

Union County Educational Services Commission

Technology Device Loan Agreement

2023 - 2024 School Year

Union County Educational Services Commission recognizes that educational technology is integral to teaching and learning and is committed to ensuring equitable access to appropriate technology for all students. The following procedures were developed to facilitate the safe and effective use of technology devices loaned to students for purposes of distance learning:

Responsible Use of Technology:

Technology devices are issued by Union County ESC for approved educational use only. The student to whom the device was issued is the sole authorized user of device. Devices cannot be shared or loaned to others. Students are responsible for following all requirements indicated in Board Policy 2362 "Acceptable Use of Computer Networks/Computer Resources". This policy was provided to each student at the beginning of the school year and is also available on the "parent packet" tab of the district website. Students are also responsible for demonstrating reasonable care of devices by protecting technology from extreme temperatures, avoiding use near food or drink, and storing devices in a safe and secure location at all times. Students should not make any changes to the device nor download applications, media (music, pictures or videos) or any other content without the prior permission of an administrator or teaching staff member.

Privacy:

Technology devices issued to students are the sole property of Union County ESC. As such, any district employee authorized by the Superintendent may examine the device and search its contents at any time for any reason. There is no right to privacy of any data saved on the device or in any shared network drive. Union County ESC retains the right to notify appropriate law enforcement in the event any device appears to have been used for an illegal or inappropriate purpose.

Internet Safety and Protection:

Union County ESC implemented technology protection measures in accordance with the Childrens Internet Protection Act. However, it must be understood that it is impossible for Union County ESC to restrict access to all controversial materials when devices are used outside of the district network. Parents are solely responsible for supervision of technology usage and will not hold Union County ESC responsible for any inappropriate content accessed on devices issued to students.

Lost, Stolen or Damaged Devices:

Parents are solely responsible for the care of the device until it is returned to Union County ESC and are required to immediately notify the School Principal if a device is lost, stolen or damaged. Parents may be responsible for bearing the cost of repairing or replacing any device that is lost, stolen, damaged or not returned to the district upon immediate request. The decision to assess a fee, as well as the amount of any fee, resulting from the repair or replacement of any lost, stolen or damaged device will be determined at the sole discretion of Union County ESC.

Hardware or other Functionality Problems:

Parents must immediately notify the School Principal in the event of any technology issues experienced with a device. Under no circumstance should anyone other than an authorized district employee attempt to repair a defective device.

I have reviewed this agreement and Board Policy 2362 "Acceptable Use of Computer Networks and Computer Resources" provided to me at the beginning of the school year and also available under the "parent packet" tab of the district website.

I hereby agree to use the technology devices issued to me for the sole purpose of completing educational assignments in accordance with the terms and provisions of both documents. I further understand that any violation of the guidelines may result in school disciplinary or legal action.

Student Name (Please print): _____ **Date:** _____

Student Signature: _____

I have reviewed this agreement and Board Policy 2362 "Acceptable Use of Computer Networks and Computer Resources" provided to me at the beginning of the school year and also available under the "parent packet" tab of the district website. I hereby give my permission for my child to use the device supplied by Union County Educational Services Commission under my sole supervision and understand my obligations as indicated:

Parent/Guardian Name (Please print): _____ **Date:** _____

Parent/Guardian Signature: _____