



Robert Martinez
Facility Operations Director

12449 SE Fuller Road, Milwaukie, OR 97222
(503) 353-6061 office, (503) 353-6075 fax
martinezro@nclack.k12.or.us

MEMORANDUM

DATE: September 13, 2023

TO: Administrators, Secretaries and Union Presidents

FROM: Robert Martinez

SUBJECT: Asbestos Notification

In order to comply with EPA regulations, we are required to issue the attached notice on an annual basis. A copy of this notice must be posted in the staff rooms in your building and must be a permanent posting. A second copy of this notice must be placed in the Asbestos Management Plan folder. The Management Plan folder should be maintained in the main office and the notice should be the first document in the folder.

In addition, all schools must post the statement at the end of this email in the next copy of their school newsletter. If you have any questions about the attached notice or how to display it, please contact Robert Martinez at (503) 353-6061 or martinezro@nclack.k12.or.us. Thank you for your assistance.



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September 13, 2023

Asbestos Notification to: Parents, Building Occupants and Employee Organizations

The North Clackamas School District is required to provide an annual notification to parents, employees and employee organizations that the Asbestos Management Plan, which contains information about inspections, periodic surveillance, re-inspections, response actions, post-response activities, planned activities and other related documentation, is available for review upon request at each school site. This annual notice is posted on the District's Facility Operations website and a memo will be posted in each school's newsletter. In addition, this notice will be posted at each school.

Please direct all questions and inquiries regarding Asbestos to Robert Martinez, Facility Operations Director, at (503) 353-6061.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Martinez", written in a cursive style.

*Robert Martinez
Facility Operations Director*



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For School Newsletter

Asbestos Notification:

The North Clackamas School District is required to provide an annual notification to parents that the Asbestos Management Plan is available for review upon request at each school site. Please direct all questions and inquiries regarding Asbestos to Robert Martinez, Facility Operations Director, at [\(503\) 353-6061](tel:5033536061).

Notificación de Asbestos:

Es requerido que el Distrito Escolar North Clackamas provea notificación anual a los padres que el Plan de control de asbestos está disponible para su revisión a petición en cada escuela. Por favor, dirija todas las preguntas sobre Asbestos a Robert Martinez, Directora de operaciones de edificios, al [\(503\) 353-6061](tel:5033536061).

Оповещение об асбесте:

Школьный Округ North Clackamas обязан предоставлять родителям ежегодное оповещение о том, что они могут ознакомиться с “Планом контроля асбеста” по запросу в любой школе округа. Пожалуйста, со всеми вопросами по поводу асбесто-содержащих материалов обращайтесь к Robert Martinez, менеджеру оперативно-хозяйственной части округа по телефону 503-353-6061.

Thông báo về chất Asbestos:

Khu Học Chánh North Clackamas bắt buộc phải thông báo hàng năm cho phụ huynh biết Kế Hoạch Quản Trị Asbestos hiện có sẵn tại mỗi trường để kiểm tra khi cần. Xin trực tiếp gửi các câu hỏi liên quan với chất Asbestos tới Robert Martinez, Giám Đốc Quản Trị Cơ Sở tại số [\(503\) 353-6061](tel:5033536061).