

**Butler County Middle School  
SBDM Meeting Minutes  
May 8, 2023  
3:15 PM in the BCMS Library**

The Butler County Middle School SBDM Council met on May 8, 2023 in a regular session. The following SBDM members were present: Amy Robbins, Monica Thorton, Adra Skaggs, Jennifer Davis, and Principal Tim Freeman led the meeting.

- Meeting was called to order at 3:15 PM.
- **BCMS Mission Statement:** **EXPANDING MINDS, STRENGTHENING BODIES, NURTURING SPIRITS FOR LIFELONG SUCCESS.**
- **Approval of Agenda:** There were no additional items to be added to the agenda. Mrs. Skaggs made a motion to approve the agenda, and it was seconded by Mrs. Robbins. Consensus was met.
- **Approval of Minutes:** Mr. Freeman asked for approval of the April minutes that were sent to the council. Mrs. Skaggs made a motion to approve, and it was seconded by Mrs. Thorton. Consensus was met.
- **Approval of Budget:** Mr. Freeman shared with the council the April 2022 and 2023 SBDM and School Ledger Budget for approval. Mr. Freeman answered questions about ledger accounts for student funds and school fundraisers. Mr. Freeman also pointed out to the council that the BCMS rollover account stood at over \$15,000. Some of that money will be used to help fund the BCMS business lab computer purchases. Mrs. Thorton made a motion to approve, and it was seconded by Mrs. Skaggs. Consensus was met.
- **Approval of the 2023-2024 SBDM Budget:** Mr. Freeman shared with the council the 23-24 SBDM budget and answered questions about library funds, instructional resources, and travel funds. Mrs. Thorton made a motion to approve the budget, and it was seconded by Mrs. Skaggs.

**Communication**

- **BCMS Business Lab:** Mr. Freeman shared with the council the update on the lab being ordered and a timeline for it to be installed. The tacking slip has the computers to be delivered by May 9th, 2023.
- **BCMS 23-24 SBDM Parent Elections:** Laura Lynch and Heather Green

- **BCMS 23-24 SBDM Staff Elections:** Molly Sipes, John Embry, and Amy Robbins
- **BCMS KSA Spring Testing update:** Testing will conclude on Tuesday, May 9th with the 8th grade being tested in Editing and Mechanics and On Demand Writing. Make-ups will be the remainder of the week with Good Faith Effort reward on Friday, May 12th.
- **BCMS Awards Day:**
  - ❖ 8th Grade: May 18th @ 10:00 AM
  - ❖ 7th Grade: May 19th @ 9:30 AM
  - ❖ 6th Grade: May 19th @ 8:30 AM
- **BCMS 8th Grade Field Trip:** Monday, May 15th to the Regal Theatre and Greenwood Mall in Bowling Green, KY.
- **BCMS Summer 2023 PD Schedule:** [Tentative Schedule](#)

### **Adjournment**

- **Adjourn:** With no other items on the agenda, Mrs Davis made a motion to adjourn, and it was seconded by Mrs. Thorton. The meeting was adjourned at 3:35 PM.