

September 11, 2023

CALL TO ORDER/ROLL CALL — The Board of School Directors of the Fox Chapel Area School District held its combined agenda study session and regular business meeting at Fox Chapel Area High School September 11, 2023. President Marybeth Dadd called the meeting to order at 7:05 p.m. Also in attendance were Vice President Ronald P. Frank, Assistant Secretary Vanessa K. Lynch, Treasurer Eric G. Hamilton, Kimberly Andrews, Amy B. Cooper, Katie Findley, Adam G. Goode, and Ariel Zych.

FOX LEADERSHIP COUNCIL STUDENT REPRESENTATIVE

SUPERINTENDENT’S REPORT

A Lens on Learning — Each month, we focus on student work in our schools to highlight lessons, growth, and successes of all kinds. This month, Dorseyville Middle School math teachers **Geoff Dutelle**, **Ashley Wickert**, and **David Wygonik** made a presentation on Reveal Math. They discussed the curriculum, the benefits they have seen with students through the program, and student feedback on their experiences from the class.

Fox Chapel Area School District Required Comprehensive Plan – Mary Catherine Reljac, Ed.D., Superintendent

Third-Day Enrollment — The Board received the third-day enrollment figures.

Fox Chapel Area School District Required Comprehensive Plan for Review — The Fox Chapel Area School District required Comprehensive Plan will be recommended for approval at the October 9, 2023, Board meeting. The Comprehensive Plan is posted on the district website and a hard copy is available at the district administrative offices for review.

Information

•Fox Chapel Area Elementary Students Named Winners in Writers Contest

Fairview Elementary School 2022-2023 kindergarten student **Mason Merriman** and Hartwood Elementary School 2022-2023 first-grader **Avery Munsch** were named winners in the 2023 WQED Writers Contest. Mason was named a first-place winner for his story “From Foxes to Penguins,” and Avery was named a second-place winner for her story “When I Grow Up.”

Nearly 400 stories were submitted and Mason and Avery are two of 16 students who were named winners in this year’s contest. The competition was open to students in kindergarten-grade three from throughout the country.

All the winners’ stories are available to read and listen to via WQED’s Writers Contest page at <https://wqed.org/education/writers-contest/2023-winners>.

The contest was sponsored locally by WQED, The City of Pittsburgh, and the Amelia Miles Foundation.

•DMS Student Earns Honorable Mention in National MathCON Competition

Dorseyville Middle School 2022-2023 sixth-grader **Rishabh Krishnamurthy** placed in the national MathCON Finals. Rishi was one of 628 finalists from across the nation chosen from 26,000 students from the United States and Canada to compete in the finals of the prestigious academic competition. He was selected based on his score on an online math assessment taken in the spring. In the national competition, Rishi ranked 39th among all sixth-grade students and received an honorable mention. The finals were held in Chicago in May 2023.

MathCON, North America’s Math Competition, was created in 2008. MathCON’s goal is to engage students in STEM outside of the classroom and encourage more students to enter the STEM fields, which are currently some of the fastest-growing industries in the U.S.

“MathCON is our way of inspiring the future leaders in science, technology, math, and engineering by engaging students at a young age, making STEM fun, and demonstrating its real-world applications,” said Nik Hallberg, the program director of MathCON. “The competition allows us to reach students from all over the nation and help them establish, improve, and maintain skills that can lead to many possibilities throughout their educational careers and beyond.”

Fox Chapel Area School Board Upcoming Meetings

September 26, 2023 – 6 p.m. – Projects & Planning Committee Mtg. – Admin. Offices Staff Development Room
October 2, 2023 – 7 p.m. – Agenda Study Session – A.W. Beattie Career Center Student Conference Center
October 3, 2023 – 6 p.m. – Governance Committee Meeting – Administrative Offices Staff Development Room
October 9, 2023 – 7 p.m. – Regular Business Meeting – Fox Chapel Area High School LGI Room
October 11, 2023 – 6 p.m. – Academic Committee Meeting – Administrative Offices Staff Development Room
October 26, 2023 – 6 p.m. – Projects and Planning Committee Mtg. – Admin. Offices Staff Development Room
November 6, 2023 – 6 p.m. – Committee of the Whole Meeting – High School – LGI Room
November 6, 2023 – 7 p.m. – Agenda Study Session – Fox Chapel Area High School LGI Room
November 13, 2023 – 7 p.m. – Regular Business Meeting – Kerr Elementary School Gym
November 14, 2023 – 6 p.m. – Governance Committee Meeting – Admin. Offices Staff Development Room
November 15, 2023 – 6 p.m. – Academic Committee Meeting – Admin. Offices Staff Development Room
November 21, 2023 – 6 p.m. – Projects & Planning Committee Mtg. – Admin. Offices Staff Development Room
December 4, 2023 – 7 p.m. – Reorg. Mtg. & Combined Agenda Study Session & Reg. Bus. Mtg. – HS LGI Room
January 9, 2024 – 6 p.m. – Governance Committee Meeting – Administrative Offices Staff Development Room
January 16, 2024 – 6 p.m. – Academic Committee Meeting – Administrative Offices Staff Development Room
January 23, 2024 – 6 p.m. – Projects and Planning Committee Mtg. – Admin. Offices Staff Development Room
February 6, 2024 – 6 p.m. – Governance Committee Meeting – Administrative Offices Staff Development Room
February 7, 2024 – 6 p.m. – Academic Committee Meeting – Administrative Offices Staff Development Room
February 20, 2024 – 6 p.m. – Projects and Planning Committee Mtg. – Admin. Offices Staff Development Room
March 5, 2024 – 6 p.m. – Projects and Planning Committee Mtg. – Admin. Offices Staff Development Room
April 2, 2024 – 6 p.m. – Governance Committee Meeting – Administrative Offices Staff Development Room
April 3, 2024 – 6 p.m. – Academic Committee Meeting – Administrative Offices Staff Development Room

SOLICITOR'S REPORT

APPROVAL OF MINUTES — Approved the minutes of the combined agenda study session and regular business meeting dated August 14, 2023.

FIRST PUBLIC COMMENT PERIOD — Public comment is limited to residents or taxpayers of this district. The first public comment period is for items that are scheduled for deliberation or official action on the agenda. To register to make a public comment, please contact the Board Secretary during business hours, but no later than 12 p.m., on the day of the meeting by email (boardsecretary@fcasd.edu), telephone (412-967-2413), or at the district office (611 Field Club Road, Pittsburgh, PA 15238). Please provide your name, complete address, telephone number, the subject of the comment or topic to be addressed, and any group affiliation. During the meeting, the Board Secretary will call those community members scheduled to comment by telephone. Sign-in sheets will also be provided at each meeting for those attending who wish to offer public comment and did not register in advance.

OLD BUSINESS

NEW BUSINESS — Upon the recommendation of the superintendent, the Board took action on the following items of business:

Finance

Disbursements (Fund 10) – August 2023 — The general fund disbursements (Fund 10) in the amount of \$8,688,176.89 from August 1, 2023, through August 31, 2023, were approved.

Disbursements (Fund 32) – August 2023 — The athletic capital reserves fund disbursements (Fund 32) in the amount of \$346,907.47 from August 1, 2023, through August 31, 2023, were approved.

Finance Report – July 2023 — The finance report for July 2023 was acknowledged and filed for audit.

Hawley Consulting Group – Proposal — Approved the proposal from Hawley Consulting Group to prepare a postretirement medical valuation for the Fox Chapel Area School District under GASB (Governmental Accounting Standards Board) 75 for fiscal years ending June 30, 2024, and June 30, 2025, at a total cost of \$7,250. **This is a renewal of services.**

Authorization to Advertise for Bids – Industrial Embroidery Machine — Authorized the advertisement of bids for an industrial embroidery machine at the high school.

Instruction

Updated Health and Safety Plan — Approved the updated Fox Chapel Area School District Health and Safety Plan.

Dr. Lhisa R. Almashy – Professional Development — Approved the professional development proposal from Dr. Lhisa R. Almashy for the Fox Chapel Area School District for professional development services during the 2023-2024 school year at a cost not to exceed \$25,000. **This is a renewal of services.**

Step By Step Learning – Master Services Agreement — Ratified the agreement between the Fox Chapel Area School District and Step By Step Learning to provide Title I services to Christ the Divine Teacher Academy for eligible Title I students residing within the Fox Chapel Area School District for the 2023-2024 school year effective September 5, 2023, through June 30, 2024. **This is a renewal of services.**

Southwood Psychiatric Hospital – Agreement — Ratified the agreement between the Fox Chapel Area School District and the Southwood Psychiatric Hospital for services to students for the 2023-2024 school year effective August 23, 2023, through June 6, 2024. **This is a renewal of services.**

Educational Agreement — Approved the agreement for an unnamed student to meet educational needs as presented.

Personnel

Candidates for employment under this section were approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

Resignations

Administration — Accepted the following administrative resignation:

- **Paul S. Noro**, Ed.D., principal at Kerr Elementary School, due to retirement, effective July 1, 2024.

Professional — Accepted the following professional resignation:

- **Jared J. Grassi**, elementary teacher at O’Hara Elementary School, due to personal reasons, effective August 15, 2023.

Educational Support — Accepted the following educational support resignations:

- **Sharon L. Craft**, instructional assistant at Kerr Elementary School, due to retirement, effective January 2, 2024.
- **Amy J. Englert**, personal care assistant at O’Hara Elementary School, due to personal reasons, effective September 11, 2023.

Supplemental Contracts – Athletic — Accepted the following athletic supplemental contract resignations:

- **Reed Bursic**, baseball, freshman assistant at Fox Chapel Area High School, due to personal reasons, effective August 23, 2023.
- **Britta Lynn Emberg**, basketball – girls, HS 1st assistant at Fox Chapel Area High School, due to personal reasons, effective August 24, 2023.

Supplemental Contracts – Non-Athletic — Accepted the following non-athletic supplemental contract resignations:

- **Caitlin Alderman**, band technician – marching, due to personal reasons, effective September 4, 2023.
- **Christine Ehman**, choral director – elementary – Kerr, due to personal reasons, effective August 31, 2023.

Appointments

Educational Support — Approved the following educational support appointments:

- **Cameryn E. Herevia** as a personal care assistant at Dorseyville Middle School, effective September 26, 2023. Salary was set based on the salary scale for personal care assistants, Step 1, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the resignation of **Sydney Nury**.
- **Maria A. Powers** as the business office/ communications secretary for the Fox Chapel Area School District, effective September 12, 2023. Salary was set based on the salary scale for 12-month secretaries, Step 3, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the retirement of **Carol Obernauer**.

Food Services — Approved the following food services appointments:

- **Dewi A. Densmore** as a permanent, part-time (5.5 hours per day) food services employee at Fox Chapel Area High School. Hourly wage was set based on the wage scale for food services employees, General Food Worker, with no fringe benefits, effective September 12, 2023. This position is available due to the resignation of **Pamela Stewart**.
- **Mindi Holtzman** as a permanent, part-time (4 hours per day) food services employee at Dorseyville Middle School. Hourly wage was set based on the wage scale for food services employees, General Food Worker, with no fringe benefits, effective date to be determined pending the fulfillment of pre-employment requirements. This position is available due to the retirement of **Suzanne Birdsong**.
- **Carrie A. Mellett** as a permanent, part-time (4 hours per day) food services employee at Kerr Elementary School. Hourly wage was set based on the wage scale for food services employees, General Food Worker, with no fringe benefits, effective date to be determined pending the fulfillment of pre-employment requirements. This position is available due to the resignation of **Dawn Haberman**.

Supplemental Contract – Athletic — The following athletic supplemental contract was approved effective September 12, 2023: **Sean Stocker** – Softball, HS 1st Assistant.

Tabled Supplemental Contract – Athletic — Action on the following athletic supplemental contract was tabled: **Ryan O’Toole** – Swimming, HS Head.

Supplemental Contracts – Non-Athletic — The following non-athletic supplemental contracts for the 2023-2024 school term were ratified / approved: **David Wygonik** – Academic Coach-Math (DMS); **William Barle** – Academic Coach-Math (HS); **Chad Morley** – Academic Coach-Math (HS); **Elizabeth Feldman** – Academic Coach-Science (DMS); **Michael Hower** – Academic Coach-Science (50%) (HS); **Suzanne Miller** – Academic Coach-Science (50%) (HS); **Justin Patterson** – Academic Coach-Science (50%) (HS); **Annette Sparrow** – Academic Coach-Science (50%) (HS); **Cheryl Eters** – Art Department Head (DMS); **Sarah Dixon** – Art Department Head (50%) (Elementary); **Jennifer Reynolds** – Art Department Head (50%) (Elementary); **Christine Smith** – Art Department Head (HS); **Roger Sullenberger** – Attendance Facilitator (HS); **Melissa Weist** – Audiovisual Director (DMS); **Daryl Lesnik** – Auditorium Director (40%) (HS); **Benjamin Murray** – Auditorium Director (60%) (HS); **Daryl Lesnik** – Band Director-Concert (HS); **Anne Goggin** – Band Director (DMS); **Heidi Pandolfi** – Band Director (Fairview/Kerr); **Evan Hertrick** – Band Director (Hartwood/O’Hara); **Daryl Lesnik** – Band Director-Marching (HS); **Evan Hertrick** – 1st Assistant Band Director-Marching (HS); **Anne Englert** – 2nd Assistant Band Director-Marching (40%) (HS); **Shayla Grady** – 2nd Assistant Band Director-Marching (80%) (HS); **Daryl Lesnik** – Band Director-Stage (HS); **Hannah Roux** – 2nd Assistant Band Director-Marching (20%) (HS); **Kirstein Sharrow** – 2nd Assistant Band Director-Marching (60%) (HS); **Clarissa Stewart** – Band Guard Sponsor-Marching (HS); **Karen Meinert** – Band/Orchestra Trip Health Care (50%) (HS); **Open** – Band/Orchestra Trip Health Care (50%) (HS); **Max Jahnke** – Band Percussion Instrumental-Marching (40%) (HS); **Charles Rackley** – Band Percussion Instrumental-Marching (60%) (HS); **Maya Rice** – Band Technician-Marching (65%) (HS); **Hannah Roux** – Band Technician-Marching (35%) (HS); **Jill Bennett** – Best Buddies Sponsor (DMS); **Caryn Campbell** – Best Buddies Coordinator (DMS); **Jennifer Pro** – Best Buddies Sponsor (DMS); **Stephanie Kurlej** – Best Buddies Sponsor (Hartwood); **Dr. Stacie Dojonovic-Schutzman** – Best Buddies Coordinator (50%) (HS); **Anna Hopper** – Best Buddies Coordinator (50%) (HS); **Brian Yanizeski** – Business Department Head (HS); **Tracey Planz** – Bus Monitor #1 (50%) (O’Hara); **Jessica Resek** – Bus Monitor #1 (50%) (O’Hara); **Jacqueline Garcia** – Bus Monitor #2 (O’Hara); **Adam Danielson** – Bus Monitor #3 (O’Hara); **Catherine Gillner** – Calendar Facilitator (DMS); **John Baxter** – Career Exploration & Leadership Coordinator (HS); **Amy Beresik** – Choral Director (DMS); **Amy Beresik** – Honors Choral Director (DMS); **Candace Erb** – Choral Director (Fairview); **Rachel Pollard** – Choral Director (Hartwood); **Benjamin Murray** – Choral Director (HS); **Open** – Choral Director (Kerr); **Julie Perrotte** – Choral Director (O’Hara); **Hannah Roux** – Choral Director (O’Hara); **Breane DeComo** – 6th-Grade Class Sponsor (50%) (DMS); **Season Gigliotti** – 6th-Grade Class Sponsor (50%) (DMS); **Season Gigliotti** – 7th-Grade Class Sponsor (DMS); **Breane DeComo** – 8th-Grade Class Sponsor (DMS); **Stanley Strzempek Jr.** – Computer Literacy Department Head; **Sarah Everest** – Computer Maintenance Specialist (Fairview); **Jessica Papcunik** – Computer Maintenance Specialist (Hartwood); **Alan Chen** – Computer Maintenance Specialist (Kerr); **Alan Chen** – Computer Maintenance Specialist (50%) (O’Hara); **Melissa Weist** – Computer Maintenance Specialist (50%) (O’Hara); **Tara DeComo** – Continuing Education Family Liaison (HS); **Dr. Lesley Cowles** – Dean of Students (HS); **Jessica Green** – Diversity and Unity Council Leader (HS); **Alison Francis** – Early Childhood Transition Coordinator; **Christopher Studebaker** – English/Language Arts Department Head (DMS); **Crystal Eastly** – English/Language Arts Assistant Department Head (DMS); **Bryan Elder** – English Department Head (HS); **Mary Elizabeth Dixon** – Fall Play Costume/Props Coordinator (HS); **Kristiann Josephs** – Fall Play Director/Producer (HS); **Joseph Gass** – Fall Play Technical Coordinator (HS); **Mark Matusiak** – Forensics

Sponsor (HS); **Mark Matusiak** – Assistant Forensics Sponsor/Model United Nations (UN) Advisor (HS); **Terry Taylor** – 2nd Assistant Forensics Sponsor (HS); **Robert Wilson** – 2nd Assistant Forensics Sponsor/Model United Nations (UN) Advisor (HS); **Christina Congalton** – Future Business Leaders of America (FBLA) Sponsor (HS); **Sarah Everest** – Gifted Department Head (Elementary); **Mary Loeffler** – Gifted Department Head (DMS); **Lisa Gibson** – Gifted Department Head (HS); **Corey Hess** – Grade Level K Chairperson (50%); **Audrey Marie Masci** – Grade Level K Chairperson (50%); **Jessica Marshall** – Grade Level 1 Chairperson (50%); **Stacey Reese** – Grade Level 1 Chairperson (50%); **Kristen Bost** – Grade Level 2 Chairperson; **Lynn DePellegrini** – Grade Level 3 Chairperson (50%); **Katherine Frederick** – Grade Level 3 Chairperson (50%); **Wendy Donaldson** – Grade Level 4 Chairperson (50%); **Tiffany Hess** – Grade Level 4 Chairperson (50%); **John Anderson** – Grade Level 5 Chairperson; **Jennifer Klein** – Graduation Portfolio Coordinator (HS); **Kristin Pollick** – Guidance Department Head (DMS); **Stefanie Lipke** – Guidance Department Head (Elementary); **Tara DeComo** – Guidance Department Head (HS); **Lynn Erdos** – Honors Assembly Facilitator (DMS); **Jasmine Amato** – Library Department Head (Elementary); **Geoff Dutelle** – Math Department Head (DMS); **Carrie Ferguson** – Math Department Head (50%) (Elementary); **James Jones** – Math Department Head (50%) (Elementary); **Kristine Yacamelli** – Math Department Head (HS); **Stephanie Abriatis** – Mentor Teacher; **Kelly Coffield** – Mentor Teacher; **Regina Cornett** – Mentor Teacher; **Sarah Everest** – Mentor Teacher; **Pamela Fiano** – Mentor Teacher; **Audrey Gordon** – Mentor Teacher; **Evan Hertrick** – Mentor Teacher; **Anna Hopper** – Mentor Teacher; **Jacqueline Koziatek** – Mentor Teacher; **Matthew LaPatka** – Mentor Teacher; **Paul Lyons** – Mentor Teacher; **Alessandra Maletta** – Mentor Teacher; **Jamie McKenzie** – Mentor Teacher; **Kristie Pentrack** – Mentor Teacher; **Debra Polesiak** – Mentor Teacher; **Jennifer Pro** – Mentor Teacher; **Joshua Randall** – Mentor Teacher; **Leah Rea** – Mentor Teacher; **Jennifer Reynolds** – Mentor Teacher; **Alexander Sackandy** – Mentor Teacher; **Jessica Shannon** – Mentor Teacher; **Andrew Shaw** – Mentor Teacher; **Emily Spurdute** – Mentor Teacher; **Jessica Stanley** – Mentor Teacher; **Caitlin Turk** – Mentor Teacher; **Claire Walters** – Mentor Teacher; **Katelyn Werner** – Mentor Teacher; **Erica Yeager** – Mentor Teacher; **Anne Goggin** – Music Department Head (DMS); **Candace Erb** – Music Department Head (50%) (Elementary); **Julie Perrotte** – Music Department Head (50%) (Elementary); **Mairi Cooper** – Music Department Head (HS); **Candace Erb** – Music General Director-Elementary (Fairview); **Rachel Pollard** – Music General Director-Elementary (Hartwood); **Christine Ehman** – Music General Director-Elementary (Kerr); **Julie Perrotte** – Music General Director-Elementary (O'Hara); **Hannah Roux** – Music General Director-Elementary (O'Hara); **Lisa Gibson** – National Honor Society Sponsor (50%) (HS); **Suzanne Miller** – National Honor Society Sponsor (50%) (HS); **David Wygonik** – Newspaper Sponsor (DMS); **Lisa Gibson** – Newspaper Sponsor (HS); **Karen Meinert** – Nurse Department Head; **Jeffrey Bryer** – Orchestra Director (DMS); **Alex Sackandy** – Orchestra Director-Elementary; **Open** – Orchestra Director-Elementary; **Mairi Cooper** – Orchestra Director (HS); **Jeffrey Bryer** – Chambers Orchestra Director (DMS); **John Anderson** – Overnight Camp Counselor (Fairview); **Kerri Bacco** – Overnight Camp Counselor (Fairview); **Michael Frank** – Overnight Camp Counselor (Fairview); **Melanie McIsaac** – Overnight Camp Counselor (Fairview); **Alexander Sackandy** – Overnight Camp Counselor (Fairview); **Jennifer Billings** – Overnight Camp Counselor (Hartwood); **Kira Dadowski** – Overnight Camp Counselor (Hartwood); **James Jones** – Overnight Camp Counselor (Hartwood); **Stephanie Kurlej** – Overnight Camp Counselor (Hartwood); **John McKechnie III** – Overnight Camp Counselor (Hartwood); **Maria Stewart** – Overnight Camp Counselor (Hartwood); **Stephanie Abriatis** – Overnight Camp Counselor (Kerr); **Heath Asbury** – Overnight Camp Counselor (Kerr); **Sean Baldis** – Overnight Camp Counselor (Kerr); **Kristin Bashforth** – Overnight Camp Counselor (Kerr); **Brianne Claus** – Overnight Camp Counselor (Kerr); **Carli Hackett** – Overnight Camp Counselor (Kerr); **Kirstein Sharrow** – Overnight Camp Counselor (Kerr); **Stanley Strzempek Jr.** – Overnight Camp Counselor (Kerr); **Cara Zlatos** – Overnight Camp Counselor (Kerr); **Jaime Conditte** – Overnight Camp Counselor (O'Hara); **Adam Danielson** – Overnight Camp Counselor (O'Hara); **Lauren Gilberti** – Overnight Camp Counselor (O'Hara); **Michael Ivanusic** – Overnight Camp Counselor (O'Hara); **Richard Mathieu** – Overnight Camp Counselor (O'Hara); **Kathryn Mueller** – Overnight Camp Counselor (O'Hara); **Tracey Planz** – Overnight Camp Counselor (O'Hara); **Jennifer Squeglia** – Overnight Camp Counselor (O'Hara); **Caitlin Turk** – Overnight Camp Counselor (O'Hara); **Michelle Bailey** – Physical Education and Family & Consumer Science Department Head (DMS); **Jodi Travaglia** – Physical Education Department Head (Elementary); **Jeremy Bennett** – Physical Education and Family & Consumer Science Department Head (HS); **Lawrence Thomas** – Planetarium Director (HS); **Jacqueline Koziatek** – Reading Department Head (Elementary); **Ryan Siniawski** – Robotics Sponsor (HS); **John Anderson** – Safety Patrol Sponsor (Fairview); **Jessica Papcunik** – Safety Patrol Sponsor (50%) (Hartwood); **Jodi Travaglia** – Safety Patrol Sponsor (50%) (Hartwood); **Lynne Orsega** – Safety Patrol Sponsor (Kerr); **Richard Mathieu** – Safety Patrol Sponsor (O'Hara); **Zachary Price** – Science Department Head (DMS); **Justin Patterson** – Science Department Head (HS); **Richard Palucis** – Ski Trip Sponsor (50%) (HS); **Christine Smith** – Ski Trip Sponsor (50%) (HS); **Matthew Senkoski** – Social Studies Department Head (DMS); **Shane Billings** – Social Studies Department Head (HS); **Caryn Campbell** – Special Education Department Head (DMS); **Stephanie Abriatis** – Special Education Department Head (Elementary); **Dr. Stacie Dojonovic-Schutzman** – Special Education Department Head (HS); **Benjamin Murray** – Spring

Musical Choral Director/Producer (HS); **Kathleen Fischerkeller** – Spring Musical Choreographer (HS); **Anne Englert** – Spring Musical Costume & Props Designer (HS); **Eric Amsden** – Spring Musical Lighting Design Director (HS); **Dennis Emert** – Spring Musical Orchestra Director (HS); **Stephanie Reilly** – Spring Musical Production Assistant (HS); **Joseph Gass** – Spring Musical Set Construction Coordinator (HS); **Mary Jo Montgomery** – Spring Musical Set Design (HS); **Benjamin Murray** – Spring Musical Stage Director (HS); **Catherine Gillner** – Student Activities Treasurer (50%) (DMS); **Christopher Studebaker** – Student Activities Treasurer (50%) (DMS); **Erin Butkovic** – Student Government Activities Director (HS); **Dr. Lesley Cowles** – Student Government Activities Treasurer (50%) (HS); **Kimberly Hollern** – Student Government Activities Treasurer (50%) (HS); **Emily Spurdute** – Student Government Class Caucus Sponsor 1 (HS); **Krista Matonak** – Student Government Class Caucus Sponsor 2 (HS); **Dr. Lesley Cowles** – Student Government Class Caucus Sponsor 3 (HS); **Jennifer Klein** – Student Government Class Caucus Sponsor 4 (HS); **Rachel Machen** – Student Government Community Outreach Sponsor (HS); **Suzanne Miller** – Student Government Graduation Coordinator (HS); **Jessica Papariello** – Student Government Social Committee Sponsor (HS); **Sarah Everest** – Student Government Sponsor (Fairview); **Jacqueline Decker** – Student Government Sponsor (50%) (Hartwood); **Erin Wetherill** – Student Government Sponsor (50%) (Hartwood); **Amy Jakubek** – Student Government Sponsor (33%) (Kerr); **Stanley Strzempek Jr.** – Student Government Sponsor (33%) (Kerr); **Stacey Trpcic** – Student Government Sponsor (33%) (Kerr); and **Kayla Walnoha** – Student Government Sponsor (O'Hara); **Jessica Green** – Tapestry Sponsor (HS); **Joseph Eisel** – Technology Education Department Head (DMS); **Richard Palucis** – Technology Education Department Head (HS); **Joseph Gass** – Technology Student Association (TSA) Advisor #1 (HS); **Justin Papariello** – Technology Student Association (TSA) Advisor #2 (HS); **Richard Palucis** – Technology Student Association (TSA) Advisor #3 (HS); **Open** – Television Program Director (HS); **Justin Papariello** – Work Experience Sponsor (HS); **Tera Clutter** – World Language Department Head (Elementary/DMS); and **Kelly Barone** – World Language Department Head (HS); **Jessica Morris** – Yearbook Sponsor (DMS); and **Amy Wickman** – Yearbook Sponsor (HS).

Change of Status

Food Services — Ratified the following food services employee change of status

- **Patricia M. Wigda**, a permanent, part-time (5.75 hours per day) food services employee in the Dorseyville Middle School cafeteria, as a full-time (7 hours per day) food services leader in the Dorseyville Middle School cafeteria. Hourly wage was set based on the scale for food services employees, with fringe benefits, effective August 25, 2023. This position is available due to the retirement of **Sherry Lloyd**.

Purchase-of-Service Agreement

Health Services — Approved the purchase-of-service agreement for substitute nurse services between **Elizabeth A. Scholz** and the Fox Chapel Area School District, as presented, effective September 12, 2023, through June 30, 2024. **This is a new agreement.**

Salary Crossovers

Professional Employees — The following professional employees are eligible to cross over on the salary scale for the 2023-2024 school term based on verification of additional credits earned: **Micaela DiFrancesca** from B+15 to B+24, **Katelyn Fanning** from B+0 to B+15, **Karina Grande** from M+0 to M+15, **Gabriella Haberman** from B+15 to M+0, **Matthew Kamenicky** from B+0 to M+0, **Olivia McCall** from M+0 to M+15, **Hannah Roux** from B+0 to B+15, **Rachel Stone** from M+15 to M+30, **Emily Suhevich** from B+0 to B+15, **Theresa Thompson** from M+0 to M+15, and **Kayla Walnoha** from B+15 to M+0. This change is effective as of September 1, 2023, in accordance with the collective bargaining agreement.

Volunteers

Athletic — The following athletic volunteers were ratified/approved: **Jacelyn Alberts** – Cross Country, HS (effective September 12, 2023); **Ben Bailey** – Basketball-Boys, HS (effective September 12, 2023); **Sean Crummie** – Basketball-Boys, HS (effective September 12, 2023); **James Farrell** – Golf-Boys, HS (effective August 14, 2023); **Emily Grychowski** – Soccer-Girls, MS (effective August 30, 2023); and **Christian Lima** – Football, MS (effective August 14, 2023).

Personnel Information Item:

Tenure – Information — The following employee has completed three years of satisfactory professional employment and is eligible for a Professional Employee's Contract (tenure) effective August 14, 2023: **Jamie Glogowski**.

Operations/Cooperative Services

Hartwood Elementary School HVAC Project – Engineering Services — Approved retaining H.F. Lenz Co. for engineering services related to the Hartwood Elementary School HVAC project at a cost of \$312,000, conditional to final review of the agreement and attachments.

Dorseyville Middle School Window Replacement Project – Award of Bid — Approved to award the following bid for the window replacement project at Dorseyville Middle School: To the MacBracey Corporation for the Dorseyville Middle School Window Replacement Project in the amount of \$607,990 for the base bid and accepting Alternate #WC.01 in the amount of \$80,790, subject to the bidder’s successful completion of the post-award documentation.

Safety Incentive Program — Approved the Fox Chapel Area School District safety incentive program for the period October 1, 2023, through May 31, 2024, for district employees at an estimated cost of \$8,000.

Choral Program Accompanist — Approved the agreement between the Fox Chapel Area School District and Benjamin Bliss for choral program accompanist services at a total cost of \$3,000 effective September 11, 2023, through June 30, 2024. **This is a renewal of services.**

Pennsylvania School Boards Association (PSBA) 2024 Officer Elections

Slate of Candidates — Approved the slate of candidates for the PSBA 2024 officer elections below, and authorized the board secretary to electronically cast the vote on behalf of the Board of School Directors.

PSBA Leadership Positions:

- 2024 President-Elect (one-year term) – Choose one – *Allison Mathis, North Hills School District
- 2024 Vice President (one-year term) – Choose one – *Sabrina Backer, Franklin Area School District
- 2024-2026 Treasurer (three-year term) – Choose one – *Karen Beck Pooley, Bethlehem Area School District
- 2024-2026 Western Zone Representative (three-year term) – Choose one – *Marsha Pleta, Washington School District
- 2024-2025 Section W3 Advisor (two-year term) – Choose one – *Erik Meredith, East Allegheny School District

**Any slated candidate that demonstrates exceptional leadership at the local and state level shall be considered for “endorsement” by the Nominating Committee and the determination shall be noted on the slate of candidates. (PSBA Bylaws, Section 300 – Policy 303)*

PSBA Insurance Trustees:

- Trustee (term ends December 31, 2026, three-year term) – Choose up to two – Marianne Neel and Michael Faccinetto

SECOND PUBLIC COMMENT PERIOD — Public comment is limited to residents or taxpayers of this district. The second public comment period is for other matters of concern within the authority of the School Board. To register to make a public comment, please contact the Board Secretary during business hours, but no later than 12 p.m., on the day of the meeting by email (boardsecretary@fcasd.edu), telephone (412-967-2413), or at the district office (611 Field Club Road, Pittsburgh, PA 15238). Please provide your name, complete address, telephone number, the subject of the comment or topic to be addressed, and any group affiliation. During the meeting, the Board Secretary will call those community members scheduled to comment by telephone. Sign-in sheets will also be provided at each meeting for those attending who wish to offer public comment and did not register in advance.

FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

BOARD COMMENTS

ADJOURNMENT — The meeting was adjourned at 8:08 p.m.

The Fox Chapel Area School District is an equal rights and opportunity school district. The school district does not discriminate on the basis of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin, or handicap/disability. The district shall make reasonable accommodations for identified physical and mental impairments that constitute disabilities, consistent with the requirements of federal and state laws and regulations.

Additional information pertaining to civil rights, school district policies, and grievance procedures can be obtained by contacting the compliance officers listed below between 8 a.m. and 4 p.m. Monday-Friday. This notice is available from the compliance officers in large print, on audiotape, and in Braille.

*Title IX: David P. McCommons, Ed.D. (412/967-2456)
Section 504 and ADA: Timothy A. Mahoney, Ed.D. (412/967-2435)
Address: Fox Chapel Area School District, 611 Field Club Road, Pittsburgh, PA 15238*