



TUSCALOOSA  
MAGNET SCHOOLS - ELEMENTARY



## Academic Honesty Policy

### Our Mission Statement and Beliefs:

*The mission of the Tuscaloosa Magnet Schools is to motivate students to discover knowledge, create a better world, and serve in a way that respects others.*

Our mission statement reflects the academic and interpersonal goals we have for all students and staff. Our goal as educators at the Magnet is to foster and nurture a love of learning through inquiry and service to others. Inherent in our mission statement is the belief that students, faculty, staff, and parents will lead a life that is **principled**, an IB Learner Profile trait that should guide and direct one's actions in all that we do. To be principled is to act with integrity, honesty, fairness, justice, and respect for others. Being principled is the foundation upon which all other attributes of the learner are built; therefore, an academic honesty policy forms from an agreement among all school stakeholders that we will promote, teach, discuss, and model what it means to be academically honest as it relates to the following skill sets\*:

**Personal Skills:** having integrity and possessing confidence in one's own work; willing to work independently; learning self-reflection and self-evaluation skills; meeting deadlines; having a determination to achieve one's learning goals and potential

**Social Skills:** working collaboratively; communicating effectively; possessing an ability to contribute positively to a group or team; acknowledging work by other group or team members; learning to critique or evaluate others' work objectively and constructively

**Technical Skills:** knowing how and when to acknowledge others' ideas, work, physical skills, and techniques; knowing which sources of information should be formally acknowledged and what constitutes plagiarism; learning how to reference sources

- *\*This skill set was adapted from the John Glenn Middle School Academic Honesty Policy, March 2012. Academic Honesty Policy revision takes place regularly, at the beginning of each academic year. It is reviewed and updated by the faculty of Tuscaloosa Magnet Schools - Elementary in our whole-school faculty meetings and reflects the input from parent and school district stakeholders. Our policies are available for review on our school website: <https://www.tuscaloosacityschools.com/domain/1095>*

## Academic Honesty Offenses and Actions:

**Offenses include but are not limited to:**

- copying classmates' assignments
- allowing others to copy one's assignments
- allowing parents/family members/guardians/friends to complete one's assignments
- talking during assessments
- looking at others' answers during assessments
- using "cheat sheets" or one's body (hands, arms) to record answers for assessments
- using technology such as smart devices or Chromebooks during assessments
- plagiarizing text or online sources
- informing classmates about assessments

<b>Action for First Offense:</b>	Student conference (Warning)
<b>Action for Second Offense:</b>	Parent contact
<b>Action for Third Offense:</b>	Referral to Principal

I, \_\_\_\_\_, as a Tuscaloosa Magnet Schools - Elementary IB World School student, pledge to uphold the Academic Honesty Policy.

I, \_\_\_\_\_, as a Tuscaloosa Magnet Schools - Elementary IB World School faculty/staff member, pledge to uphold the Academic Honesty Policy.

I, \_\_\_\_\_, as a Tuscaloosa Magnet Schools - Elementary IB World School parent/guardian, pledge to uphold the Academic Honesty Policy.