

**Butler County Middle School
Called SBDM Meeting Minutes
July 10, 2023
5:00 PM in the BCMS Library**

The Butler County Middle School SBDM council met on July 10, 2023 in a called session. The following SBDM members were present: Heather Green, Laura Lynch, Amy Robbins, Molly Sipes, John Embry and Principal Tim Freeman led the meeting.

- Meeting was called to order at 5:00 PM.
- **BCMS Mission Statement:** **EXPANDING MINDS, STRENGTHENING BODIES, NURTURING SPIRITS FOR LIFELONG SUCCESS.**
- **Approval of Agenda:** There were no additional items that were added to the agenda. Mr. Embry made a motion to approve, and it was seconded by Mrs. Robbins. Consensus was met.
- **2023-2024 SBDM Members:** John Embry-Teacher, Molly Sipes-Teacher, Amy Robbins-Teacher, Heather Green-Parent, Laura Lynch-Parent, Tim Freeman-Principal
- **Approval of 23-24 SBDM Meeting Times:** 2nd Monday of each month at 3:30PM in the BCMS Library. Mr. Embry made a motion to approve, and it was seconded by Mrs. Sipes. Consensus was met.
- **Approval of 1st Reading of BCMS Student Handbook:** Mr. Freeman asked the council to review the modified language for cell phone/smart watch policy, ISS procedures, Behavior Card Resolution, Home Hospital, and NTI work in the BCMS Student Handbook. Mr. Embry made the motion to approve, of additional modifications can be made at the 2nd reading, and it was seconded by Mrs. Green. Consensus was met.
- **Approval 2023-2024 Faculty Handbook**
- **Approval 2023-2024 BCMS Athletic Handbook**
- **Approval 2023-2024 Softball Handbook**
- **Approval 2023-2024 Football Handbook**
- **Approval:** Mr. Freeman asked for the approval of listed handbooks in one reading. Mrs. Robbins made a motion to approve, and it was seconded by Mr. Embry. Consensus was met.
- **BCMS Band Fundraiser:** A car wash for donations. Mrs. Green made a motion to approve, and it was seconded by Mrs. Sipes. Consensus was met.

- **BCMS Band Pool Party:** Band Pool Party at Morgantown, KY city pool on August 4th from 6PM-8PM. Mrs. Robbins made a motion to approve, and it was seconded by Mr. Embry. Consensus was met.
- **SBDM Proof of Assurances:** Mr. Freeman gave all members their proof of assurances, and Mrs. Sipes made the motion to approve. It was seconded by Mr. Embry. Consensus was met, and all members signed off.

Communication

- **2023-2024 BCMS Staff Allocations:** Mr. Freeman shared with new council members.
- **BCMS SBDM/Ledger budget:** Mr. Freeman shared the allocated SBDM 2023-2024 Budget. Mr. Freeman answered general questions in regards to SBDM funds, allocations, and BCMS Ledger funds/accounts..
- **2023 BCMS Open House:** August 1st from 4:30PM-6:30PM
- **2023 BCMS PD Schedule:** [PD Schedule](#)
- **Building Updates:** The 7th grade hallway is still under construction, and the floors need to be leveled so that tile can be laid. As of now, BCMS should be ready for opening day for students.
- **Online Registration:** Mr. Freeman gave an update of how many parents have filled out the online registration form. Student schedules will be released once registration has been completed.
- **BCMS Copy Machine:** New copy machines have been installed and will require the use of the key fob to make copies.
- **BCHS Band Camp:** Will be held at BCMS because of construction July 17th-20th.
- **BCMS Student Update:** Mr. Freeman discussed with the council about plans to recognize a student who passed away during the summer.

Adjourn

- **Adjourn:** With no other items on the agenda, Mrs. Green made a motion to adjourn, and it was seconded by Mr Embry. The meeting was adjourned at 6:05 PM.