

## **Instruction**

### **Grading/Assessment System**

The Amity Regional School District No. 5 (District) will maintain the following grading and grade reporting parameters for middle and high school courses.

### **Grading Communication**

- Specific grading expectations and practices will be communicated by all teachers to all students and families at the start of the school year and made available on class Schoology pages.
- If students or parents have questions about grading practices, they should follow the district's established chain of command structure, with the first contact being to the teacher and then to the department chair (high school) or school counselor (middle school).
- Teachers shall communicate by phone call with parents/guardians of any student whose grade drops 2 or more letter grades from the grade assigned at the end of the previous marking period or who is in danger of failing the marking period or course.

### **Timing for grade entry into PowerSchool**

- Grades for summative assessments shall be entered within 10 school days from the date of submission or the date it was due, whichever is later.
- Grades for formative assessments shall be entered within 5 school days from the date of submission or the date it was due, whichever is later.
- For a processed piece or "chunked" assignments that are part of a larger task, feedback shall be shared before the next step in the process, so long as students have submitted their work at those checkpoints, on time.

### **Grading/Assessment practices**

All courses will have a minimum number of summative assessments:

- 8 per full year course, not including the midterm and final examination, with no fewer than 2 per quarter. One of the summative assessments for each marking period should be given prior to the mid-quarter point.
- 4 per one semester course, not including the final examination, with no fewer than 2 per quarter. One of the summative assessments for each marking period should be given prior to the mid-quarter point.
- 2 per quarter (applies to middle school life arts classes only).

### **Guidelines for late and missing work**

- Teachers will accept late work for both summative and formative tasks.
- The teacher will confer with the student to determine an alternative deadline for turning in late work depending on a student's individual circumstances and the nature of the

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assignment.

- When appropriate, teachers may reduce the credit students can achieve for an assignment as a penalty for work turned in after an assignment deadline.

### **Zero for Graded Assignments:**

Zeros may be recorded for any assignment or scenario, including, but not limited to:

- As a temporary placeholder on an assignment or assessment between the due date and the deadline date for late/missing work.
- An assignment or assessment not submitted on the due date and/or deadline date for late/missing work.
- An assignment or assessment where there is evidence of a violation of academic integrity and/or Board of Education Policy 5121.3.

### **Marking Period and Final Grades**

Amity Regional School District assigns final grades for each marking period on a 50-to-100-point scale. Exceptions to this may be allowed only with administrative approval.