

S P E C I F I C A T I O N S

SCHOOL TRANSPORTATION

SOUTH HADLEY PUBLIC SCHOOLS
116 Main Street
South Hadley, MA 01075

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June 20, 2023
SCHOOL BUS TRANSPORTATION SPECIFICATIONS

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BUS TRANSPORTATION
BID SCHEDULE

Approval of Bid Specifications	May 2023
Bid Release Date	June 30, 2023
Goods and Services Publication	June 26, 2023
Legal Advertisement	June 26, 2023

Bidder(s)' Meeting	
South Hadley Public Schools	July 10, 2023.
116 Main Street	10:00 a.m.
South Hadley, MA 01075	

Public Bid Opening	
South Hadley Public Schools	July 31, 2023
116 Main Street	10:00 a.m.
South Hadley, MA 01075	

Bid Award	
South Hadley School Department	August 3, 2023

GOODS AND SERVICES COPY

**LEGAL NOTICE
SOUTH HADLEY PUBLIC SCHOOLS
116 Main Street
South Hadley, MA 01075**

The South Hadley Purchasing Department will receive sealed proposals for the furnishing of School Transportation until July 31, 2023, at 10:00 a.m., at which time they will be publicly opened and read.

The proposal requires the furnishing of scheduled School Transportation for all designated school children of the South Hadley Public Schools to include "Regular Transportation" and "Athletic and Extra Curricular Activities" for a period of five (5) years beginning August 30, 2023. The successful bidder(s) shall be required to furnish all services necessary and required, but not necessarily limited to the following in general: Drivers, Transportation Equipment, Maintenance of Equipment, Operation, Supervision, Inspection, Registration, Licensing, Insurance and conformance to all applicable laws, rules, and regulations of the Commonwealth of Massachusetts, Department of Motor Vehicles, Department of Public Utilities, and the South Hadley Public Schools.

The conditions of employment and minimum state wage rates, as set forth by the Executive Office of Labor and Workforce Development, apply in the execution of the work under this contract (M.G.L. C.71 S.7A).

A pre-bid conference will be held for all interested bidder(s), on July 10, 2023, at 10:00 a.m. at the South Hadley Public Schools Administrative Offices, 116 Main Street, South Hadley, MA 01075.

Specifications and Proposal Forms may be obtained electronically or hard copy on or after June 30, 2023, at the South Hadley Public Schools Administrative Offices, 116 Main Street, South Hadley, MA 01075, Tel.: (413) 538-5057 ext. 2603, FAX: (413) 533-2418, email: shtransportationbid@shschools.com.

The South Hadley School Committee reserves the right to accept or reject any and all bids, in part or in whole, at their sole discretion. The decision of the South Hadley School Committee shall be final and binding on all bidder(s) without recourse.

Jennifer Voyik, Assistant Superintendent for Finance and Business Operations
South Hadley Public Schools

SPECIFICATIONS FOR SCHOOL TRANSPORTATION

SOUTH HADLEY PUBLIC SCHOOLS

116 Main Street
South Hadley, MA 01075

August 3, 2022

CURRENT CONTRACT INFORMATION

REGULAR TRANSPORTATION 2022-23		
CONTRACTOR:	Five Star Transportation	
TYPE		COST PER DAY
REGULAR IN DISTRICT		
71/77 passenger Buses		
Cost per Day	10 Buses	\$ 406.64
LPVEC Career TEC	1 Bus	\$ 406.64
LATE BUSES		
Middle School	2 Buses	\$ 80.27
ATHLETIC/ACTIVITY		
		Each Way
In Town- Flat Rate per Trip		\$ 75.00
Out of Town Trips		
Per Mile	12500 Miles	\$ 2.95
Per Hour	1600 Hours	\$ 49.00
Additional Costs		
	(Buses)	
Per Mile		\$ 3.50
Per Hour		54.00

SCHOOL BUS TRANSPORTATION

BID & CONTRACT SPECIFICATIONS

BACKGROUND and DESCRIPTION

Over the past several years there has been a political interest and discussions relative to the reorganization of public education throughout the Commonwealth of Massachusetts. There is a need to provide safe and efficient school transportation services with scarce financial resources. The following bid represents such an effort. It is an effort to create specifications which will foster competition and maintain high quality and cost-effective transportation services. The primary goal of this process is therefore to provide cost effective school transportation at or above the current service levels.

The following Bid Specifications include:

Regular In District School Bus Transportation
Athletic and Field Trip Transportation

Prospective bidder(s) MUST bid on all of the transportation services required. The School Committee requires a single contractor(s) for ALL specified transportation services.

Bidding Methodology: The School District anticipates awarding the bid based upon the first year cost to the lowest responsive and responsible bidder(s). That cost will then be adjusted annually for each subsequent year based upon the calculated Cost of Living index, as determined by the Bureau of Labor Statistics. In addition, the cost of fuel (diesel and gasoline) will be adjusted semiannually during the term of the contract. This methodology allows the School District to share the future economic conditions with the prospective bidder(s). The Bidder(s) therefore is not required to forecast these future economic conditions in order to protect his cost and build his "worst case scenario" into his fixed prices. This methodology has proven to be mutually beneficial to both the Bidder(s) and the School District. This process has resulted in initial lower cost to the District and economic protection to the Contractor(s).

1 PROPOSAL

1.1 The bidder(s) for the furnishing of scheduled transportation for all designated school children of the South Hadley Public Schools (hereafter referred to as the District), shall include the furnishing of all services necessary and required, consisting of the following: transportation drivers, transportation equipment, maintenance of equipment, operation, supervision, inspection, registration, licensing. Insurance and conformance to all applicable laws, rules, and regulations of the Commonwealth of Massachusetts, Department of Motor Vehicles, Department of Public Utilities and the South Hadley School Committee.

1.2 Bidder(s) submitting bids for School Transportation must provide a complete bid package and provide an original plus 1 copy.

1.3 A pre-bid conference will be held for all interested bidder(s) on July 10, 2023, at 10:00 a.m. at the South Hadley Public Schools Administrative Offices, 116 Main Street, South Hadley, MA 01075. Bidder(s) attendance while highly recommended and advisable is **not** mandatory.

1.4 The South Hadley School District consist of the following schools:

SCHOOL/ADDRESS	GRADES
South Hadley High School 153 Newton Street	9-12
Michael E. Smith Middle School 100 Mosier Street	5-8
Mosier Elementary School 101 Mosier Street	2-4
Plains Elementary School 00 Lyman St	PreK-1
LPVEC CTEC 174 Brush Hill Ave., West Springfield, MA 01089	9-12

1.5 The spreadsheet contained previously (Current Contract Information) describes the current number and configuration of vehicles being used in the performance of the various current contracts. The current 2022-23 routes are contained in Appendix C. While the route configurations may change, the same number of vehicles is anticipated for the term of this contract.

2. GENERAL

The contract shall be for the initial period of five (5) years, beginning August 30, 2023 and ending June 30, 2028. Payment and performance obligations by the School Committee is subject to annual appropriation and availability of funds. Any amendment or agreement beyond the contract's original terms shall be in writing, signed by the parties and shall be in accordance with the provisions of M.G.L. c. 30B.

The contract periods contained within these specifications are as follows:

- Year #1 Aug 30, 2023 to June 30, 2024
- Year #2 July 1, 2024 to June 30, 2025
- Year #3 July 1, 2025 to June 30, 2026
- Year #4 July 1, 2026 to June 30, 2027
- Year #5 July 1, 2027 to June 30, 2028

The School Committee reserves the right to accept or reject any and all bids, in part or in whole, at the School Committee's sole discretion, without any advance notification or

discussion with any prospective bidder(s)(s). **The decision of the School Committee shall be final and binding on all bidder(s)s, without recourse.**

The South Hadley Public Schools is serving as the agency for the purpose of obtaining competitive bids pursuant to Chapter 7 section 22B of the Massachusetts General Laws. As such, the School District, the City of South Hadley and/or its agents shall be held harmless for any action resulting from this bid or resulting contracts.

Routes and schedules are to be compatible with class schedules which shall be determined solely by the School District, in cooperation with the successful bidder(s)(s), i.e. Contractor(s)(s).

The current transportation configuration is four (4) tiers for it's in district transportation. The current total number of vehicles in use includes: 11 Type C - 71 Passenger Buses

Only the School Committee reserves the right to rearrange, reassign, or adjust routes and schedules when it is in the interest of the School District to do so, at no additional cost to the District. All changes in routes are to be made and authorized by the designated School District administrator.

The successful bidder(s) must have a telephone connection and be able to send/receive email communication through which the participating School Departments may make quick contact with the owner or his agent from 5:00 a.m. to 5:00 p.m. on days when schools are in operation. In addition, an emergency telephone number must be provided for emergency communication on other days or at other times. The Contractor(s)(s) or his agent must be willing to appear for conferences with the School Committee, Superintendent, or his/her designee, as necessary and when requested.

The bidder(s) shall provide written reports of bus counts showing the number of riders on each bus and each round trip and these are to be supplied when requested. These reports are to be compiled by the bidder(s) and turned into the Superintendent or designee in charge of transportation within two days of the request.

Prior to the opening of school, the Contractor(s) shall meet with the individual school principals to determine safe student loading and unloading areas and procedures.

The bidder(s) shall designate a particular staff member, i.e. Manager, who shall be assigned to coordinate transportation arrangements under the contract and to carry out instructions submitted by the School Department from time to time.

The Manager, if not known at the time of the bid, may be left as "to be designated" but must be provided prior to the signing of the contract. This person must have at least five years' experience managing a school bus operation similar in size and be located at the site on each and every school day from 6:00 a.m. to 4:00 p.m. He/she shall be responsible for the day-to-day coordination of such transportation with the School District.

Should any bidder(s) to whom an award is made fail to enter into a contract within ten (10) days after notice of the award is mailed to him, the amount so received from such bidder(s)

through his certified bid deposit check shall become the property of the School District as liquidated damages for such failures.

All school buses utilized in the performance of this contract shall be housed within the South Hadley town limits.

The Bidder(s)/Contractor(s) agrees to work with the School District relative to multi district routing and scheduling and the cost sharing of buses/vans where possible, route cost distribution and split billing to those participating School Districts in a manner consistent with and in order to minimize School District costs.

The South Hadley School Department is exempt from Federal Excise Tax and Massachusetts Sales Tax (Identification Number: E046-046-001-303). Tax certificates are available upon request.

3. DEFINITION OF TERMS:

3.1 School Committee, School Department or District - refers to the South Hadley School District or the South Hadley School Committee, collectively or individually, as awarding authority or the administration to which responsibility has been delegated.

3.2 Awarding Authority - refers to the South Hadley School Committee.

3.3 Contractor(s)/Vendor/Conveyor - refers to the successful bidder(s) and collectively to the legal entity, its officer(s) and/or representative(s), which are legally bound to the bid and resulting contracts.

3.4 Mileage - the term mileage for the purpose of the bid and contract(s) shall mean the total miles traveled daily by the Contractor(s)'s vehicles in providing transportation for those students so authorized by the District, to and from the public schools located in the School District, or in the case of Special Education, Vocational, Athletic or Field Trips to other locations as designated. However, mileage shall not include any mileage incurred in traveling without student passengers from the end of one route to the beginning of another route, or in traveling from the Contractor(s)'s garage to the beginning of a route, or, from the end of a route to the Contractor(s)'s garage. Said miles shall be referred to as "**Live Miles**".

3.5 Travel Time - for the purpose of the bid and contract(s) travel time shall mean the total hours or fraction thereof, for student travel encompassing the period between student pickup and drop off.

3.6 Bus Driver - shall refer to the properly licensed operator of any vehicle used by the Contractor(s) under the contract, including 7D drivers and spare drivers.

3.7 Bidder - Each proposal shall contain the name of every person, firm, or corporation interested in the bid, and in the case of a corporation, shall state the name and title of the official or officials of the corporation by whom the Contract can legally be signed. If

an agent submits the bid, his/her authority to contract must be clarified by attaching a copy of the existing Power of Attorney.

3.8 Bid Price Figures - Care should be exercised to insure that all dollar figures are as intended by the bidder(s).

3.9 Receipt of Bids - Bids submitted prior to the date and time set for the opening may, upon written request signed by the bidder(s), be withdrawn, and if resubmitted they shall fully comply with all other conditions and requirements.

Bids received prior to the time established for the receipt of bids will be securely kept, unopened. The School District Business Officer or designee, whose duty it is to receive all bids, will decide when the specific time has arrived for the opening of bids, which shall be at 10:00 a.m. at the date and place so specified.

No bid received by the School District Business Officer or designee after the time and date established herein for the opening of bids will be considered, regardless of the cause for delay in the receipt of any such bids. Bids received after the time and date for receipt of bids will be returned unopened.

3.10 Bid Period - After public opening no bidder(s) may withdraw their bid prior to the execution and delivery of the contract unless no award has been made at the expiration of ninety (90) business days after the opening of bids.

3.11 Incomplete Documents - The School Committee does not assume any responsibility for errors, omissions, or misinterpretations, which may have resulted in whole or in part from the use of incomplete bid documents, to include any addenda.

3.12 Document Interpretation/Correction - Questions arising from the Bid Specifications should be directed to:

Ms. Jennifer Voyik, Assistant Superintendent
South Hadley Public Schools
116 Main Street
South Hadley, MA 01075
Tel. (413) 538-5057 ext. 2603
Fax: (413) 533-2418
Email: jvoyik@shschools.com

who has the option of providing written answers to all prospective bidder(s)s. Oral answers are provided only for the purposes of clarification and should be viewed as clarification rather than superseding the bid specifications. Corrections and/or additions to the bid document will be made by written addendum. All other corrections, interpretations, or changes made to the bid document in any manner will not be binding.

3.13 Addenda - Addenda will be issued by Email, Fax, certified mail or delivered in person to all known bid recipients. No addenda will be issued within the immediate three (3) business days period prior to the date of receipt set for such bids, except an addendum

which withdraws or otherwise postpones the date of the bid opening. The official notice of withdrawal or postponement shall be the reading of record at the time and date set for receipt of such bids.

3.14 Bid Envelopes - Bid documents submitted by bidder(s) to the South Hadley Purchasing Department shall be by sealed envelope clearly marked with "**BID DOCUMENTS: SCHOOL TRANSPORTATION Bid No.: 16 RNT-01**". Also, the date and time of the bid opening, as indicated on the "Invitation to Bid", should appear on the envelope. Neither the District nor its officials, agents or employees shall not be liable for premature opening of a bid not properly addressed and identified.

4 EQUIPMENT

4.1 Failure to properly maintain buses and/or vans in a manner satisfactory to the School District as directed below may result in termination of the contract. The bidder(s) agrees to use only buses and/or vans which have been carefully maintained and are in satisfactory operating condition, and to keep the buses and/or vans in good working condition at all times, and to furnish all necessary fuel, oil, grease, tires, maintenance, and repairs throughout the entire period of this contract.

4.2 All buses and/or vans shall be constructed, maintained, operated, and inspected in conformance with all applicable laws, regulations, and rules of the Department of Motor Vehicles and/or Department of Public Utilities. Inspection reports must be forwarded to the participating School District Superintendent or designee in charge of transportation.

4.3 The attention of all concerned is particularly directed to the following sections of Chapter 90 of the General Laws of the Commonwealth of Massachusetts:

Section 1:	Definitions
Section 1A:	School Bus: Registration
Section 7A:	Inspection of School Buses
Section 7B:	Requirements as to operation of School Buses
Section 7C:	Registrar may establish minimum standards for Construction, etc. of school buses
Section 7D:	Alternate Vehicles for School Use
Section 14:	Precautions for safety
Section 17:	Speed limit in operation of School Buses

4.4 No bus and/or van shall be used under this contract which does not have a sign bearing the words "School Bus" attached to the front and rear of the vehicle, as required by Section 7B, Chapter 90.

4.5 There shall be no substitution of buses without permission of the participating School District Superintendent or designee in charge of transportation for the duration of the contract period, except in the case of emergency breakdown. All substitute buses shall be subject to all contract requirements.

4.6 All buses ordered shall be equipped with stop arms, referred to as crossing gates.

- 4.7 All vehicles will be equipped with hands free two-way radios on a dedicated frequency, and a copy of the radio license will be provided prior to the execution of a contract. All radios will be regularly inspected and repaired as necessary. A base unit is required to be provided at no cost to the School District Transportation Office, if so required.

Drivers shall not eat, drink or use cellular telephones while operating any vehicle. Cellular telephones may only be used for emergency purposes.

- 4.8 Buses will be equipped with digital cameras which record both video and audio. For large school buses- larger than 22 passengers require both a front and rear camera and recording devices. Video records will be maintained by the contractor(s) for a minimum of seven days and will be available to school personnel during that period within a 24 hour notice. Video recordings and driver reports will be provided to school personnel upon request and within 24 hours of such request. A video/audio recording warning notice shall be prominently displayed in all buses.

The District may wish to add outside cameras and have included this cost under optional equipment on Bid Form 1.

- 4.9 The bidder(s) shall furnish buses and/or vans which meet the following requirements:
- a. All vehicles available for use at time of the bid, or which are to be available for use and added to the fleet after submission and anytime during the length of the contract, must have minimum seating capacity conforming to the standard specifications. Chassis and body must conform to all Federal Standards and fully meet or exceed all requirements of the Commonwealth of Massachusetts.
 - b. Vehicles furnished must comply with the General Laws of the Commonwealth of Massachusetts and the rules and regulations of the Registry of Motor Vehicles and the Department of Public Utilities relating to the transportation of public school children.
 - c. During the term of this contract, the average age of the buses shall not exceed seven (7) years or have an accumulated mileage in excess of 250,000 miles. No bus shall be older than 10 years. All buses used in the performance of this contract, exclusive of coach buses for athletic and field trips, will be type A, B, C, or D and have a minimum seating capacity as defined by 540 CMR 7.03. All vans shall meet both the State and Federal requirements for the transportation of public school children and shall not exceed five (5) years or have an accumulated mileage in excess of 150,000 miles. Any exception to this requirement will be with direct approval of the School Superintendent or Designee in charge of transportation.
 - d. The bidder(s) shall see that all buses and/or vans are kept at all times in a condition of cleanliness, interior and exterior, satisfactory to the Superintendent or Designee in charge of transportation. In addition, the temperature of the bus/van interior shall be maintained at a reasonably comfortable temperature when the vehicle is occupied.

- e. Each bid shall contain a detailed description of each bus/van to be used, including the year of manufacture, model number, present mileage, make of body, make of bus/van, seating capacity, and present condition. The participating School Department reserves the right to reject any unacceptable vehicle at any time during the term of this contract.
- f. In the event that the successful bidder(s) does not have a fleet currently available to meet requirements, documentation satisfactory to the School District, as specified in the requirements, must be delivered to the Business Administrator or designee within ten business days after notice of acceptance of the proposal is given to the bidder(s).
- g. The bidder(s) must submit with bid data documentation identifying the composition of the bus/van fleet to be used during each of the years of the contract, and must give clear evidence of a commitment to replacing or updating the fleet to be used during the contract. The fleet used must have annual approval of the School District. Failure to procure or maintain such equipment after contract award will be sufficient cause for the cancellation of the contract and surrender of the performance bond. Procurement shall mean that all necessary vehicles shall be in the physical possession of the contractor(s), duly registered and having all necessary safety equipment installed as prescribed by the State RMV.
- h. Written reports of conditions of buses/vans, as determined at the time of inspection, shall be presented to the Business Administrator Budget or designee in charge of transportation no later than ten days following the date of inspection.
- i. The “**SOUTH HADLEY PUBLIC SCHOOLS**” shall appear in large letters on both the driver and passenger sides of all buses used in the performance of this contract, including buses used for athletics and field trips (exclusive of coach buses). 7D vehicles are excluded from this provision. Route numbers shall also be prominently displayed on each vehicle.
- j. The School District reserves the right to require a certificate at any time from a garage of its choosing that the buses/vans under contract are in good order with respect to brakes, lights, horn, mufflers, steering gear, windshield cleaners, doors, tires, windows, bodies, and any other safety related items.
- k. The successful bidder(s) will maintain a staff of at least one full-time mechanic who will work in the local terminal garage facility and fueling station.
- l. In carrying out the performance of the contract, the bidder(s) shall guarantee a 10 percent reserve fleet (spare vehicles), a minimum of two (2), housed at the terminal, at no cost to the School District. Such fleet shall comply with all provisions of the specifications.
- m. The total number of buses required under this contract requires adequate spare buses, plus a minimum of two (2) buses required for athletics and field trips. Occasionally, a third bus may be required.

- n. The School District expressly reserves the right to acquire transportation for athletic, field trips, and/or other school activities from sources other than the Contractor(s), as may be in their best public interest.
- o. All vehicles utilized during the term of this contract shall meet or exceed any and all State and federal requirements and emission standards for heavy-duty highway diesel engines and vehicles. Information listing the emissions control devices and particulate filters on the buses to be utilized under this contract shall be provided in the equipment description section of the proposal.
- p. There shall be no idling of school buses on school grounds in excess of 5 minutes, unless otherwise posted.
- q. Any bus/van utilized to replace an "on road" breakdown must be capable of reaching the vehicle within 20 minutes of such notification.

4.10 The School Committee reserves the right, during the term of this agreement, to adopt a policy regarding advertising outside or inside of the school buses utilized in the performance of this contract. The successful contractor(s) shall cooperate with the School Department in the implementation of such policy. Any revenue generated as a result of such policy will accrue to and benefit the School Department. The contractor(s) shall be reimbursed for any reasonable costs associated with the implementation of such policy, provided that such reimbursement shall not exceed 25 percent of the total revenue generated as a result of this policy.

4.11 School transportation services covered under this contract shall be under the complete authority and control of the school administrator so identified by the School District.

4.12 Seatbelts: The Contractor(s) shall comply with all State and Federal requirements regarding the installation and use of seat belts by students on buses. In addition, all special education vans/buses and special education-wheelchair vans/buses shall be equipped with seat belts. Drivers shall ensure that all students wear their seat belts at all times. All students riding in wheelchairs shall be properly restrained to minimize injury in the event of an accident. Wheelchair locking devices shall be of the forward-facing type only.

4.13 Car Seats: When required, Contractor(s) shall supply a car seat for students who are under 4 years old and under 40 pounds in weight and who may require them. Drivers or monitors/aides, if applicable, are expected to secure the student in the car seat via an approved seatbelt and to off load the seat at the student's destination (school or home). Car seats and booster seats shall meet all current regulations for the safe seating of children.

4.14 Harness Type Restraint System: When required, the Bidder(s)/Contractor(s) agrees to provide appropriate student harnesses for special needs students who may require such restraint. Such harnesses will be connected to the seatback per State and manufacturer's

specifications. The body portion of the harness will be placed on the student by the parent/teacher prior to the student loading the vehicle and shall attach to the seat back by clip or other method which will easily allow for connection and disconnection.

4.15 Wheelchair Lifts: All hydraulic, electrical, or mechanical wheelchair lifts or ramps used by the Contractor(s) are subject to the continuous approval of the School District. Drivers assigned to operate wheelchair equipped buses shall be trained in the proper operation of the lifts.

4.16 Wireless or Radio Communications: The Contractor(s) shall provide each bus/van and spare bus with a two way radio to maintain continuous contact with the bus dispatcher and have a 25 mile radius minimum. Radios shall have an individual distinct frequency, discrete private channel, discrete private carrier, or coded squelch. UHF radios must have a minimum power output of twenty-five (25) watts with 800 Mhz or fifteen (15) watts with 900 Mhz. The Contractor(s) shall also provide at his own expense whatever electronic devices are necessary in order to provide radio coverage within the vehicle's area of operation. Drivers are not permitted to communicate by cellular telephone or two way radio while the vehicle is in operation and while children are on board.

4.17 First Aid Kits: Each vehicle shall be equipped with an approved first aid kit, blood borne pathogen kit, bodily fluid spill kit, and approved equipment for artificial airway insertion. Kits are to be inspected and supplies replenished on a systematic basis by the Contractor(s).

4.18 Other Equipment Required by Law or Regulation: Contractor(s) shall supply and ensure that all of the vehicles have all such equipment, not otherwise specifically mentioned in these specifications, which is required by federal, state or local laws, rules or regulations, including equipment required by the by regulations adopted by the State.

4.19 Cameras: All school buses will be equipped with digital audio and video school bus detection monitoring systems and interior cameras. Video/audio recordings will be maintained by the Contractor(s) for a minimum of seven days and will be available to school personnel during that period within 24 hours of a request for such.

4.20 Exterior Cameras: The District may require during the term of this contract exterior cameras and digital recording devices.(Bid Form 1- Alternate Equipment). If required, the cost of this added equipment shall be added to the cost per day per bus for those days left under the current contract term.

4.21 Specialized Equipment: The School District requires a Global Positioning System (GPS) Automated Vehicle Locating System (AVS) for all buses utilized under this contract, including spare buses. In addition, the District may require, in the future, an electronic student attendance/ridership system. The Contractor(s) agrees to work cooperatively with the School District to identify and select and install the appropriate systems. The Contractor(s) shall be responsible for the cost of procurement and installation of the

system (hardware and software) (See Form 1 Alternate Cost). Subsequent repair, maintenance and hardware replacement costs shall also be borne by the Contractor(s).

5 OPERATORS

- 5.1 The contractor(s) shall furnish fully and properly licensed drivers to operate any vehicles used in carrying out the transportation services under the terms of this contract; including spare drivers.
- 5.2 All persons assigned as regular or substitute drivers must be submitted, and be acceptable, to the participating School District Superintendent or Designee prior to August 15 of each year. The list of drivers, including a copy of their license, driving record, and CORI and SORI report shall be provided to the Superintendent or his designee prior to September 1 of each year of this contract. The bidder(s) shall supply the same documentation for all personnel, including management staff, mechanics, and any replacement drivers prior to their start of employment under this contract.
- 5.3 All drivers, bus aides (monitors), including substitute drivers shall be fingerprinted per Massachusetts policy and regulation, such fingerprinting results to be submitted to the Superintendent or his designee prior to the commencement of work within the District. The cost of fingerprinting shall be borne by the Contractor(s).
- 5.4 The School Committee reserves the right to accept or reject any and all drivers, if it is deemed in the best interest of the School District to do so. Further, the School Committee reserves the right to require any operator to submit to a physical examination at any time, at the sole cost to the contractor(s), by a doctor of medicine selected by the School Committee.
- 5.5 The bidder(s) agrees to comply with rules, regulations, and requirements of Chapter 90, Section 8A, General Laws of Massachusetts, and amendments thereto, with respect to the licensing of school bus operators, which statutes indicate in part the *“Applications for a license to be a school bus operator may be made by any person who shall have attained the age of eighteen (18) years and who shall have been a duly licensed motor vehicle operator for a period of three (3) continuous years prior to his application; but before such a person shall be so licensed, the Registrar shall be satisfied that he is of good moral character and has successfully completed a driving performance test, a visual test, and a physical examination by a licensed physician within a three (3) month period of the date of his application in conformity with such minimum physical qualification as shall be determined by the Registrar.”*

The School District reserves the right to request a change or removal of a driver at any time with or without cause. The request shall be made in writing and state the reason(s) therefore and shall not be in violation of any applicable local, state or federal law or regulation. The contractor(s) shall be obligated to comply within 24 hours of notice being provided by the Superintendent or his designee. The temporary or permanent removal of drivers from the Contractor(s)'s roster of drivers for that School District shall not relieve the contractor(s) of its responsibility to fulfill all the terms of the contract.

- 5.6** The bidder(s) shall see that all drivers have on file with the bidder(s) a report, made by a registered physician, that he/she is in sound physical condition and capable of performing the duties of a school bus/van driver. The physical examination certificate must be submitted once a year, as required by law.
- 5.7** As it is the intent of the School Committee to have the contractor(s) provide professional drivers, evidence of the safety program used to meet the RMV requirements of required “in-service” training per driver per year must accompany the bid. This program shall be in compliance with all state and local transportation requirements. Such training sessions are to be scheduled throughout the year, as it is not in the best interest of the schools or their students to have all the training hours provided in one or two lengthy sessions. Any other safety/training programs, which the bidder(s) uses, (not necessarily limited to drivers) should also be included with the bid package.
- 5.8** The Contractor(s) shall agree, if required by the School District, that all drivers, including substitute drivers, shall be trained in First Aide, CPR, Seizure, Assertive Discipline, Ch. 51A Procedures (Child Abuse/Neglect), Restraint Training, Allergic Reaction and/ or Epi-pen administration. The cost of in service training will be provided by the District at no expense to the Contractor(s). Any driver time or expense for attendance shall be at the Contractor(s)’s expense.

Drivers of special needs students shall maintain a log for all assigned students (by route) listing known medical conditions, and if applicable, the type of medication the child takes. The log will also include the child’s address and emergency contact and telephone number(s).

- 5.9** Bidder(s)s must provide evidence that they have in place and are in compliance with all requirements for drug and alcohol testing, in accordance with the Federal Highway Administration regulations regarding Commercial Driver’s License. This requirement shall also include van (7D) drivers. The description of this program should list company policies regarding substance abuse and company procedures on drug testing.
- 5.10** A thorough background check is required for all drivers, including driving record and Criminal History Records (Expanded CORI) and SORI. Prior to the start of the school year, annually, the contractor(s) will provide, along with the driver roster, driver signed authorizations to allow the School Department to conduct an independent CORI/SORI investigation. All drivers subsequently hired under this contract will also provide such authorizations prior to their start date. The School Department will strive to submit and process the CORI requests in a timely manner.
- 5.11** Drivers shall not be permitted to carry any person, including the driver’s children, other than a school employee while carrying pupils, unless, such person is authorized by the participating Business Administrator or his designee or Designee.
- 5.12** There will be no expectorating, chewing of tobacco or smoking by drivers on vehicles at any time. This shall also apply to the use of electronic cigarettes.

- 5.13 The use of profanity or immoral words or gestures is not permitted, whether directed at/to students or to others.
- 5.14 Drivers must maintain order among school children within the vehicle. School students disobeying instructions of the driver shall be reported to the respective school principal for school disciplinary action according to school policy.
- 5.15 Drivers must comply with all policies set forth by the School Department covering the conduct of pupils on the bus/van.
- 5.16 Drivers will not leave a bus/van unattended when children are on the vehicle. In an emergency, the driver's first concern must be for the safety and welfare of the children.
- 5.17 The contractor(s) will be responsible for conducting School Bus Safety Drills and School-Based Demonstrations as required by Massachusetts Law at no cost to the participating School Districts. Scheduled times will be coordinated with the School District Superintendent or Designee. The Contractor(s) may be required, at no cost to the District, to provide a bus for up to 10 days annually for school based safety and Bus evacuation training. This provision shall also apply to vans (7D).
- 5.18 The contractor(s) must certify that safety instruction has been provided for all bus/van drivers at least twice per year.
- 5.19 The bidder(s) shall not alter any bus stop or change the direction of any route without prior written approval of the Business Administrator or Designee.
- 5.20 **ACCIDENTS:** Each and every accident shall be reported immediately by the driver to the contractor(s) within 24 hours after its occurrence thereafter, and the contractor(s) will immediately notify the proper school authorities, including the building principal(s) and the District transportation manager. In all such cases, this report is to be rendered orally to the school authorities as soon as possible after the accident. In addition, the Contractor(s)'s safety manager must be on site of the accident and keep both the building principal(s) and District transportation manager up to date. In cases of bodily injury, the contractor(s) must file a written report with the appropriate school official within 24 hours. Any bus/van utilized to replace an "on road" breakdown must be capable of reaching the vehicle within 20 minutes of such notification.
- 5.21 **UNAVOIDABLE DELAYS:** In the event of unavoidable delays or other circumstances, which interfere with the proper performance of a scheduled route or trip, the contractor(s) must immediately report such to school authorities, including the building principal(s) and the District administrator responsible for transportation.
- 5.22 **CONTINUITY:** In the interest of continuity, the successful bidder(s) must agree to offer employment to the current drivers who meet those qualifications as outlined in Section 5 of these specifications.

5.23 SUBSTITUTE DRIVERS: The contractor(s) shall provide an adequate number of substitute bus/van drivers who shall be familiar with the routes to the maximum extent possible.

5.24 Should the School District require it, drivers shall be responsible for checking bus passes and only transporting those students authorized. Drivers of special education children may be required to maintain a student attendance log noting each day the student is transported, unless or until an electronic student/rider attendance system is installed.

5.25 The Contractor(s) shall comply with all current regulations and advisories from State agencies with regard to the seating of children in the front seats of vans and relative to air bag exposure.

5.26 A school transportation evaluation shall be conducted annually by the Business Administrator or Designee. This evaluation shall include, but not limited to, past performance, problems and problem resolution and needed improvements, which after consultation with the Contractor(s) shall be implemented.

5.27 SCHOOL BUS MONITORS/BUS AIDES

The District reserves the right to employ Bus Monitors/Bus Aides as School District employees. They will be assigned to routes and vehicles by the Contractor(s) as required by the School District. The Contractor(s) agrees to work cooperatively with the District in their scheduling, assignment and utilization. There are currently no Bus Monitors/Aides for the regular school routes.

6 OPERATION

6.1 All buses/vans shall be kept free of debris and cleaned by sweeping or vacuum cleaning daily and will be maintained free of noxious odors and poisonous gases at all times and as required by the District transportation manager and/or building principals as pertaining to life threatening allergies. In addition, buses must be clean of snow before leaving the bus parking area.

6.2 During school vacation periods, all buses/vans will be thoroughly cleaned inside and outside, including all windows, weather conditions permitting. Under no conditions shall buses be operated when the operator's vision is impaired by conditions of the glass surface and the safety of school children would be in jeopardy.

6.3 Bus/Van route numbers 6 inches (minimum) in height will be prominently displayed on BOTH front side windows of the vehicle, so as to be visible when approaching a stop and also prior to boarding.

6.4 The schedule of route operation shall be maintained in such a manner that students shall be picked up no earlier than 60 minutes before school starts and reach the school no earlier than 10 minutes before classes begin. Buses/Vans shall be scheduled to arrive

no later than 5 minutes before the scheduled dismissal times. No bus shall leave the school until all students are boarded and seated.

- 6.5 The contractor(s) should be given notice of school cancellation due to inclement weather by 5:00 a.m. In the event of a change in opening or closing of school due to unusual circumstances, the contractor(s) will be given reasonable notice and will respond to the need as soon as possible.
- 6.6 It will be the responsibility of the Contractor(s) to contact the appropriate school official for time schedules for late openings and early dismissals and school cancelations. A District calendar is included in the appendices.

NOTE: If school in South Hadley is cancelled due to weather conditions, NO VEHICLES ARE TO TRANSPORT SOUTH HADLEY STUDENTS TO ANY OUT OF TOWN SCHOOLS.

- 6.7 The operator shall maintain order on the school bus. School children who disobey instructions of the operator will be immediately reported to the school principal for disciplinary action, according to the School Committee policy. In the case of vandalism to school buses/vans, all attempts will be made to identify the perpetrator. In no case shall the School District assume responsibility or be held liable for such acts.
- 6.8 **SUBCONTRACTING:** It is understood, agreed upon, and made a part hereof and shall be part of the contract entered into between the School Committee and the successful bidder(s) that the contract(s) shall not be assigned nor assignable, by way of subcontract or otherwise, without prior written approval of the School Committee, which approval shall not be unreasonably withheld or delayed.
- 6.9 It shall be the responsibility of the operator to assure that the safety of school children is not jeopardized during boarding and disembarking. The bus/van shall remain stationary until all children have safely crossed the street.
- 6.10 Operators shall report complaints by school children or parents of school children to the school principal or designee promptly. Nothing herein shall prevent a driver from taking necessary precautions for any action by a child, which could cause bodily harm or damage to other children or property.
- 6.11 Flashing red signal lights clearly visible shall be used and be in operation whenever students are boarding or disembarking the stopped vehicle.
- 6.12 The School Department shall have the sole authority to make or approve such changes deemed necessary in adjusting the number of buses/vans, assignment of pupils, groups or routes, times and dates, or any matter affecting the specific individual transportation needs of children.

6.13 As part of this contract, the successful bidder(s) is required to provide and utilize an effective computer routing and scheduling system. The system must meet the following minimum criteria. It must:

- Utilize digitized mapping
- Optimize routes (based on School District-designated parameters)
- Schedule buses and vans
- List, publish, maintain and post current routes, bus stops and times to a site accessible by schools, parents and students
- List students by route and/or stops
- Electronically integrate existing student database information

Specific documentation regarding the bidder(s)'s routing system must be included in the bid package. At minimum, this documentation must:

- Identify the name of the routing system
- Describe the system and its operation, in terms of the above system requirements
- Include a copy of the software vendor's Licensing Agreement or Contract with the bidder(s), and
- Provide at least 3 reference from School Districts for whom the bidder(s) is currently providing such computer routing services.

Open access to the contractor(s)'s computerized routing system software shall be provided to the School Department and updates as needed by the contractor(s) at no cost to the School Department. The District shall be allowed to input student data and review all aspects of routing and scheduling. Contractor(s) shall maintain up to date routes and schedules, which shall be updated no less than weekly during the school year.

If unknown at the time of the bid, the routing software may be designated as "to be determined" but must be provided prior to the execution of the contract.

NOTE: While other routing software may meet the prior school requirements, Traversa Routing Software (Tyler Technologies) or Versatrans RP are the preferred routing software as they are fully compatible with the District student management operating systems.

Routes **MUST** be provided to and approved by the local police department(s) prior to the start of school annually during the term of this contract.

Routes will be maintained current in the routing system and any reports required by the District will be with current routes and schedules.

6.14 The School Department shall have the sole authority to make or approve such changes deemed necessary in adjusting the number of buses, assignment of pupils, groups or routes, time and dates, or any matter affecting the specific individual needs of children.

NOTE: The School District reserves the right to obtain assistance from other than the Contractor(s) relative to a review of routing and scheduling and oversight, management and the number of buses required to provide safe and efficient transportation services. Such assistance shall be at the sole cost to the District. Any changes required by the District throughout the life of the contract, shall be without penalty.

- a. At the sole discretion of the School District, the School District reserves the right to develop routes independent of the Contractor(s) for implementation by the Contractor(s).

NOTE: The School District reserves the right to provide routing and scheduling themselves or to acquire this service from an independent third party.

- 6.15 Routing will conform to School District policy for student time on vehicles but will maximize student loading in order to minimize the number of buses/vans required. It is stipulated that each vehicle will carry the maximum number of students possible in order to minimize the number of vehicle routes and vehicles required to provide safe and efficient school transportation services.
- 6.16 All student loading shall be “right side” in order to minimize students crossing streets to the maximum extent possible. Other than “right side” shall be with School District approval
- 6.17 To the extent possible, the same drivers shall be assigned to both the A.M. and P.M. routes. Regular drivers shall not be allowed to perform athletic and field trips if it interferes with their regular A.M. and/or P.M. schedule.
- 6.18 In the event of a dispute over computer routing software generated mileage, the MILO Mileage Guide or Map Quest shall be used to verify mileage calculations.
- 6.19 Routes shall be developed in conjunction with School District requirements and provided to school administrators prior to the start of the school year. The routes shall include an alphabetized listing of students and the routes which they assigned to, route stops with the names of students assigned to that stop, student names, addresses and telephone numbers, along with bus number, route number, route live miles and route live hours shall also be included. Routes shall be updated no less than weekly and distributed as necessary.
- 6.20 Due to the frequent changes to special education placements, students, etc., the Contractor(s) is expected to be able to accommodate route changes on short notice; within a minimum of 48 hours.
- 6.21 Students shall only be dropped off at their home of residence, approved day care facilities or their assigned bus stop. Preschool and Kindergarten students and students with serious medical or learning disabilities will only be dropped off at home or an approved day care facility when a parent or supervisory person is present, unless the parent requests other arrangements. If no one is available at the school, day care facility

or home, assistance will be sought from the District transportation office. In no instance is the student to be left off alone and unattended.

7 INDEMNIFICATION AND INSURANCE

- 7.1** The contractor(s) shall hold harmless and indemnify the Municipality, the School District, their officers, employees, and agents from and against all liability, damage, loss, claims, demands, and actions of any nature whatsoever, including the cost of defending any action, which arise out of or are connected with, or are claimed to arise out of or be connected with any of the transportation services provided to the School District under any said contract or contracts. The foregoing provision shall not be deemed to be released, waived, or modified by reason of any insurance provided by the contractor(s) there under.
- 7.2** The Contractor(s) shall include both the South Hadley School Department and the Town of South Hadley as additional insureds under the policy.
- 7.3** The contractor(s) shall maintain in effect insurance coverage with companies licensed in Massachusetts, with an AM Best minimum A rating or better and approved by the State Insurance Commissioner. Self-insurance is not allowed or acceptable.
- 7.4** The successful bidder(s) must furnish certificates of insurance with a thirty (30) day cancellation clause to the School District within thirty (30) business days after the notice of acceptance of its bid is given or mailed by the School District. The contract will not be signed on behalf of the School Committee nor shall it be valid unless the certificate of insurance has been delivered to and approved by the Business Administrator or his Designee. The types and minimum amounts of insurance shall be:
- Workers' Compensation per State Requirement
 - Personal Injury \$ 1 million aggregate
 - Property Damage \$500,000 each occurrence and \$ 1 million aggregate
 - Auto Liability \$3,000,000 with \$5,000,000 aggregate
 - Uninsured Motorist
 - \$ 100,000 each person
 - \$ 300,000 each accident
 - Under Insured
 - \$ 100,000 each person
 - \$ 300,000 each accident
 - Commercial General Liability
 - \$ 3,000,000 each occurrence
 - \$ 5,000,000 aggregate
 - Liability Excess Coverage (Umbrella)-- \$ 5,000,000
 - (Extends coverage to all above categories)

The preceding rates and limitations MAY be reduced or revised at the sole discretion of the School Committee.

- a. All bidder(s) shall submit a Certificate of Insurance, as outlined, for the first year of the contract prior to contract signing and annually thereafter during the term of this contract.
- b. By July 1st of each year of this contract the Contractor(s) will furnish a copy of its insurance for the payment of compensation and the furnishing of other benefits under Chapter 152 of the General Laws (Workmen's Compensation Law) or equal insurance to all persons to be employed under this contract and shall continue such insurance during the term of this contract. Failure to provide and continue such insurance as aforesaid shall be deemed a material breach of this contract and shall be cause for immediate termination.
- c. **The bidder(s)'s accident record for the previous three (3) years for New England States where they have operated or have held contracts must be prepared by the bidder(s)'s insurance carrier and submitted with the bid.**
- d. The certificate of insurance submitted by the bidder(s) shall contain the following language: "No cancellation of or change of or revision in the insurance by the Insurer or the Insured, the existence of which insurance is evidenced by this certificate, shall be valid unless written notice thereof is delivered to the South Hadley Public Schools at least fifteen (15) days prior to the intended date of cancellation, change or revision, by mail, postage prepaid, and evidenced by a return receipt, or the insurance is cancelled, the contract is null and void."
- e. Within 30 business days after notice of acceptance of proposal is given or mailed by the School District to the successful bidder(s), the contractor(s) shall deposit with the School District, certificates from the insurer to the effect that the insurance policies required in the above section have been issued to the contractor(s). The certificates must be satisfactory to the School District.
- f. The Contractor(s) must file with the Business Administrator or Designee a copy of these policies by July 1 of each school year during the contract period.

8 PRICE BASIS

- 8.1 The contract prices shall include the cost of fuel, garaging, oil, grease, repairs, wages and benefits of drivers, taxes, fees, licenses, permits, certificates, insurance costs, and such other charges as are needed in connection with the contract work and to keep the school bus/van properly equipped and in good operating condition.
- 8.2 Price bids will be accepted by the participating School Committees as firm prices.

9 AUTHORITY FOR ADJUSTMENTS

- 9.1 A scheduled trip may be cancelled by the Business Administrator or Designee by notifying the contractor(s) orally or in writing as soon as possible on or before the day on which the particular trip is scheduled. There shall be no charge for trips cancelled.

- 9.2 If a scheduled trip is cancelled with less than one hour notice, the contractor(s) shall be paid one hour of driver time at his/her actual driver time and rate.
- 9.3 The Business Administrator or Designee shall have the authority to make such changes as he/she deems necessary in the number of buses/vans, assignment of pupils, groups, or routes, times and dates, or any matters affecting the specific individual needs of children. Any cost increases or decreases will be prorated according to the bus/van rate in effect at that time.

10 EVIDENCE OF ABILITY TO PERFORM

10.1 It is the intent of the School Committee to only award a contract to a bidder(s) who furnishes satisfactory evidence that it:

- Has ability and experience in school bus/van transportation
- Has sufficient capital to perform this contract
- Has available buses/vans meeting the requirements listed herein, and
- Employs duly licensed and trained drivers to enable it to perform the work to the satisfaction of the School District

10.2 Bidder(s)s will be required to further submit the following pertinent information:

- a. Each bidder(s) shall include with the bid documents a reference list, recording all contracts held in Massachusetts and any other New England states the name and address of the contact person. In order to be considered responsive and responsible, each bidder(s) must provide evidence of holding public school transportation contracts for a minimum of five (5) years. No bid submittal shall be accepted from any bidder(s) who has defaulted on or had a contract terminated for cause in the past five (5) years or has defaulted on their bid after a bid opening.
- b. Letters of reference must be provided with this bid from a minimum of three previous contracts and from a minimum of two current public school contracts.
- c. The School District and/or it's agent reserves the right to investigate the performance of any and all bidder(s). Furthermore, the bidder(s) specifically agrees to hold harmless the School District and/or their designee or agent for the solicitation or acquisition of any and all information gained through this investigation process. The bidder(s) further waives any right to privacy, or disclosure by any party, relative to disclosure of any information provided as part of this investigatory process. The bidder(s) shall be provided with copies of any and all information received.
- d. South Hadley Public Schools and/or its employees or agents reserves the right to investigate the financial responsibility of any and all bidder(s) to determine what assurance the owner may have of subsequent service. It/They further reserve the right to request and the Bidder(s) agrees to provide audited Financial Balance Sheets and Income Statements for the prior year and/or the previous two years. It/They further reserve the right to withhold the awarding of any contract under its/their jurisdiction

when the bidder(s) is unable or refuses to furnish satisfactory evidence of adequate ability, experience and/or capital to execute the completion of a project in accordance with the prescribed requirements, specifications and conditions of the bid documents. Any financial information provided will remain confidential and used solely for the purpose of evaluating the Bidder(s) capability to perform under this contract.

- a. The housing location of vehicles serving the School District shall also apply to fuel storage facilities. A statement outlining the proposed fuel supply method to be used in the performance of the contract, including bulk fuel storage facility and permit, if applicable, shall be provided with this bid.
- b. The total number of contractor(s) and/or public prosecutor-initiated complaints of drug and/or alcohol abuse against bidder(s) operators during the previous three years and disposition of same shall be provided for any contracts performed in Massachusetts and Connecticut.
- c. A Certification of Tax Compliance pursuant to MGL c 62, Section 49A must be provided.
- d. Bid Security Deposits -A bid security deposit in the amount of ten thousand dollars (\$35,000.00) is required in the form of a bid bond, certified check or cashier's check issued by a responsible bank, or trust company, payable to the South Hadley Public Schools, City of South Hadley. Bid security deposits will be returned to the unsuccessful bidder(s) upon award of the contract(s) to the successful bidder(s). The security deposit of the successful bidder(s) shall be returned upon receipt of both a signed contract and performance bond, if required, if required.

11 ASSUMPTION OF LOSS OR LIABILITY

- 11.1 The bidder(s) agrees that it shall pay for or cause to be paid for all labor performed or furnished and all materials used or employed in the performance of the work under this contract.
- 11.2 Any property damaged by the contractor(s) in carrying out the provisions of this contract shall be restored to its original condition by the contractor(s), at its expense, and the materials and workmanship used must be first-class in every respect. In the event of the failure of the contractor(s) to make such repairs promptly to the satisfaction of the School District, it may, at its discretion, direct that such repairs be made, that the cost of such repairs be charged against the contractor(s), and that any sum of money due the contractor(s) be applied to meet the cost of such repairs.
- 11.3 The contractor(s) is retained solely for the purpose and to the extent set forth in this agreement. During the term of this contract, the contractor(s)'s relationship to the School District shall be that of an independent contractor(s). The contractor(s) shall have no capacity to involve the School District in any contract or to incur any liability on the part of the School District. Assignment of any interest in or to this contract is expressly prohibited without the prior written consent of the School Committee.

11.4 Should the contractor(s) engage in conduct found in violation of the conflict of interest laws (MGL Ch. 268A) with regard to this contract, the agreement shall be subject to termination on that basis.

12. REMEDIES OF SCHOOL COMMITTEE

12.1 If the contractor(s) fails to perform services or performs services in a manner which is not pursuant to the terms and conditions of this contract, the School District may make any reasonable purchase or contract to purchase services in substitution of services due from the contractor(s), and may deduct the cost of any substitute contract, or the damages sustained by the School District due to non-performance or non-conformance of service, together with incidental and consequential damages from the contract price, and shall withhold such damages from sums due or to become due.

12.2 If the damages sustained by the School District as determined by the Business Administrator or Designee exceed sums due or to become due, the contractor(s) shall pay the difference to the School District upon demand.

12.3 The contractor(s) agrees that if it is determined at any time by the School District that the contractor(s) has violated any of the provisions of this contract, the School District may terminate this contract any time with 30 days written notice. The Contractor(s) shall have that 30 day notice period to cure or remedy the contract violation. Determination may be based on default in performance, non-conformity of performance, deficiency excused by failure or presupposed conditions, breach of the terms and conditions of this contract, failure in any respect to perform the service with promptness and diligence, bankruptcy, receivership, or a general assignment for the benefit of contractor(s)'s creditors impairs the value of service under this contract.

12.4 The School Committee agrees to negotiate in good faith in an attempt to resolve any dispute that may arise under this agreement.

13 FUEL ADJUSTMENT CLAUSE

Adjustment charges for fuel used by the contractor(s) under the contract shall be made twice a year; in January for fuel used July 1 through December 31 of the contract year; and in June for fuel used January 1 through June 30 of the contract year.

The baseline price for gasoline and diesel fuel shall be set forth as of July 1, 2017 and will be submitted to the contractor(s) by the School Department for July 1 of the first contract year as the baseline for the contract term. The adjusted price shall be determined by a six-month average of the daily spot market prices, used during the semiannual period, for the fuel used as reported by the Lower Pioneer Valley Educational Collaborative (LPVEC) Energy Services web site or as in the *Journal of Commerce, Oil Price Daily*. No adjustment will be made unless the adjusted price is more than a five cent (\$.05) difference, plus or minus, from the baseline price.

- For gasoline: 6-month average of the Boston, MA, daily low prices for the grade of gasoline specified. (If Massachusetts switches to Ethylene based additive requirements or if Massachusetts stops requiring Ethylene based additives, this index will change to the New Haven, CT, low for the grade of gasoline specified.)
- For diesel: 6-month average of the Boston, MA, daily low prices for Ultra Low Sulfur Premium Diesel.

The fuel adjustment will be calculated by subtracting the baseline price from the adjusted price and multiplying the difference by the number of gallons used. If the adjusted price is more than the baseline price, the customer will pay the contractor(s) the difference. If the adjusted price is less than the baseline price, the contractor(s) will pay the school district the difference. In either case, no adjustments will be paid if the difference is more or less than five cents (\$.05) per gallon.

The amount of the adjustment will be calculated by the following method:

Miles Per Vehicle:

Large Bus = 8 miles per gallon

Mini Bus = 9 miles per gallon

Van - 7D = 15 miles per gallon

$$\frac{\text{Total Daily Route Live Mileage}}{\text{Miles per Gallon of Vehicle}} = \text{Fuel Used Per Day}$$

Fuel Used Per Day x Number of School Days that Month

= Total Gallons per month x adjusted figure per gallon

Prior to the execution of the contract and prior to July 1 of the first year of the School District contract, the School Department shall establish the benchmark cost for both diesel fuel (with and without additives) and unleaded gasoline for the purposes of calculating any fuel adjustments.

Fuel adjustments are **NOT** subject to COLA adjustments.

14. COST OF LIVING ADJUSTMENT

A Cost of Living (COLA) will be applied each year of the contract after the initial year for each subsequent year according to the following.

The annual Cost of Living Adjustment (COLA) shall be calculated no later than June annually for the start of the coming school year. The COLA shall be calculated using

the Consumer Price Index as defined by the U.S. Department of Labor Bureau of Labor Statistics at

<ftp://ftp.bls.gov/pub/special.requests/cpi/cpi.ai.txt>

The COLA increase shall be calculated annually by the Business Manager and determined by comparing the Annual CPI increase between the last two calendar years– in the January through December (12 month) period. The resulting percentage increase/decrease shall be applied to the current year’s contract as the COLA Adjustment. The following is an example of the calculation (Calculation through October 2013 only):

CPI Annual Average: 2012 = 229.594

CPI Annual Average: 2013 (October) = 232.957

Difference = 3.363

Per Cent Change = $3.363/229.594 = 1.465\%$

(Example of COLA Calculation Only– Actual COLA increases may vary from year to year.)

NOTE: (In no event will rates be decreased in the event that the COLA calculation results in a reduction from the previous year.)

15 REMEDIES OF CONTRACTOR(S)

If damages, other than loss of non-performed or non-conforming services, are actually sustained by the contractor(s) due to any act or omission for which the School District is legally responsible, the Contractor(s) shall have delivered to the Business Administrator or his designee or Designee a detailed written statement of such damages and cause, within five days of the act or omission by the School District.

The Bidder(s)/Contractor(s) agrees to negotiate in good faith in an attempt to resolve any dispute that may arise under this agreement.

16 PERFORMANCE BOND

- 16.1** The Contractor(s)(s), if required by the School District, shall furnish a performance bond issued by a company licensed to do business in the Commonwealth of Massachusetts for up to 100 percent of the annual contact amount, in a form that is satisfactory to the School District for the duration of the contract, within 10 working days of award of contract. The cost of the bond shall **NOT** be included in the bid cost for each year of the bid. The School Committee, at its sole discretion, reserves the right to eliminate or reduce the bond requirement from 100 percent if it deems it to be in the best public interest. In the event of a requirement of the bond amount, the contract price will be increased accordingly, prior to the execution of the contract.
- 16.2** If required, failure to submit a performance bond within 10 working days after the award of the contract shall be deemed a breach of contract on the part of said vendor by the School District and the School District shall proceed to award said contract for transportation to the next responsible bidder(s). Bond value is to be equal to or less than the annual amount of the contract.
- 16.3** An Irrevocable Letter of Credit (LOC) satisfactory to the School District may be substituted for the required performance bond. The LOC shall be for the full amount of the annual amount of the contract and provided for each year throughout the term of the contract.

17 BREACH OF CONTRACT

In the case of failure on the part of the contractor(s) to execute the work as per agreement, the School District reserves the right to terminate the contract, satisfying its wants through another responsible contractor(s), and the School District shall collect from the contractor(s) through the performance bond or letter of credit any difference in price as a result of such failure on the part of the contractor(s).

Exercise of the rights herein specified shall not impair or affect the School District's right to recover the damages for breach of contract, either by suit on the contract or on the bond or LOC securing it.

In the event of a labor action, strike, or any other reason which causes the interruption of services or operations, the School District reserves the right to secure such other transportation as may be necessary and charge the cost of same to the contractor(s).

18 TRANSPORTATION MANAGER

The contractor(s) receiving the award will be required to provide a full-time manager per school bus depot who will assume control of the buses/vans and drivers. The manager shall be available from the hours of 6:00 a.m. to 5:00 p.m. each school day by both telephone and by email.

The School District, at its sole discretion, reserves the right to require the replacement of the Contractor(s)'s Transportation Manager/Dispatcher for inadequate customer relations and/or lack of management skills.

The Transportation Manager/Dispatcher may be required, at no additional cost to the School District, to provide daily assistance in transportation monitoring, route review and administrative meetings; such time not to exceed 40 hours per year.

The Contractor(s) agrees to establish and maintain a procedure or telephone "hotline" whereby the Business Administrator or his/her Designee will have direct and immediate contact with the Contractor(s) at all times. Cellular telephone access with email capabilities will meet this requirement.

19 WAGE SCALES

19.1 Under G.L. c. 71, §7A, DLS is required to set the rate for school bus drivers based on the wages established in any operative collective bargaining agreements within the municipality. It has been determined that no operative collective bargaining agreements exist within the towns for the contract referenced above. Therefore, in this case, no rate can be set by DLS. (APPENDIX B)

20 AWARDS

20.1 The award will be made not only on the price basis but also in consideration of the experience, equipment, and the apparent capability of the contractor(s) to perform efficiently and effectively as outlined in the Checklist of Minimum Evaluative Criteria attached. The School Committee reserves the right to reject any or all bids, any part thereof, and the right to waive any or all informalities contained therein, if it is in the best interest of the School District.

20.2 The successful bid will be based on the total aggregate costs for the first contract year, provided that such bidder(s) is deemed to be responsive and responsible according to the following:

RESPONSIVE BIDDER(S) - will be those that comply with the following:

- a) Submit bid deposits as required by specifications;
- b) Submit all Bid Forms and required documentation as outlined on the Bid Checklist.
- c) Submit all materials by bid due date and time (July 31, 2023 at 10:00 a.m.).

RESPONSIBLE BIDDER(S) - will be those that meet the following criteria:

- a) Contractor(s) must have been in the school transportation business, operating 65/71 passenger buses and/or 7D vans for at least 5 years;
- b) Contractor(s) must have at least 3 current or former public school transportation contracts with at least 10 vehicles per contract, none of which have been terminated for cause;
- c) Contractor(s) must have demonstrated ability to acquire a bond or irrevocable letter of credit from a bank licensed to do business in Massachusetts;
- d) Contractor(s) must be able to provide a demonstration of sufficient capacity and capital to handle a contract(s) of this size;
- e) Contractor(s) must be current in the payment of all Federal, State and Local taxes, to include vehicle and fuel taxes, excepting any for which litigation or dispute filings have been made as of the date of these specifications;
- f) Contractor(s) will have presented favorable references supporting their capacity and capability to perform this contract.

21 LAWS AND PUBLIC POLICY

21.1 This contract is made subject to all laws of the Commonwealth of Massachusetts. Any clause which does not conform to such laws shall be void, and such laws shall be operative in lieu of such clause.

The contractor(s) shall keep itself fully informed of and agrees to comply with the pertinent federal, state, and municipal laws, ordinances, rules, and regulations in any manner affecting the services embraced in this contract.

The contractor(s) shall procure all applicable permits, licenses, and approval necessary for the performance of services under this contract at contractor(s)'s expense.

The School District does not allow "standees" on vehicles. All children must be seated at all times during transportation.

22 EQUAL OPPORTUNITY CLAUSES

22.1 Executive Order 11246 relating to equal employment opportunity and instructions to prospective bidder(s) for affirmative action and equal employment opportunity requirements must be accepted and acknowledged by the bidder(s). Minority Business Enterprises that are certified and qualified are strongly encouraged to submit proposals.

23 PAYMENT

23.1 Payment shall be made in conjunction with invoices approved by the Business Administrator or his Designee. All invoices shall detail the requested amount and shall include, as a minimum, the following: purpose/category of service, dates of service, number of vehicles, rate, wait time and mileage.

23.2 All bills are to be submitted to the School District Finance Office on a monthly basis, in ample time to be properly processed by the School Committee for payment.

23.3 Payments for services under this contract will be made monthly to the contractor(s) upon submission of an itemized invoice in triplicate. Payments on a monthly basis, September through June, in the amount of 1/10th of the annual contract price, will be considered, with any adjustments to be made with the final (June) payment.

23.4 No assignment or subletting of the contract or work, nor assignment of money due or to become due, shall be made without the written consent of the School Committee.

- a. If a bus/van does not do a route either morning or afternoon, there will be no compensation for ½ day's route price for each session which was affected. If part of a route is not completed, either morning or afternoon, and continues beyond the third consecutive day, there will be no compensation for ½ the route price retroactively to the first day.
- b. The Superintendent or Designee may waive any of the above penalties based upon an acceptable explanation of circumstance.

24 TIME SCHEDULE

- a) The times indicated in the morning are the times when the students must be in school. Buses/Vans may arrive up to 10 minutes before this time
- b) Opening and closing times are subject to change and the School Districts agree to provide adequate notification to the contractor(s) of any time changes.

a) ROUTE INFORMATION

Current 2022-23 school year route information is included as Appendix D.

See School District-Current Routes-Appendix C.

The District expects to operate eleven (10) buses during the 2023-24 school year for in town routes. The 10 buses will travel approximately 550 “live miles” per day and transport approximately 1000 students. The District also operates 1 bus for the LPVEC Career Tech Program with approximately 40 students and 18 “live miles” per day.

It is expected that each of the 11 buses can do up to four tiers/routes in the morning and four tiers/routes in the afternoon:

Tier	School	Start	Dismissal	Number of Busses
1	SH High School	7:23 am	2:01 pm	6 busses
2	MES Middle School	7:47 am	2:25 pm	10 busses
3	Mosier Elementary	8:17 am	2:55 pm	10 busses
4	Plains Elementary	8:47 am	3:25 pm	7 busses

Current LPVEC routes (1 Bus) run as follows (Times are subject to revision):

7:15 a.m. from South Hadley High School to LPVEC

10:20 a.m. return trip from LPVEC to South Hadley High School

11:00 a.m. from South Hadley High School to LPVEC

2:05 p.m. return trip from LPVEC to South Hadley High School and 5-8 stops around town

The LPVEC calendar may vary from that of South Hadley Public Schools but is expected to operate for a total of 180 days. Any additional days shall be billed at the then current cost per day per bus.

These routes are to be used only as representative of the transportation services required under these contracts. It is expected that, based upon future enrollment patterns, that these routes will be modified as required to provide safe and efficient student transportation and to minimize the number of vehicles necessary to provide high quality, cost effective school transportation services.

The specifications, as determined by the School District, for the purpose of this bid, shall be considered a part of the contract to be entered into among the agencies involved and are applicable to each as stated. A School Year is defined as the number of days in which pupils qualify for attendance purposes under Chapter 72, Section 3 of M.G.L. as amended from time to time and as adopted by the participating School Districts. For representative purposes, the School District calendar for the 2022-23 school year is included in Appendix A.

This bid is determined on the basis of number of days of school student attendance as adopted by the School District annually. Should the School District extend the school year, the contract shall be adjusted by the vehicle per diem rate in effect at that time.

The current school year approved by the School Committee for the 2023-24 school year is 180 days. Subsequent school calendars shall be provided to the contractor(s) upon approval by the School Committee on an annual basis.

The district's contract specifications are designed based on current routes which require contracting for an approximate number of buses/vans as identified on Bid Form 1 and the various route descriptions of these specifications, exclusive of spares and athletic buses. Changes in demand during the term of the contract may require as many as 20% more buses/vans or 20% fewer buses/vans. This range is stated per the Advisory of the Inspector General on Pupil Transportation. Vehicle requirements within this range may be negotiated with the contractor(s) without the requirement of rebidding.

The rates identified annually relative to increases and decreases of vehicles and for driver time shall be used throughout the term of this agreement.

Driver time shall be calculated according to the number of buses/vans (drivers) x route times for each tier X number of school days.

If an **increase** in the number of buses/vans needed for transportation is desirable, at the sole discretion of the School District, the cost shall be at the calculated cost per bus/van per day in effect for that year for each bus/van **increased**.

If a **decrease** in the number of buses/vans needed for transportation is desirable, at the sole discretion of the School District the cost shall be at the calculated cost per bus/van per day in effect for that year for each bus/van. In the event in a reduction in the number of buses/vans required during the school year, the Contractor(s) shall be provided with a minimum of 30 days' notice, during which notice period the Contractor(s) shall be paid twenty (20%)of the cost per day for that vehicle for each school day up to 30 days. After 30 days, the contract shall be reduced by the total cost per day for that vehicle for the remainder of the contract year. Any notification of the reduction of buses/vans prior to the start of the school year shall be at no cost to the District and the contract will be reduced by the total cost per day for that vehicle.

25 LATE BUSES

25.1 The School District requires transportation for students remaining after the regular dismissal time for educational purposes. The contractor(s) agrees to furnish such transportation whenever requested by the School District at the rates set forth in his accepted bid. Payment for services provided under this paragraph will be made in accordance with the preceding section. The current late buses are as follows: Middle School 2 Buses at 4:00 P.M. (Monday–Thursdays Only)

25.2 After–School buses may be required as identified on Form 1 for each or any of the District's schools.

26 ACTIVITY AND ATHLETIC TRIPS

- 26.1** The School District requires transportation for activity trips and athletic events. The contractor(s) agrees to furnish such transportation whenever requested at the rates set forth in his accepted bid. Payment for services provided under this paragraph will be made upon receipt of an itemized invoice, in triplicate.
- 26.2** The contractor(s) may be required to transport students directly to their homes or to a School District designated location if any bus/van carrying School District students out of the District after school hours incurs a breakdown exceeding a ½ hour delay. It will be the responsibility of the contractor(s) after notification to the School District, to notify parents waiting at the drop-off point of the breakdown and that the students will be brought directly home, unless otherwise directed by the School District.
- 26.3** A scheduled trip may be canceled by the Business Administrator or their Designee by notifying the contractor(s) as soon as possible on or before the day of the trip. There shall be no charge for cancelled trips. However, contractor(s)s will be paid for one (1) hour of driver time for any athletic or field trip which is cancelled within one hour of the scheduled departure time. Such driver rate shall be based upon the rate identified on Bid Form 1 which details the driver rate for increases/decreases in driver time under this contract.
- 26.4** Coach buses may be required upon request for athletic events and activity trips. The School District does not guarantee a minimum amount of transportation to be performed for these events. The School District reserves the right to obtain coach buses outside of the contract when the contractor(s) is unable to provide such buses. The School District reserves the right to award a separate contract for this category of coach transportation.
- Price Basis – In the Bid Proposal for furnishing additional transportation for athletic and extracurricular trips (activity trips), the bid will be submitted with a base rate, charge per hour and a per mile cost for the bus. Tolls, parking and any/all other costs shall be included in the quoted prices.
 - Contract Award – Award will be based on lowest price by qualified bidder(s) for an average of number of trips per year and an average number of miles per year and an average number of hours of driver waiting time, or as otherwise indicated on Bid Form 1.
 - Performance – The contractor(s) agrees to provide buses/vans with qualified school bus/van operators to transport students to and from athletic and such other extracurricular activities (field trips) as the School Committee or Business Administrator or his/her designee, may request from time to time; only live mileage will be paid for – excluding the mileage from the contractor(s)'s garage to the first pickup point and from the last drop-off point to the contractor(s)'s garage. The District requires and the Contractor(s) agrees that all scheduled trips will leave and return on schedule and those Contractor personnel will be courteous at all times.

- Vehicles and Operators – All physical standards of the bus(s) and/or vans or mini-buses used for additional transportation and the operators of said buses shall conform to those requirements previously set forth in these specification.
- The contractor(s) agrees to provide a bus for all requested activity and athletic trips that shall be a school bus, which shall not be older than 2010 with special storage space for gear and equipment, or if requested, a coach-type bus, if available. Charter coach buses must be air conditioned during the months of May, June, July, August, September and October. The make, model, and age of this bus shall be listed and identified on the Equipment Inventory as a bus to be used for athletic transportation. Bus aisles must be kept free of all obstructions at all times.
- Payment – Payment for services provided under this section will be paid upon receipt of an invoice itemized by time and mileage per trip.

27 TERMINATION OF CONTRACT

The contract between the School District and the Contractor(s) may be terminated by the School District, through the School Committee.

- A. Termination may be based on default in performance, nonconformity in performance, breach of the terms and conditions of this contract, failure in any respect to perform the service with promptness and diligence, bankruptcy, receivership or a general assignment for the benefit of creditors, change in ownership, or any other act which impairs the value of service under this contract.

The refusal of the Registry of Motor Vehicles to approve the conveyer or the conveyance, or the conveyer's failure, unwillingness, or inability to comply with the applicable regulations and statutory provisions of the Commonwealth of Massachusetts shall be considered non-performance. Further, if the conveyer is unable, unwilling or otherwise fails to timely transport all the scheduled pupils present on the route(s) for three (3) successive days said actions shall be considered non-performance.

The termination of required insurance policies or performance bonds during the period covered by the contract shall likewise be considered non-performance.

On the first occurrence of any breach of performance, to include the proper execution of a route, the District may issue a verbal warning. On subsequent occurrences the participating School District may issue written notifications and any continuation of the breach of performance may give rise to termination for good cause. Any cost incurred by the School District in fulfilling any performance requirements shall be deducted from any funds due the contractor(s)

Should the School Committee not act to terminate for good cause it shall not be construed as a waiver but rather the School Committee shall consider the event along

with any and all future events as part of a performance pattern subject to termination for good cause.

B. That the said School District shall fail lawfully to appropriate sufficient funds for said transportation.

28 FORCE MAJEURE

Neither party will be liable to the other or be deemed to be in breach of this contract for any failure or delay in rendering performance arising out of causes beyond its reasonable control and without its fault or negligence.

Such causes may include, but are not limited to, acts of God or the public enemy, fires, flood, epidemics, quarantine restrictions, strikes, freight embargoes and unusually severe weather. If the Contractor(s)'s failure to perform is caused by the default of a subcontractor(s), and if such default arises out of causes beyond the reasonable control of both the Contractor(s) and the subcontractor(s), and without the fault or negligence of either of them, the Contractor(s) shall not be liable for any excess costs for failure to perform, unless the equipment or services to be furnished by the subcontractor(s) were obtainable from other sources or were foreseeable in sufficient time to permit the Contractor(s) to meet the required delivery schedule.

Dates or times of performance will be extended to the extent of delays excused by this section, provided that the party whose performance is affected notifies the other promptly of the existence and nature of such delay.

Since the performance dates of this contract are important to the implementation of essential public work, continued failure to perform for periods aggregating twenty-one (21) or more days, even for causes beyond the control of the Contractor(s), shall be deemed to render performance impossible, and the Town/School District shall therefore have the right to terminate this contract without termination costs or penalties, and without liability for any other payment or obligation payable or deliverable by the Town/School District after the date of termination.

EMERGENCY EVACUATION PLAN

Successful Contractor(s) shall agree to comply with the School Districts' Emergency Evacuation Plans. This plan may require the evacuation of all District students from all of its schools simultaneously. In addition to all of the students, a staff member will be assigned to each bus.

In the event that the Contractor(s) does not have sufficient vehicles to provide immediate transportation to all students simultaneously, Contractor(s) will provide a plan, acceptable to the District, to obtain such vehicles required in an emergency situation.

The cost, should the District elect to evacuate all students under this plan, either for an actual emergency or for an emergency evacuation drill shall be:

\$_____ per hour per vehicle.

Signature:_____

Company:_____

Date:_____

- **Single Contractor for All Required Transportation Services**

- **Bidder(s) MUST be lowest responsible and responsive bidder(s) for ALL required transportation services**

- **All bid costs per bus per day prices are to be calculated based upon FY2022-23 costs.**

- **Those prices will then be adjusted annually thereafter using the Cost of Living Adjustment Formula identified in Section 13 of the Bid Specifications.**

- **Fuel Adjustments shall be made annually during the School District contract term and are NOT subject to COLA adjustments.**

FORM 1

Single Contractor(s) Award

REGULAR LARGE BUS ROUTES ATHLETIC and ACTIVITY TRIP TRANSPORTATION

Year 1: August 30, 2023-June 30, 2024

A. Regular Transportation Routes: Type D - 71 Passenger Buses Required

Four (4) Tier:

Cost per Bus per Day \$ _____ X 10 Buses X 180 days = \$ _____ (A1)

Single (1) Tier (LPVEC Career Tec Route)

Cost per Bus per Day \$ _____ X 1 Bus X 180 days = \$ _____ (A2)

Sub Total A: \$ _____ (A1+A2)

B. Late Buses (Approximately 2-Mon-Thurs) Subject to Revision by District

Cost per Bus per Day \$ _____ x 288 Bus- Days = \$ _____(B1)

Sub Total B: \$ _____ (B1)

C. Athletic and Activity Trip Transportation

In Town Trips

Cost: \$ _____ per One Way Trip x 16 One Way Trips = \$ _____(C1)

Out of Town Trips (See Schedule 2021-22-Appendix D)(Approx. 253 trips)

Cost: \$ _____ per Live Mile (Students on Bus) x 25,000 Miles = \$ _____(C2)

Cost: \$ _____ per Driver Hour (Travel + Wait Time) x 1000 Hours = \$ _____(C3)

Excess Cost per Mile: \$ _____ per mile

Excess Cost per Driver per Hour: \$ _____ per hour

Sub Total C: \$ _____ (C1+C2+C3)

Single Contractor(s) Award

REGULAR LARGE BUS ROUTES ATHLETIC and ACTIVITY TRIP TRANSPORTATION

Total Year 1 (A+B+C)= \$ _____ (Basis for Bid Award)

Optional Equipment (If Required by the District)

Student Ridership Attendance System
Cost per Bus per Day; \$ _____

Exterior Cameras
Cost per Bus per Day; \$ _____

Performance Bond

If required, the annual cost of the annual 100% Performance Bond or Letter of Credit shall be: \$ _____

The cost of the Performance Bond or Letter of Credit will not be used in the calculation or determination of the lowest responsive and responsible bidder(s), but will be added to the cost of the Contract, if required.

Signature: _____

Printed Name: _____

Company: _____

Date: _____

FORM 2

Bidder(s) Registration Form

Company Name: _____

Address: _____

Person Authorized To Sign on Behalf of Company:

Name (Printed): _____

Title: _____

Signature: _____

Date: _____

Telephone: _____

FAX: _____

Email: _____

FORM 3

ASSURANCE OF NON-DISCRIMINATION COMPLIANCE

The undersign certifies that he/she does not subject employees or applicants for employment by this firm to discrimination on the basis of race, color, sexual orientation, national origin, handicap, age or sex, in any of the following areas:

- Recruitment, hiring, upgrading, promotion, whether for full-time or part-time employment, consideration for demotion, transfer, layoff, or hiring.
- Rates of pay or any other form of compensation and changes in compensation.
- Job assignments and seniority status.
- Granting and returning from leaves of absence, leave for pregnancy, or any other leave.
- Fringe benefits available by virtue of employment, whether or not administered by the recipient.
- Selection and financial support for training, including apprenticeship, professional meetings, conferences, and other related activities, selection for tuition assistance, and selection for sabbaticals and leaves of absence to pursue training.
- Employer-sponsored activities, including social or recreational programs.
- Any other term, condition, or privilege of employment.

If corporation, must be signed and sealed by a duly authorized officer; if partnership, so state and give names of all partners, or if an individual, so state and sign.

SIGNATURE: _____

PRINTED NAME: _____

COMPANY: _____

DATE: _____

FORM 4

CONTRACTOR(S) INFORMATION AND REFERENCES

The undersigned proposes to furnish services for **FY2024 through FY2028** SCHOOL TRANSPORTATION SERVICES to the South Hadley Public Schools in accordance with the aforementioned specifications.

The undersigned offers the following information as evidence of the Bidder(s)'s qualifications to perform the work as bid upon according to all the requirements of the specifications. Please answer the following questions:

Number of years bidder(s) has been in business under present business : _____

Has bidder(s) been involved in a Chapter 11 bankruptcy proceeding within the past ten years? _____Y/N

Has bidder(s) ever failed to complete any work awarded? _____Y/N

Has bidder(s) ever been involved in non-accident related litigation in the past five years? _____Y/N
If yes, describe below:

Has bidder(s) ever been in any accidents where the result was loss of life? _____Y/N
If yes, describe below:

List at least three (3) public School Departments with which you are currently contracting in Massachusetts and attach letters of reference.

- | | |
|---------------------------|---------------------|
| 1. School District: _____ | Contact: _____ |
| Type of Service: _____ | Telephone No. _____ |
| 2. School District: _____ | Contact: _____ |
| Type of Service: _____ | Telephone No. _____ |
| 3. School District: _____ | Contact: _____ |
| Type of Service: _____ | Telephone No. _____ |

Comments/Explanation (Optional):

List any formal legal action pertaining to school transportation contracts involving you in the last ten years. (If none, write "NONE") Identify all parties involved and resolution.

List any "quasi-judicial" action involving you relating to school transportation contracts within the last ten years. (If none, write "NONE") Identify all parties involved and resolution.

SIGNATURE: -----

PRINTED NAME: -----

COMPANY: -----

DATE: -----

FORM 5

AUTHORIZATION FOR RELEASE OF REFERENCE INFORMATION

DATE: _____

NAME

BIDDER(S): _____

I hereby authorize the references listed in this bid to release any and all information regarding our transportation performance.

Furthermore, I agree to hold these and any other references, both personally and severally, harmless from any liability associated with the provision of reference information.

The reference information provided will be confidential and used exclusively for the purpose of evaluating the bidder(s)'s proposal to provide school bus transportation.

NAME OF AUTHORIZING OFFICIAL: _____

(Print/Type)

SIGNATURE OF AUTHORIZING OFFICIAL:

(Signature)

(Date)

FORM 6

NON-DEFAULT CERTIFICATE

The undersigned certifies under penalties of perjury that the corporation or company submitting this bid has not defaulted nor been terminated for cause on any contract in Massachusetts in the last five (5) years.

Name of Corporation or Company_____

Address_____

Telephone_____

**Typed name of person authorized to bind
The Corporation or Company**_____

**Authorized
Signature**_____

Date_____

FORM 7

TAX COMPLIANCE CERTIFICATION

Pursuant to MG c. 62C, § 49A, the undersigned acting on behalf of the Contractor, certifies under the penalties of perjury that, to the best of the undersigns knowledge and belief, the Contractor is in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support. *

Signature of Individual of
Corporate Contractor (Mandatory)

Contractor's Social Security Number
or Federal ID Number

By: -----
Corporate Officer
(Mandatory, if applicable)

Date: -----

* The provision in the Attestation relating to child support applies only when the Contractor is an individual.

** Approval of a contract or other agreement will not be granted unless the applicant signs this certification clause.

*** Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Providers who fail to correct their non-filing or delinquency will not have a contract or other agreement issued, renewed, or extended. This request is made under the authority of GL c. 62C, § 49A.

FORM 8

BID DEPOSIT

This **SCHOOL TRANSPORTATION BID** must be accompanied by a bid deposit in the form of a bid bond, a certified check, or a treasurer's or cashier's check issued by a responsible bank or trust company, payable to the **South Hadley Public Schools**. The bid bond shall be with a surety satisfactory to the **South Hadley Public Schools**, and conditioned upon the faithful performance by the principal of the agreements contained in the bid. The amount of such bid deposit shall be ten thousand dollars (\$ 10,000.00) for the five school years July 1, 2017-June 30, 2022.

PERFORMANCE BOND STATEMENT

Notice from the Contractor(s)'s bonding company, which states that the Contractor(s), if awarded the contract, is bondable for the full performance of the contract on an annual basis MUST be provided and attached.

IRREVOCABLE LETTER OF CREDIT

An irrevocable letter of credit, (LOC) satisfactory to the **South Hadley Public School** may be substituted for the required performance bond. LOC from the contractor(s)'s bonding company or bank which states that an irrevocable letter of credit made out to the **South Hadley Public Schools** will be issued for the annual full amount of the contract if the contractor(s) is awarded the contract.

SIGNATURE: _____

PRINTED NAME: _____

COMPANY: _____

DATE: _____

FORM 9

STATEMENT OF UNDERSTANDING

Bidder(s):

The undersigned hereby assures that this bid is made in good faith, without fraud, collusion, or connection of any kind with any other bidder(s) for the same work; that he has informed himself in full in regard to the Specifications, and other information attached to this bid. Also he has made his own examinations and estimates and from them makes this bid. Also that he is in full knowledge that all of the aforementioned information and other materials attached to this bid shall become part of the contract.

The undersigned understands that the School Committee reserves the right to waive any informalities, or reject any and all bids or any part thereof, and/or accept any bid or part thereof which are in the best interest of the South Hadley Public Schools.

With the above understanding, the undersigned proposes to furnish SCHOOL TRANSPORTATION Services to the South Hadley Public Schools and to comply in all respects with said specifications for the sum or sums stated.

SIGNATURE: _____

PRINTED NAME: _____

COMPANY: _____

DATE: _____

FORM 11

Description of Equipment to be Used Under this Contract

School Year _____													
Bus Equipment													
Completed By: _____						Date Mileage Taken _____							
Requirements: <i>ROOSTERS MUST BE TYPED AND SUBMITTED BY AUGUST 15TH EACH YEAR OF CONTRACT</i>													
Communications													
Bus #	# on Roof	Model Year	Indicate Type A,B,C,D	Capacity	Make	Current Mileage	Condition	GPS Services All Ready Installed Circle One	Two Way Radio Operational Circle One	Advanced Emissions Control/Filters	Crossing Gate	28" Seat Backs	Retractable Seat Belts
28								Y N	Y N	Y N	Y N	Y N	Y N
29								Y N	Y N	Y N	Y N	Y N	Y N
30								Y N	Y N	Y N	Y N	Y N	Y N
31								Y N	Y N	Y N	Y N	Y N	Y N
32								Y N	Y N	Y N	Y N	Y N	Y N
33								Y N	Y N	Y N	Y N	Y N	Y N
34								Y N	Y N	Y N	Y N	Y N	Y N
35								Y N	Y N	Y N	Y N	Y N	Y N
36								Y N	Y N	Y N	Y N	Y N	Y N
37								Y N	Y N	Y N	Y N	Y N	Y N
38								Y N	Y N	Y N	Y N	Y N	Y N
39								Y N	Y N	Y N	Y N	Y N	Y N
40								Y N	Y N	Y N	Y N	Y N	Y N
41								Y N	Y N	Y N	Y N	Y N	Y N
42								Y N	Y N	Y N	Y N	Y N	Y N
43								Y N	Y N	Y N	Y N	Y N	Y N
44								Y N	Y N	Y N	Y N	Y N	Y N
45								Y N	Y N	Y N	Y N	Y N	Y N
46								Y N	Y N	Y N	Y N	Y N	Y N
47								Y N	Y N	Y N	Y N	Y N	Y N
48								Y N	Y N	Y N	Y N	Y N	Y N
49								Y N	Y N	Y N	Y N	Y N	Y N
50								Y N	Y N	Y N	Y N	Y N	Y N

(Duplicate Form as Necessary)

*** Identify those buses which have been retrofitted with advanced emissions control or particulate filter devices.**

ATTACH ADDITIONAL SHEETS AS NECESSARY

SIGNATURE: _____

PRINTED NAME: _____

COMPANY: _____

DATE: _____

FORM 12

ROSTER OF DRIVERS

(Duplicate as Necessary)

To be submitted prior to start of school annually

Attach copies of licenses, driver record checks, and CORI authorizations/reports

Name _____

Address _____

Telephone # _____ Soc. Sec. # _____ Lic. # _____

Name _____

Address _____

Telephone # _____ Soc. Sec. # _____ Lic. # _____

Name _____

Address _____

Telephone # _____ Soc. Sec. # _____ Lic. # _____

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BID SUBMITTAL FORM/CHECKLIST

- _____ Bid Submittal Form: Regular Day Transportation
In District Special Education
Late Bus Trips
Athletic, Activity and Field Trips
Out of District Special Education
Transportation
- _____ Bid Submittal Form 2: Bidder(s) Registration Form
- _____ Bid Submittal Form 3: Affirmative Action Plan, Assurance of Non-Discrimination Compliance, Contractor(s) Certification EEO/AA
- _____ Bid Submittal Form 4: Contractor(s) Information and References
(attach 3 letters of reference from current contractor(s)s)
- _____ Bid Submittal Form 5: Authorization Release of Information
- _____ Bid Submittal Form 6: Non-Default Certificate
- _____ Bid Submittal Form 7: Tax Certification and Certificate of Non-Collusion
- _____ Bid Submittal Form 8: Bid Deposit (\$10,000 to District)
Performance Bondable Statement /Irrevocable Letter of Credit (attach statement from bank or bonding company)
- _____ Bid Submittal Form 9: Statement of Understanding
- _____ Bid Submittal Form 10: Terminal Location/Fueling Plan
- _____ Bid Submittal Form 11: Description of Equipment to be Used
- _____ Bid Submittal Form 12: Driver Roster Form (completed annually)

OTHER SUBMITTALS

- _____ Safety and Training Program Description
_____ CDL Drug Testing Policies and Procedures
_____ Accident Records, Past 3 years
_____ Computerized Routing System Information
_____ Statement of Bonding Commitment

APPENDIX A

Current School District Calendar 2023-2024

2023-2024 South Hadley Public School Calendar

July 2023	July	January 2024	January	February	February																																																																																																																																																															
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Approved 3.2.23

APPENDIX B

Wage Rate Determination Letter

Prevailing wage schedule for Wage Request
number :20230620-044

External



Inbox x



pwa@noreply.mass.gov

to me

9:25 AM (1 hour ago)



This Official Notice is sent in response to your request of the Department of Labor Standards (DLS) to determine the rate of pay for school bus drivers to be included in the upcoming contract for school bus transportation.

Under G.L. c. 71, §7A, DLS is required to set the rate for school bus drivers based on the wages established in any operative collective bargaining agreements within the municipality. It has been determined that no operative collective bargaining agreements exist within the towns for the contract referenced above. Therefore, in this case, no rate can be set by DLS.

A copy of this Notice should be made available to all prospective bidders to affirm that no rate of pay can be prescribed pursuant to G.L. c. 71, §7A.

THIS IS A SYSTEM-GENERATED EMAIL. PLEASE DO NOT REPLY TO THIS EMAIL. TO
CONTACT DLS REGARDING PREVAILING WAGE MATTERS CALL DLS AT 617.626.6953

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2022-2023

MIDDLE SCHOOL: BUS 1AM

LEAVE HIGH SCHOOL
APPROX. 7:05AM
S. 52 LINCOLN
S. LINCOLN & LYMAN
S. GRANBY RD & COLUMBIA
S. GRANBY & OAKWOOD
S. GRANBY RD & RIDGE RD
S. GRANBY RD & MOUNTAINVIEW
S. BROOK & GRANBY RD
S. BROOK & MILLER
S. 236 EAST ST
S. 200 EAST ST
S. 327 EAST ST
S. 260 EAST ST
S. EAST & BARTLETT
S. 188 EAST ST
S. 130 EAST ST
S. MOSIER & WESTBROOK

MIDDLE SCHOOL: BUS 3AM

LEAVE HIGH SCHOOL
APPROX. 7:05AM
S. LYMAN & LAWN
S. LYMAN & BRAINERD
S. BRAINERD & LEBLANC
S. BRAINERD & CEDAR RIDGE
S. 336 BRAINERD
S. N.MAIN & VALLEY VIEW
S. N.MAIN & PHEASANT RUN
S. N.MAIN & DOVER RD
S. N. MAIN & WAITE
S. N. MAIN & JUDD
S. JUDD & PHNCHON RD
S. JUDD & LATHROP
S. LATHROP & OAKLEY
S. LATHROP & APPLEWOOD
S. 31 LATHROP
S. W. SUMMIT & CHESTNUT HILL
S. W. SUMMIT & NORTH MAIN
S. 140 N. MAIN ST
S. 186 N. MAIN ST
S. HIGHLAND & CHESTNUT HILL
S. LATHROP & BRAINERD
S. BRAINERD & MEADOWWOOD DR

MIDDLE SCHOOL: BUS 5AM

LEAVE HIGH SCHOOL
APPROX. 7:00AM
S. EAST & GRANBY
S. EAST & CHARON TERR.
S. 47 EAST ST
S. 17 EAST ST
S. EAST & MORGAN
S. EDISON & MORGAN
S. 260 EAST ST
S. MARY LYON & MORGAN
S. 28 VIRGINIA
S. COLD HILL & SILVER
S. CHAPEL HILL & COLLEGEVIEW
S. SILVER & WELLESLEY
S. SILVER & SILVERWOOD TERR
S. SYCAMORE & SYCAMORE PARK
S. SYCAMORE & S. SYCAMORE
S. COLLEGE & BROCKWAY

MIDDLE SCHOOL: BUS 1PM

LEAVE MIDDLE SCHOOL
APPROX. 2:33PM
S. LINCOLN & LYMAN
S. GRANBY RD & COLUMBIA
S. GRANBY & OAKWOOD
S. GRANBY RD & RIDGE RD
S. GRANBY RD & MOUNTAINVIEW
S. BROOK & GRANBY RD
S. BROOK & MILLER
S. 236 EAST ST
S. 260 EAST ST
S. 327 EAST ST
S. EAST & BARTLETT
S. 188 EAST ST
S. 148 EAST
S. 130 EAST ST
S. MOSIER & WESTBROOK

MIDDLE SCHOOL: BUS 3PM

LEAVE MIDDLE SCHOOL
APPROX. 2:33PM
S. BRAINERD & MEADOWWOOD DR
S. LYMAN & BRAINERD
S. BRAINERD & LATHROP
S. BRAINERD & LEBLANC
S. BRAINERD & CEDAR RIDGE
S. 336 BRAINERD
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S. HIGHLAND & CHESTNUT HILL

MIDDLE SCHOOL: BUS 5PM

LEAVE MIDDLE SCHOOL
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S. SILVER & WELLESLEY
S. SILVER & SILVERWOOD TERR
S. 14 N. SYCAMORE
S. N.SYCAMORE & SYCAMORE PARK
S. SYCAMORE & S. SYCAMORE
S. COLLEGE & BROCKWAY

MIDDLE SCHOOL: BUS 4AM

LEAVE HIGH SCHOOL
APPROX. 7:05AM
S. WILLIMANSETT & WILLIMANSETT
S. MEMORIAL & STEWART
S. MEMORIAL & HOLLYWOOD
S. ABBEY ST & ABBEY LN
S. ABBY & PLAINVILLE
S. ABBY ST & LOMBARD
S. ABBEY & OLD LYMAN
S. 147 OLD LYMAN
S. 44 OLD LYMAN
S. OLD LYMAN & EAGLE DR
S. LYMAN TERR & OAK
S. OAK & W. CORNELL ST
S. COLUMBIA & DARTMOUTH
S. PITROFF & PITROFF
S. PITROFF & WOODLAWN

MIDDLE SCHOOL: BUS 6AM

LEAVE HIGH SCHOOL
APPROX. 7:05AM
S. ALVORD ST & ALVORD PLACE
S. SAN SOUCI & SUNRISE CIR
S. NEAR 28 SAN SOUCI
S. SAN SOUCI & UPPER RIVER
RD ACCESS
S. 9 UPPER RIVER RD
S. RIVERLODGE & BRIER SPRING
S. RIVERLODGE & EDGEWATER
S. RIVERBOAT OFFICE
S. 31 RIVERLODGE RD
S. 10 RIVERLODGE RD
S. 3 RIVERLODGE RD
S. 59 ALVORD ST
S. ALVORD & PINE
S. 83 ALVORD ST
S. ALVORD ST & ALVORD EXT.
S. ALVORD & CEDAR RIDGE

MIDDLE SCHOOL: BUS 4PM

LEAVE MIDDLE SCHOOL
APPROX. 2:33PM
S. PITROFF & WOODLAWN
S. PITROFF & PITROFF
S. PLAINS SCHOOL
S. WILLIMANSETT & WILLIMANSETT
S. MEMORIAL & STEWART
S. MEMORIAL & HOLLYWOOD
S. ABBEY ST & ABBEY LN
S. ABBY ST & LOMBARD
S. ABBEY & OLD LYMAN
S. 147 OLD LYMAN
S. 44 OLD LYMAN
S. OLD LYMAN & EAGLE DR
S. OAK & LYMAN TERR.
S. OAK & W. CORNELL ST
S. COLUMBIA & DARTMOUTH
S. 176 GRANBY RD
S. 185 GRANBY

MIDDLE SCHOOL: BUS 6PM

LEAVE MIDDLE SCHOOL
APPROX. 2:33PM
S. ALVORD ST & ALVORD PLACE
S. SAN SOUCI & SUNRISE CIR
S. NEAR 28 SAN SOUCI
S. SAN SOUCI & UPPER RIVER
RD ACCESS
S. 9 UPPER RIVER RD
S. RIVERLODGE & BRIER SPRING
S. RIVERLODGE & EDGEWATER
S. RIVERBOAT OFFICE
S. 31 RIVERLODGE RD
S. 10 RIVERLODGE RD
S. 3 RIVERLODGE RD
S. 59 ALVORD ST
S. ALVORD & PINE
S. 83 ALVORD ST
S. ALVORD ST & ALVORD EXT
S. ALVORD & CEDAR RIDGE

2022-2023

MIDDLE SCHOOL: BUS 7AM

LEAVE TERMINAL

APPROX. 8:55AM

S. HADLEY VILLAGE APT

S. 19 HADLEY ST

S. 248 HADLEY ST

S. HADLEY & PEARL ST

S. HADLEY & SULLIVAN

S. HADLEY & PRIESTLY

S. 12 FERRY ST

S. FERRY & RIVER CREST WAY

S. 152 FERRY ST

S. 9 ALVORD

S. ALVORD ST & SPRINGMEADOWS

S. PINE & DOANNE

S. 59 PINE ST

S. PINE & DOVE HILL

MIDDLE SCHOOL: BUS 7PM

LEAVE MIDDLE SCHOOL

APPROX. 2:33PM

S. HADLEY VILLAGE APT

S. 19 HADLEY ST

S. 248 HADLEY ST

S. HADLEY & PEARL ST

S. HADLEY & SULLIVAN

S. HADLEY & PRIESTLY

S. 12 FERRY ST

S. FERRY & RIVER CREST WAY

S. 152 FERRY ST

S. 9 ALVORD

S. ALVORD ST & SPRINGMEADOWS

S. PINE & DOANNE

S. 59 PINE ST

S. PINE & DOVE HILL

MIDDLE SCHOOL: BUS 8AM

LEAVE TERMINAL

APPROX. 7:00AM

S. RIVER RD & N. MAIN ST

S. TIGGER & RIVER RD

S. 315 RIVER RD

S. 41 W. SUMMIT

S. TAYLOR & CANAL

S. CANAL & MAPLE

S. BARDWELL & W. SUMMIT

S. BARDWELL & LATHROP

S. 18 MAGNOJA

S. 194 LATHROP

S. 210 LATHROP ST

S. 235 LATHROP CRYSTAL LANE

S. 280 LATHROP ST

MIDDLE SCHOOL: BUS 8PM

LEAVE MIDDLE SCHOOL

APPROX. 2:33PM

S. 280 LATHROP ST

S. 235 LATHROP CRYSTAL LANE

S. 210 LATHROP ST

S. 194 LATHROP

S. 18 MAGNOJA

S. BARDWELL & LATHROP

S. BARDWELL & W. SUMMIT

S. 87 CANAL ST

S. TAYLOR & MAPLE

S. CANAL & TAYLOR

S. 41 W. SUMMIT

S. RIVER RD & N. MAIN ST

S. 315 RIVER RD

S. TIGGER & RIVER

MIDDLE SCHOOL: BUS 9AM

LEAVE TERMINAL

APPROX. 8:50AM

S. NEWTON & PERSHING

S. NEWTON & JOFFRE

S. NEWTON & MOUNTAIN AVE

S. NEWTON & MCKINLEY

S. NEWTON & HILDRETH

S. COLLEGE & MAIN GATE TO

MOUNT HOLYOKE COLLEGE

S. COLLEGE & CHURCH

S. WOODBRIDGE & SILVERWOOD TERR

S. AMHERST & THE KNOLLS

S. AMHERST & DICKENSON FARM

S. 89 AMHERST RD

S. AMHERST & JACKLYN

S. 522 AMHERST RD

S. 478 AMHERST RD

S. PEARL & SORBI CIR (1ST ENT)

S. 100 PEARL ST

S. PEARL & BACH

S. 188 PEARL

S. PEARL & WOODBRIDGE

S. 154 WOODBRIDGE

S. 131 WOODBRIDGE

S. WOODBRIDGE &

WOODBRIDGE TERR.

S. WOODBRIDGE & AMHERST RD

MIDDLE SCHOOL: BUS 9PM

LEAVE MIDDLE SCHOOL

APPROX. 2:33PM

S. COLLEGE & MAIN GATE TO

MOUNT HOLYOKE COLLEGE

S. COLLEGE & CHURCH ST

S. WOODBRIDGE & SILVERWOOD TER

S. AMHERST & THE KNOLLS

S. AMHERST & DICKENSON FARM

S. 89 AMHERST RD

S. AMHERST & JACKLYN

S. 522 AMHERST RD

S. 478 AMHERST RD

S. PEARL & SORBI CIR (1ST ENT)

S. 100 PEARL ST

S. PEARL & BACH

S. 188 PEARL

S. PEARL & WOODBRIDGE

S. 154 WOODBRIDGE

S. 131 WOODBRIDGE

S. WOODBRIDGE &

WOODBRIDGE TERR.

S. WOODBRIDGE & AMHERST RD

S. NEWTON & HILDRETH

S. NEWTON & MCKINLEY

S. NEWTON & MOUNTAIN AVE

S. NEWTON & JOFFRE

S. NEWTON & PERSHING

MIDDLE SCHOOL: BUS 10AM

LEAVE TERMINAL

APPROX. 7:10AM

S. 140 NEWTON ST

S. LAMB & GAYLORD

S. LAMB & SCHOOL

S. LAMB & NORTH

S. LAMB & SOUTH

S. LAMB & MAIN

S. 115 MAIN (APARTMENTS)

S. BRIDGE & GRANT

S. BRIDGE & MAIN

S. MAIN & N MAIN ST

S. MAIN ST & HIGH ST

S. HIGH & N MAIN ST

S. CAREW & BARDWELL

S. BARDWELL & WALNUT

MIDDLE SCHOOL: BUS 11AM

LEAVE TERMINAL

APPROX. 7:05AM

S. GRANBY & HILLCREST

S. GRANBY & LORRAINE

S. PINE HILL & GRANBY RD

S. 30 PINE HILL

S. RANGER & HUNTER TERR

S. HUNTER & NEWTON

S. GRANBY & LAKE

S. GRANBY & CENTRAL

S. HILLSIDE & GRANBY RD

S. HILLSIDE & GRANDVIEW

S. PAUL & LAURIE

S. 47 LAURIE

S. LAURIE & WILLIMANSETT

S. 38 LUDLOW

S. LUDLOW & HARTFORD

S. HARTFORD & SPRING

S. BOLTON & LAMB

MIDDLE SCHOOL: 10PM

LEAVE MIDDLE SCHOOL

APPROX. 2:33PM

S. 140 NEWTON ST

S. LAMB & GAYLORD

S. LAMB & SCHOOL

S. LAMB & NORTH

S. LAMB & SOUTH

S. LAMB & MAIN

S. 115 MAIN (APARTMENTS)

S. BRIDGE & GRANT

S. BRIDGE & MAIN

S. MAIN & N MAIN ST

S. MAIN ST & HIGH ST

S. HIGH & N MAIN ST

S. CAREW & BARDWELL

S. BARDWELL & WALNUT

MIDDLE SCHOOL: BUS 11PM

LEAVE MIDDLE SCHOOL

APPROX. 2:33PM

S. HUNTER & NEWTON

S. RANGER & HUNTER TERR

S. 30 PINE HILL

S. PINE HILL & GRANBY RD

S. GRANBY & CENTRAL

S. HILLSIDE & GRANBY RD

S. HILLSIDE & GRANDVIEW

S. PAUL & LAURIE

S. 47 LAURIE

S. LAURIE & WILLIMANSETT

S. 38 LUDLOW

S. LUDLOW & HARTFORD

S. HARTFORD & SPRING

S. BOLTON & LAMB

S. GRANBY & LAKE

S. GRANBY & HILLCREST

MIDDLE SCHOOL LATE BUS: BUS "W"

LEAVE MIDDLE SCHOOL AT 4:00 PM

R. WISPER ST
CONTINUE ONTO BRAINERD ST

S. DRANKERD & LYMAN
S. DRANKERD & LATHROP

CONTINUE ONTO NORTH MAIN ST

S. NORTH MAIN ST & DOVER RD
S. NORTH MAIN ST & JUDD

If the child is on the bus:
S. MAIN & EVER RD

L. W. SUMMIT

S.W. SUMMIT & CHESTNUT HILL

L. CHESTNUT HILL
I. HIGHLAND
R. N. MAIN
S. JUDD

If the child is not on the bus:

L. JUDD AVE

S. JUDD AVE & LATHROP ST

R. LATHROP ST

S. LATHROP ST & HIGHLAND AVE
S. LATHROP ST & KIMBERLY DR

L. BARDWELL ST

S. BARDWELL & SUMMIT
S. BARDWELL & GAYLORD (LUNARV)

R. CAREW ST
R. N. MAIN ST
L. TAYLOR ST

S. TAYLOR & MAPLE

I. CANAL

S. CANAL & MAPLE
S. CANAL & HIGH

CONTINUE ONTO MAIN ST
L. BRIDGE ST

S. BRIDGE ST & GRAVITY ST

L. LAMB ST

R. RAMP TO ROUTE 202 NORTH GRAVITY RD

S. BRANEY RD & PINE HILL RD
S. BRANEY RD & DEWEYARY
S. BRANEY & COLUMBIA
S. BRANEY RD & RICHMAN RD
S. BRANEY RD & MOUNTAIN VIEW

R. BROOK ST

R. BROOK & MILLER

L. MILLER

L. EAST ST

CROSS OVER BRANEY RD

S. BRANEY RD & BANK
S. EAST & MURSON

ONLY IF REQUIRED

L. MEMORIAL DR

S. MEMORIAL DR & HOLLYWOOD ST

I. ABBEY ST

S. ABBEY ST & ABBEY PLACE
S. ABBEY ST & PLINYVILLE CIR
S. ABBEY ST & OLD LYMAN RD

R. OLD LYMAN RD

RETURN TO TERMINAL

NOTES: The intent of the MIDDLE SCHOOL LATE BUS is to provide a basic bus route throughout the town for MIDDLE SCHOOL students. The service consists of a single bus; the regular bus service is provided by up to eleven buses. Because of the large territory covered by the bus, it provides a level of service WHICH INCLUDES FEWER STOPPOINTS than regular bus service and does not include stops on every street in town. On state highways which have no sidewalks and high traffic volume (such as HADLEY ST and ANHERST RD), seat, one stop may be added if requested in advance by the parent/guardian. The driver may modify the route in the event that no students are present on the bus requiring transportation to the area.

10/25/2021

2022-2023

MOSIER SCHOOL: BUS 1AM

LEAVE MIDDLE SCHOOL
APPROX. 7:40AM

S. APPLE ROAD CIRCLE
S. 105 LYMAN TERR
S. 85 LYMAN TERR
S. LYMAN TERR & OAK
S. OAK & W. CORNELL
S. COLUMBIA & DARTMOUTH
S. DARTMOUTH & GRANBY
S. COLUMBIA & GRANBY
S. GRANBY & OAKWOOD
S. BRIGHAM & McDOWELL
S. MCDOWELL & RIDGE
S. RIDGE & GRANBY
S. GRANBY & PINE GROVEMNT AV
S. GRANBY & BROOK
S. BROOK & MILLER
S. EAST & BARTLETT
S. EAST & GRANBY

MOSIER SCHOOL: BUS 1PM

LEAVE MOSIER SCHOOL WHEN
LOADED APPROX. 2:55PM

S. LYMAN TERR & OAK
S. OAK & W. CORNELL
S. COLUMBIA & DARTMOUTH
S. DARTMOUTH & GRANBY
S. COLUMBIA & GRANBY
S. GRANBY & OAKWOOD
S. BRIGHAM & McDOWELL
S. MCDOWELL & RIDGE
S. RIDGE & GRANBY
S. GRANBY & PINE GROVEMNT AV
S. GRANBY & BROOK
S. BROOK & MILLER
S. EAST & BARTLETT
S. EAST & GRANBY

MOSIER SCHOOL: BUS 3AM

LEAVE MIDDLE SCHOOL
APPROX. 7:40AM

S. 235 LATHROP ST/CRYSTAL LN
S. 211 LATHROP ST
S. 194 LATHROP ST
S. 32 HIGHLAND
S. HIGHLAND & CHESTNUT HILL
S. 140 N. MAIN ST
S. 193 N. MAIN ST
S. W. SUMMIT & CHESTNUT HILL
S. W. SUMMIT & LATHROP
S. SUMMIT & PROSPECT
S. BARDWELL & LATHROP
S. 13 MAGNOLIA
S. 15 KIMBERLY
S. RIVER RD & TIGGER
S. 90 RIVER RD
S. LYMAN & BRAINERD
S. 149 BRAINERD
S. BRAINERD & MEADOWOOD

MOSIER SCHOOL: BUS 3PM

LEAVE MOSIER WHEN
LOADED APPROX. 2:55PM

S. BRAINERD & MEADOWOOD
S. 149 BRAINERD
S. LYMAN & BRAINERD
S. 235 LATHROP ST/CRYSTAL LN
S. 211 LATHROP ST
S. 194 LATHROP ST
S. 32 HIGHLAND
S. HIGHLAND & CHESTNUT HILL
S. 140 N. MAIN ST
S. 193 N. MAIN ST
S. W. SUMMIT & CHESTNUT HILL
S. W. SUMMIT & LATHROP
S. SUMMIT & PROSPECT
S. BARDWELL & LATHROP
S. 13 MAGNOLIA
S. 15 KIMBERLY
S. RIVER RD & TIGGER
S. 90 RIVER RD

MOSIER SCHOOL: BUS 4AM

LEAVE MIDDLE SCHOOL
APPROX. 7:40AM

S. SAN SOUCI & SUNRISE CIR
S. NEAR 29 SAN SOUCI
S. 38 SAN SOUCI
S. SAN SOUCI & UPPER RIVER
S. 9 UPPER RIVER
S. 84 ALVORD
S. ALVORD & ALVORD EXT
S. ALVORD & CEDAR RIDGE
S. LYMAN & PERKINS
S. LYMAN & MCKINLEY
S. NEWTON & JOFFRE
S. NEWTON & WASHINGTON
S. LYMAN & WASHINGTON
S. LINCOLN & LYMAN
S. LINCOLN & BROAD
S. LINCOLN & NEWTON
S. NEWTON & QUEEN CIR
S. NEWTON & CAMDEN

MOSIER SCHOOL: BUS 4PM

LEAVE MOSIER SCHOOL WHEN
LOADED APPROX. 2:55PM

S. SAN SOUCI & SUNRISE CIR
S. NEAR 29 SAN SOUCI
S. 38 SAN SOUCI
S. SAN SOUCI & UPPER RIVER
S. 9 UPPER RIVER
S. 84 ALVORD
S. ALVORD & CEDAR RIDGE
S. LYMAN & PERKINS
S. LYMAN & MCKINLEY
S. NEWTON & JOFFRE
S. NEWTON & WASHINGTON
S. LYMAN & WASHINGTON
S. LINCOLN & LYMAN
S. LINCOLN & NEWTON
S. NEWTON & QUEEN CIR
S. NEWTON & CAMDEN
S. APPLE ROAD CIRCLE
S. 105 LYMAN TERR
S. 85 LYMAN TERR

2022-2023

MOSIER SCHOOL: BUS 5AM	MOSIER SCHOOL: BUS 5PM	MOSIER SCHOOL: BUS 6AM	MOSIER SCHOOL: BUS 6PM
LEAVE MIDDLE SCHOOL APPROX. 7:40AM	LEAVE MOSIER SCHOOL WHEN LOADED APPROX. 2:55PM	LEAVE MIDDLE SCHOOL APPROX. 7:40AM	LEAVE SCHOOL WHEN LOADED APPROX. 2:55PM
S. MOSIER & MORGAN	S. MOSIER & MORGAN	S. NEWTON & KENDRICK	S. NEWTON & KENDRICK
S. MORGAN & STANTON	S. MORGAN & STANTON	S. LYMAN & LEXINGTON	S. LYMAN & LEXINGTON
S. COLLEGE & CHURCH (1 COLLEGE)	S. COLLEGE & CHURCH	S. VIVIAN & BERWYN ST	S. VIVIAN & BERWYN ST
S. 21 WOODBRIDGE ST	S. 21 WOODBRIDGE ST	S. BERWYN & LAWN	S. BERWYN & LAWN
S. SILVER & ATWOOD	S. SILVER & ATWOOD	S. LYMAN & BUNKER HILL	S. LYMAN & BUNKER HILL
S. CHAPEL HILL & COLLEGE VIEW	S. CHAPEL HILL & COLLEGE VIEW	S. 155 LYMAN	S. 155 LYMAN
S. 57 COLLEGE VIEW	S. 57 COLLEGE VIEW	S. BRAINERD & LEBLANC	S. BRAINERD & LEBLANC
S. CHAPEL HILL & ROUNDELAY RD	S. CHAPEL HILL & ROUNDELAY RD	S. N. MAIN & VALLEY VIEW	S. N. MAIN & VALLEY VIEW
S. SILVER & SILVERWOOD TERR	S. SILVER & SILVERWOOD TERR	S. N. MAIN & PHEASANT	S. N. MAIN & PHEASANT
S. JACKLYN & AMHERST	S. 12 SYCAMORE	S. N. MAIN & DOVER	S. N. MAIN & DOVER
S. AMHERST & LYNN524 AMHERST	S. 1 N. SYCAMORE	S. N. MAIN & WAITE	S. N. MAIN & WAITE
S. PEARL & WOODBRIDGE	S. SYCAMORE PARK & SYCAMORE	S. WAITE & SEARLE	S. WAITE & SEARLE
S. 131 WOODBRIDGE	S. JACKLYN & AMHERST	S. SEARLE & JUDD	S. SEARLE & JUDD
S. WOODBRIDGE & CHILEAB	S. AMHERST & LYNN524 AMHERST	S. JUDD & PYNCHON	S. JUDD & PYNCHON
S. WOODBRIDGE & WOOD TERR	S. PEARL & WOODBRIDGE	S. JUDD & LATHROP	S. JUDD & LATHROP
S. WOODBRIDGE & AMHERST	S. 131 WOODBRIDGE	S. 187 LATHROP ST	S. 187 LATHROP ST
S. 12 SYCAMORE	S. WOODBRIDGE & CHILEAB		
S. 1 N. SYCAMORE	S. WOODBRIDGE & WOOD TERR	MOSIER SCHOOL: BUS 7AM	MOSIER SCHOOL: BUS 7PM
S. SYCAMORE PARK & SYCAMORE	S. WOODBRIDGE & AMHERST		
S. JEWETT & PHEASANT	S. JEWETT & PHEASANT	LEAVE MIDDLE SCHOOL APPROX. 7:35AM	LEAVE MOSIER SCHOOL WHEN LOADED APPROX. 2:55PM
S. COLLEGE & BROCKWAY	S. COLLEGE & BROCKWAY		
		S. SAYBROOK & WESTBROOK 1ST INTERSECTION	S. SAYBROOK & WESTBROOK 1ST INTERSECTION
		S. SAYBROOK & RED BRIDGE	S. SAYBROOK & RED BRIDGE
		S. SAYBROOK & WESTBROOK 2ND INTERSECTION	S. SAYBROOK & WESTBROOK 2ND INTERSECTION
		S. CYPRESS & CHARON	S. CYPRESS & CHARR. TERR
		S. 19 CHARON TERR	S. 19 CHARON TERR
		S. MORGAN & EDISON	S. MORGAN & EDISON
		S. 28 VIRGINIA	S. 28 VIRGINIA
		S. MARY LYON & MORGAN	S. MARY LYON & MORGAN
		S. 214 MORGAN ST	S. 214 MORGAN ST
		S. 17 EAST ST	S. 17 EAST ST
		S. 47 EAST ST	S. 47 EAST ST
		S. EAST & CHARRON TERR	S. EAST & CHARRON TERR
		S. 188 EAST	S. 188 EAST
		S. EAST & GRANBY	S. EAST & GRANBY
		S. GRANBY & MOUNTIAN VIEW	S. GRANBY & MOUNTIAN VIEW
		S. GRANBY & EASY ST	S. GRANBY & EASY ST
		S. SUNSET & GRANBY RD	S. SUNSET & GRANBY RD
		S. SUNSET & HENRY	S. SUNSET & HENRY
		S. SUNSET & POND	S. SUNSET & POND
		S. SUNSET & DALE	S. SUNSET & DALE
		S. LLYOD & RICHVIEW	S. LLYOD & RICHVIEW
		S. BELMONT & NEWTON	S. BELMONT & NEWTON
			S. PLAINS SCHOOL

2022-2023

MOSIER SCHOOL: BUS 8AM	MOSIER SCHOOL: BUS 8PM	MOSIER SCHOOL: BUS 9AM	MOSIER SCHOOL: BUS 9PM
LEAVE MIDDLE SCHOOL	LEAVE MOSIER SCHOOL WHEN	LEAVE MIDDLE SCHOOL	LEAVE MOSIER SCHOOL WHEN
APPROX. 7:45AM	LOADED APPROX. 2:55PM	APPROX. 7:40AM	LOADED APPROX. 2:55PM
S. VILLAGE GREEN APTS	S. PINE & DOVEHILL		
S. 19 HADLEY	S. PINE & DOANNE	S. LATHROP & OAKLEY	S. LATHROP & OAKLEY
S. 1ST CIRCLE PRIESTLY FARM	S. ALVORD & ALVORD PLACE	S. LATHROP & APPLE WOOD	S. LATHROP & APPLE WOOD
S. PRIESTLY & HADLEY	S. 6 RIVERLODGE RD	S. 40 LATHROP	S. 40 LATHROP
S. HADLEY & PEARL	S. 14 RIVERLODGE RD	S. W. SUMMIT & BARDWELL	S. W. SUMMIT & BARDWELL
S. HADLEY & SULLIVAN	S. 29 RIVERLODGE RD	S. BARDWELL & LINDEN	S. BARDWELL & LINDEN
S. 246 HADLEY	S. RIVER LODGE & BRIER SPRING	S. BARDWELL & ELM ST	S. BARDWELL & ELM ST
S. 5 FERRY ST (SCHOOL)	S. RIVERBOAT OFFICE	S. BARDWELL & CAREW	S. BARDWELL & CAREW
S. FERRY & RIVERCREST	(By the Basketball court)	S. BARDWELL & SCHOOL ST	S. BARDWELL & SCHOOL ST
S. 16 ALVORD	S. RIVERBOAT OFFICE	S. 49 SCHOOL ST	S. 49 SCHOOL ST
S. ALVORD & SPRING MEADOWS	(opposite end)	S. BRIDGE & GRANT ST	S. BRIDGE & GRANT ST
S. 6 RIVERLODGE RD	S. RIVER BOAT EXIT	S. 115 MAIN ST	S. 115 MAIN ST
S. 14 RIVERLODGE RD	S. ALVORD & SPRING MEADOWS	(PARKVIEW APTS.)	(PARKVIEW APTS.)
S. 29 RIVERLODGE RD	S. 16 ALVORD	S. LAMB & SOUTH	S. LAMB & SOUTH
S. RIVER LODGE & BRIER SPRING	S. FERRY & RIVERCREST	S. LAMB & NORTH	S. LAMB & NORTH
S. RIVERBOAT OFFICE	S. 5 FERRY ST (SCHOOL)	S. HARTFORD & NEW LUDLOW	S. HARTFORD & NEW LUDLOW
(By the Basketball court)	S. 1ST CIRCLE PRIESTLY FARM	S. 38 LUDLOW RD	S. 38 LUDLOW RD
S. RIVERBOAT OFFICE	S. PRIESTLY & HADLEY	S. 47 LAURIE	S. 47 LAURIE
(opposite end)	S. HADLEY & PEARL	S. LAURIE & WILLIMANSETT	S. LAURIE & WILLIMANSETT
S. RIVER BOAT EXIT	S. HADLEY & SULLIVAN	S. LAURIE & LORETTA	S. LAURIE & LORETTA
S. ALVORD & ALVORD PLACE	S. 246 HADLEY	S. ABBEY ST & ABBEY LN	S. ABBEY ST & ABBEY LN
S. PINE DOANNE	S. 19 HADLEY	S. 74 ABBEY	S. 74 ABBEY
S. PINE & DOVEHILL	S. VILLAGE GREEN APTS	S. ABBEY & PLAINVILLE CIR	S. ABBEY & PLAINVILLE CIR
		S. ABBEY & LOMBARD	S. ABBEY & LOMBARD
		S. 143 ABBEY	S. 143 ABBEY
		S. ABBEY & OLD LYMAN	S. ABBEY & OLD LYMAN
		S. 147 OLD LYMAN	S. 147 OLD LYMAN
		S. 56 OLD LYMAN	S. 56 OLD LYMAN
MOSIER SCHOOL: BUS 10AM	MOSIER SCHOOL: BUS 10PM	MOSIER SCHOOL: BUS 11AM	MOSIER SCHOOL: BUS 11PM
LEAVE MIDDLE SCHOOL	LEAVE MIDDLE SCHOOL	LEAVE MIDDLE SCHOOL	LEAVE MOSIER SCHOOL WHEN
APPROX. 7:45AM	LOADED APPROX. 2:55PM	APPROX. 7:40AM	LOADED APPROX. 2:55PM
S. PITROFF & PITROFF	S. 95 BOYNTON	S. NEWTON & FOCH	S. NEWTON & FOCH
S. PITROFF & LYMAN	S. RICHVIEW & HILDRETH	S. LAMB & E. CAREW	S. LAMB & E. CAREW
S. WILLIMANSETT & WILLIMANSETT	S. PITROFF & WOODLAWN	S. SPRING & MAIN	S. SPRING & MAIN
S. WILLIMANSETT & STEWART	S. PITROFF & PITROFF	S. 12 SPRING	S. 12 SPRING
S. 117 WILLIMANSETT	S. PITROFF & LYMAN	S. SPRING & HARTFORD	S. SPRING & HARTFORD
S. GRANDVIEW & HILLSIDE	S. WILLIMANSETT & WILLIMANSETT	S. LAMB & BOLTON	S. LAMB & BOLTON
S. HILLSIDE & TAMPA	S. WILLIMANSETT & STEWART	S. N.MAIN & MAIN	S. N.MAIN & MAIN
S. 18 HILLSIDE AVE	S. 117 WILLIMANSETT	S. 41 N. MAIN ST	S. 41 N. MAIN ST
S. HILLSIDE & GRANBY RD	S. GRANDVIEW & HILLSIDE	S. N. MAIN & HIGH	S. N. MAIN & HIGH
S. PINE HILL & GRANBY RD	S. HILLSIDE & TAMPA	S. TAYLOR & CANAL	S. TAYLOR & CANAL
S. RANGER & HUNTER	S. 18 HILLSIDE AVE	S. TAYLOR & MAPLE	S. TAYLOR & MAPLE
S. HUNTER & WILSON	S. HILLSIDE & GRANBY RD	S. CANAL & MAPLE	S. CANAL & MAPLE
S. GRANBY & LAWRENCE	S. PINE HILL & GRANBY RD	S. HIGH & MAIN ST	S. HIGH & MAIN ST
S. 98 GRANBY & CENTRAL	S. RANGER & HUNTER	S. 41 W. SUMMIT	S. 41 W. SUMMIT
S. GRANBY & LORRIANE	S. HUNTER & WILSON		
S. GRANBY & HILLCREST	S. GRANBY & LAWRENCE		
S. 185 GRANBY RD	S. 98 GRANBY & CENTRAL		
S. PITROFF & WOODLAWN	S. GRANBY & LORRIANE		
S. RICHVIEW & HILDRETH	S. GRANBY & HILLCREST		
S. 95 BOYNTON	S. 185 GRANBY RD		
	S. PLAINS SCHOOL		

2022-2023

PLAINS SCHOOL: BUS 1 AM

LEAVE MOSIER SCHOOL
APPROX. 8:05 AM

S. MOSIER SCHOOL
S. WESTBROOK & SAYBROOK
S. WESTBROOK & RED BRIDGE LN
S. WESTBROOK & SAYBROOK
S. CYPRESS & COUNTRY
S. 52 CHARON TERR
S. CHARON & MORGAN
S. 17 EAST ST
S. 81 EAST ST
S. 126 EAST
S. EAST & CHARRON TERR
S. 329 EAST ST
S. 450 EAST ST
S. MILLER & BROOK ST.
S. BROOK & GRANBY
S. GRANBY & HADLEY VILLAGE
S. GRANBY & MOUNTAIN VIEW
S. GRANBY & PINE GROVE
S. 411 GRANBY RD (BRIGHT BEGIN.)
S. LOIS & RIDGE
S. RIDGE & KAREN
S. 91 RIDGE
S. 20 BENDER
S. GRANBY & OAKWOOD
S. DARTMOUTH & COLUMBIA
S. CORNELL & COLUMBIA
S. OAK & LYMAN TERR
S. APPLE ROAD CIRCLE
S. 199 OLD LYMAN
S. 143 ABBEY
S. 85 ABBEY
S. ABBEY & LOMBARD
S. ABBEY & PLAINVILLE
S. ABBEY & ABBEY LN. APTS
S. ABBEY & WILMANSETT
S. WILLIMANSETT & HOLLYWOOD
S. 117 WILLIMANSETT
S. WILLIMANSETT & STEWART
S. WILLIMANSETT & WILLMANSETT

PLAINS SCHOOL: BUS 1 PM

LEAVE PLAINS SCHOOL WHEN
LOADED APPROX. 3:20 PM

S. WILLIMANSETT & WILLMANSETT
S. WILLIMANSETT & STEWART
S. 117 WILLIMANSETT
S. WILLIMANSETT & HOLLYWOOD
S. ABBEY & WILMANSETT
S. ABBEY & ABBEY LANE
S. ABBEY & PLAINVILLE
S. ABBEY & LOMBARD
S. 85 ABBEY
S. 143 ABBEY
S. 199 OLD LYMAN
S. OAK & LYMAN TERR
S. CORNELL & COLUMBIA
S. COLUMBIA & DARTMOUTH
S. GRANBY & OAKWOOD
S. BRIGHAM & BENDER
S. KAREN & RIDGE
S. 91 RIDGE
S. LOIS & RIDGE
S. 411 GRANBY RD (BRIGHT BEGIN.)
S. GRANBY & PINE GROVE/MT. VIEW
S. GRANBY & HADLEY VILLAGE
S. BROOK & GRANBY
S. BROOK & MILLER AVE
S. 329 EAST ST
S. 450 EAST ST
S. EAST & CHARRON TERR
S. 81 EAST ST
S. 17 EAST ST
S. 126 EAST ST
S. EAST & CHARRON TERR
S. 52 CHARON TERR
S. WESTBROOK & SAYBROOK
S. WESTBROOK & RED BRIDGE LN
S. WESTBROOK & SAYBROOK

PLAINS SCHOOL: BUS 5 AM

LEAVE MOSIER SCHOOL
APPROX. 8:05 AM

S. RANGER & HUNTER
S. PINE HILL & GRANBY
S. 3 HILLSIDE AVE
S. 21 HILLSIDE AVE
S. 10 LOS ANGES
S. 30 TAMPA
S. HILLSIDE & GRANDVIEW
S. HILLSIDE & JOHN
S. HILLSIDE & MICHAEL
S. LAURIE & WILLIMANSETT
S. WILLIMANSETT & SUSAN
S. LUDLOW & GRACE
S. HARTFORD & LUDLOW
S. LAMB & SOUTH ST
S. LAMB & NORTH
S. BRIDGE & GRANT
S. 115 MAIN ST.
(PARKVIEW APARTMENTS)
S. SPRING & MAIN
S. GRANBY & LAWRENCE
S. GRANBY & CENTRAL
S. GRANBY & HILLCREST

PLAINS SCHOOL: BUS 5 PM

LEAVE PLAINS SCHOOL WHEN
LOADED APPROX. 3:20

S. PINE HILL & GRANBY
S. BRIDGE & GRANT
S. 115 MAIN ST
(PARKVIEW APTS)
S. LAMB & SOUTH ST
S. LAMB & NORTH
S. SPRING & MAIN
S. LUDLOW & HARTFORD
S. LUDLOW & GRACE
S. WILLIMANSETT & SUSAN
S. LAURIE & WILLIMANSETT
S. HILLSIDE & MICHAEL
S. HILLSIDE & JOHN
S. HILLSIDE & GRANDVIEW
S. 10 LOS ANGES
S. 30 TAMPA
S. 21 HILLSIDE AVE
S. 18 HILLSIDE AVE
S. RANGER & HUNTER
S. NEWTON & HUNTER
S. GRANBY & LAWRENCE
S. GRANBY & CENTRAL
S. GRANBY & CENTRAL
S. GRANBY & HILLCREST
S. APPLE ROAD CIRCLE

2022-2023

PLAINS SCHOOL: BUS 3 AM

LEAVE MOSIER SCHOOL
APPROX. 8:05 AM

S. MOSIER SCHOOL
S. BRAINERD & MEADOWOOD
S. 205 BRAINERD
S. 234 BRAINERD
S. BRAINERD & LeBLANC
S. BRAINERD & DAVINA
S. M. MAIN & VALLEYVIEW
S. N. MAIN & PHEASANT RUN
S. N. MAIN & DOVER
S. 278 N. MAIN
S. SEARLE & WAITE
S. N. MAIN & WAITE
S. JUDD & PYNCHON
S. JUDD & LATHROP
S. LATHROP & OAKLEY
S. LATHROP & APPLEWOOD
S. 9 MAGNOLIA
S. 10 KIMBERLY
S. 24 KIMBERLY DR
S. 145 N. MAIN
S. 193 N. MAIN ST
S. 19 HIGHLAND
S. HIGHLAND & CHESTNUTHILL
S. 35 HIGHLAND
S. HIGHLAND & LATHROP
S. 235 LATHROP/CRYSTAL LN
S. PINE & DOANNE
S. PINE & SKYLINE
S. PINE & DOVE HILL
S. NEWTON & BELMONT
S. 15 RICHVIEW
S. 144 RICHVIEW
S. 155 PITROFF
S. PITROFF & WOODLAWN
S. 10 DALE
S. 125 SUNSET
S. SUNSET & HENRY
S. 71 SUNSET
S. SUNSET & POND

PLAINS SCHOOL: BUS 3 PM

LEAVE PLAINS SCHOOL WHEN
LOADED APPROX. 3:20 PM

S. BRAINERD & MEADOWOOD
S. 205 BRAINERD
S. 234 BRAINERD
S. BRAINERD & LeBLANC
S. BRAINERD & DAVINA
S. M. MAIN & VALLEYVIEW
S. N. MAIN & PHEASANT RUN
S. N. MAIN & DOVER
S. 278 N. MAIN
S. SEARLE & WAITE
S. N. MAIN & WAITE
S. JUDD & PYNCHON
S. JUDD & LATHROP
S. LATHROP & OAKLEY
S. LATHROP & APPLEWOOD
S. 9 MAGNOLIA
S. 10 KIMBERLY
S. 24 KIMBERLY DR
S. 145 N. MAIN
S. 193 N. MAIN ST
S. 19 HIGHLAND
S. HIGHLAND & CHESTNUTHILL
S. 35 HIGHLAND
S. HIGHLAND & LATHROP
S. 235 LATHROP/CRYSTAL LN
S. PINE & DOANNE
S. PINE & SKYLINE
S. PINE & DOVE HILL
S. NEWTON & BELMONT
S. 15 RICHVIEW
S. 144 RICHVIEW
S. 155 PITROFF
S. PITROFF & WOODLAWN
S. 10 DALE
S. 125 SUNSET
S. SUNSET & HENRY
S. 71 SUNSET
S. SUNSET & POND

PLAINS SCHOOL: BUS 11 AM

LEAVE MOSIER SCHOOL
APPROX. 8:05 AM

S. COLLEGE & CHURCH ST
S. 83 COLLEGEVIEW
S. CHAPEL HILL & ROUNDELAY
S. SILVER & SILVERWOOD TERR
S. 27 SILVER
S. AMHERST & OLD COUNTY
S. 548 AMHERST
S. LYNN & AMHERST RD (524)
S. 512 AMHERST
S. 280 AMHERST
S. 14 PEARL
S. 94 PEARL
S. 152 PEARL
S. PEARL & WOODBRIDGE
S. WOODBRIDGE & CHATHAM
S. 187 WOODBRIDGE
S. WOODBRIDGE & CHILEAB
S. WOODBRIDGE & WOODBRIDGE TER
S. WOODBRIDGE & AMHERST
S. 1 N. SYCAMORE
S. 25 N. SYCAMORE
S. 18 SYCAMORE KNOLLS
S. 11 PHEASANT LANE
S. COLLEGE & BURNETT/BROCKWAY
S. LYMAN & MCKINLEY
S. LYMAN & WASHINGTON/NOEL

PLAINS SCHOOL: BUS 11 PM

LEAVE SCHOOL WHEN
LOADED APPROX. 3:20 PM

S. WASHINGTON & LYMAN
S. LYMAN & MCKINLEY
S. COLLEGE & BROCKWAY/BURNETT
S. COLLEGE & CHURCH ST
S. 83 COLLEGEVIEW
S. CHAPEL HILL & ROUNDELAY
S. SILVER & SILVERWOOD TERR
S. 27 SILVER
S. AMHERST & OLD COUNTY
S. 548 AMHERST
S. LYNN & AMHERST RD (524)
S. 512 AMHERST
S. 280 AMHERST
S. 14 PEARL
S. 94 PEARL
S. 152 PEARL
S. PEARL & WOODBRIDGE
S. WOODBRIDGE & CHATHAM
S. 187 WOODBRIDGE
S. WOODBRIDGE & CHILEAB
S. WOODBRIDGE & WOODBRIDGE TER
S. WOODBRIDGE & AMHERST
S. 1 N. SYCAMORE
S. 25 N. SYCAMORE
S. 18 SYCAMORE KNOLLS
S. 11 PHEASANT LANE

2022-2023

PLAINS SCHOOL: BUS 6AM

LEAVE MOSIER SCHOOL
APPROX. 8:05AM

S. 88 SCHOOL ST
S. 22 SCHOOL
S. SCHOOL & BARDWELL
S. BARDWELL & GAYLORD
(CANAL VLG/HORIZON)
S. BARDWELL & WALNUT
S. 59 BARDWELL
S. BARDWELL & LINDEN
S. 88 BARDWELL
S. PROSPECT & SUMMIT
S. CARLTON & BARDWELL
S. 38 LATHROP
S. W. SUMMIT & LATHROP
S. TIGGER LANE & RIVER
S. 79 RIVER RD
S. 43 W. SUMMIT
S. CANAL & TAYLOR
S. TAYLOR & MAPLE
S. CANAL & MAPLE
S. 18 CANAL
S. MAIN & HIGH
S. 37 HIGH ST
S. 58 N. MAIN ST
S. N. MAIN & CORDES CRT
S. N.MAIN & MAIN
(PLAYFULL MINDS)

PLAINS SCHOOL: BUS 6PM

LEAVE PLAINS SCHOOL WHEN
LOADED APPROX. 3:20PM

S. 88 SCHOOL ST
S. 22 SCHOOL
S. SCHOOL & BARDWELL
S. BARDWELL & GAYLORD
(CANAL VLG/HORIZON)
S. BARDWELL & WALNUT
S. BARDWELL & LINDEN
S. 88 BARDWELL
S. PROSPECT & SUMMIT
S. CARLTON & BARDWELL
S. 38 LATHROP
S. W. SUMMIT & LATHROP
S. TIGGER LANE & RIVER
S. 79 RIVER RD
S. 41 W. SUMMIT
S. CANAL & TAYLOR
S. TAYLOR & MAPLE
S. CANAL & MAPLE
S. MAIN & HIGH
S. 37 HIGH ST
S. 58 N. MAIN ST
S. N. MAIN & CORDES CRT
S. N.MAIN & MAIN
(PLAYFULL MINDS)

2022-2023

PLAINS SCHOOL: BUS 7 AM	PLAINS SCHOOL: BUS 7 PM	PLAINS SCHOOL: BUS 10 AM	PLAINS SCHOOL: BUS 10 PM
LEAVE MOSIER SCHOOL APPROX. 8:05 AM	LEAVE PLAINS SCHOOL WHEN LOADED APPROX. 3:20PM	LEAVE MOSIER SCHOOL APPROX. 8:05 AM	LEAVE PLAINS SCHOOL WHEN LOADED APPROX. 3:20PM
S. MOSIER FRONT DOORS	S. 88 LYMAN	S. HADLEY VILLAGE APTS.	S. LYMAN & FULTON
S. MORGAN & STANTON	S. LAWN & BERWYN	S. HADLEY & PEARL	S. LYMAN & LEXINGTON
S. MORGAN & EDISON	S. BERWYN & VIVIANI	S. 490 HADLEY	S. LYMAN & BUNKER HILL
S. 278 MORGAN	S. VIVIANI & MOUNTIAN	S. HADLEY & PRIESTLY	S. ALVORD & CEDAR RIDGE
S. 190 MOSIER ST	S. VIVIANI & JOFFRE	S. 80 HADLEY	S. ALVORD & ALVORD EXT
S. 30 PARKVIEW	S. NEWTON & PERSHING	S. 5 FERRY ST (SCHOOL)	S. 83 ALVORD
S. ASHTON & BLUEBERRY BEND	S. NEWTON & FOCHELINCOLN	S. FERRY & RIVERCREST	S. ALVORD & ALVORD PLACE
S. 11 ASHTON	S. LINCOLN & BROAD	S. 16 ALVORD ST	S. SAN SOUCI & ALVORD
S. 8 BOYNTON	S. 24 WASHINGTON	S. ALVORD & SPRING MEADOW	S. SAN SOUCI & SUNRISE
S. 55 BOYNTON	S. 88 LYMAN	S. 8 RIVERLODGE RD	S. 38 SAN SOUCI
S. 95 BOYNTON	S. NEWTON & CAMDEN	S. 14 RIVERLODGE RD	S. 81 SAN SOUCI
S. 83 HILDRETH	S. NEWTON & KENDRICK	S. RIVERLODGE & BRIAR SPRING	S. 14 UPPER RIVER
S. 11 HILDRETH	S. 8 BOYNTON	S. RIVER BOAT OFFICE	S. SAN SOUCI & UPPER RIVER
S. NEWTON & KENDRICK	S. 55 BOYNTON	S. RIVERBOAT EXIT	S. RIVER BOAT OFFICE
S. LAWN & BERWYN	S. 95 BOYNTON	S. 14 UPPER RIVER	S. RIVERBOAT EXIT
S. BERWYN & VIVIANI	S. 83 HILDRETH	S. SAN SOUCI & UPPER RIVER	S. RIVERLODGE & BRIAR SPRING
S. VIVIANI & MOUNTIAN	S. 11 HILDRETH	S. 81 SAN SOUCI	S. 14 RIVERLODGE RD
S. VIVIANI & JOFFRE	S. MORGAN & STANTON	S. 38 SAN SOUCI	S. 8 RIVERLODGE RD
S. NEWTON & PERSHING	S. MORGAN & EDISON	S. SAN SOUCI & SUNRISE	S. ALVORD & SPRING MEADOW
S. NEWTON & LINCOLNFOCH	S. 278 MORGAN	S. SAN SOUCI & ALVORD	S. 16 ALVORD ST
S. NEWTON & QUEEN	S. 190 MOSIER ST	S. ALVORD & ALVORD PLACE	S. FERRY & RIVERCREST
S. NEWTON & CAMDEN	S. 30 PARKVIEW	S. 83 ALVORD	S. 5 FERRY ST (SCHOOL)
S. 88 LYMAN	S. ASHTON & BLUEBERRY BEND	S. ALVORD & ALVORD EXT	S. HADLEY & PEARL
S. 24 WASHINGTON	S. 11 ASHTON	S. ALVORD & CEDAR RIDGE	S. 490 HADLEY
S. LINCOLN & BROAD	S. MOSIER SCHOOL 1ST DOOR	S. LYMAN & BUNKER HILL	S. HADLEY & PRIESTLY
		S. LYMAN & LEXINGTON	S. 80 HADLEY
		S. LYMAN & FULTON	S. HADLEY VILLAGE APTS.

Athletic & Activity Trips Schedule (2022- 2023)

DAILY MASTER SCHEDULE
All Events
4/26/2023 to 5/7/2023

South Hadley High School
153 Newton Street
South Hadley, MA 01075

Eric Castonguay
School Phone: 413-538-5063
Fax: 413-532-6538
ecastonguay@shschools.com

Wednesday, April, 26

4:00 PM	Boys Varsity Baseball	Away	Granby JrSr High School Departs: 2:45 PM
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4:00 PM	Boys Junior Varsity Baseball	Away	Granby JrSr High School
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4:00 PM	Boys/Girls Varsity Track and Field	Away	Monson High School Departs: 2:30 PM
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5:00 PM	Boys Junior Varsity Volleyball	Away	OPENVeritas Prep Departs: 3:45 PM
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06:00 PM	Girls Varsity Softball	Away	Holyoke High School Departs: 4:45 PM
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Thursday, April, 27

04:00 PM	Girls Varsity Tennis	Away	Longmeadow HS Departs: 2:45 AM
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Friday, April, 28

4:00 PM	Boys Varsity Lacrosse	Away	Minnechaug Reg High School From: 4:00 Departs: 2:30 PM
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4:00 PM	Girls Varsity Lacrosse	Away	Pope Francis Departs: 2:30 PM
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5:30 PM	Boys Junior Varsity Lacrosse	Away	Minnechaug Reg High School
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Monday, May, 01

4:00 PM	Boys Varsity Baseball	Away	Ludlow High School Departs: 2:30 PM
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DAILY MASTER SCHEDULEAll Events
4/26/2023 to 5/12/23South Hadley High School
153 Newton Street
South Hadley, MA 01075Eric Castonguay
School Phone: 413-538-6063
Fax: 413-532-6538
ecastonguay@shschools.com**Monday, May, 01**

4:00PM Boys Junior Varsity Baseball Away Ludlow High School

5:00 PM Boys Junior Varsity Lacrosse Away Wahconah Regional High School

6:30 PM Boys Varsity Lacrosse Away Wahconah Regional High School
From: 4:00
Departs: 3:15 PM**Tuesday, May, 02**4:00 PM Girls Varsity Tennis Away Belchertown HS
Departs: 2:45 PM**Wednesday, May, 03**4:00 PM Boys/Girls Varsity Track and Field Away Belchertown HS
Departs: 2:45 PM7:00 PM Boys Varsity Baseball Away Palmer HS
Departs: 5:15 PM**Friday, May, 05**04:00 PM Boys Varsity Lacrosse Away Belchertown HS
From: 4:00
Departs: 02:45 PM

05:00 PM Boys Junior Varsity Baseball Away Southwick Tolland Regional High

5:30 PM Girls Varsity Tennis Away Amherst-Pelham
Departs: 4:30 PM

5:30 PM Boys Junior Varsity Lacrosse Away Belchertown HS

DAILY MASTER SCHEDULE
All Events
4/26/2023 to 5/7/2023

South Hadley High School
153 Newton Street
South Hadley, MA 01075

Eric Castonguay
School Phone: 413-439-5063
Fax: 413-532-6538
ecastonguay@shschools.com

Friday, May, 05

07:00 PM Boys Varsity Baseball Away Southwick Tolland Regional High

Departs: 03:30 PM

Sunday, May, 07

1:00 PM Girls Varsity Softball Away Palmer HS

Departs: 11:30 AM

5:00 PM Boys Varsity Baseball Away Greenfield HSCooperstown NY

**ROUTES ARE REPRESENTATIVE
OF THE ROUTES TO BE OPERATED
ACTUAL ROUTES MAY VARY**

APPENDIX D

Contractor Invoices

Regular Transportation (October 2022)



Five Star Transportation, Inc.
63 South Street, Suite 240
Hopkinton, MA 01748

Bill To:
South Hadley Public Schools
10 Main Street
South Hadley, MA 01075

Customer PO Number/Contract:

Billing Period: 10/01/2022

Invoice Number: 34276108
Invoice Date: 10/01/2022
Payment Terms: Net 15
Due Date: 10/16/2022

Line	Description	UOM	Qty	Unit Price	Amount
1	October 2022 Transportation		0	\$0.00	\$0.00
2	FD 1457546-438874		0	\$0.00	\$0.00
3	Regular Ed Transportation Services		1	\$73,195.20	\$73,195.20
Total Amount:					\$73,195.20
Payments:					\$0.00
Undue:					\$0.00
Total Balance:					\$73,195.20

Comments

RECEIVED
10/11/2022
South Hadley Public Schools
Transportation

Go to our e-CSI web:

PAY NOW
Click Here

Invoice URL: <http://www.fivestar.com/contracts/2430929/009-63082/34276108/34276108>

Payment by check, please check and mail it with payment

Remit to Address :	Five Star Transportation (P.O. Box 412179) Boston, MA 02241-2179	Invoice Number	Invoice Date	Customer Number	Invoice Amount	Payment Amount
		34276108	10/01/2022	243099-63080	\$73,195.20	

Page 1 of 1