day, 170 days, effective August 1st, 2023 through July 31st, 2024, hourly
 - III. Sharon Morgan, Custodian, SES, 1.0 FTE, 8 hours per day, 255 days, effective July 1st, 2023, through June 30th, 2024
 - IV. Jazmin Montalvo, SPED Para-Professional, SES, 1.0 FTE, 7.5 hours per day, T,W,TH,F, 170 days, effective August 1st, 2023, through July 31st, 2024, hourly
Terminations/Resignations:
 - i. Eric Schulz
Reassignments:
 - i. Jeff Sagerman-Facilities to part-time Para-professional, SES, 0.5 FTE, 4.5 hours per day, 170 days, effective August 1st, 2023, through July 31st, 2024, hourly
- II. Meeting Times & Dates (5 minutes)
 - a. Future agenda items

III. Calendar Review (5 minutes)

IV. Adjourn (1 minute)



Strasburg School District 31-J Agenda

**Minutes of the Board of Education Regular Meeting
August 8, 2023 6:00pm
2102 Wagner St
Strasburg, CO 80136**

CALL TO ORDER:

Meeting was called to order at 6:00pm by President Michael Marrero.

ATTENDANCE: (Roll Call)

Board members present were: Diana Elliott, Dillon Kent, Michael Marrero, Daymon Johnson and Julie Winter.

Others participating were Brooke Kartus (Secretary to the BOE), Dan Hoff (Superintendent) & Nancy Taylor (CFO).

ADOPTION OF THE AGENDA:

On a motion by Diana Elliott and seconded by Julie Winter, it is hereby resolved to amend the agenda as presented.

AYE: Elliott, Kent, Marrero, Johnson, Winter

NAY: NONE – MOTION CARRIED 5-0

ADOPTION OF THE MINUTES:

On a motion by Diana Elliott and seconded by Julie Winter, it is hereby resolved to approve the minutes as presented.

AYE: Elliott, Kent, Marrero, Johnson, Winter

NAY: NONE – MOTION CARRIED 5-0

Celebrations:

- New Hire Introductions: Welcome to highly recruited new staff to SSD31J. Cameron Schiller- SES AP. Vickie Schultz Dickens- SHS Dean of Students. Scott Andrews- SHS Interim Principal. Larry Deffenbaugh & John Keane will support Scott & SHS while the AP position remains vacant. Jill Schmidt- HR Manager. Stacey Alonzi- Data Teaching & Learning Coach.
- NASSP/CASE Report Out: NASSP Conference at the Gaylord. 4 Admin attended. Vickie Schultz Dickens, Scott Andrews & Johnnie Echer spoke to perspective on the conference & takeaways- best they have attended yet. CASE Conference was attended by Thom Winter & Kelle Bongard- they spoke to the conference and the takeaways. These topics included but were not limited to leadership, finance, “Get the Word Out” & “Handle with Care”.
- PCHS: Impactful story of recent student who PCHS went above & beyond to ensure they stayed on track.
- Kitchen Grant: Healthy meals grant received for over \$38K
- Preschool Grant: Grant of over \$8K received

- Facilities: Team has done a fabulous job this summer & the buildings are looking amazing. Clean, carpets cleaned & freshly painted. Teacher lot at SES paved. Dirt lots on south side of Colorado have been graded. A special thank you to facilities.
- AD: Kevin Hemphill- Thank you for stepping in and taking on so much

Board Reports:

- Legislative Updates: Stay tuned for upcoming legislation updates in or around September. Will get input on how to vote at delegate assembly. List of upcoming bills will be coming forth for input on potential action regarding impact to district.
- Diana Elliott nominated for McGuffey Award. Results late August

Superintendent Report:

- Healthy Kids Colorado: Samantha Decker- Adams County Health Department. PowerPoint provided. Key notes: Every other odd year. Taken in fall, results following spring. Voluntary, confidential & anonymous. Data is public to state & county and then the district. Focus on youth behaviors. Topics vary. 19 health topics- district can add or remove by going through the justification process to do so.
- Community Strategic Plan: Cheri Wrench spoke. Update on overall timeline & website. Mentimeter slides were presented at staff PD today. Susan will be at Hometown Days. Focus groups are coming in September.
- Election: Election window opens 8/9. Due back by 9/1. 50 valid signatures required. 3 seats available. Call for petitions will be published in the paper on Friday (Eastern Colorado News) and then Tuesday on I70 Scout. Can cancel election 9/1 if sufficient candidates do not come forward.
- Personnel Report: SHS has 4 vacancies currently, plus long term sub backfill. HMS & SES do not have any vacancies currently outside of backfill on long term sub roles.
- Committees: Looking to run a number of committees in the 2023-2024 school year. Recap of potential committees.
- UPK Update: SSD31J has done everything they needed to do up until this point and was very proactive. There are larger funding items at hand that are still to be determined. System is convoluted however this discussion will continue once we see how the State of Colorado stands. Numbers have not yet been fully reconciled. Staying on top of it until we get additional clarity. Not responsible to throw a budgetary number out yet- either way, will do right by kids and have a strong fund balance to support either way. Update on Champions. Focus on Character development & STEM. Site director has been hired- Hunter Headley. 19 Students enrolled currently. 7-8 in AM. Monday club is coming as well- transportation or older sibling needs.

MOTION TO APPROVE CONSENT AGENDA ITEMS:

On a motion by Julie Winter and seconded by Diana Elliott, it is hereby resolved to approve the agenda as presented.

AYE: Elliott, Kent, Marrero, Johnson, Winter

NAY: NONE – MOTION CARRIED 5-0

ADJOURNMENT

On a motion by Diana Elliott and seconded by Julie Winter it is hereby resolved to adjourn.

AYE: Elliott, Johnson, Marrero, Johnson, Winter

NAY: NONE – MOTION CARRIED 5-0

Michael Marrero, President

Date

Julie Winter, Treasurer

Date



Strasburg School District 31-J Agenda

Minutes of the Board of Education Work Session
August 18, 2023 9:00am
2102 Wagner St
Strasburg, CO 80136

CALL TO ORDER:

Meeting was called to order at 9:01am by Vice President Dillon Kent.

ATTENDANCE: (Roll Call)

Board members present were: Diana Elliott, Dillon Kent, Daymon Johnson and Julie Winter. Michael Marrero was absent.

Others participating were Nancy Taylor (CFO) & Dan Hoff (Superintendent).

BOE Retreat:

- Review if retreat should be prior to election or after election (January-February timeframe).

Branding Guide:

- Board members asked to provide feedback on the proposed branding guide to Superintendent Hoff.

Professional Development:

- Review of 2023-2024 Professional Development Plan.
- Superintendent Hoff reviewed the feedback survey findings at a high level.

Strategic Plan:

- September – focus groups start.
- Review of community participation at Hometown Days. Feedback was somewhat limited.
- Level of apprehension with members in the community sharing feedback.
- The Board is encouraging feedback because varying perspectives and the power of the community voice is so important.
- Superintendent Hoff and Consultants continue to review messaging to determine how additional feedback can be collected.

Year at a Glance:

- What is missing? What should be included?
- Ensure Superintendent evaluation aligns with contract.

Healthy Kids Colorado:

- The Board reviewed questions that would be part of the survey and discussed the value of the data that would be received from the survey.

- Recommendation for kid survey to be delivered to both middle school and high school students.
- The Board also reviewed policy LC and LC-R.
- Based on policy can provide passive consent as long as there is sufficient communication up front to parents.
- Superintendent Hoff will review the process with Adams County Public Health to determine what resources they have to support a communication plan to families.

New Positions:

- Dean
 - Witness the importance of dean position at back-to-school night.
 - Already had two alcohol incidents that were addressed quickly by Dean.
 - Also assisting with instruction and creating a positive culture in the building.
 - Position will be judged on vaping, alcohol, and attendance with quarterly reporting.
- HR Manager
 - Getting data aligned.
 - Already employee issues that required appropriate documentation.
 - Set up substitute training, central services training and ensure employees are aware of processes.
 - Important role for conflict resolution.
- Data Teaching & Learning Coach
 - Supporting high school English department.
 - Reviewing data to understand what principals need to support instruction.
 - Putting together curriculum committee.
 - Reviewing curriculum framework to identify what District has and what is needed.
- Data points are important to evaluate all new positions.

Superintendent Goals:

- Review of Superintendent Hoff's Guiding Principles and Policy CBA-CDC
- Review of Superintendent Hoff priorities.
- Goals should align with District policy CBA on requirements of Superintendent and should be simplified from last year's process.
- Superintendent Hoff will gather exemplars from a couple other districts to review other opportunities for goals and evaluation process.

Policy Reviews

- **JICDE:**
 - No specific feedback received.
 - Reviewing program that is currently in place at Mapleton School District.
 - Reviewing grant opportunities to enhance bullying program.
 - Staff training with McGrath over summer for Administration and all staff reviewed policy has part of Vector training.
 - Policy is in alignment with what was recommended during McGrath training.
- **BEAA:**
 - Review by Board to understand ability of board members to participate electronically and specific requirements established by policy.
 - Board will review policy to determine what edits need to be made to policy. VP Kent will take feedback from Board and prepare a draft with changes for review at a future Board meeting.

Potential Property Acquisition Opportunity:

- Engelbrecht property high value for the District as growth continues.
- May be viable property because it is not in a flood zone.
- The Board should review the purpose behind purchasing the lot.

- Next steps: Review land we are holding to determine viability of parcels going forward.

Next Work Session Agenda:

- Superintendent Evaluation, Goals, Contract Renewal

ADJOURNMENT

On a motion by Ms. Winter and seconded by Mr. Johnson it is hereby resolved to adjourn.

AYE: Elliott, Johnson, Johnson, Winter

NAY: NONE – MOTION CARRIED 4-0

Michael Marrero, President

Date

Julie Winter, Treasurer

Date



**STRASBURG SCHOOL DISTRICT 31J
BOARD OF EDUCATION RESOLUTION
NATIONAL HISPANIC HERITAGE MONTH**

WHEREAS the Strasburg School District 31J Board of Education is committed to serving, inspiring, and promoting student success while improving student equity and access to high-quality education; and

WHEREAS National Hispanic Heritage Month is a 30-day period starting on Sept. 15 – the day which represents the anniversary of independence for five Latin American countries – and lasts through Oct. 15; and

WHEREAS Hispanic Heritage Month celebrates Hispanic culture and contributions to our community and nation; and

WHEREAS no matter the term one identifies as – whether it be Hispanic, Latino, Latinx, or Chicano/a – we speak of people whose history is rich and who have positively influenced and continue to influence our nation, state, region, and schools through entrepreneurship, commitment to community service, deep value of justice and liberty, and social and cultural life; and

WHEREAS, Hispanic/Latinx students represent approximately 35% of the student body population in Strasburg School District 31J; and

WHEREAS, in resonance with the voice of our Latinx students, the Strasburg School District 31J Board of Education recognizes the significant contributions and considerable advances that Hispanic Americans have made, and continue to make as leaders, politicians, educators, and public servants; and

WHEREAS Hispanic Heritage Month also is an opportunity to share the historical contributions of Hispanic Americans who have significantly impacted education; and

WHEREAS, throughout the year we also honor and celebrate the contributions of Hispanic Americans who serve our communities and schools; and

WHEREAS Strasburg School District 31J is actively engaging in and expanding partnerships that uplift Hispanic/Latinx students and help prepare them for a future without boundaries; and

WHEREAS Strasburg School District 31J is dedicated to support Latinx communities by providing resources, programming, and training for teachers, schools, and school districts; and

WHEREAS Strasburg School District 31J continues to expand recruitment efforts to attract diverse educators into the teaching profession and for administrative credentials in increase representation in classrooms; and

NOW, THEREFORE, BE IT RESOLVED, that the Strasburg School District 31J Board of Education joins citizens throughout the country in recognizing and celebrating National Hispanic Heritage Month.

PASSED AND ADOPTED this 12th day of September 2023 at a regular meeting of the Strasburg School District 31J Board of Education.

Strasburg School District 31J Board of Education

Michael Marrero, *President*

Dillon Kent, 1st *Vice President*

Daymon Johnson, 2nd *Vice President*

Diana Elliott, *Secretary*

Julie Winter, *Treasurer*

Dan Hoff, *Superintendent*