

**Huffman ISD Citizens' Advisory Committee**  
**Meeting #7: Thursday, May 25, 2023 5:30 – 8:30 PM**  
**Huffman ISD Administration Building**  
**24302 FM 2100 Huffman, TX 77336**  
**Dinner served 5:30 – 6:15**  
**Meeting Begins promptly at 6:15**

**Purpose:** The Huffman ISD Citizens' Advisory Committee will work collaboratively to review and prioritize identified needs for capital improvement projects in Huffman ISD and determine the appropriate financial strategy. The committee will provide guidance and input to the Huffman ISD administration and work to create a bond referendum recommendation for consideration by the Huffman Board of Trustees for a November 2023 bond.

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**Charge for Citizens' Advisory Committee:**

Become informed of current Huffman ISD needs and goals and help design a bond referendum proposal that supports district goals, meets student needs, reflects good stewardship, and can be supported by the Huffman ISD community.

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**Outcomes:**

- Superintendent's Welcome
- Board of Trustees Acknowledgement of CAC
- Check the Charter
- SWOT Analysis
- Where Do We Go From Here?
- Process Check: Likes & Wishes
- CELEBRATION!

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**Steps**

1. Greet and Thank the Citizens' Advisory Committee (**Dr. Benny Soileau, Superintendent**)
2. Acknowledge the CAC and Their Work (**Amanda McGee, President**)
3. Review work of CAC and Agreed-upon Referendum Proposal (**Benny Soileau, Superintendent**)
4. Review CAC Charter (**Michelle**)
5. SWOT Analysis (**CAC/Michelle**)
  - a. How is Our Referendum Strong? How Did We Do as a Committee? Was Our Process Fair, Equitable, Transparent, Understood? Did Everyone Have a Voice? (Internal to FAC)
  - b. Can We Spot Any Weak Areas in Our Referendum? (Internal, Process, information?)
  - c. What Are Our Opportunities in the HISD Community to Gain Support for this Bond? How Might It Benefit Our Community? What Did We Learn From the Previous Bond? (External to Committee)
  - d. Do Any Threats Exist in the Community That Could Derail the Success of this Bond Proposal? (External to FAC); Could We Meet Organized Opposition? Where?

6. Where Do We Go From Here? A Successful Bond & An Aggressive PAC (**Ryan Gregory, Partner, PBK**)
7. Thank You From Your Facilitator (**Michelle**)
8. Next Steps/Likes & Wishes (**CAC/Michelle**)
4. Dismiss

**Handouts:**

1. Task Cycle - Agenda
2. Committee Roster
3. All Presentation Slides

**Meeting Schedule:**

**Meetings are 6:00 – 8:30 PM**  
**Dinner Served: 5:30 PM**

✓ <b>Meeting #1:</b> ✓ Thursday, February 23, 2023	Meet Our Team; Charter; Process; Past Bond Referendums; Why Now? Demographics of Huffman ISD; School Finance 101
✓ <b>Meeting #2:</b> ✓ Thursday, March 9, 2023	How Do Facilities Impact Teaching & Learning? Facilities Tour: A First-Hand Look
✓ <b>Meeting #3:</b> ✓ Thursday, March 23, 2023	Facilities Tour Debrief; Overview of Facilities Assessment & Priorities; Technology; CTE; Fine Arts
<b>Meeting #4:</b> Wednesday, April 5, 2023	<b>MEETING POSTPONED until 4/20/23</b>
✓ <b>Meeting #4:</b> ✓ Thursday, April 20, 2023	Reviews of Technology, CTE; New Construction, Including Operations Center; Comprehensive Renovations and Use; Existing Facilities; Land; Safety & Security; Transportation
✓ <b>Meeting #5:</b> ✓ Thursday, May 4, 2023	Review Safety & Security and Transportation; Athletics; District Financial Capacity; Begin Deliberations & Homework
✓ <b>Meeting #6:</b> ✓ Thursday, May 18, 2023	✓ Complete Deliberations; Finalize Bond Referendum; #CELEBRATE!
<b>*Meeting #7:</b> Thursday, May 25, 2023	Review of CAC Work and Completed Bond Referendum; SWOT Analysis; Celebration! Where Do We Go From Here? (PBK)
<b>Monday, June 26, 2023</b> 6:00 PM	Presentation of CAC recommendation to Board of Trustees
<b>Monday, July 24, 2023</b> 6:00 PM	Board of Trustees Considers Calling a November 2023 Bond Referendum

**\*added meeting**

**CAC District Liaison:** Kristen Bailey, [kbailey@huffmanisd.net](mailto:kbailey@huffmanisd.net), 281-324-7601

**CAC Facilitator:** Michelle Hughes, [michellehughes63@gmail.com](mailto:michellehughes63@gmail.com), (979) 220-3508