

*Joliet Township High School*

**Field Trip Notice**

To participate in a field trip, a student must have this form completed in its entirety and in the hands of the sponsor by \_\_\_\_\_

*Date*

All forms are then sent (by teacher) to the respective dean before leaving on the field trip. Teacher approval is required before a parent signature.

In-building field trip

Out-of- building field trip

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Name of Student \_\_\_\_\_

Year in School \_\_\_\_\_

ID# \_\_\_\_\_ Dean \_\_\_\_\_

Date of Trip \_\_\_\_\_

Sponsoring Group \_\_\_\_\_

Sponsor \_\_\_\_\_

Trip To \_\_\_\_\_

Cost to Student \_\_\_\_\_

Departure Time \_\_\_\_\_

Return Time \_\_\_\_\_

*Students are responsible for obtaining assignments from teachers.*

*Assignments due the day of a field trip are to be turned in before departure.*

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**Parental/Guardian Approval**

Approval requirements:

(1) *Teacher Approval* (back page) is properly and completely filled out.

(2) "Yes" box is checked.

(3) Parent/Guardian signature.

**\*If these requirements are not met, a student will not be allowed to participate.**

In giving my approval, I am aware that an adult sponsor will be in authority that precaution will be taken to safeguard all students, but that beyond such the school assumes no responsibility. I am also aware that all District 204 rules and regulations apply.

Yes

\_\_\_\_\_  
Parent/Guardian Signature

No

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**Teacher Approval (Back Page)**

Teachers are to sign and check "Yes" if they approve student participation in a field trip. Not doing so does not prevent a student from participating; however it may indicate that a student has missed a considerable amount of class time, or that a student's work is below average. Teachers should inform students of what assignments are expected to be complete upon return to class.

Period	Subject	Teacher's Signature	Yes	No	Teacher Comments
1					
2					
3					
4A					
4B					
5A					
5B					
6A					
6B					
7A					
7B					
8					