

**Santa Paula Unified School District
PERSONNEL COMMISSION AGENDA**

**PERSONNEL COMMISSION MEETING
SANTA PAULA UNIFIED SCHOOL DISTRICT
BOARDROOM
201 S. Steckel Drive
Santa Paula, CA 93060
Thursday, September 14, 2023 - 4:00 P.M.**

Anyone wishing to submit written material regarding an item on this agenda must submit it in time to be included with the agenda packet. Anyone wishing to speak regarding an item on this agenda must complete a yellow slip identifying the item and hand it to one of the staff members prior to the start of the meeting.

A. ROLL CALL

A roll call of the Personnel Commission will be conducted.

B. APPROVAL OF MINUTES

It is recommended that the Personnel Commission approve the minutes of the regular meeting on June 8, 2023.

C. APPROVAL OF ORDER OF AGENDA ITEMS

D. PUBLIC COMMENTS

Public comment from the audience on agenda and/or non-agenda items (no action may be taken).

E. REPORTS AND DISCUSSION

1. CSEA Report
2. District Report
3. Director's Report

F. OLD BUSINESS – ACTION OR INFORMATION

None

G. NEW BUSINESS – ACTION OR INFORMATION

1. Certification of Eligibility lists:

- Child Nutrition Services Assistant I – established 7/14/23
- Health Specialist (Bil.) – established 7/12/23
- Instructional Assistant-Severely Disabled – established 8/15/23
- Instructional Assistant-Special Education – established 8/9/23
- Lead LVN/RN – established 7/20/23
- Locker Room Attendant – established 9/7/23
- Network & Systems Manager – established 9/6/23
- Occupational Therapist – established 7/18/23
- Outreach Specialist-Bilingual – established 7/28/23
- Resource Serv. Specialist-P.E. – established 7/21/23
- School Office Assistant (Bil.) – established 8/3/23
- Substitute Placement Clerk – established 7/12/23

Action

2. Personnel Activity Reports for June 14, June 28, and August 9, 2023

Information

H. COMMISSION COMMENTS

I. SCHEDULE NEXT REGULAR MEETING

J. CONVENE TO CLOSED SESSION

Conference with legal counsel anticipated litigation GC § 54954.5, 54956.9

K. RECONVENE TO PUBLIC SESSION

The Personnel Commission will report on formal action, if any, taken during closed session.

L. ADJOURNMENT

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**Santa Paula Unified School District
Personnel Commission Meeting
District Office – Board Room
201 S. Steckel Drive
Santa Paula, CA 93060**

PERSONNEL COMMISSION MINUTES – JUNE 8, 2023

A. ROLL CALL	The regular meeting of the Personnel Commission was called to order by Commissioner Harrison at 3:03 pm. <u>Commission Members Present:</u> Tommie Sanchez-Reyes, Chair Karen Harrison, Member <u>Absent:</u> Jeff Steiger, Vice-Chair <u>Staff Present:</u> Cynthia Carrillo, Executive Director-HR
B. APPROVAL OF MINUTES	UPON A MOTION BY COMMISSIONER HARRISON WITH A SECOND BY COMMISSIONER SANCHEZ-REYES, THE ITEM WAS APPROVED WITH A 2-0 VOTE.
C. APPROVAL OF ORDER OF AGENDA ITEMS	UPON A MOTION BY COMMISSION HARRISION WITH A SECOND BY COMMISSIONER SANCHEZ-REYES, THE ITEM WAS APPROVED WITH A 2-0 VOTE.
D. PUBLIC COMMENTS	No public comments were made.
E. REPORTS AND DISCUSSION	<u>CSEA Report</u> - CSEA President, Christina Ines-Solis, provided her report stating that they had a good year. CSEA is excited to be participating in the Professional Development program, they are waiting on final draft of the collective bargaining agreement from the District. They are awaiting on results of the classification/compensation study. President Ines-Solis has begun the preparation for the Welcome Back event and will have guest speakers from CalPERS, Schools First, and American Fidelity. Her goal for the next school year to have greater representation from all job families. <u>District Report</u> – No report provided. <u>Director's Report</u> – Executive Director, Human Resources, Mrs. Cynthia Carrillo reported that the Classified HR Staff had just completed filling approximately 135 positions for summer school. She thanked her entire staff for all of the work they did to get this process ready. She also provided a recruitment update on current vacancies and thanked Sonia Bautista for preparing all of the materials for the meeting prior to leaving for her vacation and shared that Ms. Bautista will be completing the testing process for the recruitments that have recently closed.
F. OLD BUSINESS	None

G. RECOGNITION OF RETIREES	Commissioner Sanchez-Reyes read the names of the retirees and acknowledged and presented a retirement gift to the one retiree in attendance, Ms. Irene Sandoval.
G.2. CERTIFICATION OF ELIGIBILITY LISTS	UPON A MOTION BY COMMISSONER HARRISION WITH A SECOND BY COMMISSIONER SANCHEZ-REYES THE ITEM WAS APPROVED WITH A 2-0 VOTE FOR THE FOLLOWING ELIGIBILITY LISTS. • Custodian – Established 5/18/23 • Instructional Assistant-Bilingual – Established 5/11/23 • Library/Media Specialist (Bilingual) – Established 5/12/23 • Outreach Specialist-Bilingual – Established 5/26/23 • Restorative Justice Facilitator – Established 5/17/23
H. COMMISSION COMMENTS	None.
I. SCHEDULE NEXT REGULAR MEETING	Thursday, September 7, 2023
J. ADJOURNMENT	The meeting was adjourned at 3:50 pm.

This certifies that these are the full and correct minutes of the regular meeting of Thursday, June 8, 2023, as approved by the Personnel Commission of the Santa Paula Unified School District.

Chair, Personnel Commission

Date



SANTA PAULA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

July 14, 2023

To: PERSONNEL COMMISSION

From: EXECUTIVE DIRECTOR, HUMAN RESOURCES-CLASSIFIED

The screening process for the establishment of the **Child Nutrition Services Assistant I** Eligibility List has been completed.

Recruitment type: Open and Promotional

Number of District employees that applied 00

Number of Applications 10

Number of Applicants Tested 03

Number of Applicants Passing 01

Number of Applicants to be Certified 01

It is recommended that the Eligibility List for **Child Nutrition Services Assistant I** be certified as presented.



SANTA PAULA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

July 12, 2023

To: PERSONNEL COMMISSION

From: EXECUTIVE DIRECTOR, HUMAN RESOURCES-CLASSIFIED

The screening process for the establishment of the **Health Specialist (Bilingual)** Eligibility List has been completed.

Recruitment type:	<u>Open and Promotional</u>
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Number of District employees that applied	00
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Number of Applications	06
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Number of Applicants Tested	04
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Number of Applicants Passing	03
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Number of Applicants to be Certified	03
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It is recommended that the Eligibility List for **Health Specialist (Bilingual)** be certified as presented.



SANTA PAULA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

August 15, 2023

To: PERSONNEL COMMISSION

From: EXECUTIVE DIRECTOR, HUMAN RESOURCES-CLASSIFIED

The screening process for the establishment of the **Instructional Assistant-Severely Disabled** Eligibility List has been completed.

Recruitment type: Open and Promotional

Number of District employees that applied 00

Number of Applications 13

Number of Applicants Tested 10

Number of Applicants Passing 07

Number of Applicants to be Certified 07

It is recommended that the Eligibility List for **Instructional Assistant-Severely Disabled** be certified as presented.



SANTA PAULA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

August 9, 2023

To: PERSONNEL COMMISSION

From: EXECUTIVE DIRECTOR, HUMAN RESOURCES-CLASSIFIED

The screening process for the establishment of the **Instructional Assistant-Special Education** Eligibility List has been completed.

Recruitment type: Open and Promotional

Number of District employees that applied 01

Number of Applications 22

Number of Applicants Tested 17

Number of Applicants Passing 13

Number of Applicants to be Certified 13

It is recommended that the Eligibility List for **Instructional Assistant-Special Education** be certified as presented.



SANTA PAULA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

July 20, 2023

To: PERSONNEL COMMISSION

From: EXECUTIVE DIRECTOR, HUMAN RESOURCES-CLASSIFIED

The screening process for the establishment of the Lead Licensed Vocational Nurse/Registered Nurse Eligibility List has been completed.

Recruitment type: Open and Promotional

Number of District employees that applied 01

Number of Applications 08

Number of Applicants Tested 03

Number of Applicants Passing 02

Number of Applicants to be Certified 02

It is recommended that the Eligibility List for Lead Licensed Vocational Nurse/Registered Nurse be certified as presented.



SANTA PAULA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

September 6, 2023

To: PERSONNEL COMMISSION

From: EXECUTIVE DIRECTOR, HUMAN RESOURCES-CLASSIFIED

The screening process for the establishment of the **Locker Room Attendant** Eligibility List has been completed.

Recruitment type: Open and Promotional

Number of District employees that applied 04

Number of Applications 20

Number of Applicants Tested 08

Number of Applicants Passing 04

Number of Applicants to be Certified 04

It is recommended that the Eligibility List for **Locker Room Attendant** be certified as presented.



SANTA PAULA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

September 7, 2023

To: PERSONNEL COMMISSION

From: EXECUTIVE DIRECTOR, HUMAN RESOURCES-CLASSIFIED

The screening process for the establishment of the Network & Systems Manager Eligibility List has been completed.

Recruitment type:	<u>Open</u>
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Number of District employees that applied	01
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Number of Applications	03
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Number of Applicants Tested	02
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Number of Applicants Passing	01
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Number of Applicants to be Certified	01
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It is recommended that the Eligibility List for Network & Systems Manager be certified as presented.



SANTA PAULA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

July 18, 2023

To: PERSONNEL COMMISSION

From: EXECUTIVE DIRECTOR, HUMAN RESOURCES-CLASSIFIED

The screening process for the establishment of the **Occupational Therapist** Eligibility List has been completed.

Recruitment type: Open and Promotional

Number of District employees that applied 00

Number of Applications 04

Number of Applicants Tested 01

Number of Applicants Passing 01

Number of Applicants to be Certified 01

It is recommended that the Eligibility List for **Occupational Therapist** be certified as presented.



SANTA PAULA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

July 28, 2023

To: PERSONNEL COMMISSION

From: EXECUTIVE DIRECTOR, HUMAN RESOURCES-CLASSIFIED

The screening process for the establishment of the **Outreach Specialist-Bilingual** Eligibility List has been completed.

Recruitment type: Open and Promotional

Number of District employees that applied 03

Number of Applications 09

Number of Applicants Tested 05

Number of Applicants Passing 04

Number of Applicants to be Certified 04

It is recommended that the Eligibility List for **Outreach Specialist-Bilingual** be certified as presented.



SANTA PAULA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

July 21, 2023

To: PERSONNEL COMMISSION

From: EXECUTIVE DIRECTOR, HUMAN RESOURCES-CLASSIFIED

The screening process for the establishment of the **Resource Services Specialist-P.E.** Eligibility List has been completed.

Recruitment type: Open and Promotional

Number of District employees that applied 00

Number of Applications 05

Number of Applicants Tested 02

Number of Applicants Passing 02

Number of Applicants to be Certified 02

It is recommended that the Eligibility List for **Resource Services Specialist-P.E.** be certified as presented.



SANTA PAULA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

July 21, 2023

To: PERSONNEL COMMISSION

From: EXECUTIVE DIRECTOR, HUMAN RESOURCES-CLASSIFIED

The screening process for the establishment of the School Office Assistant (Bilingual) Eligibility List has been completed.

Recruitment type:	<u>Open and Promotional</u>
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Number of District employees that applied	02
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Number of Applications	19
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Number of Applicants Tested	03
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Number of Applicants Passing	02
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Number of Applicants to be Certified	02
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It is recommended that the Eligibility List for School Office Assistant (Bilingual) be certified as presented.



SANTA PAULA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

July 12, 2023

To: PERSONNEL COMMISSION

From: EXECUTIVE DIRECTOR, HUMAN RESOURCES-CLASSIFIED

The screening process for the establishment of the **Substitute Placement Clerk** Eligibility List has been completed.

Recruitment type:	<u>Open and Promotional</u>
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Number of District employees that applied	00
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Number of Applications	13
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Number of Applicants Tested	07
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Number of Applicants Passing	04
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Number of Applicants to be Certified	04
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It is recommended that the Eligibility List for **Substitute Placement Clerk** be certified as presented.

CLASSIFIED PERSONNEL ACTIVITY REPORT

JUNE 14, 2023

APPROVAL/RATIFICATION:

NAME	SITE	POSITION	HOURS	EFFECTIVE DATE
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PROBATIONARY ASSIGNMENTS

Raelene Donnelly	Bedell	Instructional Asst.	6.0/day	05/16/23
Camila Mendez	Blanchard	Instructional Asst.-SD	5.0/day	05/30/23
Edward Ponce	Technology	Network Technician	8 hrs/day	5/22/23
Alejandra Lozano	Glen City	Instructional Asst.-SD	5.5 hrs/day	5/25/23
Abigail Puga	Thille	Library/Media Specialist	8 hrs/day	5/25/23

PROMOTION

David A. Arguelles	Maint.	Grounds Maint. Worker	8.0/day	05/08/23
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REINSTATEMENT

Lisette Martinez	Isbell	Instructional Asst.-ASP	4.0/day	05/05/23
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RESIGNATION

Shayna Steiner	Webster	Instructional Asst.-SD	5.75/day	05/31/23
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INCREASE IN HOURS

Position #197	Webster	Resource Serv. Spec.-P.E.	5.0-5.5/day	08/08/23
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CHANGE IN ASSIGNMENT

Ar-tittaya Camacho	Glen City	Instructional Asst.-SD	6.0/day	05/01/23
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RETIREMENT

Ramona Lopez	Isbell	Instructional Asst.-Sp. Ed.	5.5/day	06/02/23
Arlene Amaro	Webster	Instructional Asst.-Bil	6 hrs/day	7/5/23
Elizabeth Robles	Webster	Instructional Asst.-SD	5.75 hrs/day	6/7/23

June 14, 2023

APPROVAL/RATIFICATION:

NAME	SITE	POSITION	HOURS	EFFECTIVE DATE
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UNPAID LEAVE OF ABSENCE

Arlene Amaro	Webster	Instructional Asst.-Bil	6 hrs/day	5/19/23-7/5/23
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SUMMER SCHOOL

Irma Ramos	SPHS	Instructional Asst.-SD	4.5 hrs/day	6/14/23-7/20/23
Gisela Dominguez	SPHS	Instructional Asst.-SD	4.5 hrs/day	6/14/23-7/20/23
Joanna Bustillos	SPHS	Instructional Asst.-SD	4.5 hrs/day	6/14/23-7/20/23
Donna Rodriguez	SPHS	Instructional Asst.-SD	4.5 hrs/day	6/14/23-7/20/23
Karen Alamillo	SPHS	Instructional Asst.-SD	4.5 hrs/day	6/14/23-7/20/23
Maria Toxqui Ramirez	Isbell	Instructional Asst.-SD	4.5 hrs/day	6/21/23-7/20/23
Jessica Elizalde	Isbell	Instructional Asst.-SD	4.5 hrs/day	6/21/23-7/20/23
Aide Tapia	Isbell	Instructional Asst.-SD	4.5 hrs/day	6/21/23-7/20/23
Cynthia Alvarez	Webster	Instructional Asst.-SD	4.5 hrs/day	6/21/23-7/20/23
Adriana Santa Cruz	Webster	Instructional Asst.-SD	4.5 hrs/day	6/21/23-7/20/23
Maria C. Ramirez	Webster	Instructional Asst.-SD	4.5 hrs/day	6/21/23-7/20/23
Regina Mendez Medina	Webster	Instructional Asst.-SD	4.5 hrs/day	6/21/23-7/20/23
Jessie Prado	Webster	Instructional Asst.-SD	4.5 hrs/day	6/21/23-7/20/23
Michael Ramirez	SPHS	Instructional Asst.-SPED	5.5 hrs/day	6/14/23-7/20/23
Chris Ines-Solis	SPHS	Instructional Asst.-SPED	5.5 hrs/day	6/14/23-7/20/23
Marisol Gonzalez	Isbell	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Maria D. Medina	Isbell	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Monica Lozano	Isbell	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Marissa Rodriguez	Isbell	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Adam Grether	Webster	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Tabitha Burkard	Webster	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Cristina Gonzalez	Webster	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Alyssa Romero	Webster	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Jessie Mora	Webster	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Maribel Montelongo	Webster	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Amri Cardenas	Webster	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Margaret Lopez	SPHS	Spec. Health Care Tech/LVN	6.5 hrs/day	6/13/23-7/21/23
Ana Nava	Glen City	Health Specialist	8 hrs/day	6/20/23-7/21/23
Sonia Molina	Isbell	Health Specialist	5 hrs/day	6/20/23-7/21/23
Erica Barrios	Webster	Health Specialist	8 hrs/day	6/20/23-7/21/23

APPROVAL/RATIFICATION:

NAME	SITE	POSITION	HOURS	EFFECTIVE DATE
SUMMER SCHOOL				
Susan Vega	SPHS	CNS I	5.5 hrs/day	6/14/23-7/20/23
Sonia Blaskey	SPHS	CNS I	5.5 hrs/day	6/14/23-7/20/23
Lorena Arenas	SPHS	CNS I	5.5 hrs/day	6/14/23-7/20/23
Efrain Soto	Webster	CNS I	5.5 hrs/day	6/21/23-7/20/23
Maria Ramirez Guzman	Webster	CNS I	5.5 hrs/day	6/21/23-7/20/23
Delia Vega De Castanon	Webster	CNS I	5.5 hrs/day	6/21/23-7/20/23
Stephany Aguayo	Glen City	CNS I	5.5 hrs/day	6/21/23-7/20/23
Michele Medrano	Glen City	CNS I	5.5 hrs/day	6/21/23-7/20/23
Nancy Ruiz	Glen City	CNS I	5.5 hrs/day	6/21/23-7/20/23
Kristy Ruiz	Isbell	CNS I	5.5 hrs/day	6/21/23-7/20/23
Barbara Olney-Jue	Isbell	CNS I	5.5 hrs/day	6/21/23-7/20/23
Diana Leon	SPHS	CNS II	5 hrs/day	6/14/23-7/20/23
Noreen Martinez	Glen City	CNS Site Lead Elementary	6 hrs/day	6/21/23-7/20/23
Patricia Navarro	Webster	CNS Site Lead Elementary	6 hrs/day	6/21/23-7/20/23
Kristi Henderson	Isbell	CNS Site Lead Middle School	6 hrs/day	6/21/23-7/20/23
Jaysik Campos	Glen City	Custodian	8 hrs/day	6/20/23-7/21/23
Juan Fiscal	Isbell	Custodian	8 hrs/day	6/20/23-7/21/23
Rudy Vasquez	Webster	Custodian	8 hrs/day	6/20/23-7/21/23
Ruben Barreto	SPHS	Custodian	8 hrs/day	6/13/23-7/21/23
Kirk Larson	SPHS	Custodian	8 hrs/day	6/13/23-7/21/23
Frances Cota	SPHS	Instructional Asst.-Bil	5.5 hrs/day	6/14/23-7/20/23
Leticia Mariscal	SPHS	Instructional Asst.-Bil	5.5 hrs/day	6/14/23-7/20/23
Haley Galvan	SPHS	Instructional Asst.-Bil	5.5 hrs/day	6/14/23-7/20/23
Mercedes Vera	SPHS	Instructional Asst.-Bil	5.5 hrs/day	6/14/23-7/20/23
Beatrice Carrasco	Glen City	Instructional Asst.-Bil	4 hrs/day	6/21/23-7/20/23
Lucia Luna	Glen City	Instructional Asst.-Bil	4 hrs/day	6/21/23-7/20/23
Ruby Gonzalez	Glen City	Instructional Asst.-Bil	4 hrs/day	6/21/23-7/20/23
Tillie Garcia	Glen City	Instructional Asst.-Bil	4 hrs/day	6/21/23-7/20/23
Maithe Casimiro	Glen City	Instructional Asst.-Bil	4 hrs/day	6/21/23-7/20/23
Emily Ramirez	Glen City	Instructional Asst.-Bil	4 hrs/day	6/21/23-7/20/23
Alejandra Lozano	Glen City	Instructional Asst.-Bil	4 hrs/day	6/21/23-7/20/23
Leticia Arana	Webster	Instructional Asst.-Bil	4 hrs/day	6/21/23-7/20/23
Marilu Gwynn	Webster	Instructional Asst.-Bil	4 hrs/day	6/21/23-7/20/23
Angelica Duran	Webster	Instructional Asst.-Bil	4 hrs/day	6/21/23-7/20/23
Kathy Salazar	Webster	Instructional Asst.-Bil	4 hrs/day	6/21/23-7/20/23

APPROVAL/RATIFICATION:

NAME	SITE	POSITION	HOURS	EFFECTIVE DATE
SUMMER SCHOOL				
Daisy Mendez	Webster	Instructional Asst.-Bil	4 hrs/day	6/21/23-7/20/23
Cynthia Cruz	Webster	Instructional Asst.-Bil	4 hrs/day	6/21/23-7/20/23
Griselda Martinez	Webster	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Anna Forhan	Webster	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Roxanne Martinez	Webster	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Stephanie Ramirez	Webster	Instructional Asst.-SPED	4.5 hrs/day	6/21/23-7/20/23
Noemi Rodriguez	Isbell	Attendance Tech	6 hrs/day	6/20/23-7/23/23
Jerry Segura	SPHS	Campus Security Officer	6 hrs/day	6/14/23-7/20/23
Christopher Monen	SPHS	Campus Security Officer	6 hrs/day	6/14/23-7/20/23
Judy Alvarez	SPHS	Campus Security Officer	6 hrs/day	6/14/23-7/20/23
Esmeralda Arballo	SPHS	Campus Security Officer	8 hrs/day	6/14/23-7/20/23
Jessie Prado	Isbell	Campus Security Officer	8 hrs/day	6/21/23-7/20/23
Nancy Vasquez	Isbell	Campus Security Officer	5.5 hrs/day	6/21/23-7/20/23
Janessa Tubbs	Isbell	Campus Security Officer	5.5 hrs/day	6/21/23-7/20/23
Patricia Estrada	Isbell	Campus Security Officer	5.5 hrs/day	6/21/23-7/20/23
Sonia Valdez	Glen City	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Susie Sierra	Glen City	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Lisa Christman	Glen City	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Annette Venegas	Webster	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Fabiola Reyes	Webster	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Sarai Lira	Webster	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Jasmine Murillo	Webster	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Dalia Crespo	Glen City	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Esmeralda Pizano	Glen City	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Jacob Urrutia	Glen City	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Riley Yzaguirre	Glen City	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Alyse Mancilla	Webster	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Sofia Ortiz Gutierrez	Webster	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Vanessa Bracamontes	Webster	Campus Supervision Asst.	5 hrs/day	6/21/23-7/20/23
Mary Bustos	Glen City	School Admin Asst. I	8 hrs/day	6/20/23
Bianca Hernandez	Webster	School Admin Asst. I	8 hrs/day	6/20/23
Abigail Puga	Isbell	School Admin Asst. II	8 hrs/day	6/20/23
Patricia Magana	SPHS	School Admin Asst. III	6 hrs/day	6/12/23-6/30/23
Christy Mendoza-Diaz	SPHS	School Admin Asst. III	6 hrs/day	7/5/23-7/24/23
Lizbeth Cancino Garcia	SPHS	School Office Asst.	6 hrs/day	6/13/23-7/24/23

CLASSIFIED PERSONNEL ACTIVITY REPORT

June 14, 2023

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APPROVAL/RATIFICATION:

NAME	SITE	POSITION	HOURS	EFFECTIVE DATE
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SUMMER SCHOOL

Liliana Nuno	SPHS	Attendance Tech	6 hrs/day	7/5/23-7/24/23
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June 14, 2023

CLASSIFIED PERSONNEL ACTIVITY REPORT

JUNE 28, 2023

APPROVAL/RATIFICATION:

NAME	SITE	POSITION	HOURS	EFFECTIVE DATE
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PROBATIONARY ASSIGNMENT

Wendy Valdovinos	Blanch. Preschool	Instructional Asst.-Bil.	8.0/day	06/26/23
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PROMOTIONS

Erica Magana	RHS	School Office Assistant	8.0/day	08/01/23
Sonia Blaskey	Glen City	Child Nutrition Serv. Asst. II	8.0/day	08/07/23

REINSTATEMENT

Lissette Martinez	SPHS	Instructional Asst.-Bil.	6.0/day	08/08/23
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RESIGNATIONS

Denise Rodriguez	Bedell	Instructional Asst.-Spec Ed.	5.0/day	06/07/23
Loren Scott Zamora	Webster	Instructional Asst.-SD	5.5/day	07/30/23
Denise Duran	Blanchard	Instructional Asst.-ASP	4.0/day	08/18/23

INCREASE IN WORK CALENDAR

Veronica Solis	DO	Office Assistant	11-12 mos/year	07/01/23
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CHANGE IN ASSIGNMENT

Raul Marquez	SPHS	Custodian	8.0/day	07/03/23
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RETIREMENTS

Cheryl Pazen	D.O.	Database Analyst	8.0/day	06/30/23
Gilbert Zamora	Glen City	Lead Custodian	8.0/day	08/04/23

SUBSTITUTES

Jessie Mora		Instructional Assistant		05/19/23
Maria Salazar		Custodian		06/02/23

June 28, 2023

APPROVAL/RATIFICATION:

NAME	SITE	POSITION	HOURS	EFFECTIVE DATE
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SUBSTITUTES (continued)

Ronald Garcia		Custodian		06/09/23
Kandace Castaneda		AVID Tutor		06/14/23
Denise Alvarez		Instructional Assistant		06/21/23
Tori Campos		Campus Supervision Asst.		06/21/23
Genevieve Martinez		Instructional Assistant		06/21/23

CLASSIFIED PERSONNEL ACTIVITY REPORT

AUGUST 9, 2023

APPROVAL/RATIFICATION:

NAME	SITE	POSITION	HOURS	EFFECTIVE DATE
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PROBATIONARY ASSIGNMENT

John Barker	SPHS	Custodian	8.0/day	06/30/23
Valeria Morfin	Webster	Instructional Asst.-Bil.	8.0/day	07/05/23
Gabriela Hernandez	D.O.	Substitute Placement Clerk	8.0/day	07/17/23
Matthew Inouye	D.O.	Restorative Justice Facilitator	8.0/day	08/01/23
Denise Alvarez	SPHS	Instructional Asst.-Sp. Ed.	5.0/day	08/08/23
Genevieve Martinez	Glen City	Instructional Asst.-Sp. Ed.	5.5/day	08/08/23
Tori Campos	McKevett	Campus Supervision Asst.	4.0/day	08/09/23
Leslie Fonseca	D.O.	Outreach Specialist-Bil.	8.0/day	08/09/23
Valeria Ramirez Casas	SPHS	Outreach Specialist-Bil.	8.0/day	08/09/23
Johanna Valdovinos	Glen City	Instructional Asst.-ASP	4.0/day	08/09/23
Alfonso Zamarripa	D.O.	Outreach Specialist-Bil.	8.0/day	08/09/23

PROMOTION

Lizbeth Vazquez	D.O.	Outreach Specialist-Bil.	8.0/day	08/9/23
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RESIGNATIONS

Maria Vargas Hernandez	Bedell	Instructional Asst.-SD Bil.	5.5/day	07/12/23
Michael Colmenares	D.O.	Network & Systems Manager	8.0/day	09/29/23
Michelle Bazan	Glen City	Instructional Asst.-ASP	4.0/day	08/11/23

INCREASE IN HOURS

Position #1358	Webster	Child Nutrition Serv. Asst. I	3.0-5.5/day	08/07/23
Position #67	Thille	Child Nutrition Serv. Asst. II	5.5-8.0/day	08/07/23

LIMITED TERM

Rudy Vasquez	Webster	Custodian	8.0/day	07/24/23-08/07/23
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August 9, 2023

APPROVAL/RATIFICATION:

NAME	SITE	POSITION	HOURS	EFFECTIVE DATE
LIMITED TERM (continued)				
Daniel Barreto	Santa Barbara St. Building	Custodian	3.0/day	07/17/23-01/17/24
Juan Garcia	RHS	Outreach Specialist-Bil.	8.0/day	07/31/23-08/08/23

SUBSTITUTES				
Baylee Martinez		Instructional Assistant		06/23/23
Arturo Zamora		Custodian		07/06/23
Alexa Ramirez		Instructional Assistant		07/07/23
Rudolfo Magdaleno		Custodian		07/12/23
Maria De Jesus Fernandez		Instructional Assistant		07/12/23
Fernando Contreras		Custodian		07/12/23
Alexandra Lovato-Robinson		Instructional Assistant		07/20/23