

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

August 17, 2023

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 5:00 p.m. on Thursday, August 17, 2023 at the Forest Lake Area School District Offices. Roll was called and the following members were present: Jill Christenson, Julie Corcoran, Luke Hagglund, Jeff Peterson, Rob Rapheal, Curt Rebelein, Gail Theisen and Superintendent Dr. Steve Massey, ex officio.

MEETING AGENDA: Member Rebelein moved to approve the School Board Agenda for August 17, 2023, 2<sup>nd</sup> by Member Rapheal. All members voted aye. The motion carried.

4. CONSENT AGENDA: Member Rebelein moved to approve agenda items 4.1-4.3. The motion was 2<sup>nd</sup> by Member Hagglund. All members voted aye. The motion carried.

4.1 Approved the bills as of August 17, 2023

4.2 Approved Classified Personnel:

Authorization of Transfer

- Berg, Jodell - from Activities Administrative Assistant to Human Resources Administrative Assistant at the District Office, 40 hours per week and 52 weeks per year, effective August 28, 2023
- Bowman, Laura - Early Childhood Family Education Teaching Assistant at Scandia Elementary, from 26.25 to 10.5 hours per week and 33 weeks per year, effective September 11, 2023
- Chouinard, Lee - Early Childhood Family Education Teaching Assistant at the Education Center, from 20.75 to 33.75 hours per week and 33 weeks per year, effective September 11, 2023
- Cornell, Amber - Early Childhood Family Education Teaching Assistant at the Education Center, from 14 to 16.5 hours per week and 33 weeks per year, effective September 11, 2023
- Death, Georgia - Early Childhood Family Education Teaching Assistant from Forest View Elementary to Scandia Elementary, 34.25 hours per week and 33 weeks per year, effective September 11, 2023
- Esteves-Negron, Beatriz - Early Childhood Family Education Teaching Assistant, from 31.25 at Linwood Elementary to 34.25 hours per week at Wyoming Elementary and 33 weeks per year, effective September 11, 2023
- Jensen, Kelly- Early Childhood Family Education Teaching Assistant at Linwood Elementary, from 34.25 to 33.75 hours per week and 33 weeks per year, effective September 11, 2023
- Rocker, Diane - from Trainee to Substitute School Bus Driver, effective August 7, 2023
- Saunders, Julie- Early Childhood Family Education Teaching Assistant at Columbus Elementary, from 25.5 to 33.75 hours per week and 33 weeks per year, effective September 11, 2023
- Schwaab, Kay- Early Childhood Family Education Teaching Assistant at the Education Center, from 20.5 to 25 hours per week and 33 weeks per year, effective September 11, 2023

- Standaert, Karen - Special Education Paraprofessional from ECSE to Lino Lakes Elementary, 35 hours per week and 37 weeks per year, effective September 5, 2023
- Tessier-Schak, Anne - Early Childhood Family Education Teaching Assistant at Columbus Elementary, from 26.75 to 30.25 hours per week and 33 weeks per year, effective September 11, 2023
- Thill, Kristine- Early Childhood Family Education Teaching Assistant at Wyoming Elementary from 15.5 to 15 hours per week and 33 weeks per year, effective September 11, 2023
- VanHolbeck, Mia- Special Education Paraprofessional at Forest View Elementary, from 20 to 29.75 hours per week and 37 weeks per year, effective September 5, 2023
- Yang, Siriki - from Custodian at Wyoming Elementary to Early Childhood Special Education Paraprofessional at the Education Center, 30 hours per week and 37 weeks per year, effective September 5, 2023

End of Employment

- Hostutler, Blake - School Bus Driver Trainee, effective August 14, 2023

Leave of Absence(s)

- Barrott, Karen - School Bus Driver, for the 2024 school year

Recommendation of Employment

- Arndt, Marian - Noon Duty Supervisor at Linwood Elementary, 12.5 hours per week and 37 weeks per year, effective September 5, 2023
- Barnett, Heather - Early Childhood Special Education Paraprofessional at the Education Center, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Bjork, Silke - Cook Helper at LILA Headwaters, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Burns, Diana - Substitute School Bus Driver, effective August 15, 2023
- Carrick, Jamie - Noon Duty Supervisor at Wyoming Elementary, 12.5 hours per week and 37 weeks per year, effective September 5, 2023
- Charnecki, Nicole - Early Childhood Family Education Teaching Assistant at Scandia Elementary, 30.25 hours per week and 34 weeks per year, effective August 21, 2023
- Christenson, Jill - Noon Duty Supervisor at Scandia, 12.5 hours per week and 37 weeks per year, effective September 5, 2023
- Colby, Laura - Cook Helper at Linwood Elementary, 15 hours per week and 37 weeks per year, effective September 5, 2023
- Fore, Ethan - Technology Specialist at the Senior High School, 40 hours per week and 41 weeks per year, effective August 14, 2023
- Froberg, Starsha - Early Childhood Family Education Preschool Educator District Wide, 33.75 hours/week and 34 weeks per year Effective August 21, 2023
- Kaiser, Ghofran - Early Childhood Family Education Preschool Educator at Scandia Elementary, 30.5 hours/week and 41 weeks per year Effective August 21, 2023
- Knefelkamp, Lisa - Cook Manager at LILA Headwaters, 40 hours per week and 37 weeks per year, effective August 22, 2023
- McLafferty, Jarred - School Bus Driver Trainee, effective August 21, 2023
- McManis, Michelle - Activities Administrative Assistant at the Senior High School, 40 hours per week and 52 weeks per year, effective August 28, 2023

- Morales, Nicole - School Bus Driver Trainee, effective August 14, 2023
- Nordquist, Steven – School Bus Driver Trainee, effective August 21, 2023
- Overland, Lizabeth - Cook Helper at the Senior High School, 17.5 hours per week and 37 weeks per year, effective September 5, 2023
- Paddock, Thomas - School Bus Driver Trainee, effective August 21, 2023
- Smith, Jahmal - Cook Helper at the Senior High School, 17.5 hours per week and 37 weeks per year, effective September 5, 2023
- Snell, Phillip - School Bus Driver Trainee, effective August 14, 2023
- Springer, Joanne - Noon Duty Supervisor at Columbus Elementary, 12.5 hours per week and 37 weeks per year, effective September 5, 2023
- Tomlinson, Andrew - Technology Specialist Districtwide, 40 hours per week and 41 weeks per year, effective August 14, 2023
- Wallraff, Jennifer - Special Education Paraprofessional at the Senior High School, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Wild, Jason - School Bus Driver Trainee, effective August 1, 2023
- Zachrison, Debra - Cook Helper at the Senior High School, 17.5 hours per week and 37 weeks per year, effective September 5, 2023

Resignation(s)

- Boeke, Madison - Early Childhood Family Education Preschool Educator at Forest View Elementary, effective August 8, 2023
- Bromert, Benjamin - School Age Childcare Program Aide at Forest View Elementary, effective August 25, 2023
- Hendrickson, Leah - School Age Childcare Program Aide at Forest View Elementary, effective August 14, 2023
- Jaros, Rebecca - Behavior Intervention Specialist Districtwide, effective July 28, 2023
- Kasa, Caleb - Special Education Paraprofessional at the Education Center, effective June 8, 2023
- Lutz, Denise - Cook Helper at the Middle School, effective June 8, 2023
- Rippel, Heather - Cook Helper at the Senior High School, effective June 8, 2023

4.3 Approved Licensed Personnel:

Non-Curricular Assignment(s)

- Beeskow, Bradley - Football Head Coach (HS)
- Burtness, Adam - Football 1.0 Asst. Coach (HS)
- Cobo, Manuel - HS Girls' Soccer Head Coach (HS)
- Conley, Brian - HS Boys' Soccer 1.0 Asst Coach (HS)
- Fick, John - Girls' Cross Country Head Coach (HS)
- McKenzie, Rochelle - HS Girls' Swim/Dive Head Coach (HS)
- Richardson, Andrew - Boys' Cross Country Head Coach (HS)
- Shields, Rachel - HS Girls' Tennis Asst. Coach (HS)
- Shortly, Violet - HS Girls' Tennis Head Coach (HS)
- Tinklenberg, Joel Lynn - Adapted Fall Athletics - Bowling - Head (HS)
- Tomas, Joseph - HS Boys' Soccer Head Coach (HS)

Recommendation of Employment

- Anderson, Hannah - 1.0 FTE effective 23-24 sy
- Dehaven, Amanda: -ECFE Teacher 25.5 hrs/week & 834.26 hrs/year effective 8/21/23 for the 23-24 sy
- Duttonhefner, Samantha - 1.0 FTE effective 23-24 sy
- Goulet-Steinke, Jaime - 1.0 FTE Dean of Students effective 8/14/23 contingent upon satisfactory background check
- McKenzie, Kimberlye - 1.0 FTE effective 23-24 sy
- Mitchell, Carl - 1.0 FTE effective 23-24 sy contingent upon proper licensure
- Morris, Laura - 1.0 FTE effective 23-24 sy
- Wachholz, Richard - .83 FTE effective 23-24 sy
- Zanto, Melissa: -1.0 FTE effective 23-24 sy

Resignations(s)

- Stusynski, Casey - resign effective end of 22-23 sy

Unpaid Leave(s) of Absence (LOA)

- Anderson, Brianna - for approximate dates 9/21/23 - 11/17/23
- Golladay, Maddie - for approximate dates 10/30/23 - 12/8/23

ACTION ITEMS - None

#### REGULAR MEETING RECESSES TO GO INTO CLOSED SESSION TO DISCUSS SCHOOL SAFETY AND SECURITY PROTOCOLS

At 5:02 p.m. Member Hagglund moved, 2nd by Member Corcoran to recess the regular meeting to go into closed session to discuss school safety and security protocols. All members voted aye and the meeting recessed. The closed meeting convened at 5:08 p.m. Roll call was taken and members present were Christenson, Corcoran, Hagglund, Peterson, Rapheal, Rebelein and Theisen. Others present were Dr. Massey, Donna Friedmann, Principal Caldwell, FLPD Captain Weiss, FLPD Sargent Richert, FLPD SRO Coulter, FLPD SRO Olstad.

At 7:06 p.m. Member Rebelein moved, 2nd by Member Corcoran to go into open session. All members voted aye.

At 7:06 p.m. the regular meeting was reconvened. Roll call was taken and members present were Christenson, Corcoran, Hagglund, Peterson, Rapheal, Rebelein and Theisen.

Member Peterson made motion to reconsider the Consent Agenda approval. Motion 2<sup>nd</sup> by Member Theisen, all members voted aye and the motion passed.

Member Rebelein moved, 2<sup>nd</sup> by Member Theisen to approve the Consent Agenda with the removal of agenda item 4.2 Recommendation of Employment line item # 7 (Classified Personnel / Recommendation of Employment / Jill Christenson). All members voted aye, the motion passed.

Member Rebelein moved, 2<sup>nd</sup> by Member Theisen to approve the employment of Jill Christenson as originally stated in the Consent Agenda. By roll call all members voted aye, with Member Christenson abstaining. The motion passed.

As there was no further business, Member Corcoran moved, 2<sup>nd</sup> by Member Hagglund to adjourn. All members voted aye and the meeting adjourned at 7:12 p.m.

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Jeff Peterson, President

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Gail Theisen, Clerk

Approved Date: 9/07/2023