



GOVERNING COUNCIL

Special Meeting of the SAMS Academy Governing Council on Friday, July 28, 2023

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux, and Larry Kennedy

BOARD MEMBERS ABSENT

Alex Carothers, and Mike Romo

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry and Lauren Chavez

PUBLIC

These minutes were approved on 8-18-23

By a vote of 6 yes 0 no 2 absent ___ abstained

Larry Kennedy President

Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Special Meeting of the Governing Council for the Albuquerque Aviation Academy for July 28, 2023 at 2:08 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Mike Deveraux seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from June 16, 2023 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from the June 16, 2023 Regular Meeting. Laura Kohr made a motion to approve the minutes from the June 16, 2023 Regular Meeting. Farrah Nickerson seconded the motion. Larry Kennedy called for a roll call vote to approve the minutes. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Review/Approval of Minutes from July 10, 2023 Special Meeting*

Larry Kennedy asked for a motion to approve the minutes from the July 10, 2023 Special Meeting. Farrah Nickerson made a motion to approve the minutes from the July 10, 2023 Special Meeting. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote to approve the minutes. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented that she has flown approximately 40 hours since last board meeting. Rebecca Posen check-ride is scheduled for August 7, 2023. Jacob Chmielenko EA license has gone through so we officially have two CFI's. One new student to ABQ Aviation Academy received the drone scholarship. Young Eagles will resume in September. ATC internships will start again right away with first student scheduled in August. A few of our students have been working for the A&P for summer jobs. Students will continue internship opportunities this year and earn elective credit. A hot air balloon class will begin this year with volunteer balloon pilots that will come in to teach the courses. Doc is still working on a glider internship program. The CAP Squadron 855 is meeting at ABQ Aviation Academy on Thursdays. Doc reviewed the program expenses for the month.

Discussion regarding aircraft acquisition and reviewing the most popular training aircrafts available. Doc shared the overall accident rate and accidents by events with the board and answered questions.

Mike Deveraux asked about the rate to horsepower ratio. Discussion about the 18,000 foot ceiling and discussion regarding the long wings of the Pipistrel. During flying, you will feel more turbulence in a lighter plane.

Discussion regarding stall speed being less than the Cessna 172.

Information regarding possible leasing of Pipistrel. Cost would be \$500/month with unlimited access to use the plane. Owner is willing to sell this plane in the future. ABQ Aviation Academy would need to have it insured and owner would be named as a loss payee.

Discussion around Lease Purchase Option. We would have to go through LPA similar to building/facilities if we went this route. Administration will check in with Dan (attorney) and get his thoughts and opinions about this option for going further with the lease option.

Mike Deveraux left meeting at 2:59 PM via Zoom. All voting members of the Governing Council are now in person.

Question was asked about who would pay for maintenance of the leased plane? Annual check? Similar expenses.

Question was asked about using a Service Agreement vs a lease. Suggestion was made to contact Carol (attorney) and Cuddy since Dan has been very busy with the move to new firm.

B. Facility Update

Amanda Catanzaro presented the facilities update for July 2023, reviewing the completed projects since last month's meeting and projects that still need attention. Those projects include Video Entry System for the gates to be installed, fixing Ventana gate because it is not consistently closing, replacement of the front doors, installation of the score board, new desks and chairs delivered. Upcoming projects include school signage and gym flooring.

C. SAMS Wellness Committee Update*

Question was asked if the wellness committee is still needed? Discussion suggested that it is no longer needed as a Governing Council Committee. Larry Kennedy asked for a motion to dissolve the Wellness Committee. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Planning and Preparation for Charter Renewal

Governing Council requested that the Google Classroom be shared with the personal gmail accounts.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett presented academic information including the Edgenuity EOY Report. Administration is preparing for the beginning of the school year. Enrollment is strong at 332 students enrolled and 50 students on the waiting list.

The Equity Council is preparing to start up again with new school year and seeking new members.

Legislators and Lobbyists are scheduled to visit the school on August 25th at 10:00 AM. Ms. Barrett will send out a reminder to the Governing Council members as the date gets closer.

B. 2022-2023 End of Year Report

Bridget Barrett presented the End of Year Student Achievement Review for the 2022-2023 school year.

C. Archery Competition – 3D Shoot

Amanda Catanzaro began a discussion with the governing council members regarding the request to have an outdoor archery competition. Administration will discuss the

liabilities surrounding this event with the attorney and look into the possibilities of moving the event indoors.

V. New Business Matters

A. Auditor, Clifton Larson Allen, Statement of Work*

Larry Kennedy asked for a motion to approve board president signing Statement of Work. Farrah Nickerson made the motion. Jody Meyer seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

B. Auditor, Clifton Larson Allen, Master Services Agreement*

Larry Kennedy asked for a motion to approve board president signing Master Services Agreement. Farrah Nickerson made the motion. Roland Dewing seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Lease Assistance Application*

Larry Kennedy asked for a motion to approve Lease Assistance Application. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Inventory Certification*

Larry Kennedy asked for a motion to approve Inventory Certification. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

E. Governing Council Member Replacement*

Larry Kennedy stated that a Governing Council member has resigned and that the Governing Council currently stands at 8 members. Farrah Nickerson made the motion not to fill the empty board position at this time. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

F. Leave Policy*

Larry Kennedy asked for a motion to table the Leave Policy. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

G. Student Handbook*

Larry Kennedy asked for a motion to table the Student Handbook. Farrah Nickerson made the motion. Roland Dewing seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

H. Staff Handbook*

Larry Kennedy asked for a motion to table the Staff Handbook. Farrah Nickerson made the motion. Roland Dewing seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

I. Gym Flooring*

Amanda Catanzaro presented two quotes for two different kinds of gym flooring; hard wood flooring and poured flooring. Discussion around pros and cons of each flooring.

Larry Kennedy asked for a motion. Farrah Nickerson made the motion to approve the Arbo's Floor Service 3rd Grade Maple and volleyball sleeves in the total amount of \$109,886.49. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

J. Broadband Deficiencies Correction Program Project Closeout Certification Dated 7/17/2023*

Larry Kennedy asked for a motion to approve the Broadband Deficiencies Correction Program Closeout Certification. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VI. Governing Council Development

A. No Discussion with Kelly Callahan

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented that the finance committee met prior to this meeting and reviewed all the detailed reports. The school ended the year approximately \$515,000 more than budgeted.

B. Voucher Approvals*

Sean Fry presented the out of normal transactions that happened in the month of June. There was a third payroll in June due to ARA Staff Leave payout. There were two payments to LDD for the low voltage wiring for the new building. A payment to ACES for ANM for the installation of the front door intercom.

Larry Kennedy asked for a motion to approve June 2023 Vouchers. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Bank Reconciliation*

Larry Kennedy asked for a motion to approve June 2023 Bank Reconciliation. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VIII. Announcements

- A. Date for next Regular SAMS Academy Governing Council Meeting is August 18, 2023 at 2:00 PM.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The special meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on July 28, 2023 at 4:06 PM.