



OUR SCHOOLS

Sayreville Public Schools
Information Guide 2023-2024

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Welcome Back

I would like to welcome everyone to the 2023-2024 school year, on behalf of the Sayreville Board of Education. If you are new to the Sayreville Public Schools district, we are delighted to have you in our family. We encourage you to be an active part of your child's education by participating in their school activities whenever you are able. Your school's PTO is your connection to your child's teachers and their building's administrators. PTO meetings are where you can get the answers to all of your questions about what is going on in your child's school. I will be in attendance for at least one meeting in every school and look forward to seeing you there.

Our "cool the schools" projects are moving toward completion, thanks to all of you who voted to pass the referendum. Within the next two years, we will have air conditioning in our schools, along with many other much needed upgrades. As a former teacher at SWMHS, I can tell how grateful all of our staff will be to finally be "cool" in their classrooms and buildings!

We have dedicated and caring administrators, educators and support staff, all here to serve the needs of your children. They are all here with one result in mind, the future success of your children. It is our life's goal to provide your children with all that they will need to be valuable members of society and this community. We are proud of our schools, our staff and most of all our students. They are the fruits of our labor and they have always made us proud.

Let's have an amazing year!

Lucy Bloom
President, Sayreville Board of Education
Immediate Past President, Middlesex County School Boards Association

Superintendent's Message

It is both an honor and privilege to serve you and your child(ren) as Superintendent of the Sayreville Public Schools. As we prepare to embark on yet another exciting and promising school year, I urge you to comprehensively and carefully read "Our Schools Guide," as it contains a large amount of information that is essential for both you and your child(ren). For instance, **please note** that our schools will open for all students in **grades 1-12** beginning on **Thursday, September 7, 2023**, and students in **preschool and kindergarten** will begin on **Friday, September 8th**. As always, thank you for your attention, collaboration, and support. On behalf of the Board of Education, administration, faculty, and staff, we wish you and your child a successful and most enjoyable school year.

Dr. Richard Labbe
Superintendent of Schools

School Calendar 2023-2024

September-23				
M	T	W	T	F
				1
				8
4	5	6	7-F	
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September

- 4 School Closed - Labor Day
- 5&6 All Teachers Report - No students
- 7-F First Day - Students Report
- 22 Early Dismissal
- 25 School Closed - Yom Kippur

February-24				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

October-23				
M	T	W	T	F
				6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

October

- 9 Early Dismissal for Students & PLC (2.5hrs) Staff

March-24				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November-23				
M	T	W	T	F
			1	2
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

November

- 7 Staff In-Service Day - No Students
- 9-10 School Closed - N.J.E.A. Convention
- 22 Early Dismissal - Thanksgiving Weekend
- 23-24 School Closed - Thanksgiving Break

April-24				
M	T	W	T	F
				5
8	9	10*	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

December-23				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

December

- 4 Early Dismissal for Students & PLC (2.5hrs) Staff
- 22 Early Dismissal - Winter Recess
- 25-29 School Closed - Christmas & Winter Recess

May-24				
M	T	W	T	F
			1	2
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January-24				
M	T	W	T	F
				5
1	2	3	4	
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

January

- 1 School Closed - New Year
- 8 Early Dismissal for Students & PLC (2.5hrs) Staff
- 15 School Closed - Martin Luther King Day
- 16-19 Early Dismissal - Parent/Teacher Conferences

June-24				
M	T	W	T	F
				7
3	4	5	6	
10	11	12	13	14
17	18	19	20	21
24-L	25	26	27	28

Schools Closed
Staff Report-No Students
F - First day
L - Last day
Shortened day

February

- 5 Early Dismissal for Students & PLC (2.5hrs) Staff
- 19 School Closed - Presidents' Day

March

- 4 Early Dismissal for Students & PLC (2.5hrs) Staff
- 25-29 School Closed - Spring Break & Good Friday

April

- 10* School Closed - Eid al-Fitr *Subject to change
- 23 School Closed -Passover

May

- 20 Early Dismissal for Students & PLC (2.5hrs) Staff
- 27 School Closed - Memorial Day

June

- 4 Staff In-Service Day - No Students
- 19-20 Early Dismissal for Students
- 21 School Closed - Juneteenth
- 24-L Early Dismissal - Last day for Students
- 25 Last Day of School for Teachers

* Please note Calendar dates may change due to emergency closings.

Note: (3) days have been built into the calendar in the event that schools are closed for any unanticipated reason. If they are not used April 1st will be added to Spring Break and remaining days will be deducted from last day of school. Conversely, if there are additional closings for unanticipated reasons, calendar changes will be made in the following order: January 15th will be a half day for students, February 19th will be a full day for students, and full days for students will be taken from Spring Break beginning with March 25th, then moving sequentially forward.

Number of possible days:

184 - Students

189 - Teachers

BOE Approved: 06/13/23

School Hours

Effective for the 2023-2024 school year

		<u>Regular</u>	<u>Early Dismissal</u>
<u>Elementary</u>	Kindergarten – Grade 3 Arleth, Eisenhower, Truman and Wilson Schools	9:05 A.M. – 3:20 P.M.	9:05 A.M. – 1:35 P.M.
<u>Upper Elementary</u>	Grades 4-5	8:30 A.M. – 2:45 P.M.	8:30 A.M. – 1:00 P.M.
<u>Pre-k</u>	Project Before Cheesequake, Selover, Wilson, Garden Friends, The Learning Experience, Peace Rose, Kidzland & Acelero	7:45 A.M. – 1:45 P.M.	7:45 A.M. – 11:45 P.M.
<u>Middle School</u>	Grades 6-8	8:15 A.M. – 2:45 P.M.	8:15 A.M. – 1:00 P.M.
<u>High School</u>	Grades 9-12	7:30 A.M. – 2:12 P.M.	7:30 A.M. – 12:30 P.M.

DELAYED OPENING

This schedule will be in effect only if it is announced on New Jersey 101.5 FM. It will also be posted on Twitter, Facebook and the district's website at www.sayrevillek12.net.

		<u>Delayed Opening</u> <u>Start</u>	<u>End</u>	<u>Pickup Time</u> <u>For Bus Students</u>
<u>Elementary</u>	Kindergarten – Grade 3 Arleth, Eisenhower, Truman and Wilson Schools	10:35 A.M.	3:20 P.M.	90 mins. Later than regular
<u>Upper Elementary</u>	Grades 4-5	10:00 A.M.	2:45 P.M.	90 mins. Later than regular
<u>Pre-k</u>	Project Before Cheesequake, Selover, Wilson, Garden Friends, The Learning Experience, Peace Rose, Kidzland & Acelero	9:15 A.M.	1:45 P.M.	90 mins. Later than regular
<u>Middle School</u>	Grades 6-8	9:45 A.M.	2:45 P.M.	90 mins. Later than regular
<u>High School</u>	Grades 9-12	9:00 A.M.	2:12 P.M.	90 mins. Later than regular
<u>*Parochial</u>	St. Stan's	9:10 A.M.	1:40 P.M.	90 mins. Later than regular

* This ONLY includes St. Stanislaus All other private, parochial and vocational out-of-district schools will start on an automatic 90-minute delay in transportation to their respective schools. If there is a delayed opening, any scheduled early dismissal and/or event is cancelled.

Contact Information

Administrative Personnel

	DIAL the District Main Number	732-525-5200
Dr. Richard Labbe	Superintendent of Schools	ext. 5203
Mr. David Knaster	Assistant Superintendent of Schools Special Education Curriculum and Instruction	ext. 5226
Mr. Eric Glock-Molloy	Assistant Superintendent of Schools Information, Technology and Operations	ext. 5530
Ms. Erin Hill	School Business Administrator/BOE Secretary	ext. 5204
Mrs. Bridgette A. Burt	Director of Special Projects	ext. 8123
Mrs. Audrey Burns	Director of Curriculum Pre-K - Grade 2	ext. 5260
Mrs. Kimberly Grossman	Director of Curriculum Grades 3 – 12	ext. 5226
Dr. Edward Aguires	Director of Human Resources & Professional Development	ext. 5216
Mr. Michael Waranowicz	Director of Technology	ext. 5246
Mr. James Kolmansperger	Director of Facilities and Operations	ext. 5225
Mr. Nick Cittadino	Director of Food Services	ext. 8127
Mr. Patrick Cerniglia	Director of Transportation	ext. 5604
Mr. Jeffrey Sprague	School Safety and Security Specialist	ext. 5303

Principals

Mr. Richard Gluchowski	Sayreville War Memorial High School	ext. 8001
Mr. Scott Nurnberger	Sayreville Middle School	ext. 7001
Ms. Stacey Coglianese	Samsel Upper Elementary School	ext. 6001
Mr. Robert Preston	Arleth School	ext. 4001
Mr. Dale Rubino	Eisenhower School	ext. 3001
Mrs. Amy Stueber	Truman School	ext. 2001
Mr. Timothy Byrne	Wilson School	ext. 1001
Mrs. April Magistro	Cheesequake Preschool	ext. 1403
Mrs. Nina Obryk	Selover Preschool	ext. 1503

Attendance

The New Jersey school laws require every parent, guardian, or other person having control of a child between the ages of 6 and 16 to send such child to school. Once a parent elects to send his/her child to school, the child must attend continuously until he/she becomes 16 years of age.

Absence (Call-In)

To ensure the safety of your child, parents of elementary school children especially, are requested to call the school nurse's office when a daughter/son will be absent from school. Call between 7:30 a.m. and 9:30 a.m. to advise the school of said absence, the reason and the probable length of absence. Elementary schools have voice mail which may be used between 6:00 a.m. to 9:30 a.m. After taking attendance, we will call those parents who have not reported their child absent.

When reporting your child absent please DIAL the District Main Number 732-525-5200

Arleth School	ext. 4102	Samsel Upper Elementary	ext. 6102
Eisenhower School	ext. 3102	Middle School	ext. 7102
Truman School	ext. 2102	High School	ext. 8102
Wilson School	ext. 1102	Project Before Cheesequake	ext. 1401
		Project Before Selover	ext. 1501

Absence

A child absent from school must present a written explanation, stating the reason for his/her absence and signed by the parent according to New Jersey school laws. All absences are unexcused except those for the observance of religious holidays recognized by the State Board of Education, or court appearance. Bring Your Child to Work Day will be excused with a letter of attendance from the employer. Parents of children enrolled in Grades 9 through 12 should be aware of the attendance and credit policies in the High School. Parents should be aware that poor attendance shall be a factor in the determination of a child's promotion or retention. Attendance for fewer than 160 days during the school year may result in a child's retention.

Emergency School Closings

When it is necessary to close schools for the day and/or implement an emergency early dismissal schedule because of weather, road conditions or other emergencies, News 12 New Jersey will be contacted to make this announcement. It will also be posted on the district's website at www.sayrevillek12.net, announced via School Messenger contact, tweeted (@Sayrevillek12) and posted on our Facebook page.

Student Group Accident Insurance

The Board of Education provides Student Group Accident Insurance for each pupil at no cost to the parent. There are certain limitations in the plan. Be sure to read the provisions of the policy offered. An explanation of the plan is sent home early in the school year with complete instructions.

Accidents should be reported immediately to the principal or the school nurse. A written report will be prepared which, if the child is insured, will be forwarded to the insurance company and the doctors. The Board of Education assumes no responsibility for settlement of claims.

Website for Sayreville Public Schools

Information about district-wide and individual school activities can be found on our website, www.sayrevillek12.net. To provide better communication between parents and educators, email addresses of the appropriate school personnel are located here for your reference, as well as links to each individual school's web page.

Board of Education

Mrs. Lucille Bloom, President
Ms. Danielle Pieloch, Vice President

Mr. Chris Callahan
Mr. Anthony Esposito
Mr. Eloy Fernandez
Mrs. Alison Napolitano

Mrs. Eileen Pabon
Mr. Jeff Smith
Mr. Patrick Walsh

Notice

Pursuant to Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, the following is a list of regular public meetings to be held at 6:30 PM Executive Session and 7:30 PM Public Session. *These meetings shall be held at the BOE Central Office at the Samsel UES/Sayreville War Memorial HS. Meeting dates are also posted on the district website at www.sayrevillek12.net.

Tuesday, September 26, 2023

Tuesday, November 21, 2023

Tuesday, October 17, 2023

Tuesday, December 19, 2023

Tuesday, January 2, 2024 (Reorganization)

Future Board of Education meetings will be determined at a later date and may be found on the district website.

Mailing address

Sayreville Board of Education
Erin Hill
School Business Administrator/Board of Education Secretary
P.O. Box 997
Sayreville, New Jersey 08871

Voting Information

Voters choose members of the Board of Education on Election Day which will be held on Tuesday, November 7, 2023. Any registered voter residing in the Borough of Sayreville may vote in this election.

New voters may register at the Borough Hall on Main Street or by mail. To be eligible to vote, residents must be at least 18 years old, citizens of the United States, must have been living in the state and the county for 30 days and must have registered at least 30 days before the election.

Report Cards

Report cards will be issued during the 2023-2024 school year as follows:

Grades K – 5

Trimester	Starts	Ends	Progress Reports Issued	Report Cards Issued
# 1	09/07/23	12/08/23	10/19/23	12/15/23
# 2	12/11/23	03/14/24	01/30/24	03/21/24
# 3	03/15/24	06/24/24	05/07/24	06/27/24

Grades 6 – 12

Marking Period	Starts	Ends	Progress Reports Issued	Report Cards Issued
# 1	09/07/23	11/14/23	10/10/23	11/21/23
# 2	11/15/23	01/30/24	12/19/23	02/06/24
# 3	01/31/24	04/15/24	03/05/24	04/22/24
# 4	04/16/24	06/24/24	05/17/24	06/28/24

Virtual Parent/Teacher Conferences

Tuesday, January 16	**Afternoon	Project Before Samsel Upper Elementary School Middle School
	*Evening	High School K-3 Elementary Schools
Wednesday, January 17	**Afternoon	Project Before K-3 Elementary Schools Middle School High School
	*Evening	Samsel Upper Elementary School
Thursday, January 18	**Afternoon	K-3 Elementary Schools Samsel Upper Elementary School High School
	*Evening	Project Before Middle School
Friday, January 19	**Afternoon	Project Before K-3 Elementary Schools Samsel Upper Elementary School Middle School High School

** Early Dismissal Students ONLY * Early Dismissal Students and Teachers
In the event of a delayed opening, the early dismissal and/or conferences are cancelled.

Back- to-School Night

Monday, September 18
 Tuesday, September 19
 Wednesday, September 20
 Thursday, September 21

Samsel Upper Elementary School
 K-3 Elementary Schools
 High School & Project Before
 Middle School

Note: An Early Dismissal Schedule will be held on Friday, September 22, 2023 (See Calendar)

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 Parents need not wait until the above scheduled dates to arrange for a teacher conference. Rather they are encouraged to make an appointment to confer with their child's teacher, principal or guidance counselor at any time during the school year.  
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District Policies and Procedures

Change of Address and Phone Number

Parents are requested to notify the school of any change in address or phone number. Current addresses and phone numbers are most helpful to the school administration and are of particular importance to the pupil and parent in times of emergency. Emergency forms must be completed for each pupil enrolled in school and updated by the parent/guardian as necessary.

Child Find

In New Jersey, each public school district must provide a free appropriate public education (FAPE), to eligible students ages three through twenty-one. Individuals and/or families with knowledge of a child within this age range with a suspected known disability, should call the Sayreville Special Services Department at (732) 525-5200 x6400.

Early Release

If a parent wishes to have a child released from school early, the parent is required to send a written note requesting that the child be excused. The parent or guardian must call for the child at the school office, present an acceptable form of identification and sign out the child. Children will be released into the custody of their parent or guardian only from the Principal's Office. This is done to ensure the safety of the youngsters. No pupil may leave school before the regular hour of closing, except for some extraordinary reason. Parents of children enrolled in grades 9 through 12 should be aware of the attendance and credit policies in the High School.

Guidance

The twelve counselors at the Middle School and High School and six at the Upper Elementary and Elementary schools work on an individual and group basis with students to help resolve personal and academic problems. Counselors also work with the school administrator on testing and scheduling. At the High School level, college counseling and placement is also provided by the guidance staff. Job placement counseling services are offered at the High School. Student Assistance Counselors are employed to work with students with substance abuse problems. Parents who wish information on substance abuse should call the school.

Home Instruction

Home instruction will be provided to any pupil confined to his/her home or hospital, upon the recommendation of the attending physician, if the confinement is expected to extend to a period of 10 consecutive school days. When the physician's form, which may be secured from the school nurse, is completed, the Special Services office will proceed in obtaining a certified teacher to work with the pupil.

Sending Money to School

You will find it necessary to send money to your child's teacher for various reasons, including lunch, milk, etc. Please send the exact amount in an envelope properly marked with the child's name, teacher, room number, and school.

Special Services Department

Special Services incorporates a variety of services which are available to the children in Sayreville Schools. Evaluation, instruction and counseling are provided for pupils whose particular needs require attention beyond that provided in the regular school program. The Special Services staff includes five Child Study Teams, each consisting of a psychologist, learning disabilities teacher-consultant and social worker, speech therapists, special education teachers and outside consultants. These consultants such as psychiatrists, neurologists and physicians are employed as needed.

Pupils are evaluated by a Child Study Team only if parental permission has been obtained. Due process procedures are followed.

In our school district, there are resource, learning and/or language disabled, and in-class support programs to serve the following classifications: Pre-school, Specific Learning and/or Multiply Disabled, Auditorily, Cognitive, Communication, Orthopedically, Other Health, Visually Impaired, Autism, Emotionally Disturbed, and Traumatic Brain Injured. Those pupils requiring specialized programs beyond those provided in this district are placed in out-of-district public and private placements.

Telephone Regulations

School telephones are to be used only for official school business. Parents should not call the school and ask to speak to their children or expect staff to deliver personal messages to them, except in emergency situations. All instructions should be given to children before they leave home for school.

Transfers

When a family plans to move to another school district, a transfer must be made out for each child. The following information must be given to the school secretary at least a week in advance of leaving: new home address, name and address of school which your child will be attending, and the last day the child will attend school in Sayreville.

All books and materials must be returned to your child's teacher in satisfactory condition, and other forms must be filled out before the transfer card can be issued.

Visitors to School

All visitors are required to make an appointment prior to entering any of our district buildings. Visitors are then required to report to the Principal's Office and present photo identification prior to visiting any teacher, supervisor, counselor or classroom. Visitors' tags and registration are mandatory. Conferences with teachers should be requested by note, email or through the school office.

All visitors will be subject to a metal detection screening to identify potential harmful objects. While we strongly encourage visitors to not bring bags into our school buildings, they too will be screened and subject to a search if warranted.

Working Papers

Working papers are no longer attained through the High School. Please visit myworkingpapers.nj.gov For more information. <https://nj.gov/labor/youngworkers/find-a-job/working-papers/getstarted.shtml>

Every Student Succeeds Act (ESSA)

The Sayreville Public Schools have traditionally had a strong basic skills curricula. Under the Every Student Succeeds Act we provide an Academic Support Instruction (ASI) Program in grades K-12 with the assistance of federal and state funding. Each year the district develops an application for Title I funds which covers both public and non-public schools. Program eligibility is based on state/standardized test scores, teacher recommendation, grades, etc. Questions about the ASI Program should be directed to the building principal. Also, the district is a member of the Middlesex Regional Educational Services Commission which provides services for Sayreville students in non-public schools in the following areas: Child Study Team classification and services, Speech, and Home Instruction. Each year, the Board of Education holds a public meeting to discuss its ASI Program, test results and Thorough and Efficient activities (Chapter 212). The district has an ASI Title I Parent Involvement Council which annually approves the Parent Involvement Policy which is sent home to all parents with children in the program. Under federal law, all parents of students in a Title I school district, such as the Sayreville School District, are entitled to request information regarding the professional qualifications of their child's classroom teachers. Should you be interested in receiving this information, please direct your request to the principal of your child's school.

2023-2024 Test Schedule

<u>TEST</u>	<u>GRADE</u>	<u>DATE</u>
Testing of Students New to District	K-12	TBD
PSAT - Preliminary Scholastic Aptitude Test	10-12	October 14, 2023
SAT - Scholastic Aptitude Test	11-12	**Oct. 7, Nov. 4, Dec. 2, 2023, March 9, May 4, June 1, 2024
ACT - American College Test	11-12	**Sept. 9, Oct. 28, Dec. 9, 2023, Feb.10, April 13, June 8, July 13, 2024
NJGPA	12	October 10 - 16, 2023 Makeups - October 17 - 20, 2023
NJGPA	11	March 11 - March 15, 2024 Makeups - March 18 - 22, 2024
NJSLA ELA/Math	3-9	May 1 - May 26, 2024 Makeups - May 30 - June 2
NJSLA Science	5, 8 & 11	May 1 - May 26, 2024 Makeups - May 30 - June 2
ACCESS Test for English Language Learners	K-12	February 6 - March 31, 2024
Advanced Placement Tests	11-12	May 1 - May 12, 2024
		**These are the National test dates. The SAT and/or ACT may not be offered at SWMHS on all of these dates.

High School Class of 2024 Graduation Requirements

Subject	Years Required	Credits Per Year	Total Credits Earned
English	4 Years	5	20
Mathematics, including Algebra and Geometry and a third year of math that builds upon these two courses	3 years	5	15
Sciences: lab sciences including Biology and a choice among Chemistry, Physics or Environmental Science and a third inquiry-based lab or technical science	3 years	5	15
U.S. History	2 years	5	10
World History	1 year	5	5
World Language	1 year	5	5
Performing Arts	1 year	5	5
Practical Arts	1 year	5	5
Phys. Ed. And Health	4 years	5	20
Economics/Financial Literacy	½ year	2.5	2.5
Additional Elective Courses			27.5
Total Credits Completed			130

Please refer to the State of New Jersey Department of Education web site for more information regarding High School Graduation Assessment Requirements

<http://www.nj.gov/education/assessment/parents/GradReq.pdf>

The SWMHS Guidance Department is dedicated to working with your student to assure that all requirements are met.

Student Expectations

The Sayreville Board of Education believes that positive student commitment and behavior are essential to effective learning. With the support and assistance of school personnel and parents, all students have the capacity to demonstrate actions which contribute to the effectiveness of schools and the worth of learning experiences. Commensurate with their maturational levels and individual abilities, all students can behave in ways that enhance the social relationships of the school and facilitate learning. Students are expected to demonstrate the following behavior, reflective of the district's core ethical values, while in school, on a school bus and at school activities in and out of district:

1. **Caring** for all members of a diverse school community which includes but is not limited to students, administrators/supervisors, teachers, advisors/coaches, support staff, volunteers and PTO representatives. They must also demonstrate tolerance and acceptance of classmates who are the same and different in ability, aptitude, cultural ethnicity, and socio-economic background.
2. **Trustworthiness** in assuming responsibility for their educational successes and failures. When working alone or in groups, they must be trusted to be responsible for their work and the results of their efforts.
3. **Respect** for all members of the school community, its facilities and property.
4. **Responsibility** in adhering to school rules and regulations which are designed to provide a safe and appropriate environment for learning.
5. **Fairness** in their treatment of staff, classmates, competitors, and the public.
6. **Citizenship** by fulfilling their educational goals to become a productive member of the borough, state, nation, and world. This can be accomplished by attending school daily and mastering the NJ Core Curriculum Content Standards and proficiencies for their courses.

Kindergarten Entrance Requirements

Students entering Kindergarten **MUST** be five years old on or before **September 30**. **ALL NEW** students entering first grade **MUST** be six years old on or before **September 30**. Children will not be registered for the Sayreville Public Schools unless all the following items are presented at time of registration:

1. Child's official birth certificate.
2. Physician's certificate indicating that the child has received the following immunizations as required by the New Jersey State Department of Health:
 - a) Diphtheria, Pertussis and Tetanus (D.P.T.) – a minimum of four (4) doses, one dose having been given on or after the fourth birthday or a total of five doses.
 - b) Polio – a minimum of three (3) doses of Polio vaccine, one dose having been given on or after the fourth birthday or a total of four doses.
 - c) Measles – two (2) doses given at least one month apart, both doses being given after the first birthday or laboratory evidence of immunity in place of 2nd dose.
 - d) Rubella – one (1) dose on or after the first birthday.
 - e) Mumps – one (1) dose on or after the first birthday.
 - f) Hepatitis B – three (3) doses Hep B vaccine or laboratory evidence of immunity.
 - g) Chickenpox - one (1) dose on or after the first birthday or proof of disease immunity.
3. Physician's certificate indicating the child has received a Mantoux test for Tuberculosis within six months of the start of school year unless he/she is not required under current state regulations
4. Certificate indicating that the child has had a complete physical examination by his personal physician including a vision and hearing screening, within a year of September entrance (e.g., the twelve months preceding start of school).
5. Proof of residency as documented by a certificate of occupancy, deed, mortgage agreement, borough tax bill, lease, etc. as per N.J.A.C. 6A:28-2.5.

Code of Student Conduct

Parents will receive a copy of the Policy **5600** Code of Student Conduct to read and discuss with their child, as well as sign annually. Policies **5410** Promotion and Retention, **5512** Harassment, Intimidation and Bullying and **5530** Substance Abuse will also be provided on the district website and available in print if you don't have internet access. To access them and all policies and regulations on the website, click [here](#).

School Bus Safety/Parent Responsibility

The Transportation Regulations and the Policy adopted by the Board of Education should be stressed to the students not only for their safety but to protect the lives of all students riding the school bus.

- **NEVER board a school bus.** Only school district staff/vendors are permitted on buses.
- Help your student(s) be on time at bus stop.
- Do not ask the driver to stop at places other than the designated stop.
- Assume responsibility in training your child to cooperate with the school bus driver.
- Insist on correct behavior in waiting for and riding the school bus.
- Accompany very young students to the bus stop each morning and meet the bus in the afternoon.
- Cooperate with school officials in discharging discipline requirements in support of the Transportation Safety Program. Parental attitude in this matter is extremely important.

NOTE - Students are not allowed to change their bus. When your child is not going to take the bus home, please notify the school. Parents should remind their children that they should not cross roads in order to get the bus until such time as the bus arrives, the red blinking lights are flashing, and the traffic is stopped, so that the driver can watch the students safely cross the street.

The Transportation Department may be reached by dialing the District Main Number 732-525-5200 X5604

Comprehensive Equity Plan 2019-2023*

The district's Comprehensive Equity Plan was approved by the NJ Department of Education on July 29, 2019. It ensures that the district will achieve and maintain compliance with all applicable laws, codes, regulations, and guidelines governing equity in education including, but not limited to N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Guidelines for the Desegregation of Public Schools in New Jersey (1989); Title VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990 and the Individuals with Disabilities Education Act (I.D.E.A.) of 2004. Copies of the plan are available to the public at the office of the Affirmative Action Officer and Title IX Coordinator located at 298 Ernston Rd., Parlin, NJ 08859. All equity issues should be directed to that office by calling (732) 525-5200 ext. 5216.

* 1 year extension granted by the State of NJ due to global pandemic.

Community Right-to-Know

Notice of any construction or other activities involving the use of any hazardous substance will be posted on a bulletin board in the school. Hazardous substances may be stored at various times throughout the year and fact sheets for any of these hazardous substances being stored or used are available in the school.

School Health Services

The pupils attending the Sayreville Public School System are provided with health services in accordance with state requirements.

A student entering the school district for the first time must submit a health record from the previous school attended. The immunization record shall include dates of each individual immunization:

1. D.P.T. – Children less than seven (7) years of age need four (4) doses (1 dose after age 4) or any five (5) doses. Children seven (7) years or older a minimum of 3 doses.
2. Polio – Children less than seven (7) years of age need three (3) doses (1 dose after age 4) or any four (4) doses. Children seven (7) years or older a minimum of three (3) doses.
3. Measles Vaccine – Children will be required to have 2 doses given after the first birthday separated by at least one month or laboratory evidence of immunity in place of the 2nd dose.
4. Rubella Vaccine – Administered after first birthday.
5. Mumps Vaccine – Administered after first birthday.
6. Hepatitis B – Three doses of HepB vaccine or laboratory evidence of immunity is required of all students.
7. Chickenpox - one (1) dose on or after the first birthday or proof of disease immunity.
8. DTaP - (Ages 1-6 years) 4 doses, with 1 dose given on or after the 4th birthday, OR any 5 doses. (Ages 7-9 years) 3 doses of Td or any previously administered combination of DTP, DTaP, and DT to equal 3 doses. Laboratory evidence of immunity is also acceptable.
9. Tdap- Grade 6 (or comparable age level for Special Education students): 1 dose for pupils entering Grade 6 on or after 9-1-08 and born on or after 1-1-97. A child does not need a Tdap dose until 5 years after the last DTP/DTaP or Td dose.
10. Pneumococcal - (Age 12-59 months) Minimum of 1 dose of Pneumococcal vaccine is needed after the first birthday for all pre-school students.
11. Meningococcal - 1 dose for students entering Grade 6 (or comparable age level for Special Education students) born on or after 1-1-97.
12. Influenza - 1 dose annually given between September 1 and December 31 for all pre-school students (Ages 6-59 months).
13. A physical examination certificate dated within one (1) year prior to admission.

A child may be excused from these requirements only if a parent objects, in a written statement, on the grounds that it interferes with his/her religious beliefs. A statement from the family physician stating that the child cannot be immunized for medical reasons also relieves the child of this requirement.

Parents are requested to alert the school nurse of any pertinent facts relating to a pupil's well-being, especially medications, appliances or previous operations.

An emergency form, filled in and signed by a parent at the time of pupil admission, will be used if it becomes necessary to contact a parent. If a parent is not at home, a neighbor designated on the emergency form, will be called to care for the child. A local telephone number is necessary for such emergency contacts.

The School Health Program includes the following:

- A. Physical Examination/Medical Evaluation (By School Physician*) according to state regulations for:
 - 1. Members of athletic teams prior to the first practice session, if they qualify.
 - 2. Pupils with special health problems.
 - 3. Any pupil who is a habitual absentee.
 - 4. Any pupil having difficulty with class work.
- B. Tuberculosis Detection Program:
 - 1. Mantoux Tuberculin Testing as determined by state regulations.
- C. Eye Screening: Available to pupils in the pre-school program and selected grades, as well as pupils who have been referred.
- D. Audiometric Screening: Pre-school, K-4 and Grades 6, 8 and 10, as well as pupils who have been referred.
- E. Height and Weight: Grades Kindergarten through 12.
- F. Scoliosis Screening: As scheduled.

The above information is noted on the pupil's health record. Parents are notified of irregularities found in any of the above screening programs.

Parents are advised of the importance of obtaining subsequent medical examinations of the student at least one time during each developmental stage at early childhood (pre-school through grade three), pre-adolescence (grades four through six), and adolescence (grades seven through twelve). Proof of these physicals should be given to the school nurse.

There are recommended procedures classified as standing orders to care for the ill or injured at school. These procedures are followed, until the parent or other designated person might be contacted.

Administration of medication to pupils shall be done only in exceptional circumstances wherein the child's health might be jeopardized without it. Before the nurse can administer any medication, she must have written directions from the family physician and written permission from a parent to give the medication. The family physician must also identify type, dosage, and purpose of the medication.

There is an exclusion period for each communicable disease. Please consult your family physician or the school nurse.

An explanatory note from home is required following all absences. Pupils returning to school following an absence of 3 or more days for illness must submit a doctor's note to the nurse.

If because of illness or physical condition, it becomes necessary for a pupil to remain at home, parents are urged to contact the school to plan for appropriate ways to continue the child's education (See Home Instruction.)

Each pupil throughout the school system shall participate in the physical education program unless a written excuse is obtained from the family physician as to the reason for non-participation and its duration.

Health and safety classes are conducted throughout the school year. Subject matter is applicable to the age and the grade of the pupil.

A "Kindergarten Registration" is conducted each year, to determine the number of children expected to enter Kindergarten in the Fall. Announcement of the procedure and entrance requirements are made in advance.

*A note from the family physician will be accepted in lieu of this.