



Instructional Affairs Council Meeting

5/23/2023 10:30 AM - 11:30 AM

Location

<https://zoom.us/j/95888879300?pwd=RTZGdH...>

Participants

Whitney Wells (*Organizer*), Advising, Amy Latham, Andrew Dale (*Absent*), Angel Nickens, Angela Dortch, Audrie McCann, Carla Townsend, Carolyn Wiley (*Absent*), Daphne O'Neill, Denise Willis, Don Jones, Dwayne Casey, Ebone Dukes, Emily Davis, Jeff Horton, Katie Broadway, Keith Reed, Lori Philley (*Absent*), Matthew Domas, Melissa Wright (*Absent*), Michael Heindl, Phillip Correro, Stacy W. Taylor, Stephanie Mullins, Tonyalle Rush (*Absent*)

1. Call to Order

Dr. Matthew Domas

Meeting called to order at 10:33 am.

2. Review of Agenda/Approval of Minutes

Minutes from previous meeting need revising before approval.

Decisions

- Don Jones motioned. Stacy Taylor second. Agenda approved.
- Approval of February 22, 2023 minutes tabled until the next IAC meeting.

Attachments

Instructional Affairs Council Meeting - 2_22_23 (1).pdf

3. Announcements

Dr. Matthew Domas (All agenda items are in a single PDF file.)

- Please submit curriculum alignments and all other bulletin updates as soon as possible.
- All bulletin updates were due to Angela Dortch in March for the upcoming academic year.

Attachments

IAC Summer 23.pdf

4. AVP of Academic Instruction

Dr. Matthew Domas (Dr. Carolyn Wiley was not in attendance)

4.1. ART 1513

course description update (pages 1-2)

Course description revised to "An emphasis on the design and development of imagery utilizing computer technology"

Decisions

- Katie Broadway motioned. Dr. Stephanie Mullins second. Motion passed.

4.2. First Year Experience

course description update (pages 3-4)

- Course description was updated in the 2014 UCNS but not updated in the Bulletin at that time
- Course description needs to be updated in Bulletin to reflect changes.

Decisions

- Angel Nickens motioned. Dwayne Casey second. Motion passes.

4.3. MFL 1203

change course number to 1203 (pages 5-6)

- The course number and description for Occupational Spanish was changed by the MS Community College Board (MCCB) as a result of a curriculum alignment meeting in 2022 for the '23-'24 academic year.
- The new course number is MFL 1203. The new description reads, "This course is designed to teach basic oral communication skills for interaction in Spanish

in an occupational setting. Specialized variations of this course include but are not limited to Law Enforcement, Military, Medical, and Business".

- These changes need to be reflected in the Bulletin

Decisions

- Dr. Don Jones motioned. Angela Dortch second. Motion passed.

4.4. MFL Courses

course description updates (pages 7-12)

There are course description changes for French I and II, as well as Spanish I, II, III, and IV as a result of the Curriculum Alignment meeting for Fall 2023 UCNS.

Decisions

- Stacy Taylor motioned. Amy Latham second. Motion passed.

4.5. ENG Courses

course description updates (pages 13-17)

There are course description changes for English Composition II, Creative Writing I and II, American Literature I and II, World Literature I and II, Survey of African American Literature, and Film as Literature as a result of the Curriculum Alignment meeting for Fall 2023 UCNS.

Decisions

- Angel Nickens motioned. Audrie McCann second. Motion passed.

4.6. Add Army ROTC Courses

adding courses (pages 18-25)

- NWCC presently has a dual enrollment agreement with University of MS Air Force ROTC.
- In August 2022, University of MS Army ROTC approached us to set up a similar agreement.
- There will be two freshman-level courses for 1 hour each added to the Bulletin. Neither of these two courses will include a lab.
- There will also be two sophomore-level courses for 3 hours each added to the Bulletin. Each of these courses will include a lab.
- This will be set to begin in August 2023.

Decisions

- Stacy Taylor motioned. Dr. Don Jones second. Motion passed.

5. Workforce Solutions and Career-Technical Education

Mr. Dwayne Casey and Ms. Katie Broadway

5.1. AMT 1162

title change (pages 26-27)

- The name for this course in the MS Community College Board curriculum document changed to "Integrated Technology".
- This is the only change and the course title needs to be updated in Campus Key to reflect changes.
- AMT 1162 (two-hour course) is a continuation of course AMT 1161 (one-hour course)

Decisions

- Angela Dortch motioned. Stacy Taylor second. Motion passed.

5.2. Adding statement to CTE Bulletin

adding statement, "Students must progress through CTE coursework in sequence due to the nature of the material covered. A grade of "C" or higher is required in all CTE courses for the student to advance to the next semester. Failure to achieve this minimum standard will require the students to repeat the course." (no corresponding document for this item)

- This statement is in the Bulletin for CTE already, but it located by program.
- With all the new CTE programs being created recently, we have missed adding the statement to some programs in the Bulletin.
- Motion to add the statement underneath the CTE section in the Bulletin in order to cover all current and future CTE programs.

Actions

- Let Angela Dortch know exactly where the statement needs to go in Bulletin.

 Not set  Katie Broadway

Decisions

- Amy Latham motioned. Katie Broadway second. Motion passed.

6. Old Business/Other discussion

Dr. Matthew Domas

- Pathway Changes agenda item 4.1 from previous IAC (February 22, 2023) meeting will be revisited after this meeting by Dr. Matthew Domas. Due to Faculty break, IAC will vote on this item via email.
- Will likely motion to switch on the option for Faculty and Staff to change student pathways from pre-registration to late registration for each term, then switch this option off when registration time ends each term. Additionally, sending out a memorandum in August 2023 to Faculty on the issues of changing student pathways throughout the school year, and the rationale behind the new process.

7. Adjournment

Dr. Matthew Domas

Meeting adjourned at 11:22 am.