

**BOARD OF EDUCATION
PINE STRAWBERRY SCHOOL DISTRICT #12**

Monday, August 14, 2023

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:33pm by Jennifer Zimmerman.

II. ROLL CALL- Present Jennifer Zimmerman, Thomas Cazel, Dawn Frank, Sherri Hampton and Margaret Parker.

III. PLEDGE OF ALLEGIANCE- The Pledge of Allegiance was led by Jennifer Zimmerman.

IV. ADOPTION OF AGENDA- Dawn Frank made a motion to approve the agenda. 2nd made by Thom Cazel . Motion passed 5-0.

V. INFORMATION ITEMS

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward

VI. CALL TO THE PUBLIC-NONE

VII. ACTION ITEMS

A. Consent Agenda

- i. Approval of Minutes

July 10, 2023

Thom Cazel made the motion to approve the above minutes. 2nd made by Sherri Hampton. Motion passed 5-0.

B. New Business

- 1. Discussion/Consideration/Approval of Payroll Vouchers

#1	\$51,845.38
#2	\$42,074.27
#3	\$99,285.72

Thom Cazel made a motion to approve the above listed payroll vouchers. 2nd made by Dawn Frank. Motion passed 5-0.

- 2. Discussion/Consideration/Approval of Expense Vouchers

#2220	\$143,517.09
#2221	\$15,535.63
#2222	\$1,384.58

#2223 \$373,745.80

Dawn Frank made a motion to approve the above listed expense vouchers. 2nd made by Thom Cazel. Motion passed 5-0.

3. Discussion/Consideration of Policy Advisories GCCA, GDQE, GDD, GBEAA, GBEAA-E & BCB-E

No motion- First read only

4. Discussion/Consideration/Approval to Purchase Activity Bus

Dawn Frank made the motion to approve the Superintendent's recommendation to proceed with an activity bus purchase. 2nd made by Sherri Hampton. Motion passed 5-0.

5. Discussion/Consideration/Approval of IGA with PUSD for Sports

Dawn Frank made a motion to approve the IGA with Payson Unified School District. 2nd made by Sherri Hampton. Motion passed 5-0.

6. Discussion/Consideration/Approval of Athletics for 23-24 School Year

Dawn Frank made the motion to approve the Superintendent recommendation to approve the listed co-ed sports for 5th-8th grade students, for the school year 2023-2024. Which are cross country, volleyball, basketball and archery. 2nd made by Margaret Parker. Motion passed 5-0.

7. Discussion/Consideration/Approval of Board Authorized Agent for Disposal

Sherri Hampton made the motion to approve Keith Howell and Katie Ast as Authorized Agents for Disposal for Pine Strawberry School. 2nd made by Thom Cazel. Motion passed 5-0.

8. Discussion/Consideration/Approval of FY22 Annual Audit

Margaret Parker made the motion to approve the fiscal year 2022 audit as presented by the business manager. 2nd made by Thom Cazel. Motion passed 5-0.

9. Discussion/Consideration/Approval of Travel Request

Student Travel

- a. Camp Colton; Flagstaff, AZ ; Aug. 14-17, 2023; 6th Grade

Dawn Frank made the motion to approve the Superintendent's recommendation for the 6th grade class to travel to Camp Colton in Flagstaff, AZ on Aug. 14-17, 2023. 2nd made by Margaret Parker. Motion passed 5-0.

- b. Green Valley Park; Payson, AZ ; Sept. 28, 2023; 4th Grade

Thom Cazel made the to approve the Superintendent's recommendation for the 4th grade class to travel to the Payson Water Festival in Payson, AZ on Sept. 28, 2023. 2nd made by Margaret Parker. Motion passed 5-0.

Staff Travel

a. AZ 2023 IDEA Conference; Phoenix, AZ; Aug. 21-23, 2023; K. Ratliff
Sherri Hampton made the motion to approve Kirsten Ratliff to travel to the Annual Individuals with Disabilities Education Act Conference in Phoenix, AZ on Aug. 21-23, 2023. 2nd made by Dawn Frank. Motion passed 5-0.

b. ASBA 47th Annual Law Conference; Scottsdale, AZ; Sept. 6-8, 2023; K.Ast
Thom Cazel made the motion to approve Katie Ast to attend the ASBA Law Conference in Scottsdale, AZ on Sept.6-8, 2023. 2nd made by Sherri Hampton. Motion passed 5-0.

c. 2023 PELL Meeting; Phoenix, AZ; Sept. 6, 2023; D. Hoehn
DAwn Frank made a motion to approve Dorothee Hoehn to travel to the Practitioners of English Language Learning(PELL) Meeting in Phoenix, AZ on Sept. 6,2023. 2nd made by Thom Cazel. Motion passed 5-0.

C. Personnel Actions*

1. Discussion/Consideration/Approval to Hire Certified Substitute

Sherri Hampton made the motion to approve the Superintendent's recommendation that we hire Sandra Barlow as a certified substitute for the 2023-2024 school year. 2nd made by Margaret Parker. Motion passed 5-0.

2. Discussion/Consideration/Approval to Hire Paraprofessional

Thom Cazel made the motion to approve the Superintendent's recommendation that we hire Zach Graham as a full time paraprofessional for the school year 2023-2024. 2nd made by Margaret Parker. Motion passed 5-0.

3. Discussion/Consideration/Approval of Cross Country Coaches

DAwn Frank Made the motion to approve the Superintendent's recommendation to hire Dean Pederson & Candi Paine as cross country coaches for the 2023-2024 season. 2nd made by Thom Cazel. Motion passed 5-0.

D. Upcoming Conferences/Activities

E. Governing Board Member Updates

F. Future Meeting Dates/Items for Future Agendas - Sept. 11, 2023

G. Correspondence

H. ADJOURNMENT

Margaret Parker made the motion to adjourn at 6:58pm. 2nd made by Dawn Frank. Motion passed 5-0.

