



STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

MICHAEL J. PURCARO
Chairman

55 MAIN STREET – PO BOX 187
ELLINGTON, CONNECTICUT 06029-0187
www.ellington-ct.gov

DAVID J. OLENDER
Vice Chairmen

BOARD OF FINANCE

PEGGY A. BUSSE
JAMES F. FAY
DOUGLAS B. HARDING
BARRY C. PINTO

Regular Meeting September 6, 2023

MINUTES

Members Present Via Zoom: Michael Purcaro -Chair, David Olender, Peggy Busse, James Fay
– via Zoom, Douglas Harding, Barry Pinto.

Others Present Via Zoom: Tiffany Pignataro-Finance Officer/- via Zoom, Liz Nord – Board of Education Treasurer/Finance Liaison, Dr. Scott Nicol – Superintendent, Alisha Carpino – Director of Finance/Operations, Tom Modzelewski – DPW Director, Matt Reed – Town Administrator, Lori Spielman – First Selectman, Dan Keune – Shared Services Chairman, Tom Palshaw – Resident.

Call to order

Chairman Michael Purcaro called the meeting to order at 6:00 PM.

Pledge of Allegiance

Chairman's Report

The chairman stated its annual report season, he encourages all residents to read the town's report. Mr. Purcaro stated he's very happy with the work we are doing to close out the budget year. He stated he has asked Matt Reed to present during the meeting to introduce himself to the board.

Presentations

a. Matt Reed – Town Administrator

Mr. Reed stated he's looking forward to meeting all department heads, boards, and commissions. He's excited to learn more about the short and long-term goals the town has. Mr. Reed stated the community he came from didn't have a Board of Finance, so he's excited to see how the board and the finance department work together. Mrs. Busse asked if he plans on holding a town hall

explaining what his role is and how it came about. Mr. Reed stated he is going to attend as many town events as he can.

Citizen's Forum

None came forward

Financial Report

Mrs. Pignataro presented a highlighted summary of the preliminary monthly budget report for the fiscal period ended July 31, 2023. As of July 31, 2023, 49.9% of property tax revenue has been collected. She stated there was a pole that was struck by lightning, totaling \$170,471 for town road aid. Mrs. Pignataro stated Youth Services came in strong receiving 42.0% YTD budget revenue. Mr. Purcaro stated we need to keep an eye on insurance.

New Business

FY2022-23 Budget Transfers

This is a proposal to transfer funds from underfunded accounts to offset accounts that were over budget.

END OF YEAR TRANSFERS FY 2022-23

i. TRANSFERS

MOVED (HARDING) SECONDED (PINTO) AND PASSED UNANIMOUSLY TO MOVE TO TRANSFER FY 2022-23 FROM THE FOLLOWING ACCOUNTS: 1010-CONTINGENCY \$200,000; 5106- AMBULANCE FEE FUND \$9,895; 950-INSURANCE \$50,048 TO THE FOLLOWING ACCOUNTS: 120-BOARD OF FINANCE \$1,242; 121-AUDITORS \$10,158; 150-TOWN COUNSEL \$15,265; 320 CRYSTAL LAKE FIRE \$16,512; 321-PUBLIC FIRE PROTECTION \$24,584; 331-POLICE SPECIAL DUTY \$7,491; 333-DARE \$1,107; 360-BUILDING DEPARTMENT \$215; 370-EVAC \$9,895; 451-MUN-SOLID/BULKY WASTE CURB \$59,852; 455-SANITARY RECYCLING \$43,388; 456-HOUSEHOLD HAZARDOUS WASTE \$3,227; 512-SUMMER PLAYGROUNDS \$35,059; 513-WATERFRONT \$2,654; 536-MINI-PROGRAMS \$2,234; 838-EVFD MAIN ST BUILDING \$259; 910-PAYMENT ON DEBT \$21,420; 920-INTEREST ON INDEBTEDNESS \$3,306; 1040-MISCELLANEOUS \$1,575; 1090-GIS \$500

Unexpended Funds – FY2022-23 Transfer Request (Board of Education)

Ms. Carpino is asking the board to approve the transfer for special education purposes. She stated they are asking for up to \$68,278.95, they expect to use only \$28,000 of the balance.

Unexpended Funds Draft Motion:

MOVED (HARDING) SECONDED (OLENDER) AND PASSED UNANIMOUSLY TO MOVE TO NOT EXCEED \$68,278.95 FROM THE BOARD OF EDUCATION UNEXPENDED FUNDS ACCOUNT TO 1301-BOARD OF EDUCATION OPERATING EXPENSE IN FY2022-23.

Route 83 Easement – FY2023-24 Appropriation Request

Mrs. Pignataro stated they are requesting additional appropriation this year. Last year's appropriation was never spent, due to the fiscal year closing out.

Rt. 83 Appropriation Draft Wording:

MOVED (HARDING) SECONDED (BUSSE) AND PASSED UNANIMOUSLY TO MOVE TO APPROPRIATE AN AMOUNT NOT TO EXCEED \$97,500 IN FY2023-24 FOR UPFRONT COSTS FOR EASEMENTS ASSOCIATED WITH LOTCIP STATE PROJECT NO. L047-002 FROM THE UNDESIGNATED FUND BALANCE TO THE LOTCIP STATE EXPENDITURES ACCOUNT 410-60286, PENDING APPROVAL FROM THE BOARD OF SELECTMEN.

Grant Acceptance – Local Transportation Capital Improvement Program Windermere Avenue.

This is a motion to accept a grant for new sidewalks starting on the Vernon town line to the Piney Street fields.

Grant Acceptance – Local Transportation Capital Improvement Program Windermere Avenue Draft Motion:

MOVED (HARDING) SECONDED (PINTO) THAT ELLINGTON BOARD OF FINANCE ENDORSE STATE PROJECT L047-0003 WINDERMERE AVENUE, WITH 100% OF RELOCATION CONSTRUCTION TO BE FUNDED UNDER THE LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM (LOTICIP) AND WITH 100% OF RELOCATION DESIGN/ENGINEERING TO BE FUNDED BY THE TOWN OF ELLINGTON

Office of Legislative Research: New Legislation Analysis

Mrs. Pignataro stated she reached out to the department heads and asked them to read the Office of Legislative Research pamphlet. She stated she received feedback from all departments, overall not a huge financial impact, just a few minor things.

Committee Updates

American Rescue Plan Act (ARPA)

No update. The next meeting is Monday, September 11, 2023.

Shared Services

No update. The next meeting is in October.

Deferred Compensation

No update.

Ad Hoc Emergency Services

No update.

Permanent Building

Mr. Fay stated the school HVAC project bid package went out for design review. The next meeting is on Tuesday, September 12, 2023.

Unfinished Business

Approval of Meeting Minutes

MOVED (OLENDER) SECONDED (BUSSE) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE AUGUST 2, 2023 MEETING.

Adjournment

MOVED (HARDING) SECONDED (PINTO) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 6:46 P.M.

Respectfully submitted:

A handwritten signature in cursive script that reads "Elizabeth Phelps".

Elizabeth Phelps, Recording Secretary