

**WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES**

Regular Meeting

August 10, 2023

***Our Vision: Building Tomorrow’s leaders today.***

***Our Mission: Prepare all students to be responsible, resilient, resourceful, and productive world citizens in a changing and diverse society.***

A regular business meeting of the Board of Trustees of the Westminster School District will be held at:

**District Office Mendez Board Room  
14121 Cedarwood Street  
Westminster, California**

on the date and at the location set forth above. On occasion, the meeting may be preceded/followed by a Closed Session. The regular business meeting, which is open to the public, will begin promptly at **7:00 PM**.

Individuals who desire to address the Board on any item listed on the Agenda are requested to complete Page 2 of the yellow “WELCOME” bulletin provided. This form should be submitted to the Executive Secretary before the start of the meeting.

Enclosures are identified on the Agenda by “(Enc. P)” for those designated as Public. Public enclosures are made available at the Central Administration Building by 4:00 P.M. on the Monday prior to the Thursday Regular Board Meeting. Public enclosures for Special Meetings are made available at the Central Administration Building twenty-four (24) hours prior to the meeting.

There are four (4) categories of items on the regular Agenda explained below:

<b>Category of Items</b>	<b>Explanation</b>
CONSENT	Routine items approved in one action
INFORMATION	Presentations to the Board
INFORMATION/DISCUSSION	Items for information and/or discussion
DISCUSSION/ACTION	Items for discussion and/or action

***In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations to participate in the public meetings of the District’s governing board, please contact the Public Relations Specialist at (714) 894-7311, extension 1004, seventy-two hours prior to the meeting to enable the district to make reasonable arrangements to assure accessibility to this meeting.***

**AGENDA**

**ORAL REPORT  
ASSIGNED TO:**

**1.0 CALL TO ORDER: 6:00 PM**

David Johnson

**1.1 Public Comments (Comments not to exceed 2 minutes)**

Any person wishing to address the Board on Closed Session agenda items may do so now. Presentations may not exceed two (2) minutes per comment and may be shortened at the Board’s discretion to accommodate the number of speakers who have presented requests to address the Board and also allow the Board to consider its agenda in a reasonable amount of time. The number of public comments will also be limited to twenty minutes per topic unless increased by the Board.

The Governing board adopted Board Policy 1313 Civility in November 2021, which places importance on creating a positive climate on all district grounds and facilities. The Board expects that all speech and expression will comport with norms of civil behavior that does not cause disruption; is violent or threatening; or disrespectful.

**Please address the board from the podium after being recognized.**

**2.0 CLOSED SESSION: 6:00 PM**

**2.1 Public Employee Appointment/Discipline/Dismissal/Release**

- Government Code §54957
  - Executive Director, Human Resources

**2.2 Conference with Labor Negotiator**

- Government Code §54957.6 & §3549.1
  - Employee Organization: California School Employee Association (CSEA) Chapter 34 and Westminster Teacher Association (WTA) and all Unrepresented Personnel Administrators, Classified Management, and Confidential. Present will be Agency Negotiator: Mr. Rich Montgomery, along with Dr. Noblett and Mr. Cardoso.

**2.3 Pending Litigation**

- Government Code §54956.9(a)

**PUBLIC SESSION: 7:00 PM**

**3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**3.1 Report of action taken in Closed Session, if any.**

David Johnson

**4.0 ORAL PRESENTATIONS**

**4.1 Public Relations / Marketing Update** Phan

**4.2 Recognitions** Montgomery

- **New Site Leaders**
- **WSD School Resource Officer**

**4.3 Administering Medication and Monitoring Health Conditions** Noblett

**4.4 New Website Update** Cardoso

**4.5 Public Comments** (Comments not to exceed 3 minutes) Johnson

Any person wishing to address the Board regarding an item on the agenda may do so now. Presentations may not exceed three (3) minutes per person and may be shortened at the Board’s discretion to accommodate the number of comments that were requested to address the Board, and to allow the Board to consider its agenda in a reasonable amount of time. The number of presentations will also be limited to twenty minutes per topic unless increased by the Board. Non-agenda public comments will be heard at the end of the meeting.

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**5.0 CONSENT AGENDA**

David Johnson

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately. The Superintendent and staff recommend approval of all Consent Agenda Items.

**5.1 Approve/ratify employee Educational Conference Attendance.** (Enc. P) Noblett

**5.2 Approve/ratify Non-Public School/Agency Contracts.** (Enc. P) Noblett

**5.3 Approve the 2023-2025 Westminster ARTS Strategic Plan.** (Enc. P) Noblett

**5.4 Approve/ratify the Certificated Human Resources Report on recommended position status/action.** (Enc. P) Montgomery

- 5.5 Approve/ratify the **Classified Human Resources Report** on recommended position status/action. (Enc. P) Cardoso
- 5.6 Ratify **Purchase Order Listing** in the total amount of \$14,970,952.33. (Enc. P) Cardoso
- 5.7 **Ratify Check Register** in the total amount of \$7,105,185.78. The check register reflects all payments made to outside vendors. Cardoso
- 5.8 Accept **Corporate/Individual Donations** for District/School Sites. (Enc. P) Cardoso
- 5.9 Ratify **District Contracts**. (Enc. P) Cardoso
- 5.10 Approve the **sale of surplus property** to Cypress School District. (Enc. P) Cardoso
- 5.11 Approve **utilization of CMAS with Pacific OneSource** Inc. DBA STS Education of Haskell Education Equipment. (Enc. P) Cardoso

**6.0 HUMAN RESOURCES**

- 6.1 INFORMATION/ DISCUSSION Conduct a Public Hearing – **Recommended reappointment of Mr. Thomas Connolly** to Westminster School District’s Personnel Commission. (Enc. P) Montgomery
- 6.2 DISCUSSION / ACTION Approve **Recommendation to reappoint Mr. Thomas Connolly** for the Westminster School District’s Personnel Commission, or post vacancy. (Enc. P) Montgomery
- 6.3 DISCUSSION / ACTION Approve **the one-time payment for employees to complete policy acceptance for the 2023-2024 school year**. (Enc. P) Montgomery

**7.0 BUSINESS SERVICES**

- 7.1 DISCUSSION/ ACTION Adopt **Resolution 23-24-01** declaring September 19, 2023 as National IT Professionals Day. (Enc. P) Cardoso
- 7.2 DISCUSSION/ ACTION Approve the **nominee to serve on the Measure T Citizen’s Oversight Committee (COC) member**. (Enc. P) Cardoso

**8.0 BOARD OF EDUCATION/SUPERINTENDENT**

**8.1** DISCUSSION/ **Approve revisions to Board Policies and Bylaws.** Hansen  
ACTION (Enc. P)

8.1.1 BP 5141 Administer Medication and Monitoring Health Conditions.

8.1.2 BP 6158 Independent Study Program.

**8.2** DISCUSSION/ Approve **Westminster School District’s (WSD)** Hansen  
ACTION **Strategic Plan (2023-2029) WSD INSPIRES!**

**9.0 OPEN ITEMS**

David Johnson

**9.1** INFORMATION Schedule of **Regular Board Meetings** for  
2023-2024:

September 14, 2023

September 30, 2023 – Study Session

October 12, 2023

November 9, 2023

December 9, 2023 – Study Session

December 14, 2023 (*Organizational Meeting*)

*The following dates are tentative (pending Board approval at the Dec. 2023 meeting):*

*January 18, 2024 (third Thursday)*

*February 8, 2024*

*March 7, 2024 (first Thursday)*

*April 18, 2024 (third Thursday)*

*May 23, 2024 (fourth Thursday)*

*June – Study Session (TBD)*

*June 13, 2024*

*July 25, 2024 (fourth Thursday)*

*August 15, 2024*

*September 12, 2024*

*October 10, 2024*

*November 14, 2024*

*December 19, 2024 (third Thursday)*

**10.0 PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Any person wishing to address the Board regarding non-agenda items may do so at this time. Presentations may not exceed three (3) minutes per person and may be shortened at the Board’s discretion to accommodate the number of comments that were requested to address the Board and to allow the Board to consider its agenda in a reasonable amount of time. The number of presentations will also be limited to twenty minutes per topic unless increased by the Board.

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**11.0 REPORTS/COMMENTS**

<u>11.1</u>	INFORMATION	<b>Staff Comments</b>	David Johnson
		Short reports/announcements on programs and activities, curriculum, conference/meeting attendance, facilities improvements and commendations to staff.	

<u>11.2</u>	INFORMATION/ NEW BUSINESS	<b>Board Member Comments</b>	David Johnson
		Short reports of visitations, conference/meeting attendance, and commendations to staff.	

<b>12.0</b>	<b><u>CLOSED SESSION</u></b>	David Johnson
	(Continuation of Item 2.0 Closed Session Agenda, if needed)	

<b>13.0</b>	<b><u>ADJOURNMENT</u></b>	David Johnson
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Gunn Marie Hansen, Ph.D.  
Superintendent

CONSENT

WESTMINSTER SCHOOL DISTRICT  
Employee Educational Conference Attendance

August 10, 2023

WSD Board Goals:

1. Student Achievement

a. All students, regardless of race, ethnicity, socioeconomic status, disability, or gender will be prepared for college and career opportunities.

b. Optimize student learning by utilizing high-quality teaching practices and innovative technologies.

2. Personal and Professional Growth

a. Empower all students to develop character, compassion, civility, and community consciousness.

b. Provide professional learning opportunities to promote ongoing and continuous improvement.

3. Fiscal Stewardship

a. Students will be central to all fiscal decisions.

b. Ensure fiscal health through investing in today while planning for tomorrow.

c. Evaluate, monitor, and ensure cost and performance effectiveness of programs, resources, and services.

4. Learning Environment

a. All students and staff are provided with a safe, high-quality physical environment that promotes 21st-century teaching and learning.

b. Students and staff will feel safe and respected and will strive to promote positive connections.

EMPLOYEE	SITE	CONFERENCE	PURPOSE	LOCATION	COST	DATE(S)
Baird, Wendy	Hayden	2023-2024 ACSA Academy	This Academy will provide a foundation of training in the application of leadership and management fundamentals. Board Goal # 2	Virtual	\$1,445.00	Sept 2023 – April 2024
Baitx-Kennedy, Nicole	Land				\$1,335.00	
Barry, Jacqueline	Stacey				\$1,445.00	
Breckenridge, Kim	Anderson				\$1,345.00	
Cox, Katie	Eastwood				\$1,445.00	
Derr, April	DeMille				\$1,445.00	
Edelman, Jonathan	Webber				\$1,445.00	
Ellis, Tieumi	Willmore				\$1,445.00	
Nunez, Manuel	Warner				\$1,395.00	

CONSENT

WESTMINSTER SCHOOL DISTRICT  
Employee Educational Conference Attendance  
August 10, 2023

EMPLOYEE	SITE	CONFERENCE	PURPOSE	LOCATION	COST	DATE(S)
Owens, Daniel	Johnson	2023-2024 ACSA Academy	This Academy will provide a foundation of training in the application of leadership and management fundamentals. Board Goal # 2	Virtual	\$1,335.00	Sept 2023 – April 2024
Tardif, Alisha	Sequoia				\$1,445.00	
Urquhart, Laura	Fryberger				\$1,445.00	

**CONSENT**

**WESTMINSTER SCHOOL DISTRICT**  
**Special Education Non-Public School/Agency Contracts**  
August 10, 2023

Under current consortium budget agreements, any unfunded cost of non-public school/agency placement is a cost to the general fund of the resident district. It is recommended that the following NPSA/NPA contract/addendum be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payments.

Services required are determined by the student's Individualized Education Program (IEP).

<b>Contract No.</b>	<b>Non-Public School/Agency</b>	<b>Effective Dates</b>	<b>New Contract</b>	<b>Renewal/ Addendum</b>	<b>Cost</b>
SE-23-24-01	Beacon Day School	July 1, 2023 – June 30, 2024		X	\$183,075.20
SE-23-24-03	Mardan School	July 1, 2023 – June 30, 2024		X	\$59,882.20
SE-23-24-04	Olive Crest Academy – North	July 1, 2023 – June 30, 2024		X	\$63,693.77
SE-23-24-05	The Prentice School	July 1, 2023 – June 30, 2024		X	\$49,179.22
SE-23-24-06	The Prentice School	July 1, 2023 – June 30, 2024		X	\$48,091.10
SE-23-24-07	Copper Hills Youth Center	July 1, 2023 – June 30, 2024		X	\$201,970.00

**WESTMINSTER SCHOOL DISTRICT**  
Educational Services

**DATE:** August 10, 2023

**TO:** Gunn Marie Hansen, Ph.D., Superintendent

**FROM:** Richard J. Noblett, Ed.D., Assistant Superintendent, Educational Services  
Michelle Watkins, Senior Executive Director, Leadership/Curriculum &  
Instruction

**SUBJECT: APPROVE THE 2023-25 WESTMINSTER ARTS STRATEGIC PLAN**

**BACKGROUND INFORMATION:**

Westminster contracted with the Orange County Department of Education to implement the Strategic Arts Planning Guide from Create CA. With Prop 28 approving additional funding for the Arts, we formed an Arts Task Force.

The Arts Task Force team surveyed school sites for baseline data for current programming and begin the strategic planning process. The OCDE Arts Coordinator aligned a county draft Arts plan with Westminster's District Goals. The plan focuses on key components of equitable and sustainable arts education for content, sustainability, and infrastructure. The Arts Task Force prioritized outcomes based on identified strengths, refined sample options for year 1, and presented to the board on June 22, 2023.

**CURRENT CONSIDERATIONS:**

The 2023-2025 WSD Arts Strategic Plan, for all 13 elementary and three middle schools is being submitted for approval. Complete copies of the plan is available, upon request, in the Educational Services Department.

**FINANCIAL IMPLICATIONS:**

There is no current impact to the Visual and Performing Arts budget. Prop 28 funding is dedicating additional ongoing funding for the Arts.

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve the 2023-2025 Westminster School District Arts Strategic Plan

**WESTMINSTER SCHOOL DISTRICT**  
Human Resources

DATE: August 10, 2023

TO: Gunn Marie Hansen, Ph.D., Superintendent

FROM: Rich Montgomery, Assistant Superintendent, Human Resources  
Sylvia Niknami, Director, Human Resources

SUBJECT: **APPROVE/RATIFY THE CERTIFICATED HUMAN RESOURCES REPORT**

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The Certificated Human Resources actions listed below are recommended for approval:

- 1.0 Approve/Ratify employment/change of status for certificated employees/  
certificated substitutes.**  
*(See Attachment "A")*
- 2.0 Approve/Ratify retirements/resignations certificated employees.**  
*(See Attachment "B")*
- 3.0 Approve/Ratify additional days of employment for certificated employees.**  
*(See Attachment "C")*

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**SUPERINTENDENT'S RECOMMENDATION:**  
Approve/Ratify the Certificated Human Resources Report

**NEW EMPLOYEES**  
**Certificated Human Resources**  
 August 10, 2023

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>School</u></b>	<b><u>Position</u></b>	<b><u>Contract Status</u></b>	<b><u>Effective Date</u></b>
Doan	An	Warner	DLI Middle School Teacher	Temporary	8/23/2023
Castro	Lilana	Willmore	DLI Teacher	Probationary	8/23/2023
Marino	Lauren	Willmore/ Eastwood	Speech & Language Pathologist	Probationary	8/23/2023
Suzuki	Greg	Johnson	School Counselor	Temporary	8/23/2023

**CHANGE OF STATUS**  
**Certificated Human Resources**  
 August 10, 2023

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>School</u></b>	<b><u>Effective Date</u></b>
Staggs	John	Principal	Middle School Teacher	Johnson	8/23/2023
Villanueva	Shannon	Principal	Instructional Support Specialist	District Office	8/23/2023

**CERTIFICATED SUBSTITUTES**  
**Certificated Human Resources**  
 August 10, 2023

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
Herrera	Ismeralda	Substitute Teacher	7/27/2023
Nguyen	Nguyen C.	Substitute Teacher	7/27/2023
Nguyen	Steffeny	Substitute Teacher	7/27/2023
Simmons	Alyssa	Substitute Teacher	7/27/2023
Soong	Angela	Substitute Teacher	7/27/2023
Streilein	Gretchen	Substitute Teacher	7/27/2023

**PROMOTION**  
**Certificated Human Resources**  
August 10, 2023

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Position</u></b>	<b><u>School</u></b>	<b><u>Effective Date</u></b>
Bosworth	Sarah	Assistant Principal	Warner	July 31, 2023

**RESIGNATIONS**  
**Certificated Human Resources**  
August 10, 2023

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
Rincon	Cortney	Speech & Language Pathologist	8/1/2023

**ADDITIONAL DAYS OF EMPLOYMENT**

**Certificated Human Resources**

August 10, 2023

**ACCOUNTABILITY & ASSESSMENTS**

Employee: Mi Linda Valverde  
**Purpose:** **To attend Retention Appeals Panel.**  
Rate of pay: Prorated hourly  
Dates/Hours: June 27, 2023; not to exceed a total of 2 hours per employee.  
Funding Source: At Risk Instruction

**ANDERSON**

Employee: Yen Ta  
**Purpose:** **To participate on interview panels for open positions.**  
Rate of pay: Prorated hourly  
Dates/Hours: July 17, 2023 through August 14, 2023; not to exceed a total of 4 hours per employee.  
Funding Source: Title I

Employee: Juliann Dodosh                      Denise Greene                      Andrienne Guastella  
Christine Jones                      Evonne Paceley                      Dana Pople  
Norah Reilly                      Camlyn Woodbeck  
**Purpose:** **To attend School Leadership Team meeting.**  
Rate of pay: Prorated hourly  
Dates/Hours: August 14, 2023 through August 23, 2023; not to exceed a total of 2 hours per employee.  
Funding Source: Title I

Employee: Laura Buck                      Francis Guerrero                      Chris Rhodes  
Yen Ta                      Camlyn Woodbeck  
**Purpose:** **To participate in planning and implementation of AVID.**  
Rate of pay: Prorated hourly  
Dates/Hours: 2023 – 2024 school year; not to exceed a total of 6 hours per employee.  
Funding Source: Title I

**CURRICULUM & INSTRUCTION**

Employee: Joe Acquarelli                      Michelle Affinito                      Heidi Ahn  
Elizabeth Airth                      Rosalinda Alcalá                      Andrea Alonzo  
Katie Altermatt                      Regina Alves                      Allyson Anderson  
Greg Andrews                      Sara Andrews                      Marisa Angeles  
David Archer                      Torri Arnett Berry                      Jessica Ash  
**Purpose:** **To participate in optional summer Professional Development.**  
Rate of pay: Staff Development  
Dates/Hours: August 1, 2023 through August 24, 2023; not to exceed a total of 24 hours per employee.  
Funding Source: Title II

**ADDITIONAL DAYS OF EMPLOYMENT****Certificated Human Resources**

August 10, 2023

**CURRICULUM & INSTRUCTION cont.**

Employee:	Kimberly Baer	Valerie Bain	Amanda Baker
	Renee Balboa-Canullas	Lisa Ball	Donna Ballard
	Michelle Banuelos	Danielle Barnett	Genise Battaglia
	Gail Becker	Richard Berkovitz	Brian Bertotti
	Kim Besancon	Cindy Bess	Dipti Bhanushali
	Michael Blackburn	Debbie Blakesley	Monica Bogdanovich
	Jennifer Boroff	Erica Bradley	Anna Brandsma
	Shirley Broney	Denise Brown	Laura Buck
	Ann Bui	Kim Bui	Amy Cahill
	Stephanie Callihan	Karen Canada	Kasey Canale
	Todd Canavan	John Cao	Theresa Cardenas
	Lisa Cardinal	Jason Carey	Stephanie Carlson
	Andrew Carr	Paul Carr	Tina Carr
	Jenae Carratello	Donna Carrington-Shelley	April Carroll
	Valerie Cason	Paola (Liliana) Castro	Michelle Chamberlain
	Sengpao Chang	Grace Chiang	John Chien
	Joan Chung	Melissa Cirelli	Heather Cleckler
	Cameron Coatney	Ashley Cope	Lucy Cordova
	Kristen Corenbaum	Darcey Cornell	Juan Cortez
	Christina Cota	Manuel Cota	Katie Courtemanche
	Lisa Courtemanche	Jennifer Cox	Dana Crawford
	Tracey Cu	Mary Curran	Jack Dandridge
	Tina Dandridge	Huong Dang	Jaime Davis
	Lisa Deering	Ashley Delany	Michele Dellenbach
	Stacy Denbo	Crystal Diaz	Karen Dimick
	Jamie Dingus	Napoleon Dinh	Diana Doan
	Julie Dodosh	Emily Dominguez	Kristin Doppenberg
	James Doyle	Karla Doyle	Nell Drees
	Makenzie Dudley	Teresa Dunbar	Michelle Dunneback
	Lisa Durie	Anita Dworakowski	Mariellen Eastman
	Jennifer Eatherton	Shelli Eckenrod	Susie Edwards
	Rochelle Egan	Stephanie Egan	Kristina Elliott
	Brennen England	Andrea Enterline	Pamela Estrada
	Calli Falley	Nicole Farkas	Rochelle Farley
	Kelley Fatzaun	Dana Faulkner	Lynne Fellowes
	Mary Ferraro	Karen Findlay	Michael Fink
	Catherine Fitzpatrick	Thomas Flannery	Kristen Flores

**Purpose:** To participate in optional summer Professional Development.

Rate of pay: Staff Development

Dates/Hours: August 1, 2023 through August 24, 2023; not to exceed a total of 24 hours per employee.

Funding Source: Title II

**ADDITIONAL DAYS OF EMPLOYMENT**

**Certificated Human Resources**

August 10, 2023

**CURRICULUM & INSTRUCTION cont.**

Employee:	Leticia Flores	Kimberly Fong	Melanie Garcia
	Troy Garrett	Cheyenne Garvey	Travis Garwick
	Cecily Gates	Stacy Georgetti	William Gerlach
	Dustin Ghaul	Godofredo Ginex-Orinion	Christine Goldbrunner
	Evelyn Gomez	Jennifer Gonzalez	Megan Gonzalez
	Linda Gonzalez Solis	Joann Goodwin	Michelle Gramm
	Lisa Granger	Matthew Greasby	Denise Greene
	Colette Gregorio	Barbara Griffith	Linda Griffith
	Adrienne Guastella	Francis Guerrero	Alexyss Gutierrez
	Jennifer Guzman	Maria Guzman-Cervantes	Summer Hall-Bischof
	Haylee Harwick	Ellen Haskin	Deborah Hegstrom
	Julie Herkins	Carrie Hernandez	Kelly Hernandez
	Seleny Hernandez	Connie Hinrichs	Janet Hirtler
	Heidi Hoffman-Galinda	Megan Hornyak	Jennifer Hoskins
	Kara Houlihan	Tammy Hubbard	Vickie Hungerford
	Philip Hunter	Hanh Huynh	Ed Hwang
	Michelle Ibbetson	Aimee Ickes	Catherine Janssen
	Kimberlee Jarrah	Jody Jensen	Cyndi Johnson
	Kaisa Johnson	Marina Johnson	Meghan Johnston
	Christine Jones	Cindy Jones	Linnea Jones
	Natalie Juan-Tapia	Jennifer Kagy	Susana Kar
	Linda Kawabata	Ann Kawamura	Lisa Keeler
	Shelby Kemper	Karen Kim	Kristina Kimbrel
	Robin Kirk	Darla Kitchen	Alysen Kleen
	Patricia Klug	Kristen Kobzeff	Ellen Korn
	Jennifer Kral	Megan Kresge	Nicole Lagmay
	Elizabeth Lamarre	Steve Lambright	Eva Lavezzari
	Diem Trinh Le	Vera Le	Julie C. Lee
	Julie Y. Lee	Julie Lies	Heidi Logan
	Brian Long	Fawn Longridge	Jeanine Lovelace
	Elizabeth Loyko	Tami Lu	Donna Luman
	Paul Luong	Stephanie Luu	Trisha Luu
	Julie Lyle	Michelle Magpile	Gemini Ngoc Mai
	Michelle Manley	Horacio Martin	Jana Martinez
	Jenena Martinez	Michelle Martinez	Raquel Martinez
	Kristal Mathis	Marcia May	Darla Mazzola
	Mike McAuliffe	Robert McCray	Shannon McLaughlin Langer

**Purpose:** To participate in optional summer Professional Development.  
**Rate of pay:** Staff Development  
**Dates/Hours:** August 1, 2023 through August 24, 2023; not to exceed a total of 24 hours per employee.  
**Funding Source:** Title II

**ADDITIONAL DAYS OF EMPLOYMENT**

**Certificated Human Resources**

August 10, 2023

**CURRICULUM & INSTRUCTION cont.**

Employee:	Denise Menz	Valentina Mestroni	Elizabeth Meyer
	Julie Mezher	Kimberly Milius	Derek Mitchell
	Elaine Mizuo	Mike Monroe	Brandy Morris
	Kim Morris	Dave Morrow	Amy Murray
	Jeff Nakano	Andrew Nakatsu	Ami Nelson
	Alice Nguyen	Huong Nguyen	Judy Nguyen
	Kimberly P. Nguyen	Kim N. Nguyen	Mai Thu Nguyen
	Nini Nguyen	Sophia Nguyen	Thanh Nguyen
	Tien Nguyen	Julie Nitkin	Mayumi Okura
	Carey Olmscheid	Stacy O'Reilly	Jeanne Orman
	Viktoria Ortega	Wendy Osborn	Tannaz Ostadaghei
	Michael Ouellette	Evonne Paceley	Simone Palmer
	Perry Paxton	Poppy Payne	Cammie Peacock
	Sheila Peck	Amy Peconic	Marissa Peltier
	Antonio Perez	Iris Perez	Stephanie Perry
	Amy Peters	Audrey Peters	Thuy Phan
	Cristal Pierce	Floneisha Pimpton	Emily Piramo
	Darrell Ponce	Dana Pople	Keturah Prom
	Kristin Pyle	Pamela Quan	Melanie Rafkin
	Janet Rainey	Viviana Ramirez	Sylvia Ramos
	Patricia Rangel	Sonya Rayner	Kathryn Reardon
	Kellie Redmond	Jennifer Rehfeldt	Norah Reilly
	Kurt Reisig	Ruben Reyna	Chris Rhodes
	Tamara Rini	Aida Rivas	Kathleen Rivers
	Brandi Robinson	Orchid Rocha	Gabriel Rodriguez
	Kate Rodriguez	Walter Rodriguez	Christie Rogers
	Robb Rogers	Joanne Roh	Elizabeth Williams Ross
	Kathy Roth	Diana Ruiz	Brenda Ruiz-Bou
	Pamela Russell-Wiggs	Lilly Salazar	Michelle Sale
	Danielle Salisbury	Weston Sanchez	Nicole Santos
	Diane Sass	Robert Sato	Pauleen Schammann
	Pete Schammann	William Schammann	Angie Schiffner
	Jan Schinhofen	Amy Schmidt	Katie Schnaas
	Erica Schmeer	Miki Schooley	Marjorie Schubert
	Danean Schulze	Jennifer Shay	Lissa Sheppard
	Michelle Shook	Liliana Sievers	Christina Simpson
	Annette Simrak	Christine Sisneros	Danielle Smith

**Purpose:** To participate in optional summer Professional Development.  
**Rate of pay:** Staff Development  
**Dates/Hours:** August 1, 2023 through August 24, 2023; not to exceed a total of 24 hours per employee.  
**Funding Source:** Title II

**ADDITIONAL DAYS OF EMPLOYMENT****Certificated Human Resources**

August 10, 2023

**CURRICULUM & INSTRUCTION cont.**

Employee:	Teri Smith	Tressy Snowdon	Mitch Snyder
	Wendy Sorce	David Sousa	Darcy Spicer
	John Staggs	Amy St. Clair	Sandra Steele
	Teresa Sumrall	Yen Ta	Dwayne Takeda
	Robin Talbot	Lisa Tarkanian	Julie Tator
	Kim Thach	Cory Thompson	Carey Thornton
	Geoffrey Thornton	Kristina To	Melissa Towing
	Keith Tracy	Christine Tran	Thuy-Vy Tran
	Trang Tran	Uyen Tran	Vicky Tran
	Kristen Travis	Phyllis Trgo	Tuy Truong
	Sasha Tucker	Maureen Turnbaugh	Tanya Turro Vilander
	Kim Ugarteche	Mi Linda Valverde	Greg Van den Ordell
	Shannon Villanueva	Elyse Vu	John Vu
	Kateline Vu	Quynh-Tram Vu	Lauren Vu-Tran
	Beverly Walters	Anna Waters	Alisa Watson
	Bobbie Weber	Christy Weber	Patricia Weber
	Maureen Weedon	Michele Welch	Nicole Welsh
	Andrea Wentz	Kevin Whitney	Susan Wilkerson
	Diana Will	Lisa Williams	Suzanne Willis
	Cynthia Wilson	Jenny Wilson	Tiffany Winemiller
	Rebecca Winn	Jason Winterfeld	William Wohlgezogen
	Camlyn Woodbeck	Jordan Woodruff	Brittany Wooten
	Tanya Wu	Kristin Yee	Robin Yescas
	Ryan Yohn	Claudia Yoon	Emmy Yoshimura
	Monica Zamudio	Beverly Ziegler	

**Purpose:** To participate in optional summer Professional Development.

Rate of pay: Staff Development

Dates/Hours: August 1, 2023 through August 24, 2023; not to exceed a total of 24 hours per employee.

Funding Source: Title II

**EARLY EDUCATION & EXPANDED LEARNING**

Employee:	Veronica Alvarez	Monica Bogdanovich	Denise Brown
	Karen Canada	Joan Chung	Teresa Dunbar
	Michelle Dunneback	Kristina Elliott	Kelley Fatzaun
	Leticia Flores	Susan Garcia	Megan Hornyak
	Christine Jones	Raquel Martinez	Judy Nguyen

**Purpose:** To attend CPR training.

Rate of pay: Prorated hourly

Dates/Hours: August 5, 2023; not to exceed a total of 3 hours per employee.

Funding Source: State Preschool

**ADDITIONAL DAYS OF EMPLOYMENT**

**Certificated Human Resources**

August 10, 2023

**EARLY EDUCATION & EXPANDED LEARNING cont.**

Employee:	Thanh Nguyen	Aida Rivas	Kathy Roth
	Pamela Russell-Wiggs	Liliana Sievers	Vicky Tran
	Tuy Truong	Maureen Weedon	Andrea Wentz
	Susie Wilkerson	Lisa Williams	Suzanne Willis
	Jenny Wilson	Tanya Wu	

**Purpose:** To attend CPR training.

Rate of pay: Prorated hourly

Dates/Hours: August 5, 2023; not to exceed a total of 3 hours per employee.

Funding Source: State Preschool

**EDUCATIONAL SERVICES**

Employee:	Erika Bradley	Kim Bui	Cecily Gates
	Stacy Georgetti	Chris Rhodes	

**Purpose:** To participate in the Professional Development Committee meeting.

Rate of pay: Prorated hourly

Dates/Hours: July 26, 2023; not to exceed a total of 1.5 hours per employee.

Funding Source: Educational Services

**HUMAN RESOURCES**

Employee: Liliana Sievers

**Purpose:** To participate on an interview panel.

Rate of pay: Prorated hourly

Dates/Hours: July 19, 2023; not to exceed a total of 3 hours per employee.

Funding Source: Human Resources

**LEADERSHIP, CURRICULUM & INSTRUCTION**

Employee:	Genise Battaglia	Kasey Canale	Michele Dellenbach
	Nicki Eatherton	Darla Kitchen	Wendy Osborn
	Brandi Robinson	Jennifer Shay	Shannon Villanueva

**Purpose:** To support curriculum development and alignment, work on professional development, and supporting the curriculum, instruction, and assessment plan for the 2023 – 2024 school year.

Rate of pay: Prorated hourly

Dates/Hours: June 26, 2023 through August 29, 2023; not to exceed a total of 40 hours per employee.

Funding Source: School Specialty Instruction

**ADDITIONAL DAYS OF EMPLOYMENT****Certificated Human Resources**

August 10, 2023

**LEADERSHIP, CURRICULUM & INSTRUCTION cont.**

Employee: Brandi Robinson  
**Purpose:** To attend AVID Ignite 2023 conference.  
 Rate of pay: Staff Development  
 Dates/Hours: August 2, 2023 through August 4, 2023; not to exceed a total of 20 hours per employee.  
 Funding Source: CCEIS

Employee:	Jessica Ash	Donna Carrington-Shelley	Joan Chung
	Christina Cota	Lisa Courtemarche	Kristen Flores
	Linda Griffith	Kelly Hernandez	Carrie Hernandez
	Tammy Hubbard	Kristen Kobzeff	Fawn Longridge
	Donna Luman	Michelle Manley	Jeff Nakano
	Poppy Payne	Angie Schiffner	Yen Ta
	Lisa Tarkanian	Uyen Tran	Lauren Vu-Tran
	Maureen Weedon	Michele Welch	

**Purpose:** To provide supplemental hours for PST's & UST's to collaborate on best practices, collect data, and analyze student progress as it pertains to academically at-risk students.

Rate of pay: Prorated hourly  
 Dates/Hours: August 1, 2023 through September 29, 2023; not to exceed a total of 15 hours per employee.  
 Funding Source: ESSER III

Employee:	An Doan	Paola (Liliana) Castro	Claudia Yoon
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**Purpose:** To work on grade level Dual Language Immersion curriculum development 10 Saturdays.  
 Rate of pay: Prorated hourly  
 Dates/Hours: 2023 – 2024 school year; not to exceed a total of 75 hours per employee.  
 Funding Source: DLI Curriculum Development

**STUDENT SERVICES**

Employee: Corey Thompson  
**Purpose:** To serve on the Summer Preschool Assessment Team.  
 Rate of pay: Prorated hourly  
 Dates/Hours: June 26, 2023 through August 10, 2023; not to exceed a total of 210 hours per employee.  
 Funding Source: Special Education Centralized Administration

**ADDITIONAL DAYS OF EMPLOYMENT**

**Certificated Human Resources**

August 10, 2023

**STUDENT SERVICES cont.**

Employee: Megan Kresge                      Valentina Mestroni  
**Purpose:**                      **To serve as a General Education Sub in IEP meetings.**  
Rate of pay: Prorated hourly  
Dates/Hours: July 10, 2023 through August 10, 2023; not to exceed a total of 30 hours per employee.  
Funding Source: Special Education Centralized Administration

**WESTMINSTER SCHOOL DISTRICT**  
Human Resources

DATE: August 10, 2023

TO: Gunn Marie Hansen, Ph.D., Superintendent

FROM: Rich Montgomery, Assistant Superintendent, Human Resources  
Sylvia Niknami, Director, Human Resources

SUBJECT: **APPROVE/RATIFY THE CLASSIFIED HUMAN RESOURCES REPORT**

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The Classified Human Resources actions listed below are recommended for approval:

- 1.0 Approve/Ratify new classified employees**  
*(See Attachment "A")*
- 2.0 Approve/Ratify change of status for classified employees**  
*(See Attachment "B")*
- 3.0 Approve/Ratify resignations/retirements/terminations for classified employees**  
*(See Attachment "C")*
- 4.0 Approve/Ratify Limited Term Assignment**  
*(See Attachment "D")*
- 5.0 Approve/Ratify New Classified Positions**  
*(See Attachment "E")*

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve/Ratify the Classified Human Resources Report

**NEW EMPLOYEES**  
**Classified Human Resources**  
**Regular**  
**August 10, 2023**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Martha Adame	Paraeducator Instructional Support, Meairs School, 29.5 hours per week, 10 months per year	08/29/2023
Alondra De La Riva	Paraeducator Instructional Support, Fryberger School, 29.5 hours per week, 10 months per year	08/29/2023
Arianna Diaz	Speech and Language Assistant, Land School, 37.5 hours per week, 10 months per year	08/29/2023
Manal Gendy	Early Education Infant Assistant, Land School, 40 hours per week, 12 months per year	07/11/2023
Maria Harding	Early Education Assistant, Land School, 40 hours per week, 12 months per year	07/13/2023
Alexis Landrum	Paraeducator Instructional Support, Willmore School, 23 hours per week, 10 months per year	08/29/2023
Armando Macias	Grounds Maintenance Worker, District Office, 40 hours per week, 12 months per year	07/24/2023
Crystal Peng	Extended School Program Facilitator, Clegg School, 18.5 hours per week, 10 months per year	08/29/2023

**NEW EMPLOYEES**  
**Classified Human Resources**  
**Substitute**  
**August 10, 2023**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Lisa Cain-O'Hare	Substitute Paraeducator Instructional Support	07/10/2023
Bernabe Estrada	Substitute Extended School Program Facilitator	07/06/2023
Jose Garcia	Substitute Custodian	07/20/2023
Alex Guerrero	Substitute Instructional Technology Assistant	07/20/2023

**CHANGE OF STATUS**  
**Classified Human Resources**  
**Substitute to Regular**  
**August 10, 2023**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Lisa Cain-O'Hare	Substitute Paraeducator Instructional Support	Paraeducator Instructional Support, Finley School, 29.5 hours per week, 10 months per year	08/29/2023
Rosie Markham	Substitute Noontime Supervisor	Noontime Supervisor, Johnson School, 12.25 hours per week, 10 months per year	08/29/2023
Dai Bao Nguyen	Substitute Noontime Supervisor	Noontime Supervisor, Johnson School, 11.5 hours per week, 10 months per year	08/29/2023
Joceline Parra	Substitute Early Education Assistant	Early Education Assistant, Land School, 40 hours per week, 12 months per year	07/05/2023
Kameron Rodriguez	Substitute Paraeducator Instructional Support, Substitute Student Transportation Assistant	Paraeducator Instructional Support, Meairs School, 29.5 hours per week, 10 months per year	08/29/2023

**CHANGE OF STATUS**  
**Classified Human Resources**  
**Additional Assignment**  
**August 10, 2023**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Tiffany Chappell	Substitute Early Education Assistant	07/07/2023
Lanie Ho	Substitute Community Liaison Worker Vietnamese	07/07/2023
Jenny Martinez	Substitute Paraeducator Instructional Support	07/11/2023

**CHANGE OF STATUS**  
**Classified Human Resources**  
**Transfer / Increase in Hours / Voluntary Decrease in Hours**  
**August 10, 2023**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Nichole Gaborno	Paraeducator Specialized Health, Johnson School, 29.5 hours per week, 10 months per year	Paraeducator Specialized Health, Anderson School, 29.5 hours per week, 10 months per year	08/29/2023
Doris Hill	Paraeducator Instructional Support, Land School, 27 hours per week, 10 months per year	Paraeducator Instructional Support, Webber School, 27 hours per week, 10 months per year	08/29/2023
Christian Little Zermeno	Food Service Worker, DeMille School, 25 hours per week, 10 months per year	Food Service Worker, Warner School, 25 hours per week, 10 months per year	08/29/2023
Jose Marin	Paraeducator Instructional Support, Johnson School, 29.5 hours per week, 10 months per year	Paraeducator Instructional Support, Hayden School, 29.5 hours per week, 10 months per year	08/29/2023
Tracy Negrete	Paraeducator Specialized Health, Land School, 15 hours per week, 10 months per year	Paraeducator Specialized Health, Fryberger School, 23 hours per week, 10 months per year	08/29/2023
Kerensa Nichols	Paraeducator Specialized Health, Land School, 23 hours per week, 10 months per year	Paraeducator Specialized Health, Willmore School, 23 hours per week, 10 months per year	08/29/2023
Ngoc Lin Tran	Paraeducator Instructional Support, Johnson School, 29.5 hours per week, 10 months per year	Paraeducator Instructional Support, Fryberger School, 29.5 hours per week, 10 months per year	08/29/2023
Wendy Winterfeld	Paraeducator Specialized Health, Hayden School, 29.5 hours per week, 10 months per year	Paraeducator Specialized Health, Anderson School, 29.5 hours per week, 10 months per year	08/29/2023

**CHANGE OF STATUS**  
**Classified Human Resources**  
**Working out of Class**  
**August 10, 2023**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Christian Little Zermeno	Food Service Worker	Nutrition Services Driver/Kitchen Maintenance Specialist	07/13/2023- 12/31/2023
John Ocampo	Nutrition Services Driver/Kitchen Maintenance Specialist	Food Services Warehouse Utility Worker	07/17/2023- 12/31/2023

**RESIGNATIONS**  
**Substitute Employees**  
**Classified Human Resources**  
**August 10, 2023**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Ethan Mc Kemy	Substitute Paraeducator Instructional Support	07/27/2023

**RESIGNATIONS**  
**Regular Employees**  
**Classified Human Resources**  
**August 10, 2023**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Thaddeus Wyrostek III	Warehouse Utility Worker, Nutrition Center, 40 hours per week, 12 months per year	07/13/2023

**RETIREMENT**  
**Classified Human Resources**  
**August 10, 2023**

<b>Name</b>	<b>Assignment</b>	<b>Years of Service</b>	<b>Effective Date</b>
Veronica Chapple	Extended School Program Facilitator, Willmore School, 10 hours per week, 10 months per year Lead Food Service Worker, Willmore School, 15 hours per week, 10 months per year	20	06/17/2023

**LIMITED TERM ASSIGNMENTS**  
**Classified Human Resources**  
**August 10, 2023**

**Accountability and Assessments:**

Employee: Truong Duong  
**Purpose:** To serve as Summer Learning Recovery Program support staff.  
Dates/Hours: June 26, 2023 through August 10, 2023; not to exceed a total of 130 hours per employee.  
Funding Source: ELOP

**Anderson:**

Employee: Alex Falub  
**Purpose:** To participate on interview panels for Open Positions.  
Dates/Hours: July 17, 2023 through August 14, 2023; not to exceed a total of 4 hours per employee.  
Funding Source: Title I

Employee: Jennnifer (Bich) Phan      Lorena Serrano  
**Purpose:** To provide bilingual support to families for enrollment and data confirmation.  
Dates/Hours: August 14, 2023 through August 28, 2023; not to exceed a total of 10 hours per employee.  
Funding Source: Title I

Employee: Sonia Avilez                      Kimberly Cable                      David Chitty  
Amy Cymberg                      Rebeca Duenas-Caballero      Lynne Ellertson  
Leanna Erazo                      Angela Estrada                      Hylida Jimenez De Trujillo  
Erika Kammerud                      Michelle Martinez                      Rudy Melgar  
Jorge Neyra                      Jennifer (Bich) Phan                      Carissa Richards  
Brandy Riley                      Lorena Serano                      Deanna VanEtten  
**Purpose:** To participate in professional development and implementation of Playworks.  
Dates/Hours: August 14, 2023 through August 28, 2023; not to exceed a total of 2 hours per employee.  
Funding Source: Title I

Employee: Sonia Avilez                      Angela Estrada                      Michelle Martinez  
Jennifer (Bich) Phan                      Lorena Serrano  
**Purpose:** To support implementation of Playworks.  
Dates/Hours: 2023 – 2024 school year; not to exceed a total of 140 hours per employee.  
Funding Source: Title I

**Early Education and Expanded Learning:**

Employee: Jenny Alexander                      Jessica Ancona                      Stacey Barajas  
Shazia Batla                      Karina Becerra                      Carla Beltran  
**Purpose:** To attend CPR training.  
Dates/Hours: August 5, 2023; not to exceed a total of 3 hours per employee.  
Funding Source: State Preschool

**LIMITED TERM ASSIGNMENTS****Classified Human Resources****August 10, 2023****Early Education and Expanded Learning cont:**

Employee:	Anna Bernal	Loretta Bui	Lisa Costanzo
	Diana Dababneh	Bettina Duarte	Vanessa Duenas
	Laura Esparza	Adriana Estrada	Jorge Garnica
	Manal Gendy	Samantha Granados	Berta Guzman
	Diana Dababneh	Bettina Duarte	Vanessa Duenas
	Laura Esparza	Adriana Estrada	Jorge Garnica
	Manal Gendy	Samantha Granados	Berta Guzman
	Maria Harding	Mehgan Jackson	Miriam Jhon
	Celeste Karam	Jeanette Ketter	Lauren Knowlton
	Claudette Lara Herrera	Hanh Le	Tanaya Lopez
	Laura Lopez de Bravo	Norma Lopez de Bernal	Luz Lopez-Briseno
	Hanh Lord	Denielle Lynch	Tina Mai
	Nancy Mask	Paula Mercado	Karina Montes
	Casey Montgomery	Cristi Moore	Kirsten Nakaishi
	Hoa Nguyen	Thoa Nguyen	Tracie Nguyen
	Tuy Nguyen	Annabel Ortiz	Maria Ortiz
	Kelly Owens	Joseline Parra	Doria Perales
	Melissa Pilla	Jessica Pineda-Vaca	Areadna Ramos
	Carissa Richards	Leticia Roberts	Nancy Robeson
	Miriam Rodriguez	Erica Saldivar	Maria Sanchez
	Beverley Schwendinger	Kelly Shaw	Janie Sherman
	Nicole Simmons	Cecilia Spencer	Claire Tran
	Ann Tran-Phung	Edgar Valladares	Alejandra Vega
	Jennifer Wojtkiewicz	Rachel Woll	Dulce Zarate

**Purpose:** To attend CPR training.

Dates/Hours: August 5, 2023; not to exceed a total of 3 hours per employee.

Funding Source: State Preschool

**Educational Services**

Employees:	Missy Barndollar	Jessica Benitez	Alex Betts
	Alex Falub	Marlene Lacey	Daphne Lietz
	Elena Sofai	Rosalie Zamarron	

Purpose: To prepare a school office manager user's guide/manual.

Dates/Hours: Prorated hourly; not to exceed a total of 32 hours per employee.

Funding Source: Educational Services

**Extended School Program:**

Employee:	Alicia Aguilar-Jimenez	Julissa Alvarez	Autumn Arnett
	Halah Askandarani	Jasmine Balandran	Rosie Barrera
	Sarah Brayton	Sarah Cardenas	Laura Costa

**Purpose:** To attend CPR training.

Dates/Hours: August 5, 2023; not to exceed a total of 3 hours per employee.

Funding Source: ELOP

**LIMITED TERM ASSIGNMENTS**  
**Classified Human Resources**  
**August 10, 2023**

**Extended School Program cont:**

Employee:	Helen Flores	Joceline Galeano	Martha Garduno
	Efrain Gazca	Janelle Hart	Cleo Henderson
	Yolanda Hernandez	Pandora Hood	Valerie Ibarra
	Eddie Laris-Avila	Lisa Long	Susan Lopez
	Ivy Luong	Ivan Medina	Denise Munno
	Tiffany Phan	Lisa Preciado	Leisy Rivera
	Giselle Rosas	Gianna Shreve	Marilyn Smith
	Favian Zavala		

**Purpose:** **To attend CPR training.**

**Dates/Hours:** August 5, 2023; not to exceed a total of 3 hours per employee.

**Funding:** ELOP

**NEW CLASSIFIED POSITION**  
**Classified Human Resources**  
**August 10, 2023**

<b>Position</b>	<b>Funding Source</b>	<b>Reason</b>	<b>Effective Date</b>
Extended School Program, Lead Facilitator, Eastwood, 27.5 hours per week, 10 months per year	ELOP GRANT	To support the enrollment increase.	8/10/2023
Staff Secretary Business Services, 40 hours per week, 12 months a year	General Fund	To support the Business Department Workload.	08/10/2023

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING 08/10/2023

FROM 06/30/2023 TO 07/26/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S60L7066	JUNIOR LIBRARY GUILD	4,539.52	4,539.52	013010100P 4211	Title I Instr - Stacey / Other Books - Library
S60R4171	US BANK CORPORATE PAYMENT SYST	1,112.32	1,112.32	010037210Z 4355	Educational Services / CONF/PROF DEV SUPPLIES
S60R4173	DELL COMPUTER	695,986.89	145,440.01	013214100Y 4320	ESSER III LLM INSTR / Computers/Tech less than \$500
			550,546.88	013214100Y 4430	ESSER III LLM INSTR / Computer - Under \$5000
T60L7000	SAVVAS LEARNING COMPANY LLC	993,685.95	993,685.95	016300100Y 4110	Lottery Restricted Inst Mater / Textbooks
T60L7001	CENGAGE LEARNING	552,184.15	551,345.56	016300100Y 4110	Lottery Restricted Inst Mater / Textbooks
			838.59	016300100Y 4410	Lottery Restricted Inst Mater / Noncapitalized Equipment
T60L7007	DEMCO INC	661.46	661.46	010036100A 4310	C & I Materials / Instr Materials & Supplies
T60M8000	SC FUELS	60,000.00	60,000.00	010071360A 4360	HTS Transportation / Fuel, Gas, & Diesel - Transp
T60M8001	WESTERN PROPANE SERVICES INC	35,000.00	35,000.00	010071360A 4360	HTS Transportation / Fuel, Gas, & Diesel - Transp
T60M8002	TWINING INC	4,000.00	4,000.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8003	KONE INC	12,000.00	12,000.00	018150811V 5605	RMA Plant Maintenance / Maintenance Contracts
T60M8004	JK ELECTRONICS INC	10,000.00	10,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
T60M8005	DUNN EDWARDS CORPORATION	30,000.00	30,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
T60M8006	EWING IRRIGATION PRODUCTS	30,000.00	30,000.00	010052820V 4372	Grounds / Grounds Supplies
T60M8007	GRAINGER SANITARY W W INC	20,000.00	20,000.00	010052820V 4372	Grounds / Grounds Supplies
T60M8008	INTERMOUNTAIN LOCK & SECURITY	32,000.00	32,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
T60M8009	HIRSCH PIPE & SUPPLY	32,000.00	32,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
T60M8010	MCMMASTER CARR	4,500.00	4,500.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
T60M8011	CLEAN ENERGY	25,000.00	25,000.00	010071360A 4360	HTS Transportation / Fuel, Gas, & Diesel - Transp
T60M8012	AT AND T MOBILITY	1,500.00	1,500.00	018150811V 5906	RMA Plant Maintenance / Cell Phone Charges
T60M8013	AT AND T MOBILITY	1,400.00	1,400.00	018150811V 5906	RMA Plant Maintenance / Cell Phone Charges
T60M8014	AT AND T MOBILITY	1,400.00	1,400.00	018150811V 5906	RMA Plant Maintenance / Cell Phone Charges

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING 08/10/2023

FROM 06/30/2023 TO 07/26/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T60M8015	AT AND T MOBILITY	1,080.00	540.00	010071360A 5906	HTS Transportation / Cell Phone Charges
			540.00	018150811V 5906	RMA Plant Maintenance / Cell Phone Charges
T60M8016	ADVANTAGE WEST GPS	19,700.00	19,700.00	010051820J 4371	Johnson Custodial Services / Custodial Supplies
T60M8017	ADVANTAGE WEST GPS	14,150.00	14,150.00	010051820L 4371	Mearns Custodial Services / Custodial Supplies
T60M8018	ADVANTAGE WEST GPS	15,350.00	15,350.00	010051820M 4371	Schmitt Custodial Services / Custodial Supplies
T60M8019	ADVANTAGE WEST GPS	10,650.00	10,650.00	010051820N 4371	Schroeder Custodial Services / Custodial Supplies
T60M8020	ADVANTAGE WEST GPS	18,600.00	18,600.00	010051820P 4371	Stacey Custodial Services / Custodial Supplies
T60M8021	ADVANTAGE WEST GPS	15,400.00	15,400.00	010051820Q 4371	Sequoia Custodial Services / Custodial Supplies
T60M8022	ADVANTAGE WEST GPS	26,550.00	26,550.00	010051820R 4371	Warner Custodial Services / Custodial Supplies
T60M8023	ADVANTAGE WEST GPS	26,550.00	26,550.00	010051820C 4371	Clegg Custodial Services / Custodial Supplies
T60M8024	ADVANTAGE WEST GPS	18,750.00	18,750.00	010051820S 4371	Webber Custodial Services / Custodial Supplies
T60M8025	ADVANTAGE WEST GPS	16,000.00	16,000.00	010051820T 4371	Willmore Custodial Services / Custodial Supplies
T60M8026	ADVANTAGE WEST GPS	28,000.00	28,000.00	010051820A 4371	Custodial Services / Custodial Supplies
T60M8027	ADVANTAGE WEST GPS	19,350.00	19,350.00	010051820B 4371	Anderson Custodial Services / Custodial Supplies
T60M8028	ADVANTAGE WEST GPS	12,300.00	12,300.00	010051820F 4371	Finley Custodial Services / Custodial Supplies
T60M8029	ADVANTAGE WEST GPS	15,000.00	15,000.00	010051820D 4371	DeMille Custodial Services / Custodial Supplies
T60M8030	ADVANTAGE WEST GPS	10,750.00	10,750.00	010051820E 4371	Eastwood Custodial Services / Custodial Supplies
T60M8031	ADVANTAGE WEST GPS	15,950.00	15,950.00	010051820H 4371	Fryberger Custodial Services / Custodial Supplies
T60M8032	ADVANTAGE WEST GPS	20,350.00	20,350.00	010051820I 4371	Hayden Custodial Services / Custodial Supplies
T60M8033	AMERICAN TANK TESTING INC	12,220.00	12,220.00	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
T60M8035	GOPHER PATROL	3,500.00	3,500.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
T60M8037	GOPHER PATROL	3,000.00	3,000.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
T60M8038	GOPHER PATROL	2,700.00	2,700.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING 08/10/2023

FROM 06/30/2023 TO 07/26/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T60M8039	GOPHER PATROL	1,950.00	1,950.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
T60M8040	GOPHER PATROL	11,500.00	11,500.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
T60M8041	FERGUSON ENTERPRISES INC	40,000.00	40,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
T60M8042	FOUNDATION BUILDING MATERIALS	7,000.00	7,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
T60M8043	BODIES GLASS SERVICE	7,000.00	7,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
T60M8044	DIESEL EXHAUST & EMISSIONS	5,000.00	5,000.00	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
T60M8045	FLEET SERVICES INC	5,000.00	5,000.00	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
T60M8046	FLEET SERVICES INC	5,000.00	5,000.00	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
T60M8047	GREAT WESTERN SANITARY SUPPLIE	30,000.00	30,000.00	010052820V 4372	Grounds / Grounds Supplies
T60M8048	TARGET SPECIALTY PRODUCTS INC	10,000.00	10,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
T60M8049	TRUC PAR CO	5,000.00	5,000.00	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
T60M8050	FIRST CALL	20,000.00	20,000.00	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
T60M8051	STOTZ EQUIPMENT	13,000.00	13,000.00	010052820V 4372	Grounds / Grounds Supplies
T60M8052	WALTERS WHOLESALE ELECTRIC	32,000.00	32,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
T60M8053	GANAHL LUMBER CO	31,000.00	31,000.00	018150811V 4380	RMA Plant Maintenance / Maintenance Supplies - General
T60M8054	RESOURCE BUILDING MATERIAL	15,000.00	15,000.00	010052820V 4372	Grounds / Grounds Supplies
T60M8055	DANIELS TIRE SERVICE INC	13,000.00	13,000.00	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
T60M8056	GOPHER PATROL	19,200.00	19,200.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
T60M8057	GOPHER PATROL	4,800.00	4,800.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8058	LOS ALAMITOS AUTO PARTS	7,000.00	7,000.00	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
T60M8059	AIR-EX AIR CONDITIONING INC	6,628.00	6,628.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8060	GOLDEN STATE PAVING INC	33,353.00	33,353.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8061	GOLDEN STATE PAVING INC	7,000.00	7,000.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I

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T60M18062	GOLDEN STATE PAVING INC	32,500.00	32,500.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18063	GOLDEN STATE PAVING INC	4,700.00	4,700.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18064	GOLDEN STATE PAVING INC	26,000.00	26,000.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18065	CITY SERVICE CONTRACTING INC	21,800.00	21,800.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18066	DULUX PAINTING	18,000.00	18,000.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18067	DULUX PAINTING	1,700.00	1,700.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18068	DULUX PAINTING	13,000.00	13,000.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18069	DULUX PAINTING	29,000.00	29,000.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18070	NOWLIN FENCE INC	1,434.00	1,434.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18071	PATRIOT ENVIRONMENTAL LAB SERV	6,600.00	6,600.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18072	ATLAS BUILDING AND ROOFING INC	122,000.00	122,000.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18073	HANGSAFE HOOKS	5,516.88	5,516.88	018150811V 4380	RMA Plant Maintenance / Maintenance Supplies - General
T60M18074	HILCO FASTENER WAREHOUSE INC	773.53	773.53	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18075	APOLLO WOOD RECOVERY INC	12,133.54	12,133.54	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18076	APOLLO WOOD RECOVERY INC	14,928.48	14,928.48	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18077	APOLLO WOOD RECOVERY INC	14,473.09	14,473.09	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18078	APOLLO WOOD RECOVERY INC	17,054.76	17,054.76	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18079	APOLLO WOOD RECOVERY INC	11,676.77	11,676.77	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18080	HOME DEPOT CREDIT SERVICES	860.92	860.92	018150811V 4380	RMA Plant Maintenance / Maintenance Supplies - General
T60M18081	APOLLO WOOD RECOVERY INC	8,902.19	8,902.19	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18082	APOLLO WOOD RECOVERY INC	8,688.23	8,688.23	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M18083	APOLLO WOOD RECOVERY INC	11,267.83	11,267.83	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I

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T60M8084	APOLLO WOOD RECOVERY INC	16,341.79	16,341.79	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8085	APOLLO WOOD RECOVERY INC	11,449.42	11,449.42	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8086	AUTOLIFT SERVICES	3,252.56	3,252.56	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
T60M8087	APOLLO WOOD RECOVERY INC	15,381.04	15,381.04	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8088	ANIXTER INC	30,000.00	30,000.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
T60M8089	SECURITY 2000 INC	4,760.00	4,760.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8090	AMERICAN EAGLE CONCRETE INC.	4,700.00	4,700.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8091	AMERICAN EAGLE CONCRETE INC.	9,300.00	9,300.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8092	AMERICAN EAGLE CONCRETE INC.	15,600.00	15,600.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8093	AMERICAN EAGLE CONCRETE INC.	6,600.00	6,600.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8094	AMERICAN EAGLE CONCRETE INC.	6,750.00	6,750.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8095	ACTION FIRE PROTECTION	2,250.00	2,250.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8096	ACTION FIRE PROTECTION	2,250.00	2,250.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8097	MD GRAPHIC INSTALLERS INC	4,357.00	4,357.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8098	NOWLIN FENCE INC	70,230.00	70,230.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8099	NOWLIN FENCE INC	2,626.00	2,626.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8100	VETERAN UNITED SERVICES	32,246.00	32,246.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8102	ARIEL SUPPLY	2,000.00	2,000.00	018150811V 4350	RMA Plant Maintenance / Office Supplies
T60M8103	ARIEL SUPPLY	2,000.00	2,000.00	010071360A 4350	HTS Transportation / Office Supplies
T60M8104	SOUTHWEST SCHOOL SUPPLY	1,000.00	1,000.00	018150811V 4350	RMA Plant Maintenance / Office Supplies
T60M8105	OFFICE DEPOT INC	5,000.00	5,000.00	018150811V 4380	RMA Plant Maintenance / Maintenance Supplies - General
T60M8106	OFFICE DEPOT INC	2,000.00	2,000.00	010071360A 4350	HTS Transportation / Office Supplies
T60M8107	QUALITY ENVIRONMENTAL INC	9,700.00	9,700.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I

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T60M8108	QUALITY ENVIRONMENTAL INC	9,700.00	9,700.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8109	QUALITY ENVIRONMENTAL INC	9,700.00	9,700.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8110	MITCHELL 1	4,313.00	4,313.00	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
T60M8111	MOBILE MODULAR MGT CORP	7,534.32	7,534.32	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8112	MOBILE MODULAR MGT CORP	7,534.32	7,534.32	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8113	CG ACOUSTICS INC.	37,950.00	37,950.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8114	A AND J SHEET METAL INC	10,500.00	10,500.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8115	GOODMAN TREE SERVICE	675.00	675.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8116	WALTERS WHOLESale ELECTRIC	3,822.88	3,822.88	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8117	WALTERS WHOLESale ELECTRIC	2,247.05	2,247.05	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8118	MC KINLEY EQUIPMENT CORP	22,338.05	22,338.05	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8119	A Z BUS SALES INC	10,000.00	10,000.00	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
T60M8120	DANIEL BURNS INC	3,985.00	3,985.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8121	AUTOLIFT SERVICES	1,862.28	1,862.28	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
T60M8122	GOODMAN TREE SERVICE	1,930.31	1,930.31	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8123	WESTRUX INTERNATIONAL INC	2,970.82	2,970.82	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
T60M8124	BUS PARTS WAREHOUSE	6,870.75	6,870.75	015641314Z 4351	MEDI-CAL NURSES / Health
T60M8126	VERNES PLUMBING INC	505.13	505.13	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60M8127	ANIMAL PEST MNGMT SRVCS INC	9,600.00	9,600.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60N0001	PBK ARCHITECTS INC	61,500.00	61,500.00	135310370A 5810	Cafeteria Expenditures / Contracted Serv - Inst & Non-I
T60N0002	EMS LINQ INC.	30,830.00	30,830.00	135310370A 5826	Cafeteria Expenditures / LICENSING & SOFTWARE FEES
T60N0004	ADVANTAGE WEST GPS	5,000.00	5,000.00	135310370A 4305	Cafeteria Expenditures / MISC.FOOD/FOOD SUPPLIES

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T60N0005	ALBERTSONS INC	1,000.00	1,000.00	135310370A 4700	Cafeteria Expenditures / FOOD
T60N0006	B & N HEATING AND AIR	7,500.00	7,500.00	135310370A 5601	Cafeteria Expenditures / Repair of Equip - Contracts
T60N0007	BERNIER REFRIGERATION GENERATI	15,000.00	15,000.00	135310370A 5601	Cafeteria Expenditures / Repair of Equip - Contracts
T60N0008	CALIFORNIA DEPT. OF EDUCATION-	5,000.00	5,000.00	135310370A 4700	Cafeteria Expenditures / FOOD
T60N0009	CHEF'S TOYS	10,000.00	10,000.00	135310370A 4305	Cafeteria Expenditures / MISC.FOOD/FOOD SUPPLIES
T60N0010	DRIFTWOOD DAIRY INC	355,000.00	355,000.00	135310370A 4700	Cafeteria Expenditures / FOOD
T60N0011	DRIFTWOOD DAIRY INC	45,000.00	45,000.00	135320370A 4700	CACF SUPPER EXPENDITURE / FOOD
T60N0012	ECOLAB INSTITUTIONAL	5,000.00	5,000.00	135310370A 4305	Cafeteria Expenditures / MISC.FOOD/FOOD SUPPLIES
T60N0013	ECOLAB PEST ELIMINATION	10,000.00	10,000.00	135310370A 5810	Cafeteria Expenditures / Contracted Serv - Inst & Non-I
T60N0014	ECOLAB INSTITUTIONAL	7,000.00	7,000.00	135310370A 5630	Cafeteria Expenditures / Lease of Equipment
T60N0015	GALASSO'S BAKERY	27,500.00	27,500.00	135310370A 4700	Cafeteria Expenditures / FOOD
T60N0016	GOLD STAR FOODS	1,400,000.00	1,400,000.00	135310370A 4700	Cafeteria Expenditures / FOOD
T60N0017	GOLD STAR FOODS	160,000.00	160,000.00	135320370A 4700	CACF SUPPER EXPENDITURE / FOOD
T60N0018	HOME DEPOT CREDIT SERVICES	5,000.00	5,000.00	135310370A 4305	Cafeteria Expenditures / MISC.FOOD/FOOD SUPPLIES
T60N0019	INDIVIDUAL FOODSERVICE	7,500.00	7,500.00	135310370A 4305	Cafeteria Expenditures / MISC.FOOD/FOOD SUPPLIES
T60N0020	OFFICE DEPOT INC	10,000.00	10,000.00	135310370A 4305	Cafeteria Expenditures / MISC.FOOD/FOOD SUPPLIES
T60N0021	IMPERIAL DADE	140,000.00	140,000.00	135310370A 4305	Cafeteria Expenditures / MISC.FOOD/FOOD SUPPLIES
T60N0022	GRAINGER SANITARY W W INC	915.05	915.05	135310370A 4410	Cafeteria Expenditures / Noncapitalized Equipment
T60N0023	SMART AND FINAL IRIS CO	1,000.00	1,000.00	135310370A 4700	Cafeteria Expenditures / FOOD
T60N0024	SOCAL GASKET GUY LLC	1,000.00	1,000.00	135310370A 5601	Cafeteria Expenditures / Repair of Equip - Contracts
T60N0025	SOUTHERN CA PIZZA CO LLC	5,000.00	5,000.00	135310370A 4700	Cafeteria Expenditures / FOOD
T60N0026	SOUTHERN CA PIZZA CO LLC	30,000.00	30,000.00	135320370A 4700	CACF SUPPER EXPENDITURE / FOOD
T60N0027	SOUTHWEST SCHOOL SUPPLY	2,000.00	2,000.00	135310370A 4305	Cafeteria Expenditures / MISC.FOOD/FOOD SUPPLIES

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T60N0028	STIX HOLDINGS	90,000.00	90,000.00	135320370A 4700	CACF SUPPER EXPENDITURE / FOOD
T60N0029	SUNRISE PRODUCE	75,000.00	75,000.00	135310370A 4700	Cafeteria Expenditures / FOOD
T60N0030	SUPERIOR SERVICE CORP	10,000.00	10,000.00	135310370A 5601	Cafeteria Expenditures / Repair of Equip - Contracts
T60N0031	SYSCO LOS ANGELES INC	20,000.00	20,000.00	135310370A 4700	Cafeteria Expenditures / FOOD
T60N0032	THERMAL SERVICES INC	2,500.00	2,500.00	135310370A 5601	Cafeteria Expenditures / Repair of Equip - Contracts
T60N0033	ULINE	15,000.00	15,000.00	135310370A 4305	Cafeteria Expenditures / MISC.FOOD/FOOD SUPPLIES
T60N0034	IPROMOTEU.COM INC	1,598.12	1,598.12	135310370A 4305	Cafeteria Expenditures / MISC.FOOD/FOOD SUPPLIES
T60N0035	LUNCH ASSIST INC	845.00	845.00	135310370A 5826	Cafeteria Expenditures / LICENSING & SOFTWARE FEES
T60N0036	CDWG COMPUTER CTRS INC	266.18	266.18	135310370A 5826	Cafeteria Expenditures / LICENSING & SOFTWARE FEES
T60N0037	MC KINLEY EQUIPMENT CORP	248.79	248.79	135310370A 5810	Cafeteria Expenditures / Contracted Serv - Inst & Non-I
T60N0038	PAPER RECYCLING AND SHREDDING	112.00	112.00	135310370A 5810	Cafeteria Expenditures / Contracted Serv - Inst & Non-I
T60N0040	HAPPY CHEF INC, THE	7,000.00	7,000.00	135310370A 4300	Cafeteria Expenditures / Materials & Supplies
T60R1000	SAFE SCHOOLS CONFERENCE	2,745.00	549.00	010042715A 5220	Superintendent / Conferences/Staff Development
			1,098.00	010044720Y 5220	Business Services / Conferences/Staff Development
			549.00	018150811V 5220	RMA Plant Maintenance / Conferences/Staff Development
			549.00	019599210A 5220	Sp Ed Centralized Admin / Conferences/Staff Development
T60R1001	UNION OF OVERSEAS VIETNAMESE	1,500.00	1,500.00	010074100A 5220	Dual Immersion Instruction / Conferences/Staff Development
T60R1002	OFFICE DEPOT INC	2,625.00	2,625.00	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr Material
T60R1003	OFFICE DEPOT INC	2,670.00	2,670.00	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr Material
T60R1004	OFFICE DEPOT INC	2,775.00	2,775.00	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr Material
T60R1005	OFFICE DEPOT INC	3,450.00	3,450.00	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr Material
T60R1006	OFFICE DEPOT INC	2,580.00	2,580.00	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr Material
T60R1007	OFFICE DEPOT INC	4,055.00	4,055.00	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr Material

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T60R1008	OFFICE DEPOT INC	1,800.00	1,800.00	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr- Material
T60R1009	OFFICE DEPOT INC	1,500.00	1,500.00	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr- Material
T60R1010	OFFICE DEPOT INC	2,700.00	2,700.00	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr- Material
T60R1011	UNITED STATES POSTMASTER	310.00	310.00	010034720X 5920	Postage / Postage
T60R1012	OPEN TEXT INC	7,197.16	7,197.16	010011770A 5810	Technology Data Network Spprt / Contracted Serv - Inst &
T60R1013	FIRST	382.67	382.67	010201100R 5230	LCFF-SUPC INSTR WARNER / REGISTRATIONS-
T60R1014	US BANK PARS ACCT#5002196-000	566,254.32	322,764.96	016762100A 3901	ARTS,MUSIC INST DISC BLK GRNT / Other Benefits
			90,600.69	016762111A 3901	ARTS, MUSIC BLK GRANT / Other Benefits Certificated
			45,300.35	016762112A 3901	ARTS, MUSIC BLK GRANT / Other Benefits Certificated
			62,287.98	016762311A 3901	ARTS, MUSIC BLK GRANT / Other Benefits Certificated
			45,300.34	016762590A 3901	ARTS, MUSIC BLK GRANT / Other Benefits Certificated
T60R1015	AMAZON CAPITAL SERVICES INC	3,823.58	3,823.58	019138210A 4310	OCDE K12 STRONG WORKFORCE / Instr- Materials &
T60R1016	AMAZON CAPITAL SERVICES INC	2,010.37	2,010.37	019138210A 4310	OCDE K12 STRONG WORKFORCE / Instr- Materials &
T60R1017	AMAZON CAPITAL SERVICES INC	4,344.59	4,344.59	019138210A 4310	OCDE K12 STRONG WORKFORCE / Instr- Materials &
T60R1018	KEENAN AND ASSOCIATES	790,278.00	790,278.00	010044720Y 5450	Business Services / Insurance - Liability & Other
T60R1019	NO OC SELF FUNDED WORKERS COMP	1,994,237.00	1,994,237.00	01 3600	GENERAL FUND / Workers Comp Insurance
T60R1020	ULINE	6,794.54	6,794.54	013214100Y 4300	ESSER III LLM INSTR / Materials & Supplies
T60R1021	AMAZON CAPITAL SERVICES INC	82.56	82.56	012600100Z 4300	EXPANDED LEARNING OPP PROGRAM / Materials &
T60R1023	AMAZON CAPITAL SERVICES INC	1,099.57	1,099.57	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr- Material
T60R1024	CDWG COMPUTER CTRS INC	51,213.09	51,213.09	013214100Y 4350	ESSER III LLM INSTR / Office Supplies
T60R1025	DELL COMPUTER	4,173.69	884.00	010011770A 4320	Technology Data Network Spprt / Computers/Tech less than
			3,289.69	010011770A 4410	Technology Data Network Spprt / Noncapitalized Equipmen
T60R1026	MIZUO, ELAINE	208.77	208.77	010116100Q 4310	Donation - Sequoia / Instr- Materials & Supplies
T60R1027	ENGIE SERVICES U.S. INC	106,098.00	106,098.00	400757810Y 5810	Energy Proj Maintenance Oper / Contracted Serv - Inst & N

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T60R1028	CITY OF WESTMINSTER FARP	198,504.00	198,504.00	010067830Y 5810	School Safety & Security / Contracted Serv - Inst & Non-I
T60R1029	OC-CPR.NET	6,000.00	6,000.00	010044830Y 5810	Business Services - Security / Contracted Serv - Inst & Non-I
T60R1030	CATAPULTK12	600.00	600.00	010044720Y 5810	Business Services / Contracted Serv - Inst & Non-I
T60R1031	SCHOOL SERVICES OF CA INC	87,200.00	87,200.00	016762100A 5810	ARTS,MUSIC INST DISC BLK GRNT / Contracted Serv -
T60R1032	CASBO PROFESSIONAL DEVELOPMENT	3,500.00	3,500.00	010044720Y 5310	Business Services / Dues & Memberships
T60R1033	LEARNING FOR LIVING INC	8,000.00	8,000.00	016266100Z 5220	EDUCATOR EFFECTIVENESS / Conferences/Staff
T60R1034	SCHOOL SERVICES OF CA INC	4,500.00	4,500.00	010044720Y 5810	Business Services / Contracted Serv - Inst & Non-I
T60R1035	DROPLET SOLUTIONS INC	48,000.00	16,000.00	010037210Z 5826	Educational Services / LICENSING & SOFTWARE FEES
			16,000.00	010044720Y 5826	Business Services / LICENSING & SOFTWARE FEES
			16,000.00	010045740A 5826	Certificated Personnel / LICENSING & SOFTWARE FEES
T60R1036	ACSA FOUNDATION FOR ED ADMINIS	1,435.00	1,435.00	016266100Z 5220	EDUCATOR EFFECTIVENESS / Conferences/Staff
T60R1037	HIGH TRAILS	33,500.00	33,500.00	012600100Z 5825	EXPANDED LEARNING OPP PROGRAM / Admission Fe
T60R1038	DIGICERT INC	867.00	867.00	010011770A 5826	Technology Data Network Spprt / LICENSING &
T60R1039	HAPARA INC	77,914.35	77,914.35	010011100A 5826	Instruction Educ Technology / LICENSING & SOFTWARE
T60R1040	POWERSCHOOL GROUP LLC	13,900.00	13,900.00	010044720Y 5810	Business Services / Contracted Serv - Inst & Non-I
T60R1041	SAN JOAQUIN COUNTY OF EDUCATIO	10,186.25	10,186.25	013312100Z 5810	SpEd IDEA Early Intrvsn srvc / Contracted Serv - Inst & Non-I
T60R1042	CDWG COMPUTER CTRS INC	322.04	322.04	010011770A 5826	Technology Data Network Spprt / LICENSING &
T60R1043	CDWG COMPUTER CTRS INC	2,395.62	2,395.62	010011770A 5826	Technology Data Network Spprt / LICENSING &
T60R1044	BARNES AND NOBLE	3,912.40	3,912.40	013010100P 4210	Title I Instr - Stacey / OTHER BOOKS
T60R1045	EARTHQUAKE MANAGEMENT	22,502.15	22,502.15	010067830Y 4353	School Safety & Security / SUPPLIES, HEALTH
T60R1046	ISTATION	24,608.00	24,608.00	010074214A 5810	Dual Immersion Curr Developmnt / Contracted Serv - Inst &
T60R1047	AERIES SOFTWARE INC	124,897.98	124,897.98	010011770A 5826	Technology Data Network Spprt / LICENSING &
T60R1048	PERLMUTTER PURCHASING POWER	25,351.83	4,361.99	010044830Y 4320	Business Services - Security / Computers/Tech less than \$50

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T60R1048	*** CONTINUED ***		20,989.84	010044830Y 4430	Business Services - Security / Computer - Under \$5000
T60R1049	RENAISSANCE LEARNING INC	60,914.26	60,914.26	010004100A 5810	Assessment Instructional / Contracted Serv - Inst & Non-I
T60R1050	ORANGE CO DEPARTMENT OF EDUCAT	71,280.00	71,280.00	010049770X 5810	Data Processing Services / Contracted Serv - Inst & Non-I
T60R1051	ORANGE CO DEPARTMENT OF EDUCAT	745.00	745.00	012600100Z 5825	EXPANDED LEARNING OPP PROGRAM / Admission Fee
T60R1052	ORANGE CO DEPARTMENT OF EDUCAT	4,000.00	4,000.00	010049770X 5810	Data Processing Services / Contracted Serv - Inst & Non-I
T60R1053	OFFICE DEPOT INC	3,000.00	2,000.00	010004210A 4350	Assessment-Categorical Program / Office Supplies
			1,000.00	012600100Z 4300	EXPANDED LEARNING OPP PROGRAM / Materials &
T60R1054	DATA CENTER WAREHOUSE LLC	169.00	144.00	010011770A 4320	Technology Data Network Spprt / Computers/Tech less than
			25.00	010011770A 5810	Technology Data Network Spprt / Contracted Serv - Inst &
T60R1055	TARDIF, ALISHA	59.76	59.76	010116102Q 4310	Donation Performing Arts Seq / Instr Materials & Supplies
T60R1056	GOLD COAST AWARDS	152.57	152.57	010201100C 5810	LCFF-SUPC INSTR CLEGG / Contracted Serv - Inst & Non-I
T60R1057	PROJECT LEAD THE WAY INC	950.00	950.00	013010100C 5826	Title I Instr - Clegg / LICENSING & SOFTWARE FEES
T60R1058	RICOH USA INC	523.19	523.19	010200100Q 5810	LCFF-BASE INSTR SEQUOIA / Contracted Serv - Inst &
T60R1059	CI BUSINESS EQUIPMENT INC	499.00	499.00	010007755Z 5810	Duplicating Services / Contracted Serv - Inst & Non-I
T60R1060	PAPER RECYCLING AND SHREDDING	234.00	234.00	010200270Q 5810	LCFF-BASE ADMIN SEQUOIA / Contracted Serv - Inst &
T60R1061	NTT AMERICA SOLUTIONS INC	4,723.42	4,723.42	010011770A 5810	Technology Data Network Spprt / Contracted Serv - Inst &
T60R1062	FORMATIVE	1,150.00	1,150.00	013010100R 5826	Title I Instr - Warner / LICENSING & SOFTWARE FEES
T60R1063	JUPITER ED INC	4,037.00	4,037.00	013010100R 5810	Title I Instr - Warner / Contracted Serv - Inst & Non-I
T60R1064	MOBYMAX EDUCATION LLC	10,639.00	10,639.00	019599210A 5826	Sp Ed Centralized Admin / LICENSING & SOFTWARE
T60R1065	EDPUZZLE INC	2,180.00	2,180.00	013010100R 5826	Title I Instr - Warner / LICENSING & SOFTWARE FEES
T60R1067	PAPER RECYCLING AND SHREDDING	400.00	400.00	010200100D 5810	LCFF-BASE INSTR DEMILLE / Contracted Serv - Inst &
T60R1068	COLUMBIA MEMORIAL SPACE CENTER	372.00	372.00	012600100Z 5825	EXPANDED LEARNING OPP PROGRAM / Admission Fee

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T60R1069	QUADIENT INC	2,076.59	2,076.59	010007755Z 4350	Duplicating Services / Office Supplies
T60R1070	QUADIENT INC	234.52	234.52	010044720Y 4350	Business Services / Office Supplies
T60R1071	SOUTHEAST LOCK SUPPLY	735.71	735.71	010201100R 4310	LCFF-SUPC INSTR WARNER / Instr Materials & Supplies
T60R1072	WEST ARTS PRODUCTION BOOSTER	1,200.00	1,200.00	012600100Z 5810	EXPANDED LEARNING OPP PROGRAM / Contracted Se
T60R1073	DOCUMENT TRACKING SERVICES LLC	11,237.00	11,237.00	013010100A 5810	Title I Centralize Serv Instr / Contracted Serv - Inst & Non
T60R1074	TELECOMSCAPE	7,002.00	7,002.00	010044830Y 5810	Business Services - Security / Contracted Serv - Inst & Non-
T60R1075	T-MOBILE USA INC	320.00	320.00	012600100Z 5810	EXPANDED LEARNING OPP PROGRAM / Contracted Se
T60R1076	EDLIO LLC	3,150.00	3,150.00	010011770A 5826	Technology Data Network Sprrt / LICENSING &
T60R1077	NGOCMINH TRAN	10,240.00	10,240.00	010074214A 5810	Dual Immersion Curr Developmnt / Contracted Serv - Inst &
T60R1078	ALTIRNAO INC	2,133.00	2,133.00	010011100A 5826	Instruction Educ Technology / LICENSING & SOFTWARE
T60R1079	BRAINPOP LLC	188,914.81	188,914.81	010011100A 5826	Instruction Educ Technology / LICENSING & SOFTWARE
T60R1080	GO SIGN ME UP	10,085.40	10,085.40	010011100A 5826	Instruction Educ Technology / LICENSING & SOFTWARE
T60R1081	LIGHTSPEED SYSTEMS	93,480.00	93,480.00	010011100A 5810	Instruction Educ Technology / Contracted Serv - Inst & Non
T60R1082	PSYCHWIRE AUSTRALIA PTY LTD	2,550.00	2,550.00	016512312A 5220	Psych Svcs St Mental Health / Conferences/Staff Developme
T60R1083	WELLNESS TOGETHER	692.95	692.95	016512312A 5220	Psych Svcs St Mental Health / Conferences/Staff Developme
T60R1084	HOLISTIC LEARNING	125.00	125.00	015641119A 5310	MEDI-CAL SPEECH / Dues & Memberships
T60R1085	US BANK CORPORATE PAYMENT SYST	2,081.00	2,081.00	010042715A 5220	Superintendent / Conferences/Staff Development
T60R1086	MERLOS, MOISES	362.96	362.96	010069210A 5220	At Risk Administration / Conferences/Staff Development
T60R1087	CODESP	2,500.00	2,500.00	010046740U 5310	Personnel Commission / Dues & Memberships
T60R1088	PAPER RECYCLING AND SHREDDING	212.00	212.00	010200270J 5810	LCFF-BASE ADMIN JOHNSON / Contracted Serv - Inst &
T60R1089	CSPCA	800.00	800.00	010046740U 5310	Personnel Commission / Dues & Memberships
T60R1090	DRAGON LION GEAR LLC	1,878.09	1,878.09	012600100Z 4300	EXPANDED LEARNING OPP PROGRAM / Materials &
T60R1091	GRAVIC INC	250.00	250.00	010046740U 5826	Personnel Commission / LICENSING & SOFTWARE FEEES

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T60R1092	PCASC	100.00	100.00	010046740U 5310	Personnel Commission / Dues & Memberships
T60R1093	AMAZON CAPITAL SERVICES INC	768.07	768.07	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr Material
T60R1094	HEINBUCH, BRETT	1,800.00	1,800.00	010044720Y 5220	Business Services / Conferences/Staff Development
T60R1095	T-MOBILE USA INC	18,000.00	18,000.00	012600100Z 5906	EXPANDED LEARNING OPP PROGRAM / Cell Phone
T60R1096	NEARPOD INC	75,603.53	75,603.53	010011100A 5826	Instruction Educ Technology / LICENSING & SOFTWARE
T60R1097	KAMI NOTABLE INC	16,755.00	16,755.00	010011100A 5826	Instruction Educ Technology / LICENSING & SOFTWARE
T60R1099	WESTMINSTER CITY	180.00	180.00	012600100Z 5825	EXPANDED LEARNING OPP PROGRAM / Admission Fe
T60R1100	ATKINSON ANDELSON LOYA RUUD AN	1,716.00	858.00	010045740A 5220	Certificated Personnel / Conferences/Staff Development
T60R1101	T-MOBILE USA INC	1,920.00	1,920.00	010046740U 5220	Personnel Commission / Conferences/Staff Development
T60R1102	AMAZON CAPITAL SERVICES INC	758.86	758.86	126060590A 5906	Extended School CCTR / Cell Phone Charges
T60R1103	AMAZON CAPITAL SERVICES INC	872.99	872.99	012600100Z 4300	EXPANDED LEARNING OPP PROGRAM / Materials &
T60R1104	CDWG COMPUTER CTRS INC	237.14	237.14	012600100Z 4300	EXPANDED LEARNING OPP PROGRAM / Materials &
T60R1105	CDWG COMPUTER CTRS INC	74.55	74.55	010011770A 4320	Technology Data Network Sprrt / Computers/Tech less than
T60R1106	KELLY SPICERS INC	11,630.92	11,630.92	010045740A 4320	Certificated Personnel / Computers/Tech less than \$500
T60R1107	HOME DEPOT CREDIT SERVICES	1,808.05	1,808.05	010007755Z 4350	Duplicating Services / Office Supplies
T60R1108	AMAZON CAPITAL SERVICES INC	657.73	657.73	012600100Z 4410	EXPANDED LEARNING OPP PROGRAM / Noncapitalize
T60R1109	SOUTHWEST BUSINESS PRODUCTS	2,000.00	2,000.00	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr Material
T60R1110	ARIEL SUPPLY	2,000.00	2,000.00	010201100C 4310	LCFF-SUPC INSTR CLEGG / Instr Materials & Supplies
T60R1111	ARIEL SUPPLY	2,000.00	2,000.00	010036210A 4350	Curriculum & Instruction / Office Supplies
T60R1112	ARIEL SUPPLY	1,500.00	1,500.00	010004210A 4350	Assessment-Categorical Program / Office Supplies
T60R1113	ARIEL SUPPLY	1,800.00	1,800.00	010046740U 4350	Personnel Commission / Office Supplies
T60R1114	ARIEL SUPPLY	2,000.00	2,000.00	010045740A 4350	Certificated Personnel / Office Supplies
		2,000.00	2,000.00	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies

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T60R1115	ARIEL SUPPLY	1,500.00	1,500.00	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
T60R1116	DRIFTWOOD DAIRY INC	5,000.00	5,000.00	126055590A 4700	State Preschool GCTR / FOOD
T60R1117	SOUTHWEST SCHOOL SUPPLY	200.00	200.00	010046740U 4350	Personnel Commission / Office Supplies
T60R1118	SOUTHWEST SCHOOL SUPPLY	300.00	300.00	010045740A 4350	Certificated Personnel / Office Supplies
T60R1119	SOUTHWEST SCHOOL SUPPLY	2,500.00	2,500.00	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
T60R1120	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	129127590A 4310	ESP Non Grant / Instr Materials & Supplies
T60R1121	SOUTHWEST SCHOOL SUPPLY	23,000.00	23,000.00	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
T60R1122	OFFICE DEPOT INC	2,500.00	2,500.00	010036210A 4350	Curriculum & Instruction / Office Supplies
T60R1123	OFFICE DEPOT INC	5,000.00	5,000.00	016266100Z 4350	EDUCATOR EFFECTIVENESS / Office Supplies
T60R1124	OFFICE DEPOT INC	1,500.00	1,500.00	010046740U 4350	Personnel Commission / Office Supplies
T60R1125	OFFICE DEPOT INC	2,000.00	2,000.00	010045740A 4350	Certificated Personnel / Office Supplies
T60R1126	OFFICE DEPOT INC	3,500.00	3,500.00	010081100A 4350	School Specialty Instruction / Office Supplies
T60R1127	OFFICE DEPOT INC	1,000.00	1,000.00	010012249A 4350	ELD Dist Parent Involvement / Office Supplies
T60R1128	OFFICE DEPOT INC	1,000.00	1,000.00	010011770A 4350	Technology Data Network Sprrt / Office Supplies
T60R1129	OFFICE DEPOT INC	1,000.00	1,000.00	010011100A 4350	Instruction Educ Technology / Office Supplies
T60R1130	OFFICE DEPOT INC	60,000.00	60,000.00	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
T60R1131	OFFICE DEPOT INC	20,000.00	20,000.00	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
T60R1132	OFFICE DEPOT INC	18,000.00	18,000.00	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
T60R1134	ARIEL SUPPLY	681.69	681.69	010011210A 4350	Education Technology Supervisn / Office Supplies
T60R1135	DELL COMPUTER	29.21	29.21	010011770A 4320	Technology Data Network Sprrt / Computers/Tech less than
T60R1136	DELL COMPUTER	4,446.13	998.75	010011770A 4320	Technology Data Network Sprrt / Computers/Tech less than
			3,447.38	010011770A 4430	Technology Data Network Sprrt / Computer - Under \$5000
T60R1137	DELL COMPUTER	3,868.63	3,868.63	010011770A 4430	Technology Data Network Sprrt / Computer - Under \$5000

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T60R1138	DELL COMPUTER	152.25	152.25	010011770A 4320	Technology Data Network Spprt / Computers/Tech less than
T60R1139	CDWG COMPUTER CTRS INC	1,996.35	1,996.35	010074214A 5826	Dual Immersion Curr Development / LICENSING &
T60R1140	READING IS FUNDAMENTAL OF SO C	1,548.00	1,548.00	013010100M 4211	Title I Instr - Schmitt / Other Books - Library
T60R1141	SCHOOL SPECIALTY PUBLISHING	3,250.00	3,250.00	013312100Z 5220	SpEd IDEA Early Intrvsn srvc / Conferences/Staff Development
T60R1142	ORANGE CO DEPARTMENT OF EDUCAT	3,200.00	3,200.00	010150270A 5810	MAA MEDICAL ADMIN. ACTIVITES / Contracted Serv -
T60R1143	CARRILLO, CHRISTOPHER	300.00	300.00	010012249A 5906	ELD Dist Parent Involvement / Cell Phone Charges
T60R1144	FRIAS, MARTHA	300.00	300.00	010012249A 5906	ELD Dist Parent Involvement / Cell Phone Charges
T60R1145	VU, DIEP	300.00	300.00	010012249A 5906	ELD Dist Parent Involvement / Cell Phone Charges
T60R1146	MAI, THE	300.00	300.00	010012249A 5906	ELD Dist Parent Involvement / Cell Phone Charges
T60R1147	VU, THU M	300.00	300.00	010012249A 5906	ELD Dist Parent Involvement / Cell Phone Charges
T60R1148	SMART AND FINAL IRIS CO	1,500.00	1,500.00	010081210A 4355	School Specialty Admin / CONF/PROF DEV SUPPLIES
T60R1149	AMAZON CAPITAL SERVICES INC	551.88	551.88	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr Material
T60R1150	HOME DEPOT CREDIT SERVICES	302.29	302.29	012600100Z 4300	EXPANDED LEARNING OPP PROGRAM / Materials &
T60R1151	SOUTHWEST SCHOOL SUPPLY	326.90	326.90	013010100A 4310	Title I Centralize Serv Instr / Instr Materials & Supplies
T60R1152	ZOT LLC	2,800.00	2,800.00	010011770A 5810	Technology Data Network Spprt / Contracted Serv - Inst &
T60R1153	OFFICE DEPOT INC	1,500.00	1,500.00	013310112Z 4310	Sp Ed RSP District Wide / Instr Materials & Supplies
T60R1154	OFFICE DEPOT INC	1,500.00	1,500.00	019599312A 4310	Sp Ed Centralized Psych Svcs / Instr Materials & Supplies
T60R1155	OFFICE DEPOT INC	3,000.00	3,000.00	019599210A 4310	Sp Ed Centralized Admin / Instr Materials & Supplies
T60R1156	OFFICE DEPOT INC	1,500.00	1,500.00	019564119Z 4310	Sp Ed Speech / Instr Materials & Supplies
T60R1157	OFFICE DEPOT INC	1,500.00	1,500.00	010039311W 4310	Counseling / Instr Materials & Supplies
T60R1158	OFFICE DEPOT INC	1,500.00	1,500.00	019542110Z 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
T60R1159	OFFICE DEPOT INC	1,500.00	1,500.00	019531111Y 4310	Sp Ed Mild Mod DW / Instr Materials & Supplies

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T60R1160	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	010004210A 4350	Assessment-Categorical Program / Office Supplies
T60R1161	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	019531111Y 4310	Sp Ed Mild Mod DW / Instr Materials & Supplies
T60R1162	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	013310112Z 4310	Sp Ed RSP District Wide / Instr Materials & Supplies
T60R1163	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	019599312A 4310	Sp Ed Centralized Psych Svcs / Instr Materials & Supplies
T60R1164	SOUTHWEST SCHOOL SUPPLY	3,000.00	3,000.00	019599210A 4310	Sp Ed Centralized Admin / Instr Materials & Supplies
T60R1165	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	019564119Z 4310	Sp Ed Speech / Instr Materials & Supplies
T60R1166	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	010039311W 4310	Counseling / Instr Materials & Supplies
T60R1167	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	019542110Z 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
T60R1168	CINTAS CORPORATION #640	37,200.00	1,855.00	010048754X 5810	Warehouse / Contracted Serv - Inst & Non-I
			620.00	010051820A 5810	Custodial Services / Contracted Serv - Inst & Non-I
			1,030.00	010051820B 5810	Anderson Custodial Services / Contracted Serv - Inst & Non-I
			3,195.00	010051820C 5810	Clegg Custodial Services / Contracted Serv - Inst & Non-I
			720.00	010051820D 5810	DeMille Custodial Services / Contracted Serv - Inst & Non-I
			3,195.00	010051820E 5810	Eastwood Custodial Services / Contracted Serv - Inst & Non-I
			1,030.00	010051820F 5810	Finley Custodial Services / Contracted Serv - Inst & Non-I
			1,650.00	010051820H 5810	Fryberger Custodial Services / Contracted Serv - Inst & Non-I
			1,650.00	010051820I 5810	Hayden Custodial Services / Contracted Serv - Inst & Non-I
			1,960.00	010051820J 5810	Johnson Custodial Services / Contracted Serv - Inst & Non-I
			935.00	010051820K 5810	Land Custodial Services / Contracted Serv - Inst & Non-I
			2,060.00	010051820L 5810	Mearns Custodial Services / Contracted Serv - Inst & Non-I
			1,030.00	010051820M 5810	Schmitt Custodial Services / Contracted Serv - Inst & Non-I
			1,545.00	010051820N 5810	Schroeder Custodial Services / Contracted Serv - Inst & Non-I
			2,575.00	010051820P 5810	Stacey Custodial Services / Contracted Serv - Inst & Non-I
			1,545.00	010051820Q 5810	Sequoia Custodial Services / Contracted Serv - Inst & Non-I
			2,550.00	010051820R 5810	Warner Custodial Services / Contracted Serv - Inst & Non-I
			1,340.00	010051820S 5810	Webber Custodial Services / Contracted Serv - Inst & Non-I
			1,340.00	010051820T 5810	Willmore Custodial Services / Contracted Serv - Inst & Non-I

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T60R1168	*** CONTINUED ***		2,270.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
			1,445.00	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
			1,660.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
T60R1169	FRONTLINE TECHNOLOGIES GROUP L	19,521.36	19,521.36	010045740A 5826	Certificated Personnel / LICENSING & SOFTWARE FEES
T60R1171	US BANK CORPORATE PAYMENT SYST	13,300.00	2,000.00	010022711Y 4355	Negotiations / CONF/PROF DEV SUPPLIES
			1,000.00	010045740A 4350	Certificated Personnel / Office Supplies
			1,500.00	010045740A 4355	Certificated Personnel / CONF/PROF DEV SUPPLIES
			1,500.00	010045740A 5220	Certificated Personnel / Conferences/Staff Development
			500.00	010045740A 5810	Certificated Personnel / Contracted Serv - Inst & Non-I
			4,000.00	010045740A 5834	Certificated Personnel / Advertising
			300.00	010045740A 5920	Certificated Personnel / Postage
			2,500.00	010046740U 5220	Personnel Commission / Conferences/Staff Development
T60R1172	WARE DISPOSAL	321,350.00	6,340.00	010053820K 5560	Utilities Land / Disposal Services
			108,000.00	010053820X 5560	Utilities / Disposal Services
			12,360.00	010808820B 5560	Elem Operations Anderson / Disposal Services
			8,765.00	010808820C 5560	Elem Operations Clegg / Disposal Services
			13,185.00	010808820D 5560	Elem Operations De Mille / Disposal Services
			10,570.00	010808820E 5560	Elem Operations Eastwood / Disposal Services
			9,125.00	010808820F 5560	Elem Operations Finley / Disposal Services
			10,770.00	010808820H 5560	Elem Operations Fryberger / Disposal Services
			10,690.00	010808820I 5560	Elem Operations Hayden / Disposal Services
			13,180.00	010808820L 5560	Elem Operations Meairs / Disposal Services
			12,685.00	010808820M 5560	Elem Operations Schmitt / Disposal Services
			8,560.00	010808820N 5560	Elem Operations Schroeder / Disposal Services
			10,870.00	010808820Q 5560	Elem Operations Sequoia / Disposal Services
			17,400.00	010808820S 5560	Elem Operations Webber / Disposal Services
			13,230.00	010808820T 5560	Elem Operations Willmore / Disposal Services
			20,600.00	010909820J 5560	Middle Operations Johnson / Disposal Services

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T60R1172	*** CONTINUED ***		18,540.00	010909820P 5560	Middle Operations Stacey / Disposal Services
			16,480.00	010909820R 5560	Middle Operations Warner / Disposal Services
T60R1173	US BANK PARS ACCT#5002196-000	70,000.00	70,000.00	01 3354	GENERAL FUND / Alternative Retirement Class
T60R1174	MAXIM STAFFING SOLUTIONS	28,000.00	28,000.00	015641314Z 5810	MEDI-CAL NURSES / Contracted Serv - Inst & Non-I
T60R1175	MAXIM STAFFING SOLUTIONS	400,000.00	400,000.00	015641314Z 5810	MEDI-CAL NURSES / Contracted Serv - Inst & Non-I
T60R1176	LEARNING A-Z	9,061.50	9,061.50	010074214A 5826	Dual Immersion Curr Developmnt / LICENSING &
T60R1177	WESTMINSTER CITY	296,550.00	12,600.00	010053820K 5540	Utilities Land / Water
			5,150.00	010053820X 5540	Utilities / Water
			17,700.00	010808820D 5540	Elem Operations De Mille / Water
			18,700.00	010808820E 5540	Elem Operations Eastwood / Water
			8,300.00	010808820F 5540	Elem Operations Finley / Water
			24,750.00	010808820H 5540	Elem Operations Fryberger / Water
			21,850.00	010808820I 5540	Elem Operations Hayden / Water
			18,150.00	010808820M 5540	Elem Operations Schmitt / Water
			16,200.00	010808820Q 5540	Elem Operations Sequoia / Water
			24,700.00	010808820S 5540	Elem Operations Webber / Water
			26,700.00	010808820T 5540	Elem Operations Willmore / Water
			68,300.00	010909820J 5540	Middle Operations Johnson / Water
			33,450.00	010909820R 5540	Middle Operations Warner / Water
T60R1178	UNITED STATES POSTAL SERVICE	40,000.00	40,000.00	010034720X 5920	Postage / Postage
T60R1179	GARDEN GROVE CITY	42,150.00	20,900.00	010808820B 5540	Elem Operations Anderson / Water
			21,250.00	010808820L 5540	Elem Operations Meairs / Water
T60R1180	VERIZON BUSINESS	23,715.00	23,715.00	010053820X 5910	Utilities / Telephone Charges
T60R1181	VERIZON BUSINESS SERVICES	26,780.00	26,780.00	010053820X 5910	Utilities / Telephone Charges
T60R1182	FRONTIER	51,500.00	5,150.00	010053820X 5910	Utilities / Telephone Charges
			46,350.00	010055830A 5910	Security / Telephone Charges

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<b>T60R1183</b>	<b>SO CA EDISON CO</b>	<b>1,044,322.00</b>	43,331.00	010053820K 5530	Utilities Land / Electricity
			72,708.00	010053820X 5530	Utilities / Electricity
			58,693.00	010808820B 5530	Elem Operations Anderson / Electricity
			47,800.00	010808820C 5530	Elem Operations Clegg / Electricity
			61,826.00	010808820D 5530	Elem Operations De Mille / Electricity
			37,215.00	010808820E 5530	Elem Operations Eastwood / Electricity
			40,524.00	010808820F 5530	Elem Operations Finley / Electricity
			44,154.00	010808820H 5530	Elem Operations Fryberger / Electricity
			77,259.00	010808820I 5530	Elem Operations Hayden / Electricity
			63,827.00	010808820L 5530	Elem Operations Mears / Electricity
			52,841.00	010808820M 5530	Elem Operations Schmitt / Electricity
			40,657.00	010808820N 5530	Elem Operations Schroeder / Electricity
			28,092.00	010808820Q 5530	Elem Operations Sequoia / Electricity
			45,286.00	010808820S 5530	Elem Operations Webber / Electricity
			43,677.00	010808820T 5530	Elem Operations Willmore / Electricity
			84,720.00	010909820J 5530	Middle Operations Johnson / Electricity
			93,647.00	010909820P 5530	Middle Operations Stacey / Electricity
			108,065.00	010909820R 5530	Middle Operations Warner / Electricity
<b>T60R1184</b>	<b>AT AND T</b>	<b>960.00</b>	480.00	010053820X 5910	Utilities / Telephone Charges
			480.00	010055830A 5910	Security / Telephone Charges
<b>T60R1185</b>	<b>ACSA FOUNDATION FOR ED ADMINIS</b>	<b>7,218.00</b>	7,218.00	010042715A 5310	Superintendent / Dues & Memberships
<b>T60R1186</b>	<b>PREMIER MOTORCOACH INNOVATIONS</b>	<b>2,682.75</b>	2,682.75	010044720Y 5810	Business Services / Contracted Serv - Inst & Non-I
<b>T60R1187</b>	<b>US BANK CORPORATE PAYMENT SYST</b>	<b>40,000.00</b>	4,000.00	010023711A 4355	Board of Trustees / CONF/PROF DEV SUPPLIES
			8,000.00	010023711A 5220	Board of Trustees / Conferences/Staff Development
			1,000.00	010023711A 5825	Board of Trustees / Admission Fees
			10,000.00	010042715A 4355	Superintendent / CONF/PROF DEV SUPPLIES
			8,000.00	010042715A 5220	Superintendent / Conferences/Staff Development
			2,000.00	010042715A 5310	Superintendent / Dues & Memberships

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T60R1187	*** CONTINUED ***				
T60R1188	SMART AND FINAL IRIS CO	2,000.00	2,000.00	010042715A 5610	Superintendent / Rental of Equipment/Buildings
T60R1189	CA SCHOOL BOARD ASSN	3,690.00	5,000.00	010042715A 5825	Superintendent / Admission Fees
T60R1190	CA SCHOOL BOARD ASSN	19,500.00	2,000.00	010042715A 4350	Superintendent / Office Supplies
T60R1191	AERO ENVIRONMENTAL SERVICES	3,690.00	19,500.00	010023711A 5310	Board of Trustees / Dues & Memberships
T60R1192	JUPITER ED INC	9,900.00	3,690.00	010023711A 5310	Board of Trustees / Dues & Memberships
T60R1194	FRANKLIN COVEY CO	2,752.68	9,900.00	126055590A 5810	State Preschool GCCTR / Contracted Serv - Inst & Non-I
T60R1195	OFFICE DEPOT INC	3,100.34	2,752.68	013010100J 5826	Title I Instr - Johnson / LICENSING & SOFTWARE FEES
T60R1196	ULINE	6,918.17	3,100.34	010037210Z 4355	Educational Services / CONF/PROF DEV SUPPLIES
T60R1197	NCEE	2,500.00	3,500.00	010042715A 4350	Superintendent / Office Supplies
T60R1198	AMAZON CAPITAL SERVICES INC	539.40	6,918.17	010067830Y 4353	School Safety & Security / SUPPLIES, HEALTH
T60R1199	SCHOOL DATEBOOKS	6,191.27	2,500.00	010042715A 5310	Superintendent / Dues & Memberships
T60R1200	SCHOOL DATEBOOKS	6,123.06	539.40	010074100A 4210	Dual Immersion Instruction / OTHER BOOKS
T60R1201	GOPHER SPORTS EQUIPMENT	2,447.83	750.46	010200100P 4310	LCFF-BASE INSTR STAGEY / Instr Materials & Supplies
T60R1202	ULTIMATE OFFICE	923.18	5,440.81	010200100P 5810	LCFF-BASE INSTR STAGEY / Contracted Serv - Inst & N
T60R1203	DAVID GRANT INC	2,751.39	6,123.06	013010100R 5810	Title I Instr - Warner / Contracted Serv - Inst & Non-I
T60R1204	SCHOOL DATEBOOKS	734.06	2,447.83	010201100R 4310	LCFF-SUPC INSTR WARNER / Instr Materials & Supplies
T60R1205	CDWG COMPUTER CTRS INC	1,110.42	923.18	010045740A 4355	Certificated Personnel / CONF/PROF DEV SUPPLIES
T60R1206	AMAZON CAPITAL SERVICES INC	208.30	473.52	126055590A 5826	State Preschool GCCTR / LICENSING & SOFTWARE FEES
T60R1207	AMAZON CAPITAL SERVICES INC	208.30	473.52	126060590A 5826	Extended School CCTR / LICENSING & SOFTWARE FEES
			2,751.39	013010100J 5810	Title I Instr - Johnson / Contracted Serv - Inst & Non-I
			734.06	010011770A 4430	Technology Data Network Sprrt / Computer - Under \$5000
			1,110.42	012600100Z 4300	EXPANDED LEARNING OPP PROGRAM / Materials &
			208.30	010200100Q 4310	LCFF-BASE INSTR SEQUOIA / Instr Materials & Supplies

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T60R1208	AMAZON CAPITAL SERVICES INC	47.84	47.84	010200270Q 4310	LCFF-BASE ADMIN SEQUOIA / Instr Materials & Supplies
T60R1209	AMAZON CAPITAL SERVICES INC	704.42	704.42	010201100P 4310	LCFF-SUPC INSTR STACEY / Instr Materials & Supplies
T60R1210	AMAZON CAPITAL SERVICES INC	25.85	25.85	010200270I 4350	LCFF-BASE ADMIN HAYDEN / Office Supplies
T60R1211	AMAZON CAPITAL SERVICES INC	82.17	82.17	013010100R 4310	Title I Instr - Warner / Instr Materials & Supplies
T60R1212	AMAZON CAPITAL SERVICES INC	23.32	23.32	013010100R 4350	Title I Instr - Warner / Office Supplies
T60R1213	COX, ROBERTA	250.00	250.00	010041314W 5906	Health Services / Cell Phone Charges
T60R1214	FAN, CRISTINA	250.00	250.00	010041314W 5906	Health Services / Cell Phone Charges
T60R1215	KUSHNER, JULIA	250.00	250.00	010041314W 5906	Health Services / Cell Phone Charges
T60R1216	POE, CHRISTINA	250.00	250.00	010041314W 5906	Health Services / Cell Phone Charges
T60R1217	COBO, SIERRA	250.00	250.00	010041314W 5906	Health Services / Cell Phone Charges
T60R1218	BRANCH, MICHELE	250.00	250.00	010039311W 5906	Counseling / Cell Phone Charges
T60R1219	KENSY, KIMBERLY	250.00	250.00	010039311W 5906	Counseling / Cell Phone Charges
T60R1220	MOORE, CLARISSA	250.00	250.00	010039311W 5906	Counseling / Cell Phone Charges
T60R1221	HUANTE, PRISCILLA	250.00	250.00	010039311W 5906	Counseling / Cell Phone Charges
T60R1222	FUJIMOTO, CALINA	250.00	250.00	019599312A 5906	Sp Ed Centralized Psych Svcs / Cell Phone Charges
T60R1223	KENT, KATHLEEN	250.00	250.00	019599312A 5906	Sp Ed Centralized Psych Svcs / Cell Phone Charges
T60R1224	LOMELI, KRISTIN	250.00	250.00	019599312A 5906	Sp Ed Centralized Psych Svcs / Cell Phone Charges
T60R1225	NGUYEN, JENNY	250.00	250.00	019599312A 5906	Sp Ed Centralized Psych Svcs / Cell Phone Charges
T60R1226	NGUYEN, TIFFANI	250.00	250.00	019599312A 5906	Sp Ed Centralized Psych Svcs / Cell Phone Charges
T60R1227	RAPPA, TAMI	250.00	250.00	019599312A 5906	Sp Ed Centralized Psych Svcs / Cell Phone Charges
T60R1228	TORRES, MAGGIE	250.00	250.00	019599312A 5906	Sp Ed Centralized Psych Svcs / Cell Phone Charges
T60R1229	STUART, RILEY	250.00	250.00	019599312A 5906	Sp Ed Centralized Psych Svcs / Cell Phone Charges

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T60R1230	VANDER HYDE, ERIN	250.00	250.00	019599312A 5906	Sp Ed Centralized Psych Svcs / Cell Phone Charges
T60R1231	AVELAR, ERIC	250.00	250.00	019599312A 5906	Sp Ed Centralized Psych Svcs / Cell Phone Charges
T60R1232	FIELDS, ALISA	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1233	CASTRO, KATRINA	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1234	BOUGHLALA, AMANDA	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1235	NGUYEN, KATHY	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1236	HUBBARD, SOCORRO	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1237	AI, JENNIFER	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1238	CAPULONG, NERIANN	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1239	LY, NANCY	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1240	SCHAMMANN, TARA	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1241	DELANY, ROSHINA	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1242	KINNEY, BRIAN	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1243	YOUNG, ALICIA	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1244	YI, ANNA	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1245	KELLEY, KAILEY	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1246	COYLE, JESSE	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1247	LYNN, SARAH	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
T60R1248	FIORENZA, DEANNA	250.00	250.00	019599210A 5906	Sp Ed Centralized Admin / Cell Phone Charges
T60R1249	CRAWFORD, DANA	250.00	250.00	019599210A 5906	Sp Ed Centralized Admin / Cell Phone Charges
T60R1250	AMAZON CAPITAL SERVICES INC	517.65	517.65	010201100R 4320	LCFF-SUPC INSTR WARNER / Computers/Tech less than
T60R1251	PAYNE, POPPY	201.48	201.48	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr Material
T60R1252	LETA, RUTH	10.86	10.86	010116100J 4350	Donation - Johnson / Office Supplies

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T60R1253	ULINE	641.77	641.77	013010100R 4410	Title I Instr - Warner / Noncapitalized Equipment
T60R1254	ULINE	335.01	335.01	010201100R 4310	LCFF-SUPC INSTR WARNER / Instr Materials & Supplies
T60R1255	AMAZON CAPITAL SERVICES INC	153.05	153.05	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr Material
T60R1256	STARFALL EDUCATION FOUNDATION	355.00	355.00	013010100B 5810	Title I Instr - Anderson / Contracted Serv - Inst & Non-I
T60R1257	PAPER RECYCLING AND SHREDDING	1,200.00	1,200.00	019599210A 5810	Sp Ed Centralized Admin / Contracted Serv - Inst & Non-I
T60R1258	SCHOOL MATE	1,394.72	1,394.72	010201100B 4310	LCFF-SUPC INSTR ANDERSON / Instr Materials & Suppl
T60R1259	RENAISSANCE LEARNING INC	3,068.00	3,068.00	0130101000 5826	Title I Instr - Blsd Sacrament / LICENSING & SOFTWARE
T60R1260	NATIONAL ASSOCIATION OF SECOND	385.00	385.00	010200270J 5310	LCFF-BASE ADMIN JOHNSON / Dues & Memberships
T60R1261	COMPANY FOLDERS INC	2,240.00	2,240.00	013010100J 5810	Title I Instr - Johnson / Contracted Serv - Inst & Non-I
T60R1262	THERAPY SHOPPE INC	118.73	118.73	015641119A 4310	MEDI-CAL SPEECH / Instr Materials & Supplies
T60R1263	BJOREM SPEECH PUBLICATIONS	270.45	270.45	015641119A 4310	MEDI-CAL SPEECH / Instr Materials & Supplies
T60R1264	CODESTERS INC	484.00	484.00	010201100P 5826	LCFF-SUPC INSTR STACEY / LICENSING & SOFTWARE
T60R1265	AMPLIFY EDUCATION INC	11,250.00	11,250.00	013010100P 5826	Title I Instr - Stacey / LICENSING & SOFTWARE FEES
T60R1266	LAKESHORE LEARNING MATERIALS	247.18	247.18	013010100Q 4310	Title I Instr - Sequoia / Instr Materials & Supplies
T60R1267	LAKESHORE LEARNING MATERIALS	60.26	60.26	013010242B 4310	Title I Library - Anderson / Instr Materials & Supplies
T60R1268	UPLIFT DESK & HUMAN SOLUTION	4,755.64	2,377.82	010045740A 4410	Certificated Personnel / Noncapitalized Equipment
			2,377.82	010046740U 4410	Personnel Commission / Noncapitalized Equipment
T60R1269	SOUTHWEST SCHOOL SUPPLY	2,554.23	2,554.23	010116100M 4310	Donation - Schmitt / Instr Materials & Supplies
T60R1270	SOUTHWEST BUSINESS PRODUCTS	382.69	382.69	013010100Q 4310	Title I Instr - Sequoia / Instr Materials & Supplies
T60R1271	DISCOUNT SCHOOL SUPPLY	197.81	197.81	019532111A 4310	Sp Ed Preschool Mild Moderate / Instr Materials & Supplies
T60R1272	KEENAN AND ASSOCIATES	5,238.45	5,238.45	010044720Y 5450	Business Services / Insurance - Liability & Other
T60R1273	SOUTHWEST SCHOOL SUPPLY	448.39	448.39	010200270I 4351	LCFF-BASE ADMIN HAYDEN / Health
T60R1277	REYES, MELISSA	300.00	300.00	010012249A 5906	ELD Dist Parent Involvement / Cell Phone Charges

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FROM 06/30/2023 TO 07/26/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T60R1278	MAC GILL CO, WILLIAM	72.52	72.52	010200103R 4351	LCFF-BASE SCH SAFETY WARNER / Health
T60R1279	MAC GILL CO, WILLIAM	88.51	88.51	016405270R 4351	School Safety & Violence -Admin / Health
T60R1281	AQUARIUM OF THE PACIFIC	5,935.70	5,935.70	012600100Z 5825	EXPANDED LEARNING OPP PROGRAM / Admission Fee
T60R2021	AMAZON CAPITAL SERVICES INC	827.76	827.76	012600100Z 4310	EXPANDED LEARNING OPP PROGRAM / Instr Material
T60T5000	CERTIFIED TRANSPORTATION SERVI	1,345.50	1,345.50	012600100Z 5820	EXPANDED LEARNING OPP PROGRAM / Outside
T60V5000	SEAN KHAN CONSULTING COMPANY I	222,200.00	222,200.00	280304850E 6250	EASTWOOD AIR CONDITIONING / Bldg & Imprv - Other
T60V5001	SEAN KHAN CONSULTING COMPANY I	210,493.63	210,493.63	280304850E 6250	EASTWOOD AIR CONDITIONING / Bldg & Imprv - Other
T60V5002	VIRCO MFG CORP	53,457.60	53,457.60	280304850D 4410	DEMILLE AIR CONDITIONING / Noncapitalized Equipment
T60V5003	SEAN KHAN CONSULTING COMPANY I	193,150.00	193,150.00	280304850Q 6250	SEQUOIA AIR CONDITIONING / Bldg & Imprv - Other

**Fund 01 Total: 11,468,970.92**  
**Fund 12 Total: 146,267.04**  
**Fund 13 Total: 2,570,315.14**  
**Fund 28 Total: 679,301.23**  
**Fund 40 Total: 106,098.00**

**Total Amount of Purchase Orders: 14,970,952.33**

<u>Fund Legend</u>	<u>Purchase Order Legend</u>
Fund 01 – General Fund	L – Library/Textbook Department
Fund 12 – Child Development Fund	M – Maintenance and Operations Dept
Fund 13 – Nutrition Services Fund	N – Nutrition Services
Fund 24 – Measure T	R – District Office Buyer
Fund 25 - Capital Facilities Fund	T – Transportation Department
Fund 26 - Measure T	U – Accounting Office
Fund 28 - Measure T	V – Measure T
Fund 40 – Special Reserve for Capital Outlay Fund	

CONSENT

WESTMINSTER SCHOOL DISTRICT  
CORPORATE/INDIVIDUAL DONATIONS FOR DISTRICT/SCHOOL SITES  
August 10, 2023

*(Each donation will be recognized with a letter of appreciation on behalf of the Board of Trustees)*

DONOR	DONATED TO	AMOUNT	DESCRIPTION
SchoolsFirst FCU	DO	\$523.11	Contribute to Leadership Conference lunch order.
Anthony Pellicci	DO	\$300.00	Book collection of the Vietnam Experience.

**Contracts for Approval/ Ratification**  
August 10, 2023

NO.	CONTRACT	ORIGINATOR	NEW/ RENEW	TERM DATE	PURPOSE	BUDGET/ PROGRAM	CONTRACTED AMOUNT
1	American West Restaurant Group - So Cal Pizza Company	Paul Ngo, Nutrition Services	R	07/01/23 - 06/30/24	Provide vended meals for the purpose of serving the Westminster SD's NSLP and CACFP Meal Service Programs.	Cafeteria Fund	Not to exceed \$35,000.00
2	City of Westminster Crossing Guard Program	Manuel Cardoso, Business Services	R	08/29/23 - 08/28/24	Shared Crossing Guard Program where services are provided at 11 WSD sites.	Business Services	\$96,217.00
3	CRTZ Patterson LLC	Manuel Cardoso, Business Services	N	08/11/23 - 06/30/24	Support early education program operations and business services executive management.	Business Services (30%)/ State Preschool (70%)	Rate of \$150 per hour, not to exceed \$10,000.00
4	CSBA	Dr. Gunn Marie Hansen, Superintendent Office	R	07/01/23 - 06/30/24	District CSBA, ELA and Gamut Policy membership renewal.	Superintendent	\$23,190.00
5	EcoLab Institutional - Pest Control Management	Paul Ngo, Nutrition Services	R	07/01/23 - 06/30/24	Advance Pest Management Services for Central Kitchen, NS Warehouse, Stacey MS, and Clegg ES locations. Services include monthly inspections/ consultations of facilities and installation & maintenance of selected pest control devices for rodents and flying pests.	Cafeteria Fund	\$5,972.40

CONSENT

**Contracts for Approval/ Ratification**  
August 10, 2023

NO.	CONTRACT	ORIGINATOR	NEW/ RENEW	TERM DATE	PURPOSE	BUDGET/ PROGRAM	CONTRACTED AMOUNT
6	Genesis Group, Inc.	Darek Jaronczyk, Student Services	R	07/01/23 - 06/30/24	Provide Special Education Staff support due to staffing shortages (leaves of absences) and lack of credentialled long-term subs to cover for speech/language services and special education services.	Special Ed. Speech	Not to exceed \$140 hourly/ per staff
7	Golden State Speech Pathology Services, Inc.	Darek Jaronczyk, Student Services	R	07/01/23 - 06/30/24	Speech and language services, including assessments, consultations, direct therapy, supervision, IEP planning & meeting, and related activities, here-in-after referred to as "Services".	Special Ed. Speech	Not to exceed \$140 hourly/ per staff
8	Hiddleston Listening, Language, and Speech Center	Darek Jaronczyk, Student Services	R	07/01/23 - 06/30/24	Auditory-Verbal Therapy (AVT) by certified auditory verbal therapists for teaching deaf or hard of hearing students to listen and speak using their hearing technology and aids, auditory implant, and assistive listening devices with intended outcomes of Auditory Verbal approaches.	Special Ed. Speech	Not to exceed \$165.44 hourly/ per staff

**Contracts for Approval/ Ratification**  
August 10, 2023

NO.	CONTRACT	ORIGINATOR	NEW/ RENEW	TERM DATE	PURPOSE	BUDGET/ PROGRAM	CONTRACTED AMOUNT
9	Illuminate Education	Dr. Moises Merlos, School Support & Safety	R	07/01/23 - 06/30/24	EduClimber program for compiling student data (assessment, attendance, behavior) and will be used by Principals and intervention providers to identify students for Tier II and Tier III intervention.	LCFF- Assessment Instructional	\$50,889.00
10	Leslie Ann Gerkin	Dr. Moises M. Merlos, School Support & Safety	N	08/14/23 - 06/30/24	Provide to Blessed Sacrament small groups and one-to-one instruction of literacy skills, reading, comprehension, writing phonemic awareness with students of the greatest academic need. Also providing vocabulary, reading comprehension, writing and conversational practice for English learning students.	Title III	Not to exceed \$5,000.00
11	OCDE - Inside the Outdoors #16020	Dr. Richard J. Noblett, Educational Services	R	09/01/23 - 08/31/24	Agreement for Participation - Inside the Outdoors Program.	Site Based	Not to exceed \$38.50 per student or \$525 per presentation
12	OCDE #10003839	Michelle Scheiber, Curriculum & Instruction	N	08/25/23	Provide Physical Education professional development to PE Teacher, K-8.	Title II	\$500.00

CONSENT

**Contracts for Approval/ Ratification**  
August 10, 2023

NO.	CONTRACT	ORIGINATOR	NEW/ RENEW	TERM DATE	PURPOSE	BUDGET/ PROGRAM	CONTRACTED AMOUNT
13	Playworks	Dr. Moises Merlos, School Support & Safety	N	08/29/23 - 06/14/24	Provide Anderson supervision staff with professional development, modeling, and capacity-building. Participants will learn systems, strategies, techniques, and games to implement and sustain a positive culture of safe and healthy play. School recess implementation teams will create an action plan to sustain a strong culture of play throughout the year.	Title I	\$25,000.00
14	Renaissance	Michelle Scheiber, Curriculum & Instruction	R	09/01/23 - 08/31/24	Districtwide licenses for Star 360 at all school sites.	Assessment Instructional	\$115,641.90
15	Safe Kids Inc.	Dr. Moises M. Merlos, School Support & Safety	N	08/16/23 - 06/15/24	Provide professional development training to the faculty and staff of Blessed Sacrament School in the topic of school safety, active shooter/violent events, and violence prevention. Training is conducted in-person, on campus and is based on the H.E.R.O. Program safety strategies.	Title II	Not to exceed \$750.00

CONSENT

**Contracts for Approval/ Ratification**  
August 10, 2023

NO.	CONTRACT	ORIGINATOR	NEW/ RENEW	TERM DATE	PURPOSE	BUDGET/ PROGRAM	CONTRACTED AMOUNT
16	Securly, Inc.	Dr. Moises M. Merlos, School Support & Safety	N	08/16/23 - 06/15/24	Provide the faculty and staff of Blessed Sacramento School product training on Securly Classroom software to guide lessons, monitor student progress, and keep the focus on learning.	Title II	Not to exceed \$2,000.00
17	Soliant Health, LLC	Darek Jaronczyk, Student Services	R	07/01/23 - 06/30/24	Provide Special Education Staff support due to staffing shortages (leaves of absences) and lack of credentialled long-term subs to cover for speech/language services and special education services.	Special Ed. Speech	Not to exceed \$101 hourly/ per staff
18	Solution Tree – CA Principals Support Network (CAPS)	Dr. Richard J. Noblett, Educational Services	N	09/15/23 - 05/14/24	CAPS Network Registration professional development for 16 principals and 74 Teachers.	Educator Effectiveness Block Grant	\$138,000.00
19	Stix Holding, LLC	Paul Ngo, Nutrition Services	R	07/01/23 - 06/30/24	Provide vended meals for the purpose of serving the Westminster SD's NSLP and CACFP Meal Service Programs.	Cafeteria Fund	Not to exceed \$90,000.00
20	Thinking Maps, Inc.	Michelle Scheiber, Curriculum & Instruction	R	07/01/23 - 06/30/24	District-wide Learning Community Site Licenses for all sites for the new school year.	Title II	\$71,920.00

**Contracts for Approval/ Ratification**  
August 10, 2023

NO.	CONTRACT	ORIGINATOR	NEW/ RENEW	TERM DATE	PURPOSE	BUDGET/ PROGRAM	CONTRACTED AMOUNT
21	Thinking Maps, Inc.- Contract #14010	Michelle Scheiber, Curriculum & Instruction	N	08/17/23 - 06/25/24	Provide training on Thinking Maps: Day One, Map Expertise, frame of Reference, & Coaching Direct teacher Training Onsite.	Title II	\$17,600.00

**WESTMINSTER SCHOOL DISTRICT**  
Business Services

DATE: August 10, 2023

TO: Gunn Marie Hansen, Ph.D., Superintendent

FROM: Manuel Cardoso, Assistant Superintendent, Business Services  
Paul Ngo, Director, Nutrition Services

SUBJECT: **APPROVE THE SALE OF SURPLUS PROPERTY TO CYPRESS SCHOOL DISTRICT**

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**BACKGROUND INFORMATION:**

The governing board of any school district may sell any personal property or school supplies belonging to the district to the federal government or its agencies, to the state, to any county, city and county, city or special district, or to any other school district or any agency eligible under the federal surplus property law, (40 U.S.C. Sec. 484(j)(3)) and the governing board of another school district may purchase the property, for an amount equal to the cost thereof plus the estimated cost of purchasing, storing, and handling the property, without advertisement for or receipt of bids or compliance with any other provisions of this code.

**CURRENT CONSIDERATIONS:**

The following items will be sold to Cypress School District's Child Nutrition Program.

<b><u>Quantity</u></b>	<b><u>Description</u></b>	<b><u>Approximate Value Each</u></b>
6	CresCor Model No. 109031	\$1,918.35

**FINANCIAL IMPLICATIONS:**

Westminster SD's Nutrition Services is to receive credit funds from the sale and deposit them into Cafeteria Fund 13.

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve the Sale of Surplus Property to Cypress School District

**WESTMINSTER SCHOOL DISTRICT**  
Business Services

DATE: August 10, 2023

TO: Gunn Marie Hansen, Ph.D., Superintendent

FROM: Manuel Cardoso, Assistant Superintendent, Business Services  
Gerardo Martinez, Executive Director of Educational Technology

SUBJECT: **APPROVE UTILIZATION OF CMAS CONTRACT NO. 4-22-09-1048, WITH PACIFIC ONESOURCE INC DBA STS EDUCATION FOR THE PURCHASE OF HASKELL EDUCATION MOBILE CARTS EQUIPMENT, COMPONENTS AND RELATED INSTALLATION SERVICES**

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**BACKGROUND INFORMATION:**

Public Contract Code Sections 10298 & 10299 authorizes school districts to contract, without further competitive bidding, with suppliers awarded State of California Department of General Services (DGS) contracts, master agreements, multiple awards schedules, or cooperative agreements, including agreements with entities outside the state which have a California Participating Addendum. The California Multiple Award Schedules (CMAS) program offers contracts with a wide variety of commodity, non-IT services and information technology products and services. These CMAS contracts are based on an existing previously bid and awarded Federal GSA (or other DGS approved) multiple award schedule for the same product and/or service, at a price that is equal or lower, with added State of California contract terms and conditions, procurement codes, policies and guidelines.

**CURRENT CONSIDERATIONS:**

The District has a need for classroom mobile carts. Pacific OneSource Inc. DBA, STS Education of California has an available CMAS contract for Haskell Education mobile carts equipment, components and related installations that meet the standards of the District.

It is recommended that the Board utilize the California Multiple Award Schedule (CMAS) contract No. 4-22-09-1048 awarded to Pacific OneSource Inc. DBA STS Education for the purchase, warranty, and installation of furniture and furnishing services for the term of the awarded contract through May 31, 2027.

**FINANCIAL IMPLICATIONS:**

The supplies/equipment will be paid from one-time Elementary and Secondary Emergency Relief (ESSER III) funds.

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve utilization of CMAS contract NO. 14-22-09-1048, with Pacific OneSource Inc. DBA STS Education for the purchase of Haskell Education mobile carts equipment, components, and related installation services

**WESTMINSTER SCHOOL DISTRICT**  
Human Resources

DATE: August 10, 2023

TO: Gunn Marie Hansen, Ph.D., Superintendent

FROM: Rich Montgomery, Assistant Superintendent, Human Resources  
Sylvia Niknami, Director, Human Resources

SUBJECT: **CONDUCT A PUBLIC HEARING – RECOMMENDED  
REAPPOINTMENT OF MR. THOMAS CONNOLLY TO THE  
PERSONNEL COMMISSION**

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**BACKGROUND INFORMATION:**

The Westminster School District Classified Rules and Regulations, Article II, Section 2.1.1 indicates that the Board of Trustees may recommend re-appointing the Commissioner whose term is expiring to another three-year term.

On December 1, 2023, the term of Personnel Commissioner, Thomas Connolly will expire. Mr. Connolly has indicated that he is willing to accept re-appointment for another three years as a Personnel Commissioner for the Westminster School District.

**CURRENT CONSIDERATIONS:**

Conduct a Public Hearing regarding the Board of Trustees recommendation to re-appoint Mr. Thomas Connolly to the Personnel Commission or post a vacancy.

**FINANCIAL IMPLICATIONS:**

There are no financial implications.

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**SUPERINTENDENT’S RECOMMENDATION:**

Conduct a Public Hearing – Recommended Reappointment of Mr. Thomas Connolly to the Personnel Commission

**WESTMINSTER SCHOOL DISTRICT**

**PLEASE POST**

**PLEASE POST**

**Notice of Public Hearing**

The Westminster School District will hold a public hearing regarding the Board of Trustees Recommended Reappointment of Mr. Thomas Connolly to the Personnel Commission at its Board meeting on August 10, 2023 at the Westminster School District Mendez Board Room beginning at 7:00 pm.

All interested persons are invited to attend and give testimony.

*The Westminster School District office is located at:  
14121 Cedarwood St., Westminster, CA 92683*

**WESTMINSTER SCHOOL DISTRICT**  
Human Resources

DATE: August 10, 2023

TO: Gunn Marie Hansen, Ph.D., Superintendent

FROM: Rich Montgomery, Assistant Superintendent, Human Resources  
Sylvia Niknami, Director, Human Resources

SUBJECT: **APPROVE RECOMMENDATION TO RE-APPOINT MR. THOMAS CONNOLLY, AS PERSONNEL COMMISSIONER FOR THE WESTMINSTER SCHOOL DISTRICT, OR POST VACANCY**

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**BACKGROUND INFORMATION:**

The Westminster School District Classified Rules and Regulations, Article II, Section 2.1.1 indicates that the Board of Trustees and CSEA shall be notified each year the name and address of the Commissioner whose term will be expiring and whether or not they will accept reappointment to another three-year term.

The Board may recommend re-appointing the Commissioner whose term is expiring to another three-year term, or the Board may provide direction to staff to post the vacancy and accept applications to be considered by the Board. The incumbent Personnel Commissioner may apply for the vacancy.

The Board of Trustees shall make its nomination in accordance with the provisions of Education Code 45246 which provide that:

- (a) The governing board shall announce the name of the person it intends to nominate for appointment or reappointment at this evening's Board meeting.
- (b) At a board meeting to be held after 30 days and within 45 days (of the date on which the Board of Trustees announced the name of its nominee), the governing board in open hearing shall provide the public, the employees of the school district and representatives of the employee organization(s) to express their views on the qualifications of the nominee.
- (c) Following the public hearing, to be held at the September 14, 2023 Board Meeting the governing board may then take action, to approve the name of its nominee or to name some other qualified person for submission to the Superintendent of Public Instruction for approval; without further notification or other public hearing.

**CURRENT CONSIDERATIONS:**

On December 1, 2023, the term of Personnel Commissioner Thomas Connolly, 6171 Sydney Dr., Huntington Beach, CA 92647, will expire. Mr. Connolly has indicated that he is willing to accept reappointment to another three-year term as Personnel Commissioner for the Westminster School District.

Mr. Connolly has been a Personnel Commissioner since 1996. He served as the Treasurer of the Orange County Personnel Commissioners Association for over 10 years. He has over 25 years of experience as the Chief Business Officer and Director of Audit, Budget, and Finance at four other Southern California school districts. During these years of active service, he has also volunteered to serve on hiring committees for school districts in the Los Angeles and Orange County areas. Mr. Connolly received a Bachelor of Science Degree in Accounting from California State University, Long Beach. Mr. Connolly is married and has two grown children.

**FINANCIAL IMPLICATIONS:**

If the Board directs staff to post the vacancy, the cost of advertising the position is anticipated to be \$600.00. If the Board approves the re-appointment of Mr. Thomas Connolly, there will be no financial implication.

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve recommendation to Re-Appoint Mr. Thomas Connolly, as a Personnel Commissioner for the Westminster School District, or post vacancy.

**WESTMINSTER SCHOOL DISTRICT**  
Human Resources

DATE: August 10, 2023

TO: Gunn Marie Hansen, Ph.D., Superintendent

FROM: Rich Montgomery, Assistant Superintendent, Human Resources  
Sylvia Niknami, Director, Human Resources

SUBJECT: **APPROVE ONE-TIME PAYMENT FOR EMPLOYEES TO COMPLETE POLICY ACCEPTANCE FOR THE 2023-2024 SCHOOL YEAR**

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**BACKGROUND INFORMATION:**

Each year, school districts require employees to acknowledge they have read, and accepted receipt of, district and federally-mandated policies. The letter all WSD employees will receive is attached. Leadership Council members were reminded of this requirement on 8/2/23 during the training held at the District Office.

The District has not historically compensated employees for completing this requirement. This training has been completed during part of a professional development day. In the same way, teachers are not paid to renew their teaching credentials (which is a requirement for employment), the practice of paying employees to complete this annual requirement is not customary in comparable school districts.

The Policy Acceptance process is completed in two parts:

Part 1:

Watch eight video training modules. Each video has a brief assessment that must be passed before training is deemed complete. The number of video trainings has increased from last year.

Part 2:

Read and accept (11) Board Policies. The number of policies to “read and accept” has also increased from last year.

Time Commitment

The time estimated to complete Part 1 and Part 2 of the Policy Acceptance process is approximately 5-6 hours per employee.

**CURRENT CONSIDERATIONS:**

For the following reasons, the District is proposing to pay employees up to three hours to complete this process for the 23-24 school year:

- Staff have limited time available this year, with the already established instructional focus on professional development days
- Avoid employees completing Policy Acceptance during instructional hours
- Employees will be reviewing more policies than they have ever accepted previously

**FINANCIAL IMPLICATIONS:**

Provided below is the fiscal impact using one to three hours of paid time. This could be a one-year-only agreement and we would be able to utilize one-time ESSER III funds.

**Certificated (Article 13, Section 1)**

<b>Estimated Certificated Employees</b>	<b>PD Hourly Rate</b>	<b>Hours</b>	<b>Salary</b>	<b>Fringe Benefits</b>	<b>Total</b>
475	\$ 50.00	1	\$ 23,750	\$ 5,770	\$ 29,520
475	\$ 50.00	2	\$ 47,500	\$ 11,539	\$ 59,039
475	\$ 50.00	3	\$ 71,250	\$ 17,309	\$ 88,559

**Classified Employees**

Paid at their Hourly Rate of Pay

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**SUPERINTENDENT’S RECOMMENDATION:**

Approve one-time payment for employees to complete Policy Acceptance for the 2023-2024 school year.



Dear WSD Employee,

Welcome back to the 2023-2024 school year! As we begin the year, we need to ensure you complete all District mandatory compliance requirements. Education Code, Board Policy and/or the Law requires all employees indicate they have received and familiarized themselves with the following policies and procedures on an annual basis:

		KEENAN “READ AND ACCEPT” POLICIES	
		Policies and Procedures	Policy Info
<b>KEENAN VIDEO TRAINING MODULES</b>		Child Abuse Mandated Reporting	BP 5141.4
		Sexual Harassment	BP 4119.11
<b>Policies and Procedures</b>	<b>Policy Info</b>	Injury & Illness Prevention Program	BP 4119.41
<i>Child Abuse Mandated Reporting Procedures</i>	BP 5141.4	Code of Ethics	BP 4119.21
<i>Sexual Harassment</i>	BP 4119.11	Drug and Alcohol-Free Workplace	BP 4020
<i>Injury &amp; Illness Prevention Program</i>	BP 4119.42	Family and Medical Leave Act	BP 4161.8
<i>Integrated Pest Management</i>	HSA (2000)	California Family Rights Act	CFRA
<i>Students Experiencing Homelessness</i>	BP 5111	Non-Discrimination	BP 4030
<i>Staff-Student Boundaries</i>	AB 500	Uniform Complaint Procedure	BP 1312
<i>Email and Messaging Safety</i>	BP 4040	Williams Uniform Complaint Procedures	BP 1312
<i>Cybersecurity</i>	BP 4040	Employee Acceptable Use of Technology	BP 4040

**Instructions for Completing Policy Acceptance:**

1. Login to Keenan at: <a href="https://wsd-keenansafeschools.com/login">https://wsd-keenansafeschools.com/login</a>	4. Click and read all the Keenan “Read and Accept” District Policies.
2. Enter your full employee ID Number: <b>60000XXXX</b> <i>(the Xs are to be replaced with your four digit ID number, found on the bottom of the backside of your ID badge)</i>	5. Ensure a certificate is received at the completion of each training. This is what will appear once completed: <a href="#">View Certificate</a> 🌟
3. Click and view all the Keenan Video Training Modules.	6. The certificate does not need to be printed as your completion is recorded automatically by Human Resources

**Keenan SafeSchools Online Training Courses:**

Mandatory Reporting Training (AB 1432) requires “Mandated Reporters” be trained annually on child abuse reporting obligations under the law. “Mandated Reporters” as listed in California Penal Code section 11165.7 include, “any employee of a public school system.” Pursuant to Penal Code Section 11166.5 any person who is employed as a child care custodian or with a child protective agency. All WSD employees are mandated reports and must complete this mandated online training.

As part of the Healthy Schools Act, all District employees using a pesticide such as disinfecting wipes and instant hand sanitizer must take the Integrated Pest Management (IPM) training course annually.

**Friendly District Competition:**

This year we will be providing an ice cream party to the staff of the Elementary School and the Middle School who is the quickest to reach and report 100% compliance (all staff members) in the acceptance of all District policies.

Every employee must accept all District policies and regulations by **Friday, November 2, 2023**. Thank you!



14121 Cedarwood Street  
Westminster, CA 92683  
(714) 894-7311

*Gunn Marie Hansen, Ph.D., Superintendent*

BOARD OF TRUSTEES

David Johnson, President  
Frances Nguyen, Vice President  
Jeremy Khalaf, Clerk  
Tina Gustin-Gurney, Member  
Khanh Nguyen, Member

**RESOLUTION #23-24-01  
DECLARING SEPTEMBER 19, 2023 NATIONAL INFORMATION  
TECHNOLOGY PROFESSIONALS' DAY**

**August 10, 2023**

**WHEREAS**, National Information Technology (IT) Professionals Day has been celebrated on the third Tuesday of every September since 2015; and

**WHEREAS**, this year it falls on September 19, 2023; and

**WHEREAS**, The Westminster School District wishes to recognize the IT experts who ensure that the district's computers, applications, storage, networking, infrastructure and processes to create, store, secure and exchange all forms of electronic data are performing at optimal levels; and

**WHEREAS**, the Westminster School District's IT Department consists of 25 employees; and

**WHEREAS**, the Westminster School District's IT Department oversees software programs for the district, with the goal of ensuring smooth, efficient, around-the-clock operations for the district office and 17 school sites; and

**WHEREAS**, the Westminster School District IT Department provides continuous support for telecommunications systems, internet firewalls, servers, desktops, laptops, camera systems, tablets, switches, etc., for both district office and school site personnel; and

**WHEREAS**, the Westminster School District's IT Department continues to focus on identifying and meeting new challenges in key areas such as cybersecurity, state and Federal guidelines for data management and security and shifting technology trends

**NOW, THEREFORE BE IT RESOLVED**, that the Westminster School District Board of Trustees do hereby designate September 19, 2023, as IT Professional's Day.

***Vision Statement:***

*Leading the way as the premier Pre K-8<sup>th</sup> grade school district in Orange County, CA by providing exceptional and innovative experiences where all learners thrive.*

***Mission Statement:***

*It is our collective responsibility to educate and empower all students to pursue excellence through a distinctive, rigorous, and engaging academic experience.*

**RESOLUTION #23-24-01  
DECLARING SEPTEMBER 19, 2023 NATIONAL INFORMATION  
TECHNOLOGY PROFESSIONALS' DAY**

**ADOPTED** at a regular meeting of the Governing Board of the Westminster School District held this 10<sup>th</sup> day of August 2023, by the following vote:

**AYES:** \_\_\_\_ **NOES:** \_\_\_\_ **ABSENT:** \_\_\_\_ **ABSTAIN:** \_\_\_\_

\_\_\_\_\_  
Gunn Marie Hansen, Ph.D., Superintendent

\_\_\_\_\_  
David Johnson, Board President

\_\_\_\_\_  
Frances Nguyen, Vice President

\_\_\_\_\_  
Jeremy Khalaf, Clerk

\_\_\_\_\_  
Tina Gustin-Gurney, Member

\_\_\_\_\_  
Khanh Nguyen, Member

**WESTMINSTER SCHOOL DISTRICT**  
Business Services

DATE: August 10, 2023

TO: Gunn Marie Hansen, Ph.D., Superintendent

FROM: Manuel Cardoso, Assistant Superintendent, Business Services

SUBJECT: **APPROVE THE NOMINEE TO SERVE ON THE MEASURE T CITIZENS' OVERSIGHT COMMITTEE**

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**BACKGROUND INFORMATION:**

The Citizens' Oversight Committee (COC) members for Measure T are appointed by the Board to inform the public concerning the expenditures of bond revenues as specified under Education Code 15274.

**CURRENT CONSIDERATIONS:**

The COC had an open seat to represent the category of Community At-Large, and applications were requested to fill the vacancy. The Citizens' Oversight Committee Bylaws state that when an appointment is necessary to fill a vacancy, the Superintendent shall ensure that an application is received from a like organization or category as the Committee member whose position is vacant. The Superintendent recommends that the Board appoint Ms. Ellen Riley to the Citizens' Oversight Committee as a representative from the Community At-Large.

**FINANCIAL IMPLICATIONS:**

None

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve the nominee to serve on the Measure T Citizens' Oversight Committee

**WESTMINSTER SCHOOL DISTRICT**  
Superintendent's Office

DATE: August 10, 2023

TO: Gunn Marie Hansen, Ph.D., Superintendent

FROM: Manuel Cardoso, Assistant Superintendent, Business Services  
Moises M. Merlos, Executive Director, Accountability and Assessments

SUBJECT: **APPROVE REVISIONS TO BOARD POLICIES AND BYLAWS**

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**BACKGROUND INFORMATION:**

The District's Board policies and bylaws are reviewed and updated periodically as new state and federal laws and regulations are enacted. The proposed revisions for the following Board Policies are presented for approval:

**BP 5141 Administer Medication and Monitoring Health Conditions (update)**  
**BP 6158 Independent Study Program (update)**

**FINANCIAL IMPLICATIONS:**

There is no Fiscal Impact.

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve revisions to Board Policies and Bylaws

**Students****ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS**

The Governing Board recognizes that during the school day, some students may **believes that regular school attendance is critical to student learning and that students who need to take** prescribed medication **prescribed** or ordered **for them** by an their authorized health care provider providers to **should** be able to fully participate in the educational program. The Superintendent or designee shall develop processes for the administration of medication to these students. For any student with a disability, as defined

**Any medication prescribed for a student with a disability who is qualified to receive services** under the Individuals with Disabilities Educational **Education** Act or Section 504 of the Rehabilitation Act of 1973, necessary medication shall be administered in accordance with the student's individualized education program or Section 504 services plan, **as applicable.**

If a parent/guardian chooses, he/she may administer the medication to his/her child at school or designate another individual who is not a school employee to do so on hi/her behalf.

In addition, upon written request by the parent/guardian and with the approval of the student's authorized health care provider, a student with a medical condition that requires frequent treatment, monitoring, or testing may be allowed to self-administer, self-monitor, and/or self-test. The student shall observe universal precautions in the handling of blood and other bodily fluids.

Any medication prescribed by an authorized health care provider, including an emergency antiseizure medication for a student with epilepsy, may be administered by the school nurse or other designated school personnel only when the Superintendent or designee has received written statements from both the student's parent/guardian and authorized health care provider. (Education Code 49414.7, 49423.3 5 CCR 600)

School nurses and other designated school personnel shall administer medications in accordance with law, Board policy, and administrative regulation and shall be afforded appropriate liability protection.

Only a school nurse or other school employee with an appropriate medical license may administer an insulin injection to a student. In the event that no such licensed school personnel is available, the district may contract with a licensed nurse from a public or private agency to administer insulin to the student.

**For the administration of medication to students during school or school-related activities, the Superintendent or designee shall develop protocols which shall include options for allowing parents/guardians to administer medication to their child at school, designate other individuals to do so on their behalf, and, with the student's authorized health care provider's approval, request the district's permission for the student to self-administer a medication or self-monitor and/or self-test for a medical condition. Such processes shall be implemented in a manner that preserves campus security, minimizes instructional interruptions, and promotes student safety and privacy.**

**Students**

**ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS**

**The Superintendent or designee shall make epinephrine auto-injectors available at each school for providing emergency medical aid to any person suffering, or reasonably believed to be suffering, from an anaphylactic reaction. (Education Code 49414)**

**The Superintendent or designee shall make naloxone hydrochloride or another opioid antagonist available for emergency medical aid to any person suffering, or reasonably believed to be suffering, from an opioid overdose. (Education Code 49414.3)**

**The Superintendent or designee shall collaborate with city and county emergency responders, including local public health administrators, to design procedures or measures for addressing an emergency such as a public disaster or epidemic.**

**Administration of Medication by School Personnel**

**When allowed by law, medication prescribed to a student by an authorized health care provider may be administered by a school nurse or, when a school nurse or other medically licensed person is unavailable by other designated school personnel with appropriate training. School nurses and other designated school personnel shall administer medications to students in accordance with law, Board policy, administrative regulation, and, as applicable, the written statement provided by the student's parent/guardian and authorized health care provider. Such personnel shall be afforded appropriate liability protection.**

~~When unlicensed personnel are authorized by law to administer a medication, such as emergency antiseizure medication, epinephrine auto injector, or glucagon, The Superintendent or designee shall ensure that school personnel designated to administer ~~any medication to students~~ receive appropriate training, **and as necessary, retraining from a school nurse or other** ~~from~~ qualified medical personnel before any medication is administered. At a minimum, the training shall cover how and when such medication should be administered, the recognition of symptoms and treatment, emergency follow-up procedures, and the proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by and provided with **immediate** emergency communication access to a school nurse, physician, or other appropriate individual.~~

The Superintendent or designee shall maintain documentation of the training **and** ongoing supervision, as well as annual written verification of competency of ~~such~~ other designated school personnel.

~~In an emergency situation such as a public disaster or epidemic, a trained, unlicensed district employee may administer medication to a student.~~

**Students**

**ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS**

~~beginning of term~~

49407 Liability for treatment

49408 Emergency information

49414 Emergency epinephrine auto-injectors

49414.3 Emergency medical assistance; administration of medication for opioid overdose

49414.5 Providing school personnel with voluntary emergency training

~~49414.7 Emergency medical assistance; administration of epilepsy medication~~

~~49422-49427 Employment of medical personnel, especially:~~

49423 Administration of prescribed medication for pupil

49423.1 Inhaled asthma medication

**49468-49468.5 Seizure Safe Schools Act**

49480 Continuing medication regimen; notice

**BUSINESS AND PROFESSIONS CODE**

~~2700-2837 Nursing, especially:~~

~~2726 Authority not conferred~~

~~2727 Exceptions in general~~

3500-3546 Physician

Assistants

3501 Definitions

**4119.2 Acquisition of epinephrine auto-injectors**

**4119.8 Acquisition of naloxone hydrochloride or another opioid antagonist**

CODE OF REGULATIONS, TITLE 5

600-611 Administering medication to students

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

1400-1482 Individuals with Disabilities Education Act

**UNITED STATES CODE, TITLE 21**

**812 Schedule of controlled substances**

**844 Penalties for possession of controlled substance**

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

Policy

adopted: July 5, 1990

revised: June 21, 2012

**revised: August 10, 2023**

**WESTMINSTER SCHOOL DISTRICT**

Westminster, California

**Instruction**

**INDEPENDENT STUDY PROGRAM**

The Governing Board authorizes independent study as an optional alternative instructional strategy ~~by which students may reach curriculum objectives and fulfill graduation requirements~~ **for students whose needs may be best met through study outside of the regular classroom setting.** Independent study shall offer a means of individualizing the educational plan ~~for students whose needs may be best met through study outside of the regular classroom setting~~ **Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning.**

As necessary to meet student needs, independent study may be offered **for short- or long-term placements,** on a full-time basis or on a part-time basis, **and/or** in conjunction with part- or full-time classroom study.

**The Board shall hold a public hearing when considering the scope of its existing or prospective use of independent study as an instructional strategy, its purposes in authorizing independent study, and factors bearing specifically on the maximum realistic lengths of assignments and acceptable number of missed assignments for specific populations of students or adult education students. (Education Code 51747; 5 CCR 11701)**

**The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.**

**Student participation in independent study shall be voluntary and no student shall be required to participate. (Education Code 51747, 51749.5, 51749.6)**

**Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)**

**The minimum period of time for any independent study option shall be three consecutive school days. (Education Code 46300 )**

## Instruction

### INDEPENDENT STUDY PROGRAM (continued)

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction, thus enabling students enrolled in independent study to complete the district's adopted course of study within the customary time frame. Students in independent study

shall have access to the same services and resources as is available to other students in the school.

Independent study entails a commitment by both the parent/guardian and the student. As the student gets older, he/she assumes a greater portion of the responsibility involved. The Superintendent or designee shall determine that the prospective independent study student understands and is prepared to meet the district's requirements for independent study. Independent study may be offered only to students who can achieve in this program as well as or better than they would in the regular classroom.

The Superintendent or designee shall ensure that a written independent study agreement, as prescribed by law, exists for each participating student. (Education Code 51747)

The Board recognizes that independent study may be used as an option to encourage students to remain in school. Teachers should carefully set the duration of independent study assignments in order to help identify students falling behind in their work or in danger of failing or dropping out of school.

To foster each student's success in independent study, the Board establishes the following maximum lengths of time which may elapse between the time an assignment is made and date by which the student must complete the assigned work shall be as follows

Students in grades K-3: one week

Students in grades 4-8: one week

When circumstances justify a longer time, the Superintendent or designee may extend the maximum length of an assignment to a period not to exceed eight weeks, pursuant to a written request with justification.

When any student fails to complete consecutive independent study assignments, the Superintendent or designee shall conduct an evaluation to determine whether it is in the student's best interest to remain in independent study.

### General Independent Study Requirements

The Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's

**Instruction**

**INDEPENDENT STUDY PROGRAM (continued)**

**requirements for participation and is likely to succeed as well as or better than the student would in the regular classroom setting.**

**The minimum instructional minutes shall be the same for all students at each school including students participating in independent study, except as otherwise permitted by law. (Education Code 46100)**

**Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of programs. When necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. However, in no event shall the due date of an assignment be extended beyond the termination date specified in the student's written agreement.**

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060.
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments.
3. Learning **of** required concepts, as determined by the supervising teacher.
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher.

**The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California (UC) or the California State University (CSU) as creditable under the A-G admissions criteria. (Education Code 51747)**

**Instruction****INDEPENDENT STUDY PROGRAM (continued)**

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students ~~who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of their written agreement. This requirement only applies to students participating in an independent study program for 15 school days or more. The procedures shall include, but are not necessarily limited to, all of the following:~~ (Education Code 51747)

1. **Not generating attendance for more than ten percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar**
2. **Not participating in synchronous instructional offerings pursuant to Education Code 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span**
3. **In violation of their written agreement**

**Tiered reengagement strategies procedures used in district independent study programs shall include local programs intended to address chronic absenteeism, as applicable, including but not limited to the following: (Education Code 51747)**

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the absence or lack of participation
3. A plan for outreach from the school to determine student's needs, including connection with health and social services as necessary

**Instruction****INDEPENDENT STUDY PROGRAM (continued)**

4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

**The Superintendent or designee shall, for students who participate in an independent study program for 15 school days or more, develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days. (Education Code 51747)**

**When any student enrolled in classroom-based instruction is participating in independent study due to necessary medical treatment or inpatient treatment for mental health or substance abuse under the care of appropriately licensed professionals, the student shall be exempt from the live interaction and/or synchronous instruction, tiered reengagement strategies, and transition back to in-person instruction requirements specified above. In such cases, evidence from appropriately licensed professionals, of the student's need to participate in independent study, shall be submitted to the Superintendent or designee. (Education Code 51747)**

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Codes 51747, 51749.5)

~~The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of the independent study. (Education Code 51747)~~

Upon the request of the parent/guardian of a student, ~~before making a decision about enrolling or disenrolling in independent study and entering into a written agreement to do so,~~ **as described below in the section "Master Agreement,"** the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, ~~or their~~ **and, if requested by the parent/guardian** an advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

**Instruction**

**INDEPENDENT STUDY PROGRAM (continued)**

Students in independent study have access to the same services and resources of the school in which they are enrolled as is available to other students in the school.

**Master Agreement**

**A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747)**

**For student participation for 15 school days or more, a signed written agreement shall be obtained before the student begins independent study. For student participation of less than 15 school days, a signed written agreement shall be obtained within ten school days of the first day of the student's enrollment. (Education Code 46300, 51747)**

**The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.**

**The independent study agreement for each participating student also shall include, but is not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)**

- 1. The manner, time, frequency, and place for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress**
- 2. The objectives and methods of study for the student's work and the methods used to evaluate that work**
- 3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work**
- 4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study**
- 5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year**

**Instruction**

**INDEPENDENT STUDY PROGRAM (continued)**

6. **A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion**
7. **A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports**
8. **A statement that independent study is an optional educational alternative in which no student may be required to participate**
9. **In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction**
10. **Before the commencement of independent study projected to last for 15 school days or more, or within ten school days of the first day of enrollment for independent study for less than 15 school days, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under 18 years of age, the certificated employee responsible for the general supervision of independent study, and for students with disabilities, the certificated employee designated as having responsibility for the special education programming of the student**

**Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)**

**The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.**

**Course-Based Independent Study**

**The district's course-based independent study program for students in grades K-12 shall be subject to the following requirements: (Education Code 51749.5)**

**Instruction****INDEPENDENT STUDY PROGRAM (continued)**

1. **A signed learning agreement shall be completed and on file for each participating student, pursuant to Education Code 51749.6**
2. **Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction**
3. **Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the district for graduation and approved by UC or CSU as creditable under the A-G admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities throughout the school year, for all students in transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for all students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for all students in grades 9-12 to receive at least weekly synchronous instruction.**
4. **Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3**
5. **For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program as indicated by the student's performance on applicable student-level measures of student achievement and engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.**

**Instruction****INDEPENDENT STUDY PROGRAM (continued)**

6. **If satisfactory educational progress in one or more independent study courses is not being made, the teacher providing instruction shall notify the student and, if the student is under 18 years of age, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be treated as a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.**

**Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.**

7. **Examinations shall be administered by a proctor**
8. **Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.**
9. **A student shall not be required to enroll in courses included in the course-based independent study program**
10. **The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6**
11. **For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208**

**Instruction****INDEPENDENT STUDY PROGRAM (continued)**

12. **Courses required for high school graduation or for admission to UC or CSU shall not be offered exclusively through independent study**
13. **A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011**
14. **A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to Internet connectivity necessary to participate in the course**
15. **A student with disabilities, as defined in Education Code 56026, may participate in course-based independent study if the student's individualized education program specifically provides for that participation**
16. **A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study**
17. **The district shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days**

**Learning Agreement for Course-Based Independent Study**

**Before enrolling a student in a course within a course-based independent study program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)**

1. **A summary of the district's policies and procedures related to course-based independent study pursuant to Education Code 51749.5**
2. **The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to Item #3 of the Course-Based Independent Study section above**
3. **The duration of the learning agreement, which shall not exceed a school year or span multiple school years**
4. **The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in**

**Instruction****INDEPENDENT STUDY PROGRAM (continued)**

**the course or be referred to an alternative program, which may include, but is not limited to, a regular school program**

5. **The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work**
6. **A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports**
7. **A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through course-based independent study only if the student is offered the alternative of classroom instruction.**
8. **The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress**
9. **The objectives and methods of study for the student's work, and the methods used to evaluate that work**
10. **A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study**
11. **A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.**
12. **Before the commencement of an independent study course projected to last for 15 school days or more, or within ten school days of the first day of enrollment for an**

**Instruction****INDEPENDENT STUDY PROGRAM (continued)**

13. **independent study course projected to last less than 15 school days, the learning agreement shall be signed and dated by the student, and by the student's parent/guardian or caregiver if the student is less than 18 years of age, the certificated employee responsible for the general supervision of the independent study course, and as applicable for students with disabilities, the certificated employee designated as having responsibility for the special education programming of the student. For purposes of this paragraph "caregiver" means a person who has met the requirements of Family Code 6550-6552.**

**Learning agreements may be signed using an electronic signature that complies with state and federal standards, as determined by CDE. (Education Code 51749.6)**

**A signed learning agreement from a parent/guardian of a student who is less than 18 years of age shall constitute the parent/guardian's permission for the student to receive instruction through course-based independent study. (Education Code 51749.6)**

**Upon the request of a student's parent/guardian, and before signing a learning agreement as described above, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference, or other meeting during which the student, parent/guardian, and, if requested by the parent/guardian, an advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51749.6)**

**Student-Parent-Educator Conferences**

**A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or, if requested by a parent/guardian, prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)**

**Records**

**The Superintendent or designee shall ensure that records are maintained for audit purposes.**

**These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)**

1. **A copy of the Board policy, administrative regulation, and other procedures related to independent study**

**Instruction****INDEPENDENT STUDY PROGRAM (continued)**

2. **A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education**
3. **A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's signed or initialed and dated notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher**
4. **As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons**
5. **Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)**
6. **Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)**

**The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program. A student who does not participate in scheduled live interaction or synchronous instruction shall be documented as nonparticipatory for that school day. (Education Code 51747.5)**

**The Superintendent or designee shall also maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)**

**Signed written and supplemental agreements, assignment records, work samples, and**

**Instruction**

**INDEPENDENT STUDY PROGRAM (continued)**

**attendance records may be maintained as an electronic file in accordance with Education Code 51747 and 51749.6, as applicable.**

**Program Evaluation**

**The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.**

Legal Reference:

EDUCATION CODE

17289 Exemption for building

44865 Qualifications **for independent study teachers** for home teachers and teachers in special classes and schools; consent to assignment

46300-46300.6 **46307.1** Methods of computing ADA

48220 Classes of children exempted

48340 Improvement of pupil attendance

48915 Expulsion; particular circumstances

48917 Suspension of expulsion order

51225.3 Requirements for High School Graduation and Diploma

51745-51749.5 **51744-51749.6** Independent study programs

52000(e) Improvement of elementary and secondary education: legislative intent

52015 School improvement plans: components of plan

52017 Secondary schools: additional plan components

56026 Individual with exceptional needs

FAMILY CODE 6550 – **6552** Authorization affidavits **Caregivers**

CODE OF REGULATIONS, TITLE 5

11700 Definitions (independent study)

11701 District Responsibilities

11702 Standards for independent study; agreements

11703 Records

Management Resources:

PROGRAM ADVISORY

**Instruction**

**INDEPENDENT STUDY PROGRAM (continued)**

~~1113.90 Independent Study: New Legislation, SPB: 90/91-04~~  
~~0904.86 Independent Study, SPB: 86/7-5~~

Policy

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**Revised: August 10, 2023**

WESTMINSTER SCHOOL DISTRICT  
Westminster, California

DRAFT

**WESTMINSTER SCHOOL DISTRICT**  
Superintendent's Office

DATE: August 10, 2023  
TO: Board of Trustees  
FROM: Gunn Marie Hansen, Ph.D., Superintendent  
SUBJECT: **APPROVE WESTMINSTER SCHOOL DISTRICT'S (WSD)  
STRATEGIC PLAN (2023-2029) WSD INSPIRES!**

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**BACKGROUND INFORMATION:**

After expressing a desire to engage in a new Strategic Planning Process with community engagement, the Board of Education approved a contract for strategic planning facilitation services with Leadership Associates at the May 11, 2023 Board meeting. The Superintendent and District Executive Cabinet worked with Leadership Associates during the month of May to gather information about the needs of the District, determine the scope of work, establish timelines and assign tasks for planning the Input Session, **Strategic Visioning**, held on June 7 and 8, 2023 with a diverse set of 60 participants.

The Superintendent provided an update on the status of the preparations for the **Strategic Visioning** event at the June 8 Board Meeting. The process for selecting a representative group of WSD participants for the event was explained and included certificated teachers, classified employees, administrators, parent leaders, city officials, service organization members, business partners, community members, youth non-profit organizations, Personnel Commission Members, Board members and PTA leaders. The **Strategic Visioning** goal was to develop collaboratively a clear vision and a coherent planning strategy including the following elements of the **WSD Strategic Plan (2023-2029)**:

- Mission
- Vision
- Core Values
- Focus Areas
- Objectives

The District staff worked for 5 days in writing teams to finalize and synthesize the input and themes from the cross-section of representatives in the **Strategic Visioning** sessions. The staff categorized objectives and created broad areas of focus for the 5-year plan. The strategic plan drafts were shared multiple times with the original stakeholders and the Board of Education for further development during the month of June and July.

At the Board of Education meetings held on June 22 and July 13, 2023, all elements of the **WSD INSPIRES!** Strategic Plan (2023-29) were presented for board input and feedback. The WSD Board of Education provided suggestions, recommended changes and additions to the strategic plan during these meetings. The Board input has been

incorporated into this final version of the **WSD INSPIRES! Strategic Plan** presented for Board Approval.

After board approval, the staff will determine specific goals and action plans, implementation timelines and success indicators. In addition, the Board of Education will be provided reports on the progress and effectiveness of the strategic plan. Staff will commence with the roll out of the strategic plan by involving staff, students and parents in making it personal, teachable and visible for community.

## **The WSD INSPIRES! - Strategic Plan (2023-2029)**

### **VISION**

**Leading the way as the premier PreK-8<sup>th</sup> grade school district of Orange, CA by providing exceptional and innovative experiences where all learners thrive.**

### **MISSION**

**It is our collective responsibility to educate and empower all students to pursue excellence through a distinctive, rigorous, and engaging academic experience.**

### **CORE VALUES**

- **Ignite** – We challenge and inspire all students to reach their highest level of achievement in order to thrive as confident, future-ready, and life-long learners.
- **Connect** – We engage across diverse communities by advancing educational opportunities to ensure student success.
- **Create** – We foster a dynamic learning community that celebrates innovation and inspires intellectual curiosity.
- **Trust** – We earn the confidence of our educational community partners through accountability, transparency, and authenticity.
- **Elevate** – We relentlessly pursue a growth-minded culture of excellence, perseverance, and self-discipline.
- **Model** – We model servant leadership by supporting each other to create organizational health and inspire excellence.

### **FOCUS AREAS – WSD INSPIRES!**

**1.0 Academic Achievement & Continuous Innovation**

**2.0 Student and Staff Safety & Wellness**

**3.0 Fiscal & Organizational Health**

**4.0 Community Connections**

**5.0 Leadership Development & Employee Success**

### **FISCAL IMPACT:**

There is no fiscal impact to the District by approving the strategic plan.

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### **SUPERINTENDENT’S RECOMMENDATION:**

Approve Westminster School District’s (WSD) Strategic Plan (2023-2029) WSD INSPIRES!