



**Wednesday, September 13, 2023**

**Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)**

**EDUCATING EVERY CHILD FOR SUCCESS  
BOARD OF EDUCATION REGULAR MEETING**

**REDWOOD CITY SCHOOL DISTRICT  
750 Bradford Street  
Redwood City, CA 94063**

**For anyone who would like to access the Regular Board Meeting virtually, please join the RCSD School Board using the Zoom link below:**

**TELECONFERENCE MEETING  
<https://rcsdk8-net.zoom.us/j/82499491546>  
(to participate in the Regular Board Meeting)**

**Phone one-tap: US: +16694449171,,82499491546# or +16699006833,,82499491546#**

**Dial: US : +1 669 444 9171 or +1 669 900 6833 or +1 346 248 7799 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 436 2866 or +1 301 715 8592**

**Webinar ID: 824 9949 1546**

**MESSAGE FOR VIRTUAL ATTENDEES**

**The Board invites the public to join the open session portion of the meeting and offer public comment via Zoom. Additionally, the meeting will be recorded and staff will be available to receive real-time comments via the links below. Comments received during the open session of the meeting will be shared publicly during the meeting:**

**ENGLISH  
<https://forms.gle/PRGnh7iEJPfv9kMg7>**

**SPANISH  
<https://forms.gle/LccuSi1xMBVuZo947>**

**If you require Spanish interpretation please call: 978-990-5137 and press 8377041# for the password.**

**Si requiere interpretacion al espanol por favor llame al: 978-990-5137 y presione 8377041# para la contrasena.**

**If you need special assistance or a modification due to a disability (including auxiliary aids or services) to participate in this meeting, please contact Evelyn Campos at [ecampos@rcsdk8.net](mailto:ecampos@rcsdk8.net) at least 48 hours in advance of the meeting and we will make our best efforts to accommodate.**

**MESSAGE FOR IN-PERSON ATTENDEES**

**TRANSLATIONS: Spanish translation of the meeting shall be provided to anyone who so desires. Please advise the secretary seated next to the Superintendent at the dais.**

**SPEAKING AT BOARD MEETINGS: The public is encouraged to speak to the Board on issues of concern**

whether or not the issue(s) is/are on the agenda. To address the Board, please complete a Speakers Card (available at the entrance) and give it to the secretary. If you wish to speak to the Board on a subject listed on the Agenda, you will be called to the podium at the time that item is being considered by the Board. If the item is not on the agenda, you will be called to the podium during Oral Communication. Public comments are limited to 3 minutes per person per topic unless otherwise noted.

**CHANGES OR ADDITIONS TO THE AGENDA:** Consent Items are voted on simultaneously with one motion and are not debated or discussed by the Board. The action indicated on each item is deemed to have been considered in full and action will be taken as worded in the item. If a Board Member or the Superintendent so requests, any item can be moved in order or removed entirely from the Agenda. If you want to discuss an item, please let us know with a Speakers Card before we change the Agenda, so we can keep it out of Consent Items.

**ELECTRONIC DEVICES:** Please turn the sound off on all cell phones, pagers and other electronic devices, to avoid disrupting these proceedings.

**ONLINE BOARD PACKETS:** As of March 2011 we no longer produce printed board packets. Any member of the public may access board documents at: <https://go.boarddocs.com/ca/redwood/Board.nsf/Public>. If you would like to follow along during the meeting and you are inside the board room, you may utilize our Wi-Fi network: rcsdguest (no password required).

## **1. Call to Order - 1 min**

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**Subject**                    **1.1 Roll Call**

Meeting                    Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                    1. Call to Order - 1 min

Access                      Public

Type                        Procedural

## **2. Oral Communication on Closed Session Items Only**

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**Subject**                    **2.1 If you have public comment related to a Closed Session item, please post it on the links under Public Content prior to the Closed Session Meeting or immediately upon the meeting opening.**

Meeting                    Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                    2. Oral Communication on Closed Session Items Only

Access                      Public

Type                        Information

Public Comment Links:

English:

<https://forms.gle/qtE8Mmvunmg6GCSs8>

Spanish:

<https://forms.gle/FfBBNxT7RPx36b5T7>

### **3. Closed Session 5:45 p.m. - 1 hr**

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**Subject**                    **3.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code, 54956.8)  
Property: 750 Bradford St, Redwood City, CA 94063 Agency negotiators: John Baker, Superintendent, Peter Ingram, Consultant, and Clarissa Canady, Legal Counsel, Negotiating parties: Redwood City School District and The Sobrato Organization Under negotiation: Price and terms of payment of Property Exchange Agreement**

Meeting                    Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                    3. Closed Session 5:45 p.m. - 1 hr

Access                    Public

Type                    Discussion

Rationale: Conference with Real Property Negotiators.

Property: 750 Bradford Street, Redwood City, CA 94063

Agency Negotiator: John R. Baker, Superintendent; Peter Ingram, Property Consultant; and Clarissa Canady, Attorney for District.

Negotiating Parties: The Sobrato Organization and Redwood City School District.

Under Negotiation: Price and terms of payment of Property Exchange Agreement

Submission for Approval

Prepared by: John R. Baker, Ed.D., Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

### **4. Reconvene to Regular Session at Approximately 7:00 p.m. - 2 min**

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**Subject**                    **4.1 Roll Call**

Meeting                    Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                    4. Reconvene to Regular Session at Approximately 7:00 p.m. - 2 min

Access                    Public

Type                    Procedural

**Subject**                    **4.2 Report Out on Closed Session from September 13, 2023**

Meeting                    Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                    4. Reconvene to Regular Session at Approximately 7:00 p.m. - 2 min

Access                    Public

Type                    Information

### **5. Welcome - 1 min**

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<b>Subject</b>	<b>5.1 Welcome by the School Board President, Cecilia Márquez</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	5. Welcome - 1 min
Access	Public
Type	Procedural

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## **6. Changes to the Agenda - 1 min**

<b>Subject</b>	<b>6.1 Additions, Deletions, or Modifications to the Agenda</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	6. Changes to the Agenda - 1 min
Access	Public
Type	Discussion

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## **7. Approval of Agenda - 1 min**

<b>Subject</b>	<b>7.1 Approval of Agenda</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	7. Approval of Agenda - 1 min
Access	Public
Type	Action
Recommended Action	Approve the agenda as submitted or amended.

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## **8. Oral Communication**

<b>Subject</b>	<b>8.1 If you have public comment related to a Regular Board Meeting item, please post it on the links available under Public Content prior to the Regular Board Meeting or immediately upon the meeting opening.</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	8. Oral Communication
Access	Public
Type	Information
Public Comment Links:	

English:  
<https://forms.gle/PRGnh7iEJPFv9kMg7>

Spanish:  
<https://forms.gle/LccuSi1xMBVuZo947>

## 9. Bond Program Consent Items - 1 min

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**Subject**                    **9.1 Approval of Bond Program Consent Items**

Meeting                    Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                    9. Bond Program Consent Items - 1 min

Access                      Public

Type                         Action

Recommended Action    Motion to approve the Consent Items 9.2 through 9.4.

**Subject**                    **9.2 Approval of Measure T Bond Program Tracking List of Items Under \$20k**

Meeting                    Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                    9. Bond Program Consent Items - 1 min

Access                      Public

Type                         Action (Consent)

Recommended Action    It is the Bond Program Team's recommendation that the School Board approve the attached tracking list of items under \$20k.

Rationale: This tracking sheet provides the School Board with all recent items \$20k and under in a comprehensive list. This list will be sent to the School Board regularly as the POs are compiled.

Financial Impact: Total for Fiscal Year 2023-24: \$30,040.93. Within budget.  
Paid out of Fund 21 - Measure T GO Bond

Submission for Approval  
Prepared by: Martin Cervantes, Interim Bond Program Director; Will Robertson, Bond Program Manager  
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[230913 RCSD \\$20k and Under Tracker FY 23-24.pdf \(77 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**Subject**                    **9.3 Approval of Proposal for Server Upgrade and Database Migration Services for New Energy Management System (EMS) with Siemens for All School Sites**

Meeting Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category 9. Bond Program Consent Items - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Bond Program Team's recommendation that the School Board approve the attached proposal for server upgrade and database migration services for New Energy Management System (EMS) with Siemens for all school sites.

Rationale: Siemens will provide a server upgrade and database migration services for the new energy management system (EMS) that serves all school sites.

**Financial Impact:**

Server Cost: \$7,014

Labor: \$15,874

Warranty: \$635

Total: \$23,523.00. Requested movement from Board Reserve to Project, as needed.

Budget Source: Fund 21 Measure T GO Bond.

**Submission for Approval**

Prepared by: Martin Cervantes, Interim Bond Program Director; Will Robertson, Bond Program Manager

Approved by: John R. Baker, Ed.D., Superintendent

**File Attachments**

[230817 MOT EMS Server Upgrade Proposal with Siemens R1 - Signed by MC.pdf \(1,300 KB\)](#)

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**Subject 9.4 Approval of Annual Services Invoice with Colbi Technologies**

Meeting Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category 9. Bond Program Consent Items - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Bond Program Team's recommendation that the School Board approve the attached invoice for annual services with Colbi Technologies.

Rationale: Colbi Technologies provides Account-Ability accounting software for contract and budget management as well as ColbiDocs construction document handling software.

Financial Impact: \$42,500.00. Requested movement from Board Reserve to Project, as needed.

Budget Source: Fund 21 – Measure T GO Bond.

Submission for Approval

Prepared by: Martin Cervantes, Interim Bond Program Director; Will Robertson, Bond Program Manager

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[230913 - Account-Ability Software License Allowance with Colbi Technologies.pdf \(63 KB\)](#)

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## **10. Bond Program Action Items**

### **11. School/Community Reports - 1 hr**

**Subject**                      **11.1 2023-24 Student Enrollment Update**

Meeting                      Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                    11. School/Community Reports - 1 hr

Access                      Public

Type                         Information

Rationale: On Tuesday, August 29, 2023, Redwood City School District (RCSD) marked the 10th day of school. The 10th day of school is significant in our organization as it marks the point when we set the final number and size of classes across the organization.

RCSD staff representing the Department of Enrollment Services will present an update to the Board of Trustees that will include the number of students at each school site on the 10th day of school.

The School Board will also learn about efforts currently in place to improve department operations, including:

- Automation for efficiency
- Customer service: Constant and consistent communication
- New partnerships with other RCSD departments
- One transaction, working horizontally
- Online application remaining open
- The elimination of paper-based applications
- Equitable access: New Welcome Center
- New data software

Staff will also present new trends in school enrollment including TK and 6th grade.

Financial Impact: None.

Submission for Approval

Prepared by: Jorge Quintana, Director of Communications

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[9\\_13\\_23 Enrollment Presentation to the School Board.pdf \(1,328 KB\)](#)

## 12. Discussion Items - 10 min

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<b>Subject</b>	<b>12.1 Discussion of School Assignments and Committee Assignments for Board Members for the 2023-24 School Year</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	12. Discussion Items - 10 min
Access	Public
Type	Discussion
Rationale:	The School Board will discuss the school assignments and school committee assignments for board members for the 2023-24 school year.

### Attachments:

- 2023-24 School Assignments for Board Members (Draft);
- 2022-23 School Assignments for Board Members (**For Reference ONLY**)
- 2022-23 School Board Committee Assignments for Board Members (**For reference and discussion purposes**).

Financial Impact: None.

### Submission for Approval

Prepared by: John R. Baker, Ed.D., Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

### File Attachments

[2023\\_24 School Board Assignments DRAFT.pdf \(53 KB\)](#)

[2022\\_23 School Board Assignments \(Final\).pdf \(53 KB\)](#)

[2022-23 School Board Committee Assignments DRAFT.pdf \(58 KB\)](#)

## 13. Consent Items - 1 min

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<b>Subject</b>	<b>13.1 Approval of Consent Items</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	13. Consent Items - 1 min
Access	Public
Type	Action
Recommended Action	Motion to approve the Consent Items 13.2 through 13.10.

<b>Subject</b>	<b>13.2 Approval of the August 23 Board Meeting Minutes</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	13. Consent Items - 1 min
Access	Public



Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the August 23, 2023, Board Minutes for the Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2023.08.23 Minutes DRAFT - Regular.pdf \(49 KB\)](#)

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**Subject 13.3 Approval of the Agreement between Redwood City School District and Boys and Girls Club of the Peninsula (BGCP) for the 2023-2024 School Year**

Meeting Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category 13. Consent Items - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the agreement for the expanded day learning and enrichment services between the Redwood City School District and the Boys and Girls Club of the Peninsula (BGCP) for the 2023-24 school year.

Goals 

1. Ensure all students are reading at or above grade level by the end of second grade.
5. Expand and strengthen partnerships to increase access to preschool, before and after school summer programs.

Rationale: This agreement is made between the Redwood City School District and the Boys and Girls Clubs of the Peninsula (BGCP) to provide expanded day learning and enrichment service at Garfield School, Hoover School, Kennedy Middle School, Taft School, and McKinley Institute of Technology(MIT). The term for this agreement is from August 16, 2023, through June 30, 2024, to reflect and align with the After School Education and Safety (ASES), 21st Century Community Learning Centers (21st CCLC), and the Expanded Learning Opportunity Program (ELO-P) grants and payment cycles. This agreement is being submitted after the service start date due to the fact that BGCP has expanded its program to incorporate MIT, which led to multiple contract changes due to enrollment projections and program development.

Financial Impact: The contract amount is not to exceed \$1,366,231.00

The funding will come directly from the After School Education and Safety (ASES), 21st Century Community Learning Centers (21st CCLC), and the Expanded Learning Opportunity Program (ELO-P) grants with no financial impact on RCSD general or concentrated funds. The school district is the fiscal agent for the grants.

Submission for Approval

Prepared by: Michelle Griffith, Director of Community Schools and Partnerships, and Enrique Calderon, Expanded Learning Opportunity Program Manager

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Boys and Girls Agreement 23.24.pdf \(3,043 KB\)](#)

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<b>Subject</b>	<b>13.4 Approval of the Agreement between Redwood City School District and Envisioneers for the 2023-2024 School Year</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	13. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement for the expanded day learning and enrichment services between Redwood City School District and Envisioneers for the 2023-24 school year.

Rationale: This agreement is made between the Redwood City School District and Envisioneers to provide an expanded day learning program and enrichment services at McKinley Institute of Technology (MIT) for the 2023-2024 school year. The term for this agreement is from August 16, 2023 through June 30, 2024, to reflect and align with the Expanded Learning Opportunity Program (ELO-P) grant and payment cycle. This agreement is being submitted after the service start date due to issues that arose regarding attendance requirements and funding changes which delayed the completion of the contract. The attendance requirement became a crucial component of the agreement as Envisioneers did not meet the 75-85% attendance rate for ASES in the 2022-2023 school year and we want to ensure that all parties were aware of the expectations before moving forward with this agreement.

Financial Impact: The contract amount is not to exceed \$165,000.00

The funding will come directly from the Expanded Learning Opportunity Program (ELO-P) grant with no financial impact on RCSD general or concentrated funds. The school district is the fiscal agent for the grant.

Submission for Approval

Prepared by: Michelle Griffith, Director of Community Schools and Partnerships, and Enrique Calderon, Expanded Learning Opportunity Program Manager

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Envisioneers 23.24 Agreement.pdf \(3,059 KB\)](#)

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*subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**Subject**                    **13.5 Approval of the Agreement between Redwood City School District and After School Music Academy LLC for the 2023-2024 School Year**

Meeting                    Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                 13. Consent Items - 1 min

Access                    Public

Type                        Action (Consent)

Recommended Action    It is the Administration's recommendation that the School Board approve the agreement between Redwood City School District and After School Music Academy LLC for the 2023-2024 school year.

Goals                      [5. Expand and strengthen partnerships to increase access to preschool, before and after school summer programs.](#)

Rationale: This agreement is made between the Redwood City School District and the After School Music Academy, LLC, to provide enrichment opportunities such as Martial Arts, Hip Hop, Ukelele, and Rock Band. These opportunities will be offered to enrolled RCSD students in the expanded day learning and enrichment service programs including City of Redwood City Parks and Recreation- REACH, PAL, YMCA, Siena Youth Center, Envisioneers, Boys and Girls Club of the Peninsula, and Casa Circulo Cultural.

The term of this agreement is from September 18, 2023, through June 30, 2024, to reflect and align with the Expanded Learning Opportunities Program (ELO-P) grant and payment cycles.

Financial Impact: The contract amount is not to exceed \$382,200.00

The funding will come directly from the Expanded Learning Opportunities Program (ELO-P) grant with no financial impact on RCSD general or concentrated funds. The school district is the fiscal agent for the grant.

Submission for Approval

Prepared by: Michelle Griffith, Director of Community Schools and Partnerships, and Enrique Calderon, Expanded Learning Opportunities Programs Manager.

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[AS Music Academy 23.24.pdf \(2,993 KB\)](#)

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**Subject**                    **13.6 Approval of Agreement between Redwood City School District and City of Redwood City Parks and Recreation (REACH) for the 2023-2024 School Year**

Meeting                    Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                 13. Consent Items - 1 min

Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the attached contract for the Expanded Day Learning and Enrichment Services between Redwood City School District and the City of Redwood City Parks and Recreation (REACH) for the 2023-24 school year.
Goals	<a href="#">5. Expand and strengthen partnerships to increase access to preschool, before and after school summer programs.</a>

Rationale: This agreement is made between the Redwood City School District and the City of Redwood City Parks and Recreation (REACH) to provide expanded day learning and enrichment services at Roosevelt School, Henry Ford School, Adelante Selby Spanish Immersion School, and Orion School. The term for this agreement is from July 1, 2023, through, June 30, 2024, to reflect and align with the After School Education and Safety (ASES), 21st Century Community Learning Centers (21st CCLC), and Expanded Learning Opportunity Program (ELO-P) grants and payment cycles. This agreement is being submitted after the service start date, due to a change in council for the City of Redwood City, which led to the revamping of their contract, as the City of Redwood City is the initiator of this agreement.

Financial Impact: The contract amount is not to exceed \$1,122,938.89

The funding will come directly from the After School Education and Safety (ASES), 21st Century Community Learning Centers (21st CCLC), and Expanded Learning Opportunity Program (ELO-P) grants with no financial impact on RCSD general or concentrated funds. The school district is the fiscal agent for the grants.

Submission for Approval

Prepared by: Michelle Griffith, Director of Community Schools and Partnerships, and Enrique Calderon, Expanded Learning Opportunity Program Manager

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[City of RC REACH Agreement 2023-2024.pdf \(543 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

<b>Subject</b>	<b>13.7 Approval of Amendment No. 1 to the agreement between the Redwood City School District and One Life Counseling for the 2023-24 School Year</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	13. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve Amendment No. 1 to the agreement between the Redwood City School District and One Life Counseling for the 2023-24 School Year.

Goals

4. Recognize, retain and recruit high quality staff.

Rationale: One Life Counseling provides mental health counseling throughout the Redwood City School District. In this first amendment, Garfield is increasing their counseling services by 10 additional hours and Roy Cloud is decreasing their number of One Life Counseling hours to zero.

Financial Impact: The fiscal impact will be \$23,120 for Garfield and a decrease of \$10,000 for Roy Cloud. This will make the total increase of this contract \$13,120, for a maximum cost of the services to \$937,920.

Submission for Approval

Prepared by: Patrinia Redd, Director of Health and Wellness

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[One Life Amendment 1 23.24.pdf \(184 KB\)](#)

[One Life Original Agreement 23.24.pdf \(2,910 KB\)](#)

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<b>Subject</b>	<b>13.8 Approval of the Middle School Math Pilot/Adoption Process</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	13. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the one-year process for 6th-8th Math Instructional Materials Pilot/Adoption.

Goals 2. Support all students in meeting and excelling in district benchmarks.

Rationale:

**RCSD Goal:** Each student realizes their unique gifts and strengths to achieve high intellectual performances for personal and academic success in a safe and supportive, inspirational and rigorous, joyful and inclusive environment for all learners.

**Newly Adopted California Mathematics Framework**

On July 12, 2023, the State Board of Education (SBE) adopted the new Mathematics Framework for California Public Schools: Kindergarten Through Grade Twelve (Mathematics Framework). SMCOE advises districts to utilize the new Mathematics Framework and Adoption Toolkit.

**1-Year Pilot & Adoption Process**

**August - September**

Teachers will collaboratively review the new California Mathematics Framework, Common Core Math Standards, evaluate district math assessment data, district math needs, and evaluate and select potential math instructional materials to pilot.

**October - March**

Each pilot teacher will receive training on the two-three selected materials, teach sample units from each curricula, confer with grade level colleagues across the district on the implementation of those units, and then collaborate with colleagues across the district to reach consensus on a new math curriculum for RCSD adoption. By May 2023, the committee will present their math instructional materials adoption recommendation to the board.

**6th-8th Math Pilot & Adoption Committee**

In June and August of 2023, 6th-8th grade teachers were invited to participate on a 6th-8th Math Pilot/Adoption Committee to launch in Fall 2023. By the end of August, the pilot teacher group will be finalized and will represent the diverse constituents across RCSD and equitably represent different grade levels.

**PROPOSED MATH INSTRUCTION MATERIALS PILOT/ADOPTION TIMELINE**

Date	Event	Participants	Outcomes
<b>June - August 2023</b>	<b>Inform Stakeholders</b>	<b>Principals Asst. Principals Program Director Asst. Superintendent Staff Development Public</b>	<ul style="list-style-type: none"> <li>• DMT notified about the one-year 6th-8th Math Pilot/Adoption Process.</li> <li>• SMCOE Math Coordinator consulted with the RCSD Staff Development Team.</li> <li>• Staff Development recruited teachers to equitably represent all grades 6th-8th and all schools in RCSD for committee service.</li> <li>• Public Notification of Process</li> </ul>

<p><b>August - September 2023</b></p>	<ol style="list-style-type: none"> <li>1. <b>Develop District Lens</b></li> <li>2. <b>Prescreen Instructional Materials</b></li> <li>3. <b>Paper Screen Instructional Materials</b></li> </ol>	<p><b>Teacher Committee</b></p>	<p><b>Action Steps:</b></p> <p><b>1.District Lens Development</b></p> <ol style="list-style-type: none"> <li>1.1: Committee Group Norms &amp; Timeline</li> <li>1.2: Equitable District Vision and Mission for Mathematics</li> <li>1.3: Understanding of the New Math Framework &amp; Instructional Shifts</li> <li>1.4: Examine the Current District Data &amp; LCAP Goals</li> <li>1.5: Examine the Local District Context (K-5; 6-8; 9-12)</li> <li>1.6: Examine Current Reality of District Math Instructional Resources</li> <li>1.7: Examine Key Findings &amp; Adoption Considerations</li> </ol> <p><b>Action Steps:</b></p> <p><b>2.Prescreen Instructional Materials</b></p> <ol style="list-style-type: none"> <li>2.1 – Shared Understanding of District Math Needs &amp; Development of Prescreen Tool (Rubric) Aligned to Needs, Framework, &amp; Standards, &amp; Equitable Math Vision/Mission</li> <li>2.2 – Practice Using Prescreen Tool with Model Lesson X and Y</li> <li>2.3 – Conduct the Prescreen of Each</li> </ol> <p><b>Action Steps:</b></p> <p><b>3. Instructional Material Under Consideration</b></p> <p>3. Paper Screen Instructional Materials</p> <p>Action Steps:</p> <ol style="list-style-type: none"> <li>3.1 – Rubric 1 Foundations: Analyzing what students are going to learn</li> <li>3.2 – Rubric 2 Student Work: Analyzing how students are going to be learning</li> <li>3.3 – Monitoring Student Progress: Analyzing how students are assessed</li> <li>3.4 – Teacher Support: Analyzing how the instructional materials provide support to teachers in equitably facilitating all students’ conceptual understanding as connected to math progressions.</li> <li>3.5 – Program Evaluation: Overall analysis from one in-depth unit with an overview of 2–3 other units to determine the consistent equitable access to a high quality of the entire program.</li> <li>3.6 --Presentation to Families: SMCOE or SVMI Presentation on Revised CA Math Framework &amp; Instructional Shifts</li> </ol>
<p><b>October - March 2023-24</b></p>	<ol style="list-style-type: none"> <li>4. <b>Pilot Instructional Materials</b></li> </ol>	<p><b>Teacher Committee</b></p>	<p><b>4. Pilot Instructional Materials</b></p> <p>Action Steps:</p> <ol style="list-style-type: none"> <li>4.1 – Introductory Meeting: Overview of Tools, Pilot Process, &amp; Equity Lens</li> <li>4.2 – Classroom Pilot: Teach Units &amp; Utilize Pilot Tools</li> <li>4.3 – Follow-Up Meeting: Scoring Units &amp; Pilot Data according to the district's Math Equity Lens</li> </ol>

<b>March - June 2024</b>	<b>5. Present, Select, and Recommend Instructional Materials for Adoption</b>	<b>Teacher Committee</b>	<b>5. Present, Select, and Recommend Instructional Materials for Adoption</b> Action Steps: 5.1: Prepare for Equity-Driven Decision-Making Process 5.2: Compile and Review Data 5.3: Determine Level of Support for Each Program 5.4: Discuss and Cite Evidence 5.5: Work Toward Consensus 5.6: Examine Other Considerations 5.7: Fall-Back Decision-Making Option if No Consensus 5.8: Recommend Instructional Materials for Adoption per Board Policy 5.9 Public Review of Materials
<b>August 2024 - June 2025</b>	<b>6. Implement</b>	<b>6th-8th Teachers + Staff Development Publisher</b>	<b>6. Implementation of New Instructional Materials</b> 6.1: Provide Publisher Tools, Support, & Equity-Driven Training 6.2: Monitor Ongoing Implementation of New Instructional Materials and provide equitable support and training to sites as needed

Financial Impact: 6th-8th Teachers will receive a \$2,500 stipend for one year (2023-24) of service on the pilot/adoption committee to be paid in two installments. \$1,250 in December, and \$1,250 after the completion of the process. Cost of pilot materials.

Expenditure: \$16,000

Submission for Approval

Prepared by: Anna Herrera, Assistant Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

<b>Subject</b>	<b>13.9 Approval of the Purchase of the Language Power Curriculum for English Language Development</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	13. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the purchase of the recommended ELD curriculum, Language Power by TCM (Teacher Created Materials.)
Goals	<a href="#">3. Reduce the number of long term English learners.</a> <a href="#">2. Support all students in meeting and excelling in district benchmarks.</a>



1. Ensure all students are reading at or above grade level by the end of second grade.

Rationale: Upon approval, the *Language Power* ELD program will supplement the adopted Benchmark English Language Arts/English Language Development curriculum for grades K-8.

The ELD Trial Committee collaborated during the 2022-2023 school year and debriefed the implementation of a trial unit from different language levels across grades 3-8. Feedback from the trial experience was shared across grade levels. In a final analysis, the strengths of each language level by grade level spans (3-5 and 6-8) in the four domains of language development: speaking, listening, reading, and writing were analyzed.

The lessons are standards-based and address the English Language Development Standards with embedded assessments that mirror the ELPAC (English Language Proficiency Assessments for CA.)

Financial Impact: Total cost of K-8 English Language Development Curriculum and Materials and training: \$600,000 out of the General Fund.

Submission for Approval

Prepared by: Katherine Rivera, Director of Multilingual Department and Categorical Programs

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Redwood City SD ELD Language Power K-8 \(2\).pdf \(207 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

<b>Subject</b>	<b>13.10 Ratification of Warrant Registers, August 1, 2023 - August 31, 2023</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	13. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board ratify the attached warrant registers as submitted.

Rationale: Education Code Section 42631 states that all payments from a school district's funds shall be made by written order of the district's governing board. The attached report consists of expenditures from various funds in the amount of \$5,543,656.20 for the period August 1, 2023 through August 31, 2023.

Financial Impact: The total disbursement from the San Mateo County Treasurer's Office amounts to \$5,543,656.20 and represents actual expenditures for all funds.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[August 2023 Warrant Register.pdf \(90 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

## 14. Action Items

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### 15. Board and Superintendent Reports - 10 min

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<b>Subject</b>	<b>15.1 Report from Board Members and Superintendent</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	15. Board and Superintendent Reports - 10 min
Access	Public
Type	Reports
Rationale:	The School Board and Superintendent Baker will report out on meetings, attended events, upcoming events, school site visits, etc.

Financial Impact: None at this moment.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

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### 16. Information - 10 min

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<b>Subject</b>	<b>16.1 2023-24 Adopted Budget &amp; LCAP for Connect Community Charter School and RCSD's Fiscal Oversight Review Letter</b>
Meeting	Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)
Category	16. Information - 10 min
Access	Public
Type	Information

Rationale: As a sponsoring district to Connect Community Charter School, Redwood City School District is responsible for the fiscal oversight of the charter school. The charter school has the same budget reporting requirements as a regular school district (Adopted Budget, First Interim, Second Interim, and Unaudited Actual).

The charter school is required to submit its Local Control Accountability Plans (LCAP) and Local Control Funding Formula (LCFF) Budget Overview for Parents along with the 2023-24 Adopted Budget.

Attached is a letter from the Redwood City School District regarding the review of and findings concerning Connect's Adopted budget for the fiscal year 2023-24.

Financial Impact: The total proposed General Fund budget for Connect for the 2023-24 fiscal year is approximately \$3.3 million.

Submission for Approval

Provided by: Connect Community Charter School and shared by Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Connect 2023.24 Adopted Budget \(Board\).pdf \(1,780 KB\)](#)

[Connect 2023.24 Adopted Budget Review Letter.pdf \(454 KB\)](#)

[Connect 2023.24 LCAP.pdf \(634 KB\)](#)

**Subject**                      **16.2 2023-24 Adopted Budget & LCAP for Rocketship Redwood City and RCSD's Fiscal Oversight Review Letter**

Meeting                      Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                    16. Information - 10 min

Access                      Public

Type                         Information

Rationale: As a sponsoring district to Rocketship Redwood City, Redwood City School District is responsible for the fiscal oversight of the charter school. The charter school has the same budget reporting requirements as a regular school district (Adopted Budget, First Interim, Second Interim, and Unaudited Actual).

The charter school is required to submit its Local Control Accountability Plans (LCAP) and Local Control Funding Formula (LCFF) Budget Overview for Parents along with the 2023-24 Adopted Budget.

Attached is a letter from the Redwood City School District regarding the review of and findings concerning Rocketship's Adopted budget for the fiscal year 2023-24.

Financial Impact: The total proposed General Fund budget for Rocketship for the 2023-24 fiscal year is approximately \$6.3 million.

Submission for Approval

Provided by: Rocketship Redwood City and shared by Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Rocketship 2023.24 Adopted Budget \(Board\).pdf \(1,795 KB\)](#)

[Rocketship 2023.24 Adopted Budget Review Letter.pdf \(479 KB\)](#)

[Rocketship 2023.24 LCAP.pdf \(743 KB\)](#)

**Subject**                      **16.3 2023-24 Adopted Budget & LCAP for KIPP Excelencia Charter School and RCSD's Fiscal Oversight Review Letter Information**

Meeting                      Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                    16. Information - 10 min

Access Public

Type Information

Rationale: As a sponsoring district to KIPP Excelencia Community Prep Charter School (KIPP), Redwood City School District is responsible for the fiscal oversight of the charter school. The charter school has the same budget reporting requirements as a regular school district (Adopted Budget, First Interim, Second Interim, and Unaudited Actual).

The charter school is required to submit its Local Control Accountability Plans (LCAP) and Local Control Funding Formula (LCFF) Budget Overview for Parents along with the 2023-24 Adopted Budget.

Attached is a letter from the Redwood City School District regarding the review of and findings concerning KIPP's Adopted budget for the fiscal year 2023-24.

Financial Impact: The total proposed General Fund budget for KIPP for the 2023-24 fiscal year is approximately \$13.7 million.

Submission for Approval

Provided by: KIPP and shared by Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[KIPP 2023.24 Adopted Budget \(Board\).pdf \(1,809 KB\)](#)

[KIPP 2023.24 Adopted Budget Review Letter.pdf \(510 KB\)](#)

[KIPP 2023.24 LCAP.pdf \(1,489 KB\)](#)

**Subject 16.4 Information on San Mateo County Investment Fund - July 2023**

Meeting Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category 16. Information - 10 min

Access Public

Type Information

Rationale: Education Code Sections 41001 and 41002 generally provide that all money received by or apportioned to a school district shall be paid into the county treasury to be placed to the credit of the proper fund of the district.

Pursuant to California Education Code Section 41015, the District may invest all or part of funds deposited in a Special Reserve Fund or any surplus monies not required for the immediate necessities of the District in any of the investments specified in California Government Code Sections 16430 or 53601. Historically, districts in San Mateo County have been depositing all of their funds into the county treasury. The County Treasurer has made investment decisions for the school districts, which is not a unique practice statewide. School district funds on deposit with the county treasury, along with funds deposited by other agencies, are placed in a County investment pool, and profits and losses realized from these invested funds are shared among the pool participants in proportion to the amount invested.

Financial Impact:

Gross pool earnings for  
Month ending July 2023: 3.509%

The current average maturity of the portfolio is 1.67 years with an average duration of 1.53 years. The portfolio continues to hold no derivative products.

Please click the link below to view the investment report for July 2023:

<https://www.smcgov.org/media/145117/download?inline=>

Please click the link below to view the copies of the Investment Reports and the Compliance Reports:

<https://www.smcgov.org/treasurer/investment-information>

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

## **17. Correspondence - 1 min**

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**Subject**                      **17.1 Correspondence**

Meeting                      Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                      17. Correspondence - 1 min

Access                      Public

Type

## **18. Other Business/Suggested Items For Future Agenda - 1 min**

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**Subject**                      **18.1 Possible Other Business/Suggested Items for Future Agenda**

Meeting                      Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                      18. Other Business/Suggested Items For Future Agenda - 1 min

Access                      Public

Type                      Information

Rationale: The following Schedule of Agenda Items for the 2023-24 School Board meetings (attached hereto) has been revised by the administration. This schedule of board agenda items will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 Schedule of Board Agenda Items - Updated on 9.07.2023.pdf \(57 KB\)](#)

## **19. Board Meetings Calendar - 5 min**

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**Subject**                      **19.1 Changes to the Board Meetings Calendar**

Meeting                      Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category                      19. Board Meetings Calendar - 5 min

Access Public

Type Discussion

Rationale: The following School Board Meetings Calendar for 2023-24 (attached hereto) has been revised by the administration. This calendar of school board meetings will be routinely updated, as needed.

The following change is being proposed:

- Recommendation: Reschedule the January 24th Board Meeting

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 RCSD Board Meeting Calendar FINAL\(08.18.2023\).pdf \(72 KB\)](#)

## 20. Adjournment

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**Subject** 20.1 Adjourn the Meeting

Meeting Sep 13, 2023 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:45 PM)

Category 20. Adjournment

Access Public

Type Action

Recommended Action Motion to adjourn the meeting.