

**REGULAR MEETING
BOARD OF SCHOOL TRUSTEES
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, August 14, 2023 at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive; Brownsburg, Indiana.

I. CALL TO ORDER

Ms. Jessica Heffernan, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance were Mr. Eric Hylton, Dr. Matt Freije, Mr. Mike Wells and Mrs. Katie Dixon. Administrators present were Dr. Jim Snapp, Dr. Kat Jessup, and Mr. Shane Hacker. Other administrators in attendance were Ms. Vicki Murphy, Mrs. Jennifer Dezarn-Lynch, Dr. Bret Daghe, and Dr. Katie Mitchell.

II. PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

III. MOMENT OF REFLECTION

Ms. Heffernan asked for a moment of silence for reflection.

IV. COMMUNICATIONS

A. Commendations – BHS Track Athletes; Lucie Conner, National Braille Challenge Finalist

Dr. Snapp and Ms. Heffernan welcomed members of the 2023 State Championship Boys Track Team as well as the State Champion Girls 4x100 Relay Team. Each student received a commendation for their achievements.

Dr. Snapp and Ms. Heffernan welcomed Lucie Conner, a third grade student from Brown Elementary School who recently competed in the National Braille Challenge in Los Angeles, CA. Lucie received a commendation for her achievement.

B. Brownsburg Education Foundation Report

Mrs. Dixon shared the following from the Brownsburg Education Foundation:

- BEF welcomed three new members to the BEF Board – Deneshia Butler, Kat Fenoglio and Christen Hoepfner.
- Graduate Walk Brick Promotion - \$25 off current student bricks – the best price of the school year; special price only valid through August 20, 2023; purchasers also receive a special limited-edition t-shirt when they buy a brick during the construction.
- Annual Surplus Sale – Saturday, September 9, 2023, 8:00-10:00 a.m. at 310 Stadium Drive Warehouse; see the BEF website for a list of inventory as it become available.
- Ford Drive 4-UR School – Wednesday, September 20, 2023, 1:00-5:00 p.m. at East Middle School; take a quick drive in a new Ford vehicle and earn a \$40 donation for BEF.
- BEF Designer Purse Bingo – Presented by Adelsperger Orthodontics, Tuesday, September 26, 2023; tickets available with cash or check by visiting the BEF Office during the week.

C. Operations Update

Mr. Hacker shared an update regarding Transportation changes as the school year is underway. He noted the number of buses in the fleet, total routes, number of students scheduled to ride and total mileage driven over the previous two school years. He shared information regarding the guidelines for transportation routing and changes that have been made to make bus stops equitable and efficient across the district. He noted many of the changes that have been made have resulted in savings in the Transportation Department which correlates to funding being directed to classrooms. He shared there has been the addition of a crossing guard at Crossroads Elementary at the Northfield Drive roundabout. He noted the new pickup/drop-off process at Brownsburg High School. Mr. Hacker shared additional photos of the construction underway at Brownsburg High School. He noted that the new parking lot could be ready for students as early as Thanksgiving.

D. Special Education Presentation

Mrs. Jennifer Dezarn-Lynch, Director of Special Education, provided an update to the Board regarding Special Education programs and changes within the district. Highlights include the following:

- Bridge program moved to Cardinal Elementary – allowed for more intentional space to meet student unique learning needs; added staff to support the program.
- Cameras have been installed in all seclusion spaces and program classrooms across the district.
- Quarterly family events will be implemented for Brown Elementary Lifeskills families.
- District-wide communication tool developed for program classes.
- Daily communication to parents/guardians from program classes via Parent Square.
- Weekly newsletters from program classes via Parent Square.
- Child Safety Training implemented – NEW, Stewards of Children in partnership with Susie’s Place; annual in-person training for reporting child abuse and neglect; Mandt training.
- Instructional Training implemented – NEW, TEACCH training for unique learning needs of people with autism; NEW, Autism Internet Modules-self-paced modules designed to help users better understand and support individuals with autism.
- Ongoing training at New Teacher Academy, Monthly Department Meetings, Quarterly Transportation Meetings, Principal/AP Meetings, Counselor Meetings, etc.
- Parent Collaboration – Quarterly meetings for Collaboration in Action for Student Success (CASS) available to all parents/guardians of children with an IEP; NEW, Parent Advisory Committee (PAC) meeting multiple times throughout the year, parents share needs from the special education community; District-wide Parent Input Form, a tool to gather information from parents/guardians prior to a case conference.

E. State of the Schools

Dr. Jessup provided the following information regarding the State of the Schools:

- Total enrollment including the Early Childhood Center is at 10,407; up 303 students over 2022.
- Enrollment per grade level has increased at every grade level except for rising seniors. Kindergarten enrollment is the smallest class with the largest being the freshman class with nearly 900 students.
- Average class sizes remain within acceptable ranges throughout the district.
- Classroom availability is adequate at the elementary and middle school levels. There is no additional classroom availability at the high school due to the construction. The program buildings of ALPHA, Harris and ECC have room for additional growth if needed.
- There were 22 new certified teaching positions added for the year due to enrollment growth and the opening of Crossroads Elementary.

- 91 total new certified staff were hired (replacement staff and new positions). 36% have 0 years of experience, 13% have 1 year, 25% have 2-4 years, nearly 9% have 5-9 years and 16% have 10 plus years of experience.
- There are currently 22 teachers on emergency permits.
- Enrollment has increased 3.5% with overall total staff increasing 2.9%.

Dr. Snapp shared that enrollment numbers by grade level are an important data point. The kindergarten numbers are lower and what we are finding is starter homes are not readily available in Brownsburg. Many of the families moving to Brownsburg have older school-aged children. Additionally, open classrooms are important to track. Currently there is an “elementary school” of rooms available across the district. This data assists in the placement of new neighborhoods to attempt to balance enrollment across the buildings.

V. COMMENTS FROM PATRONS

Jacob Harral – Brownsburg – Mr. Harral shared concerns about the recent changes to transportation and bus routes. He indicated his students are on the bus nearly 90 minutes each way.

Cynthia Pacheco – Brownsburg – Ms. Pacheco shared concerns about recent transportation changes and the consolidation of bus stops as well as safety concerns.

VI. CONSENT ITEMS

A. Approval of Minutes –

- **July 10, 2023 Business Meeting**
- **July 31, 2023 Executive Session**
- **July 31, 2023 Special Called Business Meeting**

B. Approval of Claims – P/R# 07/07/23 - \$1,727,726.34; P/R# 07/21/23 - \$1,627,915.91; P/R# 08/04/23 - \$1,707,185.33; Claims 7/6 – 8/9/23 - \$14,814,597.67

C. Superintendent’s Report

The Superintendent’s Report was presented as follows:

1. Termination – Support Staff:

Name	Building	Position	Effective Date
a. Robin Roberts	WMS	Special Education Instructional Assistant	August 3, 2023
b. Michelene Mukamishi	Facility Services	Custodian	June 30, 2023

2. Resignation – Administrative:

Name	Building	Position	Effective Date
a. John Voigt	CO	Chief Operations Officer	October 2 2023

3. Resignations – Certified Staff:

Name	Building	Position	Effective Date
a. Keith Gast	BHS	Social Studies Teacher	End of the 2022-23 school year
b. Kevin Gast	BHS	Special Education Teacher	August 18, 2023
c. Cindy Hamilton	Reagan	Kindergarten Teacher	End of the 2022-23 school year
d. Desiree Kristek	Cardinal	3 rd Grade Teacher	End of the 2022-23 school year
e. Emily Williams	EMS	6 th Grade Teacher	End of the 2022-23 school year
f. Kelli Dennis	BHS	FACS Teacher	End of the 2022-23 school year
g. Shayla Riffle	Lincoln	Kindergarten Teacher	End of the 2022-23 school year
h. William Shroyer	EMS	Social Studies Teacher	End of the 2022-23 school year
i. Cody Honeycutt	EMS	6 th Grade Teacher	End of the 2022-23 school year
j. Megan Myers	BHS	English Teacher	End of the 2022-23 school year

4. Resignations – Support Staff:

Name	Building	Position	Effective Date
a. Katherine Vetter	ECC	Instructional Assistant	End of the 2022-23 school year
b. Megan Heinz	WMS	Special Education Instructional Assistant	End of the 2022-23 school year
c. Rachel Brunzman	Brown	Instructional Assistant	End of the 2022-23 school year
d. Donna Prichard	Reagan	Special Education Instructional Assistant	August 1, 2023
e. Ali Moore	Cardinal	Special Education Instructional Assistant	End of the 2022-23 school year
f. Amy Neville	Transportation	Bus Aide	End of the 2022-23 school year
g. Mylene Rousseau	Transportation	Bus Driver	End of the 2022-23 school year
h. Carine Louis	Transportation	Bus Driver	End of the 2022-23 school year
i. Barb Miller	Transportation	Bus Aide	End of the 2022-23 school year
j. Ashley Lane	Nutrition Services	Café	End of the 2022-23 school year
k. Angie Hubbell	Nutrition Services	Café	End of the 2022-23 school year
l. Debbie Kehr	Nutrition Services	Café	End of the 2022-23 school year
m. Dayana Jones	Nutrition Services	Café	End of the 2022-23 school year
n. Chara Rehacek	WMS	Special Education Instructional Assistant	To be determined
o. Karen Irwin	Nutrition Services	Café	End of the 2022-23 school year
p. Kim Kiritschenko	BCSC Campus	Police Officer	End of the 2022-23 school year
q. Melissa Kutemeier	Brown	Special Education Instructional Assistant	End of the 2022-23 school year
r. Alexis Moran	BHS	Special Education Job Coach	August 3, 2023
s. Grace Ndorhiriwe	Facility Services	Custodian	August 18, 2023
t. Esperance Nyaneza	Facility Services	Custodian	May 31, 2023
u. Cindy Miller	Nutrition Services	Café	August 18, 2023

5. New Employment – Certified Staff:

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Nicholle Smith	WMS	Special Education Teacher	July 31, 2023	Masters	Replacing Libby Dunbar due to a job transfer
b. Sarah Graves	EMS	Special Education Teacher	July 31, 2023	Masters	Replacing Deb Gilles
c. Jesse Fromme	Harris	English Teacher	July 31, 2023	Bachelors	Replacing Abbi Martin
d. Joel Casey	BHS	Social Studies Teacher	July 31, 2023	Bachelors	Replacing Keith Gast
e. Jamie Betts	Reagan	Kindergarten Teacher	July 31, 2023	Bachelors	Replacing Cindy Hamilton
f. Sailor Westcott	WMS	6 th Grade Teacher	July 31, 2023	Bachelors	Replacing Cody Honeycutt
g. Jasmine Norton	BHS	English Teacher	July 31, 2023	Bachelors	Replacing Megan Myers
h. Vanessa Klitch	EMS/WMS	Visual Art Teacher	July 31, 2023	Bachelors	Replacing Carly Butz
i. Cameron Conway	EMS	6 th Grade Teacher	July 31, 2023	Bachelors	Replacing Emily Williams

j.	Grace Kirscher	EMS	6 th Grade Teacher	July 31, 2023	Bachelors	Replacing William Shroyer
k.	Ryan Allender	Cardinal	Kindergarten Teacher; Temporary contract	July 31, 2023	Bachelors	While Kristen Armstrong is on medical / maternity leave
l.	Sue Barbarich	Lincoln	PE Teacher; Temporary contract	Approximately September 8, 2023 thru September 29, 2023	Masters	While Tyler Staup is on paternity leave
m.	Porscha Boney	Crossroads	School Counselor	September 4, 2023	Masters	New position
n.	Alina Smith	Harris / Area 31	CCMA Instructor	July 31 2023	Bachelors	New position
o.	Kiersten White	BHS	Counselor; Temporary contract	Approximately August 10, 2023 thru September 8, 2023	Bachelors	While Chris Douglas is on medical leave

6. New Employment – Support Staff:

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Amanda Richart	Brown	Special Education Instructional Assistant – Life Skills	July 31, 2023	7	Replacing Melissa Kutemeier
b. Brittany Blume	WMS	Special Education Instructional Assistant – Life Skills	August 7, 2023	7	Jacqueline Fish ended up not accepting the position
c. Zueriel Vega	BHS	Nutrition Services Floater	July 28, 2023	6	Replacing Ashley Lane
d. Payton Jackson	BHS	Study Hall Supervisor	July 31, 2023	7	Replacing Ben Robison
e. Kara Stipe	Delaware Trail	Special Education Instructional Assistant	July 31, 2023	7	Replacing Nicole Esquivel
f. Angie McGuffey	Lincoln	Technology Instructional Assistant	July 31, 2023	7.5	Replacing Allie Noland due to a job transfer
g. Ashley Medonis	ALPHA	Special Education 1:1	July 31, 2023	7	Replacing Kara Myers
h. Xavier Wilder	ALPHA	Special Education Instructional Assistant	July 31, 2023	7	Replacing Zach Valentine
i. Heather Ney	Reagan	Special Education 1:1	July 31, 2023	7	New position due to student needs
j. Ashleigh Overman	ECC	Instructional Assistant	July 31, 2023	7	Replacing Rebeh Haugui
k. Cassy Scott	Brown	Special Education Instructional Assistant – Life Skills	July 31, 2023	7	Replacing Breanna Bandy
l. Stephanie Ross	Cardinal	Learning Lab Instructional Assistant	July 31, 2023	7.5	Replacing Erin Slack due to a job transfer
m. Connie Hadley	Transportation	Standby Bus Driver	July 31, 2023	--	Open position

n.	Marcy Edginton	WMS	Administrative Assistant – Guidance	July 25, 2023	7.5	Replacing Jessica Allen due to a job transfer
o.	David Downs	BHS	Academic Coach – Team 2027	July 31, 2023	8	New position
p.	Bryan Divine	Technology	Building Technician	To be determined	8	Replacing Dylan Worthington
q.	Kristi Hartley	BHS	Administrative Assistant – Performing Arts	July 31, 2023	7.5	Replacing Angie Boyer
r.	Krista Kijovsky	Cardinal	Learning Lab Instructional Assistant	July 31, 2023	7.5	Replacing Keelie Souders
s.	Sarah Coffman-Bruce	Delaware Trail	Learning Lab Instructional Assistant	July 31, 2023	7.5	Replacing Erin Riley-Thompson
t.	Tim Walters	Crossroads	Learning Lab Instructional Assistant	July 31, 2023	7.5	New position
u.	Jill Choate	Cardinal	Special Education Instructional Assistant – Bridge	July 31, 2023	7	Replacing Ali Moore
v.	Kiran Dahiya	EMS	Special Education Instructional Assistant – Inclusion	July 31, 2023	7	Replacing Lori Murray
w.	Arianna Ivy	Transportation	Bus Aide	August 2, 2023	No more than 30 hours per week	Replacing Barb Miller
x.	Gerritt Granada	Transportation	Bus Driver	August 2, 2023	Band A1	Replacing Sherrie McAfee
y.	Sarah Gabriel	Transportation	Bus Driver	August 2, 2023	Band E	Replacing McKenzize Hamm
z.	Jael Ozorio	Transportation	Bus Driver – Type A	August 2, 2023	Band A1	New route
aa.	Brenda King	Transportation	Bus Driver – Type A	August 2, 2023	Band A1	Replacing Chuck Jones
bb.	Stephanie Hill	WMS	ELL Instructional Assistant	July 31, 2023	7	New position
cc.	Jewealea Davis	WMS	Special Education Instructional Assistant	July 31, 2023	7	Replacing Monica Raines due to a job transfer
dd.	Lynn Pearson	Cardinal	Technology Instructional Assistant; Temporary assignment	July 31, 2023 thru	7.5	While Ryan Allender is covering a teaching position
ee.	Allison Leffler	BHS	Nutrition Services Floater	July 28, 2023	5	Open floater position
ff.	Maria Portillo	Facility Services	Custodian	July 6, 2023	8	Replacing Blaise Mwangura
gg.	Joyce Niyikinga	Facility Services	Custodian	July 26, 2023	8	Replacing Michelene Mukamishi
hh.	Katrin Tabellion	BEF	Director of Development	August 1, 2023	8	New position paid for by BEF
ii.	Barbara Ribits	BHS	Nutrition Services Floater	July 28, 2023	5	Replacing Debbie Kehr
jj.	Denise Ridenour	WMS	Nutrition Services	July 28, 2023	5	Replacing Dayna Jones
kk.	Christina Hill	EMS	Nutrition Services	July 28, 2023	6	Replacing Karen Irwin

ll. Aline Madomutezinka	Facility Services	Custodian	July 28, 2023	6	Replacing Edouard Sibomana
mm. Kelsey Turner	Transportation	Bus Driver	August 2, 2023	Band A1	Replacing Brian Rose
nn. Amanda Pryor	Delaware Trail	Learning Lab Instructional Assistant	August 7, 2023	7.5	Replacing Rachel Schaekel due to a job transfer
oo. Chase Riggs	Cardinal	Special Education Instructional Assistant – Bridge	August 7, 2023	7	Replacing Gabie Risotti
pp. Alejandra Amezcua	ECC	Instructional Assistant	August 14, 2023	7	Replacing Katie Vetter
qq. Rosanne Baker	BHS	Nutrition Services Floater	July 28, 2023	5	Open floater position

7. New Employment – Extra-Curricular:

Name	Building	Position	Effective Date
a. Zach Hiss	BHS	Assistant Varsity Football Coach	For the 2023-24 season
b. Gage Reinhard	BHS	Assistant Varsity Football Coach	For the 2023-24 season
c. Coley Moore	BHS	Assistant Varsity Football Coach	For the 2023-24 season
d. Casey Popenfoose	BHS	Assistant Varsity Football Coach	For the 2023-24 season
e. Robert Dickison	BHS	Assistant Varsity Girls Golf (Lay) Coach	For the 2023-24 season
f. Jordan Slone	BHS	Assistant Varsity Boys Soccer Coach	For the 2023-24 season
g. Rommie Smith, Jr.	BHS	Assistant Varsity Boys Soccer (Lay) Coach	For the 2023-24 season
h. Francisco Najera-Moline	BHS	Assistant Varsity Boys Soccer (Lay) Coach	For the 2023-24 season
i. Jacob Berry	BHS	Assistant Varsity Boys Soccer (Lay) Coach	For the 2023-24 season
j. Lindston Lindberg	BHS	Assistant Varsity Boys Soccer (Lay) Coach	For the 2023-24 season
k. Alison Hieston	BHS	Assistant Varsity Girls Soccer (Lay) Coach	For the 2023-24 season
l. Benjamin Edwards	BHS	Assistant Unified Football (Lay) Coach	For the 2023-24 season
m. Rachel Griffin	BHS	Assistant Varsity Volleyball Coach	For the 2023-24 season
n. Rachael Byam	BHS	Assistant Varsity Volleyball (Lay) Coach	For the 2023-24 season
o. Caitlin Preda	BHS	Assistant Varsity Volleyball Coach	For the 2023-24 season
p. Silipa Tupuola	EMS	Assistant Football (Lay) Coach	For the 2023-24 season
q. Drew Timm	EMS	Assistant Football Coach	For the 2023-24 season
r. Eric Lewis	EMS	Assistant Football (Lay) Coach	For the 2023-24 season
s. Brent Walter	EMS	Boys Tennis Coach	For the 2023-24 season
t. Brian Tranter	EMS	Assistant Boys Tennis (Lay) Coach	For the 2023-24 season
u. Kelsey Sheppard	BHS	Assistant Fall Cheerleading Coach	For the 2023-24 season
v. Nina Steuerwald	BHS	Assistant Fall Cheerleading (Lay) Coach	For the 2023-24 season
w. Cherish Harris	BHS	Assistant Fall Cheerleading (Lay) Coach	For the 2023-24 season
x. Jason Osborn	BHS	Assistant Varsity Boys Cross Country (Lay) Coach	For the 2023-24 season
y. Raymond Ball	BHS	Assistant Varsity Boys Cross Country (Lay) Coach	For the 2023-24 season
z. Julie Waggoner	BHS	Assistant Varsity Girls Cross Country Coach	For the 2023-24 season
aa. Karley Lyons	WMS	Fall Cheerleading Coach	For the 2023-24 season
bb. Daria Terrell	WMS	Assistant Cross Country Coach	For the 2023-24 season
cc. Jon Chastain	WMS	Boys Cross Country Coach	For the 2023-24 season
dd. Anthony Brown	WMS	8 th Grade Football (Lay) Coach	For the 2023-24 season
ee. Jacob Jackson	WMS	Assistant Football Coach	For the 2023-24 season
ff. Stephen Marshall	WMS	Assistant Football (Lay) Coach	For the 2023-24 season
gg. Greg Swynenburg	WMS	Girls Golf Coach	For the 2023-24 season

hh. Patrick Frepan	WMS	Boys Tennis Coach	For the 2023-24 season
ii. Vanessa Kitch	WMS	Assistant Boys Tennis Coach	For the 2023-24 season
jj. Anna Davlin	WMS	7 th Grade Volleyball Coach	For the 2023-24 season
kk. Holly Daniel	WMS	8 th Grade Volleyball (Lay) Coach	For the 2023-24 season
ll. JB McCallum	BHS	Assistant Varsity Baseball Coach	For the 2023-24 season
mm. Blake Fuller	BHS	Assistant Varsity Baseball (Lay) Coach	For the 2023-24 season
nn. Jacob Jackson	BHS	Assistant Varsity Baseball Coach	For the 2023-24 season
oo. Payton Jackson	BHS	Assistant Varsity Baseball (Lay) Coach	For the 2023-24 season
pp. David Janney	BHS	Assistant Varsity Boys Golf Coach	For the 2023-24 season
qq. Toni Galas	BHS	Assistant Varsity Softball Coach	For the 2023-24 season
rr. Shelby Baker	BHS	Assistant Varsity Softball (Lay) Coach	For the 2023-24 season
ss. Timothy Pogue	BHS	Assistant Varsity Softball (Lay) Coach	For the 2023-24 season
tt. Michael Clark	BHS	Assistant Varsity Softball (Lay) Coach	For the 2023-24 season
uu. Carlie Korby	BHS	Assistant Varsity Softball (Lay) Coach	For the 2023-24 season
vv. Sydney Rodeigher	BHS	Assistant Varsity Softball (Lay) Coach	For the 2023-24 season
ww. Morgan Jones	BHS	Assistant Varsity Girls Tennis (Lay) Coach	For the 2023-24 season
xx. Pamela Haygood	BHS	Assistant Varsity Girls Tennis (Lay) Coach	For the 2023-24 season
yy. Adam Popenfoose	BHS	Assistant Varsity Track Coach	For the 2023-24 season
zz. William Brauman	BHS	Assistant Varsity Track (Lay) Coach	For the 2023-24 season
aaa. John Latta	BHS	Assistant Varsity Track Coach	For the 2023-24 season
bbb. Craig Beckner	BHS	Assistant Varsity Track Coach	For the 2023-24 season
ccc. Ricky Crider	BHS	Assistant Varsity Track Coach	For the 2023-24 season
ddd. Cathy Fuaillemaa	BHS	Assistant Varsity Track (Lay) Coach	For the 2023-24 season
eee. Chris Fowler	BHS	Assistant Varsity Track (Lay) Coach	For the 2023-24 season
fff. Jesse Hicks	BHS	Assistant Varsity Track (Lay) Coach	For the 2023-24 season
ggg. James McFarlin	BHS	Assistant Varsity Track (Lay) Coach	For the 2023-24 season
hhh. Benjamin Edwards	BHS	Assistant Unified Track (Lay) Coach	For the 2023-24 season
iii. Veronia Goduto	BHS	Assistant Unified Track (Lay) Coach	For the 2023-24 season
jjj. Jeff Poisel	BHS	Assistant Varsity Boys Basketball Coach	For the 2023-24 season
kkk. Stephen Imel	BHS	Assistant Varsity Boys Basketball (Lay) Coach	For the 2023-24 season
lll. Tom Maples	BHS	Assistant Varsity Boys Basketball Coach	For the 2023-24 season
mmm. Subrina Williams	BHS	Assistant Varsity Girls Basketball (Lay) Coach	For the 2023-24 season
nnn. Kelsey Sheppard	BHS	Assistant Winter Cheerleading Coach	For the 2023-24 season
ooo. Nina Steuerwald	BHS	Assistant Winter Cheerleading (Lay) Coach	For the 2023-24 season
ppp. Stephanie Borem	BHS	Assistant Varsity Swim (Lay) Coach	For the 2023-24 season
qqq. Calli Crawford	BHS	Assistant Varsity Swim (Lay) Coach	For the 2023-24 season
rrr. Michael Young	BHS	Assistant Varsity Swim (Lay) Coach	For the 2023-24 season
sss. Kyle Ayersman	BHS	Assistant Varsity Wrestling Coach	For the 2023-24 season
ttt. Brian Smiley	BHS	Assistant Varsity Wrestling Coach	For the 2023-24 season
uuu. Eric Lynn	BHS	Assistant Varsity Wrestling (Lay) Coach	For the 2023-24 season
vvv. Alexander Skipper	BHS	Assistant Varsity Wrestling (Lay) Coach	For the 2023-24 season
www. Michael Morgan	BHS	Assistant Varsity Wrestling (Lay) Coach	For the 2023-24 season
xxx. Christopher Doty	BHS	Assistant Varsity Wrestling (Lay) Coach	For the 2023-24 season
yyy. Drew Kreitzer	BHS	Assistant Varsity Wrestling (Lay) Coach	For the 2023-24 season

zzz. Seth Vaught	WMS	8 th Grade Baseball Coach	For the 2023-24 season
aaaa. Eric Harley	WMS	Boys Gold (Lay) Coach	For the 2023-24 season
bbbb. Melanie Roberts	WMS	8 th Grade Softball Coach	For the 2023-24 season
cccc. Brent Walter	WMS	Girls Tennis Coach	For the 2023-24 season
dddd. Jason Osborn	WMS	Boys Track (Lay) Coach	For the 2023-24 season
eeee. Stephen Marshall	WMS	Girls Track (Lay) Coach	For the 2023-24 season
ffff. Daria Terrell	WMS	Assistant Track Coach	For the 2023-24 season
gggg. Jon Chastain	WMS	8 th Grade Boys Basketball Coach	For the 2023-24 season
hhhh. Chuck McKemie	WMS	8 th Grade Girls Basketball (Lay) Coach	For the 2023-24 season
iiii. Karley Lyons	WMS	Winter Cheerleading Coach	For the 2023-24 season
jjjj. Marielle Rankin	WMS	Winter Cheerleading (Lay) Coach	For the 2023-24 season
kkkk. Patrick Frepan	WMS	Wrestling Coach	For the 2023-24 season
llll. Jeremy Matheny	WMS	Assistant Wrestling (Lay) Coach	For the 2023-24 season

8. Leaves of Absence – Certified Staff:

Name	Building	Position	Type of Leave	Dates of Leave
a. Jenna Spears	Cardinal	Kindergarten	Medical / Maternity	Approximately September 18, 2023 thru December 22, 2023
b. Lindsay Staup	Crossroads	1 st Grade Teacher	Medical / Maternity	July 31, 2023 thru approximately December 22, 2023
c. Tyler Staup	Lincoln	PE Teacher	Paternity	Approximately September 8, 2023 thru September 29, 2023
d. Chris Douglas	BHS	School Counselor	Medical	August 11, 2023 thru approximately September 8, 2023
e. Kelie Gadlage	WMS	Science Teacher	Medical / Maternity	Approximately October 30, 2023 thru February 2, 2024
f. Alex Gregg	BHS	Math Teacher	Paternity	Approximately September 8, 2023 thru September 25, 2023
g. Jamie Varvel	Crossroads	Music Teacher	Medical / Maternity	Approximately October 30, 2023 thru December 22, 2023
h. Katie Keith	BHS	Visual Art Teacher	Medical / Maternity	Approximately January 8, 2024 thru February 16, 2024

9. Change of Status – Support Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Drew Baum	Technology Building Technician	BHS Auditorium Supervisor	July 31, 2023	Replacing Ryan Keller
b. Cameron Lambert	Custodian	Technology Building Technician	To be determined	New position
c. Sara Whittemore	WMS Café Manager	WMS/EMS Café Manager; Temporary assignment	July 28, 2023 thru a date to be determined	Replacing Vesna Petrovic
d. Stephen Ford	BHS Special Education Job Coach	BHS Special Education Instructional Assistant – Inclusion	July 31, 2023	Re-assigned position
e. Krista Lewis	Lincoln Learning Lab Instructional Assistant	Lincoln High Ability Instructional Assistant	July 31, 2023	New position due to student needs
f. Dea Rinker	BHS Nutrition Services; 8 hours / day	BHS Nutrition Services; 6 hours / day	July 28, 2023	Reduction in hours

g. Lori Spears	Reagan Learning Lab Instructional Assistant	Reagan Special Education Instructional Assistant	July 31, 2023	Replacing Donna Prichard
h. Amy Engel	Brown Special Education Instructional Assistant	BCSC Behavior Instructional Assistant	July 31, 2023	New position
i. Lauren Scott	Crossroads Special Education Instructional Assistant	Crossroads Special Education Instructional Assistant	July 31, 2023	New position
j. Katie Lopez	Assistant Café Manager	Brown Cafeteria Manager	July 28, 2023	Replacing Ashley Tudor due to a job transfer
k. Rachel Schaeckel	Delaware Trail Learning Lab Instructional Assistant	Nutrition Services; 6 hours / day	July 28, 2023	Open position
l. Mistian Whitfield	EMS Assistant Café Manager	EMS Assistant Café Manager; temporary increase in pay rate	July 28, 2023 thru a date to be determined	Due to café manager increasing responsibility for EMS and WMS café
m. CeCe Polin	EMS Assistant Café Manager	EMS Assistant Café Manager; temporary increase in pay rate	July 28, 2023 thru a date to be determined	Due to café manager increasing responsibility for EMS and WMS café
n. Megan McCarty	WMS Assistant Café Manager	WMS Assistant Café Manager; temporary increase in pay rate	July 28, 2023 thru a date to be determined	Due to café manager increasing responsibility for EMS and WMS café
o. Kayla Carter	WMS Assistant Café Manager	WMS Assistant Café Manager; temporary increase in pay rate	July 28, 2023 thru a date to be determined	Due to café manager increasing responsibility for EMS and WMS café
p. Tiffany Moses	Lincoln Special Education 1:1	Crossroads Special Education 1:1 – Life Skills	July 31, 2023	Student needs
q. Elissa Hooper	BHS Assistant Café Manager; 7.5 hours / day	BHS Assistant Café Manager; 8 hours / day	July 28, 2023	Increase in hours
r. Dea Rinker	BHS Café; 8 hours / day	BHS Café; 5.5 hours / day	July 28, 2023	Decrease in hours
s. Cathy Klemeyer	Lincoln / Reagan Interim Café Manager	BHS Assistant Café Manager	July 28, 2023	Transfer back to original position
t. Pam Herrel	Nutrition Services Floater; 5 hours / day	Nutrition Services; 5 hours / day; 3 days / week	July 28, 2023	Change to part time
u. Heather Moore	Nutrition Services Floater; 6 hours / day	Nutrition Services; 6 hours / day; 2 days / week	July 28, 2023	Change to part time
v. Lisa Poland	Nutrition Services Floater; 5 hours / day	Nutrition Services; 5 hours / day; 4 days / week	July 28, 2023	Increase in days available to work
w. Janet Fisher	Nutrition Services Floater; 6 hours / day	Nutrition Services; 6 hours / day; 4 days / week	July 28, 2023	Change to part time

x. Kimberly Walsh	High Ability Instructional Assistant	Special Education Instructional Assistant – ED	July 31, 2023	Replacing Stephen Marshall due to a job transfer
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10. Clarification – Certified:

Name	Building	Position	Clarifying Statement
a. Lesley Caldwell	Harris – Area 31	CCMA Instructor	Ms. Caldwell was not able to be credentialed to teach the course so will not be filling the position as previously approved

11. 2023-24 Job Share Applications:

It is recommended the Board approve the following certified and support staff job share applications:

- a.) Molly Conner and Kristin Suriano will be sharing a Special Education Instructional Assistant position at Brown.
- b.) Devin Jones and Brandy Gronde will be sharing a Special Education Instructional Assistant position at Delaware Trail.

12. Speech Language Pathologist Stipends for 2023-24 school year:

It is recommended the Board approve stipends for the SLPs indicated below due to the inability to fill the life skills SLP position. Each SLP listed below will be responsible for additional students / locations.

- Breanne Tharpe
- Michele Pinkerton
- Kelly Cook
- Sara Fifer
- McKaylee Moser
- Talli Hoersten
- Cindy Winings
- Katrina Cantrell
- Corinne Cousineau

13. Brownsburg Public Library Appointment:

It is recommended the Board of School Trustees approve the appointment of Paul Burgeson to the Brownsburg Public Library Board. Mr. Burgeson will fill the appointment of Carolyn Palma’s term following her resignation from the Library Board. Mr. Burgeson’s appointment will expire September 30, 2026.

FOR YOUR INFORMATION:

14. Transfer – Support Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Allie Noland	Lincoln Technology Instructional Assistant	Cardinal Learning Lab Instructional Assistant	July 31, 2023	Replacing Angela Delp

15. Approval of Construction Change orders:

The Administration has approved the following construction change orders; the projects remain within their established budgets.

BCSC West Middle School Renovation and Addition							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 12 - JBM (General Trades)	21	\$ 5,300,070.00	\$ 23,476.00	\$ 5,323,546.00	7/26/2023	8/14/2023	CR 058 - ASI 058 - Added LGI Door, CR 5078 - Lobby/Vestibule Brake Metal, CR 5079 - LGI 510 Stage Concrete
BP 17 - Electric Plus	20	\$ 2,957,545.70	\$ 1,410.00	\$ 2,958,955.70	7/26/2023	8/14/2023	CR 5080 - South Node Exterior Can Lights
BCSC Crossroads Elementary School							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 01 - Geiger & Peters	6	\$ 2,339,195.46	\$ (20,000.00)	\$ 2,319,195.46	8/1/2023	8/14/2023	CR 5048 - Credit for CM Allowance
BP 10 - Payne Electric	7	\$ 3,030,505.73	\$ 2,881.00	\$ 3,033,386.73	5/26/2023	8/14/2023	CR 5042 - Flag Pole Light Changes (ASI 034)
BHS North PE Facility							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 04 - Verklar	2	\$ 3,572,677.00	\$ 17,535.00	\$ 3,590,212.00	7/3/2023	8/14/2023	CR 007 - ASI 007 - Flooring Changes, CR 5002 - Add Locks, CR 5003 - Turf Removal, CR 5004 - RFI 029, CR 5005 - RFI 033
BP 04 - Verklar	3	\$ 3,590,212.00	\$ (210,362.00)	\$ 3,379,850.00	7/18/2023	8/14/2023	CR 010 - ASI 010 - Civil Changes
BHS Field House Additions & Renovations							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 02 - J.L. Walters & Associates	1	\$ 9,090,000.00	\$ 86,721.00	\$ 9,176,721.00	6/20/2023	8/14/2023	CR 001 - ASI 001 - Steel Changes and CR 003 - ASI 003 - RTU Steel Changes

Brown Elementary School Central Plant Replacement, Irish Mechanical Services, Inc.: On July 17, 2023 Change Order No. 002 was approved as a “no change in contract amount” change, authorizing the use of \$2,060 from the allowance contained within the original contract amount. The contract amount remains \$1,989,000.00. The change order adjusts the contract by changing the types of the main breaker panels to facilitate maintaining service to the building throughout construction.

Brown Elementary School Central Plant Replacement, Irish Mechanical Services, Inc.: On August 7, 2023 Change Order No. 003 was approved as a “no change in contract amount” change, authorizing the use of \$12,778.00 from the allowance contained within the original contract amount. The contract amount remains \$1,989,000.00. The change order adjusts the contract to cover the costs of removing unforeseen additional concrete footers encountered beneath the existing slab for the replacement cooling tower. The unforeseen concrete had to be removed to allow for the installation of the new cooling tower piers.

Brown Elementary School Central Plant Replacement, Irish Mechanical Services, Inc.: On July 19, 2023 Change Order No. 004 was approved as a “no change in contract amount” change, authorizing the use of \$8,900.00 from the allowance contained within the original contract amount. The contract amount remains \$1,989,000.00. The change order adjusts the contract to include a temporary electrical panel and breakers to carry critical building services until the permanent equipment arrives on site. The Contractor is providing the labor for this work at no cost; the change order is covering the material cost.

Multi-Site Temperature Control System Replacement, ERMCO, Inc.: On March 3, 2023 Change Order No. 002 was approved as a “no change in contract amount” change, authorizing the use of \$5,500.00 from the allowance contained within the original contract amount. The contract amount remains \$1,262,515.00. The change order adjusts the contract to install additional relays and temperature sensors in 10 cabinet unit heaters.

Multi-Site Temperature Control System Replacement, ERMCO, Inc.: On August 7, 2023 Change Order No. 004 was approved as a “no change in contract amount” change, authorizing the use of \$21,630.34 from the allowance contained within the original contract amount. The contract amount remains \$1,262,515.00. The change order adjusts the contract for additional air handling unit work, replacement of faulty/existing actuators, and additional sensors on unit heaters, all at East Middle School.

16. Approval of Special Use Agreements:

The Administration has approved the following Special Use Agreements for Use of Facilities:

Family Promise of Hendricks County, Inc.: A Special Use Agreement dated June 26, 2023 and fully executed July 10, 2023, for the period July 1, 2023 through June 30, 2024, for the use of Harris Academy rooms 201, 201A, 201B, and 201C, to be billed monthly at a rate of \$2,158.00 per year for facility use and \$41.50/hour for custodial care.

Girl Scouts of Central Indiana: A Special Use Agreement dated June 26, 2023 and fully executed July 10, 2023, for the 2023-24 school year, for the use of elementary and middle school gymnasiums, cafeterias, media centers, and classrooms, to be billed monthly at a rate of \$11.25 per hour for facility use.

Brownsburg Junior Soccer League: A Special Use Agreement dated June 26, 2023 and fully executed July 10, 2023, for period July 1, 2023 through June 30, 2024, for the use of elementary and middle school gymnasiums, to be billed monthly at a rate of \$11.25 per hour for facility use and \$41.50/hour for custodial care.

Brownsburg Swim Club: A Special Use Agreement dated June 26, 2023 and fully executed July 10, 2023, for period July 1, 2023 through June 30, 2024, for the use of Brownsburg High School, to be billed monthly at a rate of \$11.25 per hour for facility use and \$41.50/hour for custodial care. The agreement also includes charges for the pool, although the pool is scheduled to be out of service for the duration of this agreement.

B'burg Basketball Team: A Special Use Agreement dated June 26, 2023 and fully executed July 10, 2023, for period July 1, 2023 through June 30, 2024, for the use of elementary and middle school gymnasiums, to be billed monthly at a rate of \$11.25 per hour for facility use and \$41.50/hour for custodial care.

Boy Scouts of America: A Special Use Agreement dated June 26, 2023 and fully executed July 14, 2023, for the 2023-2024 school year, for the use of elementary and middle school gymnasiums, cafeterias, media centers and classrooms, to be billed monthly at a rate of \$11.25 per hour for facility use.

Brownsburg Junior League Football Association, Inc.: A Special Use Agreement dated June 26, 2023 and fully executed July 14, 2023, for the period July 1, 2023 through June 30, 2024, for the use of Brownsburg East and West Middle School football fields, concession, restroom and storage buildings, and the Brownsburg High School Varsity Football Field and associated concession and restroom facilities. Staffing will be billed at a rate of \$41.50 per hour. Usage of middle school exterior facilities will be billed at a rate of \$11.25 per hour. Usage of the Varsity Football Field will be billed at a rate of \$90.50 per hour.

The Rock Christian Church: A Special Use Agreement dated June 26, 2023 and fully executed July 14, 2023, for the period July 1, 2023 through June 30, 2024, for the use of the Brownsburg East Middle School LGI. Staffing will be billed at a rate of \$41.50 per hour and use of the LGI will be billed at a rate of \$49.50 per hour. This is the first year of use by The Rock Christian Church.

Brownsburg Lacrosse: A Special Use Agreement dated June 26, 2023 and fully executed July 19, 2023, for the 2023-2024 Lacrosse season, for the use of the Brownsburg West Middle School Football and open fields, as well as the Brownsburg High School Football Field. There is no fee for use of the WMS open field, a fee of \$11.25 for use of the WMS Football Field, and a fee of \$90.50 for use of the Brownsburg High School Football Field. Staffing will be billed at a rate of \$41.50 per hour.

Brownsburg Rugby: A Special Use Agreement dated June 26, 2023 and fully executed July 24, 2023, for the 2023-2024 Rugby season, for the use of the fields to the west of Cardinal and Delaware Trail Elementary Schools. The facility fee for the use of the field is \$11.25 per hour of use.

Dr. Snapp recommended the Consent Agenda be approved as submitted. Mr. Hylton moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

VII. OLD BUSINESS

There were no Old Business Items

VIII. NEW BUSINESS

A. Recommendation to Authorize Publication of a Notice to Taxpayers for the 2024 Budget, the School Bus Replacement Plan for Years 2024-2028 and the Capital Projects Plan for Years 2024-2026

Mr. Hacker recommended the Board of School Trustees approve the authorization for publication of a Notice to Taxpayers for the 2024 Budget, the School Bus Replacement Plan for the Years 2024-2028 and the Capital Projects Plan for the Years 2024-2026. Mr. Hacker explained this is the next step in the budget process prior to the budget hearing that will be held at the September meeting.

Mr. Wells moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes, zero (0) nays.

IX. SUPERINTENDENT COMMENTS

Dr. Snapp thanked those who provided comments. He explained we continue to work through changes to transportation. There are many complex issues to address and it is at the top of the list to continue to look at. He noted the high school project is a big undertaking with this time period being the most challenging part of the 2½ year project.

Dr. Snapp shared that the school year is off to a good start and everyone is settling into a routine.

X. BOARD MEMBER COMMENTS

Mrs. Dixon thanked the speakers. She noted she has heard from several families regarding their situation with transportation. She thanked the administration for answering the questions and addressing the matters. She stated it seems most people who reached out have found a solution. She thanked the administration for the informational reports provided this evening.

Mr. Wells congratulated the track team on their state title. He thanked the patrons who spoke and noted he understands their concerns and knows that there will be a resolution to those concerns.

Dr. Freije thanked the presenters and the patrons who spoke. He wished everyone a successful school year.

Mr. Hylton thanked Chief Wing and the officers for their efforts with the start of school. He noted for the most part, drop-off and pickup have been easy and efficient. He shared that this is the first board meeting to be live-streamed and welcomed those who joined online. He thanked Mr. Hacker for the updates on the high school project.

Ms. Heffernan congratulated the track team and Lucie on the commendations they received. She thanked the patrons who spoke and that we will do our best to work through those concerns.

XI. ADJOURNMENT

Ms. Heffernan called for a motion to adjourn. Dr. Freije moved to adjourn; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. The meeting adjourned at 7:28 pm.

**BROWNSBURG COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**
