

# MEMORANDUM

WAUSAU SCHOOL DISTRICT

Josh Viegut  
Assistant Superintendent of Operations  
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**To:** District Administrative Team & Elementary Administrative Assistants  
**From:** Josh Viegut  
**Date:** September 13, 2023  
**Re:** Elementary Recordkeeping Days – No Classes PM / No 4K or Early Childhood Classes All Day

The 2023-2024 school calendar contains Elementary Recordkeeping Days where afternoon classes are not in session. Bus arrival times for January 12, 2024, March 22, 2024, and May 30, 2024, are listed below.

Franklin Elementary School	11:30 a.m.	Maine Elementary School	11:30 a.m
Grant Elementary School	11:30 a.m.	Rib Mountain Elementary School	11:30 a.m
G.D. Jones Elementary School No 4K or Early Childhood Classes	11:30 a.m.	Riverview Elementary School No 4K or Early Childhood Classes	11:30 a.m
Hawthorn Hills Elementary School No 4K or Early Childhood Classes	11:30 a.m.	South Mountain Elementary School	11:30 a.m
Hewitt-Texas Elementary School	11:30 a.m.	Stettin Elementary School	11:30 a.m
John Marshall Elementary School	11:30 a.m.	Thomas Jefferson Elementary School No 4K or Early Childhood Classes	11:30 a.m
Lincoln Elementary School	11:30 a.m.		

Additional information:

- No lunch will be served.
- Parents will need to notify First Student if there is a change in the drop off location, i.e., day care provider, so proper bus arrangements can be made.

If you have any questions, please contact my office at 715-261-0515.

cc: First Student  
Metro Ride  
Maintenance & Operations Building-Ryan Urmanski  
School Nutrition Services-Tiffany Miskowski  
Mountain View Montessori  
Wausau Child Care

YMCA  
Hmong American Center, Inc.  
Eric Lindman, City of Wausau Public Works  
Captain Todd Baeten, Wausau Police Department  
Lt. Nathan Cihlar, Wausau Police Department