

**Butler County Middle School
SBDM Meeting Minutes
April 17, 2023
3:15 PM in the BCMS Library**

The Butler County Middle School SBDM Council met on April 17, 2023 in a regular session. The following SBDM members were present: Amy Robbins, Monica Thorton, Adra Skaggs, Jennifer Davis, John Embry, and Principal Tim Freeman led the meeting.

- Meeting was called to order at 3:15 PM.
- **BCMS Mission Statement:** **EXPANDING MINDS, STRENGTHENING BODIES, NURTURING SPIRITS FOR LIFELONG SUCCESS.**
- **Approval of Agenda:** Mr. Freeman asked for two items to be added to the agenda under communication: staff SBDM election and parent elections. Mrs. Thorton made a motion to approve, and it was seconded by Mrs. Davis. Consensus was met.
- **Approval of Minutes:** Mr. Freeman asked for approval of the March minutes that were sent to the council. Mrs. Skaggs made a motion to approve, and it was seconded by Mrs. Robbins. Consensus was met.
- **Approval of Budget:** Mr. Freeman shared with the council the April 2022 and 2023 SBDM and School Ledger Budget for approval. Mr. Freeman answered questions about ledger accounts for student funds and school fundraisers. Mr. Embry made a motion to approve, and it was seconded by Mrs. Skaggs. Consensus was met.
- **Approval of funds to be used to update the business lab at BCMS.** Mr. Freeman informed the council that it had been nine years since the business lab had an update in computers. All of the student computers and staff computers have met their life expectancy. Mr. Freeman asked permission to spend portion, of carry over money out of 0610 for the 2023 SBDM funds, 0610 out of next year's SBDM general funds, 0730 Instructional Resource out of next year's SBDM funds, and Mr. Freeman informed the council that he would use funds out of the school fundraiser account in the 2023 ledger budget. This amount would equal \$15,100. Mr. Tuck and the board agreed to cover the rest of the expenses out of next year's board general funds. Mr. Freeman told the council we are still waiting on the final quote to make the order if consensus was met. Mrs. Skaggs made a motion to approve, and it was seconded by Mrs. Robbins. Consensus was met.
- **Approval of the 2024 SBDM Staff Allocations:** Mr. Freeman shared with the council the staff allocations for next year and the schedule that is being created. With the allocation, BCMS will have a 1 to 26.4 student to teacher ratio. There will be no change to the master schedule or planning times for teachers. Mrs. Skaggs made a motion to approve, and it was seconded by Mr. Embry. Consensus was met.

Communication

- **2024 BCMS Girls Basketball Tryouts:** April 17th-21st
- **2024 BCMS Boys Basketball Tryouts:** April 24th-28th
- **2023-2024 Master Schedule:** Mr. Freeman gave an update on the make-up of the 2024 Schedule. BCMS will run on an 8 period day with two plannings, one content planning and one grade level planning. There will be a 30 minute Bear Time for RTI and Enrichment 5 days a week.
- **2023 6th Grade Awards Day:** May 19th @ 8:30 AM in the BCMS Gym
- **2023 7th Grade Awards Day:** May 19th @ 9:30 AM in the BCMS Gym
- **2023 8th Grade Awards/Recognition:** May 18th @10:00 AM in the BCMS Gym
- **2024 SBDM Staff Elections:** May 1st-5th
- **2024 SBDM Parent Nominations:** April 24-28th
- **2024 SBDM Parent Elections:** May 1st-5th

Adjournment

- **Adjourn:** With no other items on the agenda, Mr. Embry made a motion to adjourn, and it was seconded by Mrs. Davis. The meeting was adjourned at 3:45 PM.