

SHPS Preschool Tuition Agreement

Student Name: _____

Tuition Pricing:

Half days - \$1,700 per year or \$170 per month for 10 months

_____ Four mornings per week 9:00 a.m. to 11:30 a.m.

_____ Four afternoons per week 12:30 p.m. to 3:00 p.m.

IMPORTANT: This form must be completed and returned as part of the registration and tuition assistance process. No tuition assistance will be awarded if this form is not received, along with all other necessary information outlined in the registration letter.

We are looking forward to an exciting 2022-2023 school year, and having your child be part of the South Hadley Preschool Program.

You may elect to pay the tuition and costs as follows:

Tuition can be paid by cash, check, or money order made payable to the South Hadley Public Schools.

I agree to pay South Hadley Public Schools the tuition for the attendance of my child as established by the district for the 2022-23 school year.

Please mark payment method desired:

_____ Option 1: One lump sum payment by August 1, 2022

_____ Option 2: Monthly payment plan that will bring the balance to zero by May 1, 2023 or earlier in the school year. Payments budgeted over 10 months beginning on August 1st. Payments must be made on the first of each month.

PLEASE NOTE: Tuition and payment due dates may be adjusted for students enrolling in the program after the start of the school year. Please contact Amy Langdon at alangdon@shschools.com or by phone at (413) 538-5072 ext. 2615 for information related to preschool tuition.

All payment arrangements must be finalized prior to the first day of school or the date agreed upon, if students enroll after the start of the school year. You must sign this agreement and return to **Amy Langdon, Assistant Director of Student Services / Early Childhood Coordinator at alangdon@shschools.com, or mail it to 116 Main Street, South Hadley MA 01075** along with the first payment before August 1st, or the date agreed upon for students enrolling after the start of the school year.

I further agree that all payments will be paid when due. Should a payment be late, I understand that the following process will be followed:

- The parents/guardians will be notified in writing of the payment not being received.
- The parents/guardians will be given 10 calendar days to bring the account to current status or meet with school administration to have an adjusted payment contract approved (not a guarantee).
- If the account is not brought to current status, and an adjusted payment contract is not agreed upon and approved by school administration, the student enrollment will cease after the 20th day.

I agree to pay all amounts due under this contract. If another person is responsible to pay any part of the amount due for the child above, and she/he fails to pay when due, I agree to pay all amounts due immediately upon notification by the school. I agree to pay for the entire month even if my child leaves before that month is completed. I further agree to abide by the Plains School student-parent handbook and understand that if my child violates any portion of the student-parent handbook and/or is removed or expelled from Plains School for any reason consistent with the student-parent handbook, then I am not entitled to a proportionate refund of tuition. I further agree to be legally responsible for paying the tuition described above within the time frames described above. I understand that Plains Preschool may take any action available and consistent with applicable law in order to collect unpaid tuition owed by me including but not limited to withholding academic transcripts. I have read and understood all of the terms and conditions contained in this agreement, and I agree to be legally bound by those terms and conditions.

Name of Parent/Guardian (Please Print)

Parent/Guardian Signature

Date

Mailing Address

Email Address

Telephone