



Expectations for Community Use of Room D249

1. No food or colored beverages – water only.
2. Bring your own supplies:
 - Bobbins**
 - Needles**
 - Thread**
 - Pincushions**
 - Fabric**
 - Cleaning supplies**
3. Replace and notify FACS Staff of any broken or damaged items.
4. Clean floor and surfaces of any fabric scraps, pins, thread.
(A vacuum cleaner is available in room D248 or D249.)
5. Close adult supervision of individuals using the machines is expected.

- Floor is clean.
- Broken or damaged needles are replaced.
- All bobbin case covers and thread caps are on the machines.
- Bobbins removed from machines.
- Chairs and stools are up.
- Sewing machines and irons are turned off.

Signature of Responsible Adult and contact information (Phone or e-mail):
