

**Notice of Governing Board Meeting  
Pine Strawberry Elementary School District #12**

**Monday, July 10, 2023**

**9:00AM**

**Minutes**

**I. CALL TO ORDER-** The meeting was called to order at 9:01am by Thom Cazel.

**II. ROLL CALL-** Present Thomas Cazel, Sherri Hampton, Margaret Parker, and Dawn Frank. Jennifer Zimmerman absent.

**III. ADOPTION OF AGENDA-** Dawn Frank made a motion to approve the agenda. 2nd made by Margaret Parker . Motion passed 4-0.

**V. INFORMATION ITEMS**

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell

**VI. CALL TO THE PUBLIC-NONE**

**VII. ACTION ITEMS**

**A. Consent Agenda**

- i. Approval of Minutes

June 26, 2023

Margaret Parker made the motion to approve the above minutes. 2nd made by Dawn Frank. Motion passed 4-0.

**B. New Business**

- i. Discussion/Consideration/Approval of Handbooks

Dawn Frank made the motion to approve the preschool, elementary, middle school and employee handbooks as presented by the superintendent. 2nd made by Sharri Hampton. Motion passed 4-0.

- ii. Discussion/Consideration/Approval of Budget

Dawn Frank made the motion to accept the budget for fiscal year 23023-2024 as presented by the business manager. 2nd made by Margaret Parker. Motion passed 4-0.

- iii. Discussion/Consideration/Approval of Policy Advisories 744-747

Dawn Frank made the motion to approve policy advisories 744-747. 2nd made by Sharri Hampton. Motion passed 4-0.

**C. Personnel Actions\***

i. Discussion/Consideration/Approval to Hire Certified Substitutes for SY 23-24

Sharri Hampton made the motion to approve the Superintendent's recommendation that we approve the individuals listed above as certified substitutes for the 2023-2024 school year. 2nd made by Dawn Frank. Motion passed 3-0. Margaret Parker abstained.

ii. Discussion/Consideration/Approval to Hire Cafeteria Worker

Sharri Hampton made the motion to approve the Superintendent's recommendation that we hire Kristy Miller as a cafeteria food service worker for the 2023-2024 school year. 2nd made by Margaret Parker. Motion passed 4-0.

**D. Upcoming Conferences/Activities**

**E. Governing Board Member Updates**

**F. Future Meeting Dates/Items for Future Agendas - Aug. 14, 2023**

**G. Correspondence**

**H. ADJOURNMENT**

Margaret Parker made the motion to adjourn the meeting at 9:19am. 2nd made by Sharri Hampton. Motion passed 4-0.