

Schedule Testing with Lynette Lynch

lynchla@billingssschools.org

2023 - 2024 Test Dates

Monday, Aug 14, 2023: 5:00 to 8:00 pm
Monday, Sept 11, 2023: 5:00 to 8:00 pm
Monday, Oct 9, 2023: 5:00 to 8:00 pm
Monday, Nov 6, 2023: 5:00 to 8:00 pm
Monday, Dec 4, 2023: 5:00 to 8:00 pm
Monday, Jan 8, 2024: 5:00 to 8:00 pm
Monday, Feb 5, 2024: 5:00 to 8:00 pm
Monday, Mar 4, 2024: 5:00 to 8:00 pm
Monday, Apr 1, 2024: 5:00 to 8:00 pm
Monday, May 6, 2024: 5:00 to 8:00 pm

Please call
406.281.5007 for
other available
testing times!



Billings Adult Education

Lincoln Center
415 N 30th
Billings, MT 59101

Lynette Lynch, WorkKeys Test Administrator
Phone: 406-281-5007
E-mail: lynchla@billingssschools.org



WorkKeys Testing & Test Preparation 2023-2024

For your
Para-Professionals
and/or
Teachers' Aides



Enroll in Free Classes!

Billings Adult Education Instructors
assist with WorkKeys Test preparation
free of charge!

To enroll in classes:

1. Take the TABE – 4 to 6 hours
(Test of Adult Basic Education)
 - * TABE Test is **FREE!**
 - * Mondays @ 9:30 am
 - * Tuesdays @ 9:30 am
 - * Night Testing as Scheduled

*Hint: Come early!
12 Seats Available!
First Come, First Served*
2. Attend Advising on Wednesday
 - * Approximately 1 hour
 - * Scheduled times
3. Schedule classes during Advising
 - * Classes are **FREE!**
 - * Both day and night classes
 - * Online training materials
 - * Take the WorkKeys tests
when you are ready!

**Call Lynette Lynch,
Testing Technician,
to verify TABE test dates!!!
(406) 281-5007**

Free Classes!

Prepare YOU for WorkKeys Tests!

Decrease Test Anxiety
Become Familiar with Tests
Prepare for Each Exam
Get Instructor Support
Take Practice Tests
Save Money

Required Scores:
Workplace Documents - Level 5
Applied Math - Level 4
Business Writing - Level 3

Retakes:
*\$13.00 each Math & Reading
*\$22.00 Writing

WorkKeys Testing

1. Schedule Testing with
WorkKeys Test Administrator:
lynchla@billingsschools.org
2. Pay for Tests in Room 107 at
Lincoln Center, 415 N 30th,
Billings, MT or call 281-5010
 - * \$60.00 for all three tests
 - * Cash or Check
 - * Debit or Credit Card
3. Bring **receipt and a photo ID**
to Room 112.
4. Get copies of scores for job
applications
 - * Business Writing scores
available in 2-10 business
days.
 - * Applied Math and
Workplace Documents
Scores available
immediately!

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415 N 30th
Billings, MT 59101



Lynette Lynch, Testing Technician
Phone: 406-281-5007
E-mail: lynchla@billingsschools.org
Room 112
Community Education Office
Phone: 406-281-5004
Room 107 at Lincoln Center