

Approved 9/13/2023

Dover-Sherborn Regional School Committee
Meeting of June 6, 2023

Members Present: Judi Miller
Maggie Charron
Kate Potter
Angie Johnson
Mark Healey
Colleen Burt

1) Call to Order

Beth McCoy called the meeting to order at 6:34 pm in the Middle School Library.

2) Welcome Colleen Burt

3) Reorganization

Beth McCoy asked for nominations for Chair of the Regional School Committee.

Angie Johnson nominated Judi Miller as Chair of the Regional School Committee. Mark Healey seconded.

23-09 VOTE: 6 - 0

Maggie Charron nominated Mark Healey as Vice Chair of the Regional School Committee.

Angie Johnson seconded.

23-10 VOTE: 6 - 0

Judi Miller nominated Angie Johnson as Secretary of the Regional School Committee. Colleen Burt seconded.

23-11 VOTE: 6 - 0

4) Community Comments - A parent from Dover thanked the Administration and the School Committee members for the balance that has been struck between DEI and academics by the District.

5) Audited FY22 Financials

The FY22 Audited Financial Statements and the Single Audit Compliance Report were reviewed by John Lafleche, Treasurer, and Robert Brown, Principal RE Brown & Company. The Region received a clean opinion with no management letter necessary. The Single Audit Report is required for organizations that expend \$750,000 or more in federal funds during any fiscal year. The Region expended \$1,052,584 in federal awards in FY22, including \$500,000 from the Department of Agriculture primarily related to the federal funded universal free lunch program. Since the universal free lunch program is now state funded the Region does not expect to exceed the \$750,000 that triggers filing of the report.

6) Reports

- Superintendent Report - Beth McCoy provided an update from her office including: the Educators' Contract has been approved by the union; Synergy 911 has recently been on campus to conduct training; Ann Dever-Keegan has been named as the Interim Middle School Principal; and there are two finalists for the position of HR Director.
- DSHS Principal's Report - John Smith reviewed the provided report and answered questions.

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- DSMS Principal's Report - David Lawrence reviewed the provided report and answered questions.
- Warrant Report

7) Financial Reports: FY23 Monthly Report as of May 31, 2023

- Revenues - Chapter 71 revenues reflect a 73% reimbursement rate, the Administration anticipates a slightly higher reimbursement rate once the final payment is received but have not made any projections on the current statements.
- Salaries - overall, salary expenditures are within 0.81% of budget.
- Expenditures - with DSEA negotiations taking place this year, there are increased costs in legal fees which is included in the May statement.
- Pro-forma Roll-forward of E&D - with the current projections and proposed uses, E&D at June 30th is \$1,129,798 or 4.04% of the FY24 operating budget.
- FY24 Capital Use of E&D and Community Education Funds - the following capital projects are proposed to be funded with E&D: high school floor replacement \$120,000; Lindquist student restroom renovation \$30,000; and Bleacher/Press Box Renovation \$125,000 totaling \$275,000.

Maggie Charron made a motion to transfer \$275,000 of June 30, 2022 certified Excess & Deficiency funds to the Region's Capital fund to cover costs for approved FY24 capital projects as presented. Angie Johnson seconded.

23-12 VOTE: 6 - 0

- In addition to the above approval of E&D funds for the Bleacher/Press Box Renovation, the Administration also requested a transfer of \$100,000 from Community Education to partially fund the structure expenses.

Colleen Burt made a motion to transfer \$100,000 of funds from the Community Education Fund to the Region's Capital fund to cover costs for the Bleacher/Press Box Renovation as presented. Mark Healey seconded.

23-13 VOTE: 6 - 0

8) Student Handbooks: First Read - the proposed changes to the DSHS Handbook were discussed. The DSMS Handbook is undergoing a full overhaul which will continue into the next school year. The changes for approval at the next meeting will be forwarded to committee members before the vote to approve.

9) School Improvement Plans: First Read - the school improvement plans, that are based on the findings of the Superintendent Entry Plan, were presented for discussion.

10) Consent Agenda

- Approval of Minutes: May 2, 2023
- Donations: \$2,500 from Jennifer Bingham for the Owen Bingham Scholarship Fund and \$100 from the Boylan Family for the Roger Boylan Scholarship Fund.
- Appointment of DS Regional Treasurer - John Lafleche for the 2023-24 school year.

Maggie Charron made a motion to approve the Consent Agenda. Kate Potter seconded.

23-08 VOTE: 5 - 0

11) Communication

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- Subcommittee Assignments
- Class of 2023 Matriculation Report
- Dover School Committee Minutes of March 9, 2023
- Sherborn School Committee Minutes of March 14, 2023

12) Adjournment at 8:35 pm.

Respectfully submitted, Amy Davis