

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**REGULAR SCHOOL BOARD MEETING**

August 3, 2023

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:00 p.m. on Thursday, August 3, 2023, at the Forest Lake District Office. Roll was called and the following members were present: Jill Christenson, Luke Hagglund, Jeff Peterson, Rob Rapheal, Curt Rebelein, Gail Theisen and Superintendent Steve Massey, ex officio. Absent: Julie Corcoran

Member Rebelein moved, 2<sup>nd</sup> by Member Rapheal to approve the meeting agenda as presented. All members present voted aye. The motion carried.

4. **SCHEDULED / UNSCHEDULED VISITORS:**

Listening Session: There were 2 in attendance, discussing Scandia Elementary.  
Green Cards: There were 0 green card speakers.

5. **POSITIVE HAPPENINGS:**

FLE Principal Newby gave highlights from the 22/23 school year as well as plans for the upcoming year.

Positive Happenings from around the district were discussed, and a 916 update given.

6. **REPORTS:**

Transportation Update – Director Rehnberg-Eide presented on transportation planning for the upcoming school year, including staffing of leadership and drivers, bus routes and the opt-in program and an upcoming parent bus tracking app.

Superintendent Report - Dr. Massey offered condolences to the family of a FLAS student. This was followed by updates on transportation, MDOT, plans for the upcoming start of the school year and a reminder of the Growing TEFFLA event on 8/29/23 at 7:30 pm located at Waldoch Farms.

7. **CONSENT AGENDA ITEMS:**

Member Rebelein moved to approve agenda items 7.1-7.5, the motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye. The motion carried.

7.1 Approved the Minutes of June 29, July 11 & 20, 2023

7.2 Approved the Bills as of August 3, 2023

### 7.3 Approved Classified Personnel:

#### Add/Change of Position(s)

- Behavior Intervention Specialist at Columbus Elementary, 37.5 hours per week and 37 weeks per year, effective September 5, 2023
- Behavior Intervention Specialist at Scandia Elementary, 37.5 hours per week and 37 weeks per year, effective September 5, 2023
- Noon Duty Supervisor position at Columbus Elementary, 12.5 hours per week and 37 weeks per year, effective September 5, 2023
- Noon Duty Supervisor position at Forest Lake Elementary, 10.0 hours per week and 37 weeks per year, effective September 5, 2023
- Noon Duty Supervisor position at Forest View Elementary, 10.0 hours per week and 37 weeks per year, effective September 5, 2023
- Noon Duty Supervisor position at Lino Lakes Elementary, 12.5 hours per week and 37 weeks per year, effective September 5, 2023
- Noon Duty Supervisor position at Linwood Elementary, 11.25 hours per week and 37 weeks per year, effective September 5, 2023
- Noon Duty Supervisor position at Scandia Elementary, 12.5 hours per week and 37 weeks per year, effective September 5, 2023
- Noon Duty Supervisor position at Wyoming Elementary, 15.0 hours per week and 37 weeks per year, effective September 5, 2023

#### Authorization of Transfer

- Eckdahl, Seleh - Special Education Paraprofessional from the Education Center to Columbus Elementary, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Fitzsimons, Steven - from Custodian to Temporary Day Lead Custodian at the Education Center, 40 hours per week and 52 weeks per year, effective July 28, 2023
- Gaiovnik, Lisa - from Trainee to Substitute School Bus Driver, effective July 21, 2023
- Hemstad, Crysta - ECFE Preschool Educator at the Education Center, from 30 hours per year to 38 hours per week and 41 weeks per year, effective August 1, 2023
- Jackson, Naomi - Early Childhood Special Education Paraprofessional from the Education Center to Lino Lakes Elementary, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Jents, Patricia - Early Child Family Educator at the Education Center, from 15.5 to 26.25 hours per week and 41 weeks per year effective August 1, 2023
- Larson, Kathryn - Cook Helper at Linwood Elementary from 15 to 20 hours per week and 37 weeks per year, effective September 5, 2023
- McCracken, Jake - from General to Night Lead Custodian at the Middle School, 40 hours per week and 52 weeks per year, effective July 8, 2023.
- Nastrom, Renee - Cook Helper at Linwood Elementary from 20 to 30 hours per week and 37 weeks per year, effective September 5, 2023
- Rothmeyer, Kaitlin - Early Childhood Special Education Paraprofessional at the Education Center from 15 to 24 hours per week and 37 weeks per year, effective September 5, 2023

- Tschida, Mary - Special Education Paraprofessional at the Senior High School, from 30 to 35 hours per week and 37 weeks per year, effective September 5, 2023
- Walters, April - Early Childhood Preschool Educator at Wyoming Elementary to Columbus Elementary, 30.5 hours per week and 41 weeks per year, effective August 1, 2023

Recommendation of Employment

- Anttila, Charlee - Cook Helper at the Senior High School, 20 hours per week and 37 weeks per year, effective September 5, 2023 (Correction of # of hours)
- Capeti, Nancy - Special Education Paraprofessional at Columbus Elementary, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Ferderer, Nicole - Early Childhood Special Education Paraprofessional at the Education Center, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Gibson, Macey - Special Education Paraprofessional at the Middle School, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Hart, Tamara - Special Education Paraprofessional at Scandia Elementary, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Hostutler, Blake - Trainee School Bus Driver, effective August 1, 2023
- Landstrom, Hannah - Special Education Paraprofessional at Wyoming Elementary, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Maharaj, Brian - Custodian at the Senior High School, 40 hours per week and 52 weeks per year, effective July 31, 2023
- Meyers, Jessica - Cook Helper at Forest View Elementary, 20 hours per week and 37 weeks per year, effective September 5, 2023
- Millerbernd, Alexis - Special Education Paraprofessional at Early Childhood Special Education, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Thiele, Margurite - SAC Site Manager at Forest View Elementary, 40 hours per week and 52 weeks per year, effective July 31, 2023
- Turnblom, Richard - Trainee School Bus Driver, effective August 1, 2023

Resignation(s)

- Claiborne, Lauren - Special Education Paraprofessional at Columbus Elementary, effective June 8, 2023
- Gronquist, Roberta - Custodian at the Senior High School, effective August 3, 2023
- Nelson, Ellen - Special Education Paraprofessional at Early Childhood Special Education, effective July 28, 2023
- Rundhaug, Pamela - Cook Manager at LILA, effective July 17, 2023
- Wegleitner, James - Custodian at the Senior High School, effective June 23, 2023

Retirement/Separation Agreement

- Gray, John – Supervisor of Transportation, effective August 3, 2023

## 7.4 Approved Licensed Personnel:

Authorization of Position(s)

- Addition of two 1.0 FTE Kindergarten teachers for the 2023-2024 school year: Lino Lakes Elementary School and Linwood Elementary School
- Addition of one 1.0 FTE 6th Grade teacher for the 2023-2024 school year: Wyoming Elementary School

Employment

- Hoefler, William - 1.0 FTE effective 8/7/23 contingent upon satisfactory background check
- Hultgren, Robert - .50 FTE effective 23-24 sy contingent upon proper licensure
- Kimber, Victoria - 1.0 FTE effective 23-24 sy contingent upon proper licensure
- Kowallis, Kory - 1.0 FTE effective 23-24 sy contingent upon satisfactory background check
- Kramer, Ellen - 1.0 FTE effective 23-24 sy
- LaLonde, Jessica - 1.0 FTE effective 23-24 sy contingent upon proper licensure
- Li, Jing - 1.0 FTE effective 23-24 sy
- Lindeman, Joanne - ECFE Parent Educator 28 hrs/week, 966 hrs/year effective 8/21/23, for the 23-24 sy, contingent upon proper licensure
- Malone, Frank - 1.0 FTE effective 23-24 sy contingent upon proper licensure

Non-Curricular Assignment(s)

- Alm, Sherri - HS Volleyball Head Coach (HS)
- Bailey, Katlyn - HS Volleyball 1.0 Asst (HS) Booster Pd.
- Bakke, Deborah - HS Volleyball 1.0 Asst
- Eves, Andrew - HS Volleyball 1.0 Asst (HS)
- Grand, Brian - HS Boys' Soccer 1.0 Asst (HS)
- Hageman, Leah - HS Girls' Soccer 1.0 Asst (HS)
- Loera, Darcy - HS Fall Dance Team .50 Head & .50 Asst
- Matheson, Jake - Drumline – Head
- Morales, Karen - HS Fall Dance Team .50 Head & .50 Asst
- Sime (Bethke), Samantha - HS Volleyball 9th Grade

Unpaid Leave(s) of Absence (LOA)

- Frericks, Kelli - Policy 415 LOA for 2023-2024 sy

## 7.5 Grant Permission for Superintendent to Serve as an Adjunct Instructor at the University of Minnesota

## 8. ACTION ITEMS:

8.1 Donations: Member Christenson reviewed and thanked the organizations providing donations totaling \$8,811.01 plus goods. Member Christenson moved, 2<sup>nd</sup> by Member Rapheal to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.2 Member Christenson moved, 2<sup>nd</sup> by Member Theisen to approve the FLAS Staff Retirement Notice(s). All members present voted aye. The motion carried.

8.3 Member Rebelein moved, 2<sup>nd</sup> by Member Christenson to approve the 2023-2024 School Board Meeting Dates Adjustment. After discussion, Member Rebelein moved, 2<sup>nd</sup> by Member Rapheal to table 8.3 until additional date options can be presented. All members present voted aye on the motion to table until further date when other options can be presented. The motion carried.

8.4 Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to determine School Board Member Liaisons to Buildings for 2023-2024 SY. All members present voted aye. The motion carried.

8.5 Member Theisen moved, 2<sup>nd</sup> by Member Hagglund to approve the Bus Leasing. All members present voted aye. The motion carried.

8.6 Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to approve Substitute Teachers Policy 417. All members present voted aye. The motion carried.

8.7 Member Rebelein moved, 2<sup>nd</sup> by Member Theisen to approve Short-Term Classified Substitutes Policy 434. Members voting aye: Hagglund, Peterson, Rapheal, Rebelein, Theisen. Members abstaining: Christenson. The motion carried.

9. NEW BUSINESS: None

10. REVIEW OF UPCOMING CALENADAR DATES: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to adjourn. All members present voted aye and the meeting adjourned at 8:17 pm.

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Jeff Peterson, President

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Gail Theisen, Clerk

Date: 09/07/2023