

**SECTION AC  
COMPETITIVE SEALED PROPOSAL FORM**

**ANNUAL ROOFING AND WATERPROOFING MAINTENANCE CONTRACT  
SANTA FE INDEPENDENT SCHOOL DISTRICT**

**BASE PROPOSALS DUE NOVEMBER 9, 2017 @ 3:00 PM  
SANTA FE ISD PURCHASING DEPARTMENT**

Submitted by: \_\_\_\_\_

Date: \_\_\_\_\_ Phone No.: \_\_\_\_\_

To: Board of Trustees  
Santa Fe Independent School District  
13304 Highway 6  
P.O Box 370  
Santa Fe, Texas 77510

Having examined Proposal and Contract Documents Prepared by PBK Facility Consulting Division, dated OCTOBER 30, 2017 contained herein and having examined site conditions, the undersigned proposes to furnish all labor, equipment and materials and perform all work for the completion of the above-named project for the sum indicated below.

In submitting his Proposal, the undersigned agrees to the following:

1. Hold proposal open for acceptance thirty (30) days.
2. Accept right of Owner to reject any or all proposals, to waive formalities and to accept proposal, which Owner considers most advantageous.
3. Enter into and execute the contract, if awarded, for the Base Proposal and/or the accepted Alternate Proposals.
4. Complete work in accordance with the Contract Documents within the stipulated contract time.
5. By signing, the undersigned affirms that, to the best of his knowledge, the Proposals have been arrived at independently and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over respondents in the award of this proposal.

**I. BASE PROPOSALS**

A. Undersigned agrees to provide a minimum two (2) man repair crew for the lump sum per hour per man. Contractor to respond to District notification within two (2) hours of initial contact. All emergency repairs to be completed within twenty-four (24) hours and permanent repairs to be completed within five (5) working/business days. Material mark up shall not exceed a maximum of ten (10) percent.

\_\_\_\_\_ Dollars \_\_\_\_\_ / per man.  
(Amount written in words governs) (Amount in figures)

B. Contractor is to establish amount of travel time (portal to portal, if any) to be included per each purchase order. \_\_\_\_\_ Hours

**II. ALLOWANCES**

Not Applicable

**III. UNIT PRICES**

Unit Price No. 1: Replacement of through wall stainless steel receiver and waterproofing membrane:

Amount: \_\_\_\_\_ Dollars \$ \_\_\_\_\_ /1LF  
(Written amount) (Amount in figures)

Amount: \_\_\_\_\_ Dollars \$ \_\_\_\_\_ /40LF  
(Written amount) (Amount in figures)

Amount: \_\_\_\_\_ Dollars \$ \_\_\_\_\_ 100/LF  
(Written amount) (Amount in figures)

**IV. SCOPE OF WORK**

The offeror shall submit the following information with this Proposal Form:

1. A designation of the work to be performed by the offeror with his own forces.
2. A list of names of subcontractors proposed for any portions of the work.  
*The undersigned proposes on attached "List of Subcontractors" the following subcontractors/sub-subcontractors for the indicated scope of work:*

**V. CONTRACT TIME**

Contract is to be for a period of one calendar year from November 30, 2017 – June 30, 2018. Contract may be extended for four (4) additional years (from July 1<sup>st</sup> – June 30<sup>th</sup> for each year).

Contractor is to respond to district notification within two (2) hours. All emergency repairs to be completed within twenty-four (24) hours and permanent repairs to be completed within five (5) working/business days. Material mark up shall not exceed a maximum of ten (10) percent.

**VI. ADDENDA**

Undersigned acknowledges receipt of Addenda No.'s \_\_\_\_\_ dated \_\_\_\_\_ 2017.

All offerors are instructed to review the General and Supplementary Conditions of the contract for construction and any other applicable portion of the contract documents. By submitting a proposal, each offeror represents that the offeror has read and understands the proposal documents.

It is understood that the right is reserved by the Owner to reject any or all proposals, or waive any informalities in the proposal process.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

(Seal, if a Corporation)  
State whether Corporation,  
Partnership or Individual

\_\_\_\_\_  
Name of Contracting Firm

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date

**DOCUMENT AC**

**COMPETITIVE SEALED PROPOSAL FORM**

**PROPOSED PROJECT TEAM AND CONSTRUCTION SCHEDULE  
ANNUAL ROOFING AND WATERPROOFING MAINTENANCE CONTRACT  
SANTA FE INDEPENDENT SCHOOL DISTRICT**

Submitted by: \_\_\_\_\_

Date: \_\_\_\_\_ Phone No.: \_\_\_\_\_

To: Board of Trustees  
Santa Fe Independent School District  
13304 Highway 6  
P.O Box 370  
Santa Fe, Texas 77510

Having examined Proposal and Contract Documents prepared by PBK Architects, Inc., dated October 30, 2017 and having examined site conditions, the undersigned proposes to furnish all labor, equipment and materials and perform all work for the completion of the above-named project for the sum indicated below.

In submitting his Proposal, the undersigned agrees to the following:

1. Hold proposal open for acceptance thirty (30) days.
2. Accept right of Owner to reject any or all proposals, to waive formalities and to accept proposal which Owner considers most advantageous.
3. Enter into and execute the contract, if awarded, for the Base Proposal and accepted Alternate Proposals.
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**I. PROJECT SUPERINTENDENT AND PROJECT MANAGER**

The undersigned proposes the following project team members (attach resumes).

Project Manager:

\_\_\_\_\_

Project Superintendent:

\_\_\_\_\_

**II. OFFEROR'S OWN FORCES**

The undersigned proposes to provide the following work using their own forces:

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It is understood that the right is reserved by the Owner to reject any or all proposals, or waive any informalities in the proposal process.

(Seal, if a Corporation)  
State whether Corporation,  
Partnership or Individual

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Authorized Signature

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Title

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Name of Contracting Firm

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Address

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Telephone

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Date