

Date: Aug. 22, 2023

Location: Library

IC AGENDA



Facilitator(s): Jess Barrett (IC Chair) and J. Serrano (IC Chair Elect)

Time Keeper: Michele Hardwick

Recorder: Isaac Pedelty

Members: Jessica Barrett (English), Patrick Bova (CTE), Eric Villegas (SPED), Michele Hardwick (Counseling) Isaac Pedelty (Social Studies), Jorge Serrano (ATF), Stephaine Davy (Science), Mark Trujillo (PE), Micehle Torres (Admin.) Brenda Ortiz (MCNL), Leo Fernandez (Student Senate), and Sharay Hill (Community Schools)

Also in Attendance: Rebecca Knowles, Santino Hernandez, Laine Douglas, Juan Aragon, and Veronica Vazquez

<p>Instructional Goals 2020-2021 Year</p>	<p><i>Take action in support of curricular and instructional improvement at WMHS.</i></p> <ol style="list-style-type: none"> 1. Acknowledging that our students need help improving their reading, writing, critical thinking, and math abilities, teachers will integrate reading, writing, math, critical thinking, and reading visuals (charts, graphs, etc.) into their curriculum. 2. Improve staff-student relationships: Each student will be connected with an adult on campus who can support them with their academic goals and connect them to resources to support their social, emotional, and material needs. 3. Earlier (better) interventions for failing students including but not limited to: mandatory contracts, conferences scheduled with parents and counselors, mandatory tutoring (during lunch, after school, Grad Point, Saturday school, Early Warning System), remediation techniques for core classes. 4. IC will continue to have a voice and collaborate with advisory 5. IC will continue to advise and work with administration to plan PD that is of best use to our faculty and staff. This next year that will include a focus on offering resources on how to teach digital literacy.
<p>IC Norms</p>	<p>Everyone is welcome, as are all ideas and opinions</p> <ul style="list-style-type: none"> ● We will: <ul style="list-style-type: none"> ○ Start and end on time ○ Ground statements in evidence ○ Assume positive intentions ○ Show respect and consideration to one another ○ Work hard (if we do, we'll fulfill our mission and accomplish our goals) ○ Maximize the time we spend on issues ○ Work as a team towards our goals ○ Leave personal agendas in our offices/classrooms/homes
<p>Opening/Business 5 Min.</p>	<ul style="list-style-type: none"> ● Review of Norms ● Approval of Previous Minutes and Agenda

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<p>Barrett (20 Min.)</p>	<p><u>30 Day Check in for the 90 Day Plan</u></p>
<p>J. Aragon (5-10 Min.)</p>	<p><u>Modification for Cinco de Mayo</u></p>
<p>Torres (5-10 Min.)</p>	<p><u>SREB Visit</u></p>
<p>Douglas and Serrano (15 Min.)</p>	<p><u>Advisory, Bell Schedules, etc.</u></p>
<p>(5 Min.)</p>	<p><u>IC Pic. (If Mr. Brugger is available)</u></p>
<p>Agenda Items for next meeting:</p>	
<p>Date and Time of Next IC Meetings</p>	<p>September 12, 2023, at 7:15 AM</p> <p>-Guidelines for Instructional Councils: https://atfunion.org/answers-docs/</p>

Minutes for Aug 22 meeting:

-Agenda Item Request Form:

<https://docs.google.com/document/d/1AG2LYpebDn8fJpJ0nU0aSxeauXpe1-bZKjISZERE9is/edit?usp=sharing>

- 1. Please make a copy of the Google Document.**
- 2. Once completed, please email the document to Jess Barrett.**

90 Day Plan: Representatives from departments. must return to their departments and select from AVID, Culturally Responsive, and/or WICOR strategies that must reflect higher level thinking skills, collaboration, differentiated instruction. A walk through form will be created by respective departments which will then be used by (We are not sure exactly who; possibly transformational coach, possibly admin, possibly dept. chairs or members.

For the next meeting: Depts will report out the strategies selected from those above.

Mr. Aragon: Modifications to the El Celebracion schedule (4th Thursday of the month of April 2024; consideration of moving to early May?) to include Started 45 min, then grew it to 1 hour. Now it is suggested to make the schedule at the end of the day to make it longer so that we do not have to worry about kids making it back to class. Suggested extension to 1.5 or 2 hours. Possibly borrow a finals schedule to meet this need due to its meeting these requirements. Also possibly during a block schedule 74 minutes a block (20 min subtracted from each block except 1st). Return to dept. Members regarding whether to do this on block schedule or C day schedule for consideration of which is more preferred.

Mrs. Torres regarding SREB visit: (purview and purpose) curriculum and instruction review. What promising practices and problems of practice exist in the school. What actions can the district and schools take to eliminate problems of practice and meet old goals for student achievement?

Visit will be Sept. 20th through the 23rd of September. (interviews of several stakeholders and an examination of various focus areas) Our representative from SREB has been assigned; admin will be meeting with (him/her?) to hammer out details of observation.

Are problems being focused on instructional; yes. Syllabus and lesson plans will be compared with practices in classrooms in order to determine consistency and help provide a reasonable expectation of what would be seen in classrooms.

Staff: Make sure you have your syllabus/syllabi and lesson plans ready for the visit by your desk or door for the SREB team.

Mr. Serrano and Mrs. Douglas: Advisory 2 things going on, 1 the schedule that was placed on us and the other high schools by APS (currently some conflicts w/ negotiated agreement) next agenda will contain updates from negotiations between ATF and APS. 2nd issue Monday schedule (IC can keep 27 minutes, return to 20 min, or decide on something totally different for our school) Long advisory was originally designed to reflect grading periods (hence 6 long advisories) Once schedule and grading periods changed Advisory had not yet changed. (also being discussed alongside this topic is inequitable instructional time for the period that has announcements.) These are the issues that are being looked at closer right now along with the disturbances to our schedule created by continuing to offer CEC courses.

The IC came to an agreement that when there is only a four day week schedule throughout the course of the school year, it will be an A,B,A,B schedule. No C-Day.

IC photo: It happened

For next Agenda:

Advisory schedule (bell schedule)

Make a decision regarding the schedule for El Celebracion

30 day check in for 90 day plan

Revise the IC instructional goals for the IC agenda