



OROVILLE UNION HIGH SCHOOL DISTRICT SPECIAL BOARD OF TRUSTEES MEETING AGENDA

**Thursday, September 2, 2021 at 4:15 p.m. at the District Office,
located at 2211 Washington Avenue (mask required)**

Individuals unable to attend in person may email comments/questions on an agenda or non-agenda item to ouhsdyoutube@ouhsd.net by 2:00 p.m. on the meeting date to have them read aloud.

District Goals

1. Provide equitable educational opportunities to every student.
2. Provide a safe, nurturing and supportive environment to every student using Culturally Responsive Positive Behavior Intervention Supports as a framework.
3. Every student will have a goal for college and/or careers, and our district will prepare each for participation in those opportunities.

BOARD MEMBERS:

Scott Damon, President
Amber Englund, Vice President
Ray Sehorn, Clerk
Bonnie King, Trustee
Nannette Walker, Trustee

DISTRICT ADMINISTRATION:

Dr. Corey Willenberg, Superintendent
Susan Watts, Asst. Superintendent/CBO
Kevin Simas, Director of Education
Jeff Ochs, Director of Alternative Education
Dr. Lamar Collins Principal, Las Plumas High School
Cristi Tellechea, Principal, Oroville High School
Tim Drury, Continuation School Principal

Agenda materials are available on the district's website (ouhsd.org)

NON-DISCRIMINATION STATEMENT: the Governing Board is committed to providing equal opportunity for all individuals in education. District programs, activities, and practices shall be free from unlawful discrimination, including discrimination against an individual or group based on actual or perceived characteristics of race, color, ancestry, nationality, immigration status, age, ethnicity, religion, parental or pregnancy status, marital status, medical information, mental or physical disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, or any other legally protected status or association with a person or group with one or more of these actual or perceived characteristics.

AMERICANS WITH DISABILITIES ACT: Please contact the Superintendent's Office at 538-2300, extension 1107, 48 hours in advance of the meeting should you require a disability-related modification or accommodation in order to participate in meetings or visit the District Office.

ALL MEETINGS ARE RECORDED

**OROVILLE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES**

SPECIAL MEETING AGENDA

Thursday, September 2, 2021, 4:15 p.m. at the District Office, located at 2211 Washington Avenue,
Oroville, CA 95966 (mask required)

CALL TO ORDER

ROLL CALL

Scott Damon, Amber Englund, Bonnie King, Ray Sehorn and Nannette Walker

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA VARIANCE

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON NON-AGENDA ITEMS

At this time, the President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to step to the podium, state their name for the record and make their presentation. The President will also read aloud any comments or questions received by 2:00 p.m. on the board meeting date. Presentations are **limited to three (3) minutes per person and fifteen (15) minutes per subject**. The Board is prohibited by State law from taking action on any item not listed on the agenda, except under special circumstances as defined in the Government Code.

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NEW BUSINESS

1. Contract with ARC Alternatives to Assist with the CalSHAPE Plumbing Program (Watts)

ARC Alternatives has submitted a proposal to assist the District in applying for the CalSHAPE Plumbing Program to replace plumbing fixtures and appliances that fail to meet the water efficiency standards. The cost of the service is \$13,242 and will be funding with one-time resources. **Recommend approval**

Enclosure

2. Personnel Assignment Order

Approval is requested for the following Personnel Assignment Order:

Certificated

2021/22 Substitute Teachers

Andrew Settlemyre
Michelle Medford

Classified

Michael Bergman
Custodian
Resignation
Effective 8/18/2021

SPECIAL BOARD AGENDA FOR SEPTEMBER 2, 2021

Certificated (Cont.)

6th Period Options

LPHS

Geography-5th period-Keely Frazier

Effective 8/13/2021

Welding-3rd period – West Upton

Effective 8/30/2021

Special Education 6th period – Katherine Bone

Effective 8/13/2021

OHS

Economics -3rd period-Michael

Buchanan

Effective 8/23/2021

Classified (Cont.)

Jaymie Martinez

Administrative Secretary-LPHS

Resignation

Effective 8/30/2021

Jaymie Martinez

Education Services Technician-DO

8.0 hrs p/day; 240 days p/yr; Step

EST/F07 \$22.88 p/hr

Effective 8/31/2021

Barbara Rodriguez

Food Service Worker

Correction to hire date

Effective 8/30/2021

ADJOURNMENT

The meeting will be adjourned to a regular board meeting scheduled for Wednesday, **September 15, 2021**, at 5:30 p.m. at the Transportation Department Conference Room, located at 2139 Washington Avenue, and on YouTube.



2211 Washington Avenue
Oroville, CA 95966
(530) 538-2300 Business
(530) 538-2308 FAX – Dist. Office
(530) 538-2357 FAX – Supt. Office

Superintendent
(530) 538-2300, ext. 1107

Asst. Supt. of Business
(530) 538-2300, ext. 1103

Director of Alternative Education
(530) 538-5350

Educational Services
(530) 538-2300, ext. 1104

Las Plumas High School
2380 Las Plumas Avenue
Oroville, CA 95966
(530) 538-2310
Fax: (530) 534-5974

Oroville High School
1535 Bridge Street
Oroville, CA 95966
(530) 538-2320
Fax: 534-6203

Prospect High School/
Community Day School
2060 2nd Street
Oroville, CA 95965
(530) 538-2330
Fax: (530) 538-2338

Oroville Adult Education
Career & Technical Center
2750 Mitchell Avenue
Oroville, CA 95966
(530) 538-5350
Fax: (530) 538-5396

Memorandum

To: The Board of Education

From: Susan Watts *SW*

Date: 8/18/21

Re: Proposal from ARC Alternatives to Assist the District in Participating in the AB 841 California School Healthy Air, Plumbing and Efficiency Ventilation Program (CalSHAPE)

AB 840 created the CalSHAPE program, which is administered by the California Energy Commission. The District would like to submit an application for the plumbing program, which will provide funding to replace plumbing fixtures and appliances that fail to meet water efficiency standards. Some of the eligible fixtures and appliances include faucets, toilets, dishwashers and ice machines. ARC Alternatives has submitted a proposal to assist the District in applying for the grant, coordinating the replacements and project close-out. The cost of these services is \$13,242. Consultation is not an allowable expense under the grant guidelines. This expense would be funded by one-time sources.

This proposal is separate from the one previously approved which was for the CalSHAPE ventilation program.



August 17, 2021

Susan M. Watts, CMA, CPA
Assistant Superintendent of Business (CBO)
Oroville Union High School District
2211 Washington Ave.
Oroville, CA 95966

Dear Ms. Watts:

Thank you for the opportunity to submit this proposal to assist Oroville Union High School District (OUHSD) in implementing the AB841 California Schools Healthy Air, Plumbing, and Efficiency (CalSHAPE) Plumbing Program. ARC Alternatives' unmatched combination of energy expertise, engineering, program management capabilities and local knowledge has enabled our success in past engagements working with the District.

We are committed to efficiently and effectively using our resources, as well those of our clients. Our goal is to help build robust energy solutions focused on reducing energy spend, replacing aging energy infrastructure, maintaining occupant comfort, sustaining building functionality, and improving learning conditions. We are excited at the opportunity to assist the District apply for and administer grant funds to address and replace non-compliant plumbing fixtures in its schools.

This proposal includes the following services:

- Solicit & Coordinate with Plumbing Contractor
- Develop Grant Application Materials
- Complete Grant Application
- Monitor & Coordinate Plumbing Fixture Replacements
- Prepare Verification Report of Plumbing Fixture Replacements
- Final Reporting and As-Needed Services

Background & Understanding

OUHSD is eligible for the CalSHAPE Plumbing Program as an LEA under the Priority Awards category, having met Criteria E2 in the guidelines ("included within the definition of 'low-income communities' as defined by Health and Safety Code Section 39713(d)(2)"). The District intends to submit a single grant application for all five school sites in the District under the Plumbing Program, once the application window opens. The District needs assistance with the technical, administrative and program management aspects of the project to maximize potential for a successful grant award, and then deliver the program in compliance within the guidelines.

Key Personnel

Curtis Schmitt, P.E., Principal and Co-Founder of ARC Alternatives, specializes in working with diverse organizations to provide strategic planning by marrying the depth and breadth of his technical expertise with a programmatic approach. Mr. Schmitt was most recently, and applicably, the technical lead for the Propositions 39 efforts at over fifteen LEA's including Oroville Union High School District, Chico Unified School District, Colton Joint Unified School District, Washington Unified School District, and Pacifica School District, securing over \$17M in grant funds. Mr. Schmitt is experienced leading major energy audit and strategic planning efforts most recently developing strategic and integrated energy and climate plans, including the UC Santa Cruz Climate and Energy Strategy and CSU Long Beach Clean Energy Master Plan. Mr. Schmitt has experience in wide variety of energy efficiency projects with virtually every customer segment during his 25 years of experience, including schools, local governments, Universities and commercial. He holds an MS in Engineering Management from the University of Missouri and a BS in Mechanical Engineering from UC Davis. He is also a registered Professional Engineer (Mechanical) in California.

Simon Olivieri, P.E., Engineer, specializes in solar technology, data analysis and mathematical modeling, and will serve as the day-to-day project manager for the project. Using his background in energy engineering, he has developed solar performance and economic models, whole building energy analysis and statistical modeling tools used by technical reviewers for the UC/CSU IOU and CCC/IOU MBCx programs. In addition to data analysis and energy engineering, Mr. Olivieri has worked with several California K-12 public school districts to develop and install solar systems and he has overseen the installation of over 16MW of generating capacity at over 25 school sites. Mr. Olivieri has a Bachelor of Science in Mechanical Engineering from the University of California San Diego and Master of Science in Civil Engineering-Building Systems from the University of Colorado Boulder. He is also a registered Professional Engineer (Mechanical) in California.

Kim Courtney, Senior Project Manager, will provide support with project management, analysis and report generation. Ms. Courtney currently leads our support for the design and construction of solar at The Bridge Church, another project being implemented by SUNworks. She also provides support to the Measurement and Evaluation effort for the California Solar Initiative on behalf of the California Public Utilities Commission and provides solar and Proposition 39 project management support to K-12 school clients in California, including the development of expenditure plans and other reports. Ms. Courtney previously worked as a project manager for EDAW/AECOM Inc., Kimley-Horn and Associates, and the Metropolitan Transportation Commission. She holds a Master's Degree from University of Illinois and a BA from University of Utah.

Additional technical resources will be assigned as necessary.

Approach

Task 1 – Solicit & Coordinate with Plumbing Contractor

The CalSHAPE Ventilation program requires a licensed Contractor to identify and replace non-compliant plumbing fixtures. ARC Alternatives will work with the District to find a suitable plumbing contractor and contracting pathway for the work to be done, and solicit a quotation required for the Grant Application. ARC will be on standby to provide coordination and answer questions about the process and desired scope by the District and/or Contractor. It is recommended ARC and the Contractor have a conversation before the quote is generated to point the Contractor to the appropriate sections and requirements of the guidelines. ARC will review the quotation for alignment with the requirements of the Grant Application process, and coordinate or request follow up as needed.

Task 2 – Develop Grant Application Materials

Drawing on information from and in coordination with the District and Contractor, ARC will develop the required grant application materials including the Ventilation-1, 2 and 3 forms. These include applicant details, a grant request summary and site-specific details, respectively and will be drawn from campus maps, space inventories, Contractor quote and general information as needed from the District (no site visits are anticipated). ARC will coordinate with the District to understand the self-certifications it will be asked to make upon grant submission.

Deliverables

CEC Forms: Plumbing-1, Plumbing-2, Plumbing-3

Task 3 – Complete Grant Application

ARC will coordinate and create the online account for the District, and complete the necessary steps online to submit the application. While there is some indication that there will be District and consultant accounts, ARC will work with the District to determine the necessary accounts and minimize the District's need to learn the system. ARC will review the draft grant application with District staff and work with the District to submit the application.

Deliverables

Draft Grant Application

Submitted Application

Note: Tasks 4-6 would only be conducted once the District has been awarded the Grant.

Task 4 – Monitor & Coordinate Plumbing Fixture Replacements

Upon receipt of Grant approval, ARC will coordinate with the District and Contractor for the Contractor to implement the plumbing fixture replacements. During the implementation by the Contractor (which includes the replacement of non-compliant toilet, urinal, showerhead, faucet, dishwasher, ice machine and/or clothes washers), we will track and monitor progress, and be

available to answer Contractor Requests for Information (RFI) along the way, with the goal of ensuring the installations meets all the requirements of the Grant and minimize necessary follow up.

Task 5 – Documentation of Completed Work

ARC will gather the documentation from the Contractor for all work performed. ARC will conduct a site visit to gather any additional data required, and verify the completed work. We will facilitate corrections to any deficiencies noted, working cooperatively with the District and Contractor. ARC will then complete the documentation verifying completion (in a format yet to be published) and review with the District, before finalizing and submitting.

Deliverables

Installation Verification Report

Task 6 – Project Close Out and On Call Engineering Services

ARC will conduct the project closeout by gathering the above documents and invoices from the Contractor and District. ARC will assemble the documents, confirm with the District the self-certifications and submit the report in the required format. The format is yet to be determined, but anticipated to be in the online portal.

We further recognize that unanticipated issues may arise over the course of any project, especially ones that are required to follow CEC guidelines that are not fully developed and subject to change. This is especially true with the current guidelines requiring the District to provide "The LEA, contractor, or Licensed Professional, or a combination thereof, shall cooperate with CEC staff or CEC consultants in any assessment of an individual project's energy and GHG savings, including providing access to the project site and providing project and equipment information." While we reasonably expect the level of effort to be reporting a standardized set of quantities and specifications, there is no way to determine precisely what will be requested. Our proposed budget includes a modest budget to support of these various activities and uncertainties, in order to provide a reasonable budget without presuming the worst-case scenario. In any case, ARC will work collaboratively with the District to ensure cost effective support of the program overall.

Deliverables

Final Report

Targeted analysis and reports as needed

Schedule and Cost

ARC Alternatives can begin the work upon receiving Notice to Proceed (NTP) from the District. While we could reasonably expect to complete the Grant application materials in about 3 weeks, our schedule will be as needed by the District, the availability of the Contractor and keeping an eye on the application deadlines. Work after the Grant approval will be coordinated with the District, and the Contractor.

Our cost estimate includes the entire scope described above and is built-up using our current standard rates below. The estimate assumes time-and-materials reimbursement with direct expenses passed through without markup. Phases 4-6 will not commence until the Grant is approved.

Proposed Scope and Cost Estimate

Scope Item	Hours	Cost
Pre-Grant Award		
1. Solicit & Coordinate with Plumbing Contractor	6	\$1,198
2. Develop Grant Application Materials	10	\$1,874
3. Complete Grant Application	8	\$1,536
<i>Subtotal, Pre-Grant Award</i>		<i>\$4,608</i>
4. Monitor & Coordinate Plumbing Fixture Replacements	10	\$1,954
5. Documentation of Completed Work	14	\$2,710
6. Project Close Out and On Call Engineering Services	18	\$3,570
Direct Expenses (at cost, no markup)		\$400
Total, NTE	66	\$13,242

Billing Rates

Classification	\$/hour
Principal	\$215
Senior Program Manager	\$195
Senior Engineer/ Program Manager	\$189
Engineer/Senior Project Manager	\$169
Associate Engineer/Project Manager	\$145
Project Coordinator	\$115

These estimates are based on similar work done previously for school districts using Prop 39 levels of effort anticipated, and can be modified based on District input. Please let us know if the scope needs adjustment to better meet your needs.

Please do not hesitate to reach out to me at 415-286-1670 or curtis@arc-alternatives.com with any questions or clarifications regarding our proposal, and we look forward to the opportunity to again support the Oroville Union High School District!

Sincerely,



Curtis Schmitt, P.E.,
Principal, ARC Alternatives