

OROVILLE UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES

REGULAR MEETING AGENDA

Wednesday, November 18, 2020 at 5:30 p.m. via YouTube.

The open session portion of the meeting will begin at approximately 6:00 p.m.

The Governor declared a State of Emergency to exist in California as a result of the threat of COVID-19. The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

To maintain the public's health and well-being, this Board of Trustees meeting will be held via YouTube.

Meeting link: <https://youtu.be/enfMCm6M6GQ>

Please note that there will be a new link listed on this cover sheet for each board meeting.

Comments and questions can be submitted in advance by emailing ouhsdyoutube@ouhsd.net. Once the meeting starts, you can use the chat feature if you wish to speak on an agenda or non-agenda item. If you wish to speak on an agenda item, please include the agenda item number in your email or chat message and you will be called upon when we get to that item.

BOARD MEMBERS:

Scott Damon, President
Bonnie King, Vice President
Nannette Walker, Clerk
Amber Englund, Trustee
Ray Sehorn, Trustee

DISTRICT ADMINISTRATION:

Dr. Corey Willenberg, Superintendent
Susan Watts, Asst. Superintendent/CBO
Kevin Simas, Director of Education
Jeff Ochs, Director of Alternative Education
Dan Ramos, Principal, Las Plumas High School
Cristi Tellechea, Principal, Oroville High School
Tim Drury, Continuation School Principal

Agenda materials are available on the district's website (ouhsd.org)

This meeting is being held virtually and will be made accessible to members of the public seeking to attend and to address the Board solely through the link set forth above.

Any members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact Paula Blaney at 538-2300, extension 1107, or pblaney@ouhsd.net at least twenty-four (24) hours in advance of the meeting to make arrangements for such reasonable accommodations

ALL MEETINGS ARE RECORDED

**OROVILLE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES**

REGULAR MEETING AGENDA

Wednesday, November 18, 2020, 5:30 p.m. via YouTube (see coversheet for login information)

CALL TO ORDER

ROLL CALL

Scott Damon, Amber Englund, Bonnie King, Ray Sehorn and Nannette Walker

CLOSED SESSION

- **Personnel-Gov't. Code 54957** [Public employee discipline/dismissal/release]
- **Conference with Legal Counsel-Anticipated or Existing Litigation—Gov't. Code Section 54956.9**
[Case name unspecified because disclosure would jeopardize negotiations]
- **Conference with Labor Negotiators—Gov't. Code Sec. 54947.6** [OSTA/CSEA: Dr. Corey Willenberg, Superintendent, designated representative]
- **Graduation Requirement Waiver – California Education Code Section 51225.3**

RESULTS OF CLOSED SESSION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA VARIANCE

PUBLIC HEARING (None)

STUDENT REPRESENTATIVES REPORTS (None)

RECOGNITIONS AND PRESENTATIONS (None)

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON NON-AGENDA ITEMS

At this time, the President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to step to the podium, state their name for the record and make their presentation. Presentations are **limited to three (3) minutes per person and fifteen (15) minutes per subject**. The Board is prohibited by State law from taking action on any item not listed on the agenda, except under special circumstances as defined in the Government Code.

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

At this time, the President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state their name and the item number on which they wish to speak. When that item comes up on the agenda, the person will be asked to step to the podium, repeat their name and give their presentation. Presentations are **limited to three (3) minutes per person and fifteen (15) minutes per subject**.

REGULAR BOARD AGENDA FOR NOVEMBER 18, 2020

NON-ACTION INFORMATIONAL ITEMS AND REPORTS

1. Board Comments
2. Superintendent
3. Administration
4. Department of Justice Update
5. First Draft of 21/22 School Year Calendar

OLD BUSINESS (None)

CONSENT CALENDAR (Recommend approval of the following Consent Items):

6. Minutes from the October 21, 2020 and October 29, 2020 Board Meetings
7. Check Registers Dated 10/13, 10/15, 10/20, 10/27, 10/29, 11/3 and 115
8. Monthly Financial Report
9. Donations to the Hall of Fame
10. 20/21 Municipal Advisory Services Agreement with Government Financial Strategies
11. 20/21 MOU with Santa Clara County Office of Education for Use of DataZone
12. 20/21 Contract with Therapy Travelers, LLC for Nursing Services
13. 21/22 Super-Coop Membership
14. 20/21 CTE Advisory Committee Members
15. Disposal of Obsolete Items
16. Graduation Requirement Waivers – LPHS #1-20/21 and #2-20/21
17. First Reading of Board Policies and Administrative Regulations
 - o BP/AR 1330 (Use of School Facilities)
 - o BP 3280 (Sale or Lease of District-Owned Property)
 - o BP/AR 3530 (Risk Management/Insurance)
 - o BP/AR 3551 (Food Services Operations/Cafeteria Fund)
 - o BP/E 3555 (Nutrition Program Compliance)
 - o AR 5121 (Grades/Evaluation of Student Achievement)
 - o BP/AR 6146.6 (Identification and Education Under Section 504)

NEW BUSINESS

18. Four Stage Plan for Instruction During the 20/21 School Year (Willenberg)

The District is seeking approval of a four stage plan for instruction that correlates to the tiered colors established by the California Department of Public Health. Stage 1 (purple) - all students are on distance learning; Stage 2 (red) – students return to in-person instruction on an A/B schedule; Stage 3 (orange) – students return to school five days per week with safety modifications; and Stage 4 (yellow) – students return to school five days per week in a traditional setting. Parents who do not want their student to return to in-person instruction may opt for the distance learning or independent study program. Butte County Public Health indicates that the county is likely returning to the red tier on November 17th. It is probable that cases will increase during the holiday season. **Recommend approval of the four stage plan and review which tier Butte County is in at the January 20th board meeting.**

19. Easement Deed Provided by PG&E (Watts)

The District is seeking approval of an easement deed with PG&E for the electrical infrastructure needed to charge the new electrical school buses. This easement would grant PG&E the right to construct, reconstruct, install, inspect, maintain, replace, remove and use facilities located in the transportation yard. The cost of the project will be funded by grant money and PG&E.

Recommend approval

Enclosure

REGULAR BOARD AGENDA FOR NOVEMBER 18, 2020

20. **Agreement with Sounding Board Marketing (Willenberg)**

Many of the requirements of the stipulated agreement with the DOJ requires the District to improve communication with students, parents and the community. Therefore, the District is seeking approval to enter into an agreement with Sound Board Marketing to provide digital communication services, public relations services, internal communications, copywriting for district's communication media, basic level graphic design services, analysis of district website for content, and strategic communication consulting. The cost of the agreement is \$72,000 and will be funded by one-time monies. **Recommend approval**

Enclosure

21. **Supportive School Climate Advisory Committee Members (Willenberg)**

One of the requirements of the stipulated agreement with the Department of Justice is to establish a Supportive School Climate Advisory Committee, which will consist of parents and students who are representative of the diverse students attending District schools as well as staff members, community organizations and non-profit organizations who work with and provide supports to students and parents by providing suggestions on improvements to the District's discipline policies, procedures, and practices, the terms and implementation of substantive provisions in this Judgment, and communications with parents, students, and the community regarding the same. OUHSD solicited applications throughout the community by using Board Policy 1220 (Citizen Advisory Committees) as a guideline. The enclosure details the people selected to serve on the committee as well as their affiliation. **Recommend approval**

22. **Statement of Work with Beacon Results for a Board Workshop (Willenberg)**

Mike Walsh, LPHS graduate and member of the OUHSD Hall of Fame, is offering a six hour workshop to the Board and key administrators at no cost to assist the District with creating alignment between current professional development initiatives in response to the DOJ investigation and the Board's guidance with regard to equity and student success. **Recommend approval**

Enclosure

23. **20/21 Contract for Legal Consultant Services (Willenberg)**

With the retirement of our long-time attorney from Dannis Woliver Kelly, the District is seeking approval to enter into a contract for legal consultant services with Erickson Law Firm for the remainder of the 20/21 school year to conduct legal/consultant services including but not limited to labor negotiations and general legal work. **Recommend approval**

Enclosure

24. **Change Athletic Eligibility Period (Willenberg)**

Existing Board Policy 6145.2 (Athletic Competition) states "The academic probationary period may be used once in the four-year time frame (less for a transfer student) that a student is enrolled in the Oroville Union High School District. The academic probationary period is defined as a quarter. The GPA that determines whether a Probationary Period is needed is the previous grading period. During the academic probationary period, a student may participate in athletics without a 2.0 GPA." Many students are struggling with grades during distance learning. CIF is allowing district's to change the definition of their probationary period for this year only. The Athletic Directors support changing the probationary period to exceed one quarter in order to allow athletes to use their probationary period anytime this school year. **Recommend approval**

25. **Committee on Assignments Waiver Requests—Elective Classes (Willenberg)**

Pursuant to Education Code Section 44258.7 (c), the Committee on Assignments has recommended the following teachers to teach in a special assignment (distance learning) area for 20/21: Jennifer Anderson (Hospitality) and Tom Murphy (Graphic Design). **Recommend approval of Committee on Assignments' recommendations for special assignment classes as presented**

26. **Change Date of December Board Meeting to December 15, 2020 (Watts)**

The Board is required to approve a new LCFF Budget Summary for Parents at the same meeting the First Interim Budget is approved. The deadline to approve the new document is December 15th. Therefore, it is necessary to reschedule the December board meeting from December 16th to December 15th. **Recommend approval**

REGULAR BOARD AGENDA FOR NOVEMBER 18, 2020

27. Set Date for the Annual Organizational Meeting (Willenberg)

Each year, pursuant to BB 9100, the board holds an annual organizational meeting in December to elect officers for the coming year. **Recommend December 15, 2020 as the board's annual organizational meeting**

28. Personnel Assignment Order

Approval is requested for the following Personnel Assignment Order:

Certificated

Teisha Hase
Teacher
FMLA/CFRA Leave
Effective 11/16/2020 – 12/18/2020

6th Period Options

Special Education - Kim Regnerus

2020/21 Substitute Teachers

Cody Pickering
Kristina Poole

Classified

2020/21 Substitute Bus Driver

Adam McClaskey

Sandy VanGilder
Cook Manager
Retirement with cash in lieu of benefits until
the age of 65 years
Effective 12/31/2020

Randi Branistareanu
ED Para Educator – OHS
6.0hrs p/day; SDO;
Step/Column 12/A \$15.79 p/hr.
Effective 11/13/2020

Enedelia (Annie) Martinez
ED Para Educator – OHS
5.5hrs p/day; SDO;
Step/Column 12/A \$15.79 p/hr.
Effective 11/12/2020

Kayla Garnet-Goforth
Food Service Worker
Request for FFCRA/EFMLA – Child Care
Leave
Effective 11/18/2020

Fawntana Davis
Food Service Worker
Correction to start date
Effective 11/16/2020

29. Items for Next Agenda

ADJOURNMENT

The meeting will be adjourned to a regular board meeting scheduled for Wednesday, December 15, 2020, at 5:00 p.m. via YouTube.



To: Oroville Union High School District Board of Trustees
From: Corey Willenberg, EdD, Superintendent
Date: November 6, 2020
Subject: Department of Justice Agreement Update

The Oroville Union High School District worked with the Department of Justice to reach a stipulated agreement as part of their investigation into discipline practices used in district schools. The agreement was filed in Butte County Superior Court on August 27, 2020 and is in effect for five years.

The District was required to hire a monitor to work with OUHSD to oversee this agreement. The monitor is Dr. Ramiro Rubalcaba.

Here are the items in the agreement OUHSD is currently addressing:

Item Number	Description	Status
3	Discuss and adopt a statement of principles that will guide implementation.	Due 9/14/20 Still working with Monitor for Approval
4	Superintendent will lead the District's implementation of and be responsible internally for overseeing implementation of key aspects of this Judgment, including but not limited to ensuring training as approved by the Monitor is delivered, working with the Monitor to develop the Culturally-Responsive System of Positive Behavior Interventions and Supports (CR-PBIS) set forth in evaluating and implementing the CR-PBIS system, and addressing any complaints regarding discrimination or harassment in District schools	Review in May 2021
6	Provide revised Board Policies, Administrative Regulations, and annual Discipline Procedure/Plan (District policies) covering discipline, nondiscrimination in discipline, discrimination and harassment, retaliation, intimidation, bullying, and students with disabilities, and annual notices to staff, parents, and guardians regarding the same that are internally consistent and compliant with state law and this Judgment. The revised District policies will also address different treatment and disproportionality in discipline and set forth the steps the District will take to consistently and effectively implement a range of other means of correction consistent with state law, including the statutory list of other means of correction and those set forth in this Judgment.	Completed 10/27/20

7	Develop a plan for full implementation within three years of CR-PBIS, which will include a social-emotional learning curriculum, restorative practices, and conflict resolution in tiers one and two; the specific plan for increasing mental health, social work, and counseling services through staff trained to provide trauma-informed services and/or by increasing partnerships with outside entities and agencies, training, and supplemental and concentration funding to support tier three interventions and to provide early access to services for students identified as needing support; and the methods by which students in need of tier three interventions will be referred, assessed, and supported.	Due 11/25/20 In Progress Still working with Monitor for Approval
8	Provide the annual all-staff training schedule and proposed independent trainer, which may include the Monitor, for mandatory all-certificated staff quarterly trainings and ongoing coaching and support regarding: (a) implementation of the culturally responsive tiered system of CR-PBIS; (b) nondiscrimination in discipline, equity, and equitable decision-making; (c) bias, including explicit and implicit bias, and individual and system-wide strategies to address both; (d) how to implement social-emotional learning, conflict resolution and de-escalation techniques in class and school-wide; (e) integration of trauma-informed strategies and practices; and (f) responsibilities and duties regarding oral and written reports and complaints of discrimination, harassment, retaliation, and intimidation.	Due 11/25/20 Completed
8	The District will provide bi-annual training in the above topics tailored for any campus security, law enforcement, or school resource officer(s) who provide services to the District pursuant to a contract or memorandum of understanding for which funding is provided by the District. The District may tailor the training for classified staff, other than campus security/monitors, to be appropriate to their roles on campus and propose a bi-annual alternative training plan that covers the aforementioned topics.	Due 11/25/20 In Progress
9	Provide support and training for teachers to co-develop, with their students, positive expectations for school and classroom behavior and achievement, and strategies for building community and resolving conflicts consistent with the CR-PBIS framework.	Due 9/1/20 In Progress Still working with Monitor for Approval
9	Develop a system for assessing and supporting ongoing classroom implementation of the aforementioned co-developed positive classroom expectations and strategies.	Due 11/25/20 Still working with Monitor for Approval
10	Update or revise electronic data collection system to track implementation of CR-PBIS interventions and supports, other means of correction, and meetings held to review and revise supports for students prior to suspension, which shall include but not be limited to the range of positive interventions and supports provided in the revised District policies	In Progress Due 11/25/20

11	Create a protocol for monthly review of disaggregated District- and school-site-level discipline and achievement data by District- and school-site level CR-PBIS teams with the purpose of working to timely: (a) address the root causes of discrimination in discipline; (b) consistently implement other positive means of correction, review effectiveness, and engage in continuous quality improvement efforts; and (c) assess whether the District and school are implementing student discipline policies, practices, and procedures in a nondiscriminatory manner.	In Progress Due 11/25/20
11	Ensure that a system is established for consistent documentation of other positive means of correction by staff prior to suspension consistent with California Education Code section 48900.5.	Ongoing
13	Create a protocol for a monthly convening of a subset of the CR-PBIS team consisting of District certificated staff to review student-level discipline and achievement data and develop, as appropriate, individualized positive behavior intervention and support improvement plans(individualized support plan) to provide early intervention and support to at-risk students, including those with two or more suspensions in a semester or who are being considered for involuntary transfer, and students with mental health, social, emotional, and behavioral needs	Due 11/25/20 In Progress
16	Provide on a monthly basis, the disaggregated District- and school-site-level data described in ¶ 11 for review by and quarterly discussion with the Attorney General's office and Monitor. The review and quarterly discussion will address ongoing disproportionality and disparities in discipline and progress toward achieving nondiscrimination in discipline and addressing high rates of exclusionary discipline.	Ongoing
19	Implement a Monitor-approved walk-through protocol to provide support for academic instructional practices that focus on student engagement, opportunities for practice and feedback, and cultural relevance.	Due 11/25/20 In Progress
20	Provide its plan for implementing skills-building and social-emotional learning curriculum and group learning for Freshman students and other students at risk of conflict.	Due 11/25/20 Advisory In Progress
22	Provide required state statutory and regulatory justification for allocations of supplemental and concentration funding for school-site resource officers and deputies, security, and in-school suspension programs, including how these allocations are effective at increasing or improving outcomes for targeted student groups, and assess whether funding should be reallocated for mental health services and other services to address the disparities in academic and discipline outcomes for African-American students and students with disabilities identified in the District's 2018-2019 and 2019-2020 Local Control Accountability Plan.	Due 9/14/20 Meeting with DOJ on 11/12/20 to discuss

23	Provide a schedule for consistent informational bulletins and notices to be shared with parents, guardians, and education rights holders, and in-person information sessions to be held at least two times a year for parents, guardians, and education rights holders that: (a) emphasize the District's commitment to treating all students fairly and equitably in the administration of discipline without regard to race, color, national origin, sex, gender, gender identity, disability, religion or foster youth or homeless status; (b) discuss what is expected of students and staff under the revised policies and practices; (c) describe the alternative means of correction that will be available and implemented; (d) explain the law, research, and evidence supporting the steps and practices the District will be implementing to provide a safe, welcoming, and supportive school environment; and (e) outline the ways in which parents, guardians, and education rights holders can partner with the District to provide a safe, welcoming, and supportive school environment.	Due 11/25/20 In Progress, working with public relations firm to assist with this requirement
24	Establish a Supportive School Climate Advisory Committee consisting of parents and students who are representative of the diverse students attending District schools and members of community organizations and non-profits who work with and provide supports to students and parents in the area to provide suggestions on improvements to the District's discipline policies, procedures, and practices, the terms and implementation of substantive provisions in this Judgment, and communications with parents, students, and the community regarding the same.	Due 11/25/20 On 11/18/20 Board meeting for approval
35	Provide a trusted staff person trained in anti-bias and inclusion strategies to serve as a designated support person at each school-site for students who are experiencing or who have experienced harassment and bullying.	Completed 10/23/20
36	Work with school leadership and students to create a plan for increasing peer support and affinity clubs and/or additional support for minority student groups at each school-site.	Due 12/18/20 Ongoing
37	Provide to the Attorney General's office copies of oral reports and written complaints, if any, of discrimination, harassment, retaliation, and intimidation and all completed complaint investigations	Ongoing
38	Provide an annual training plan, which includes timelines, proposed trainers, and training materials, to be used to provide training to all certificated staff on Child Find, manifestation determination meetings, Positive Behavior Intervention Plan creation and implementation, effective implementation of specialized instruction, and reasonable accommodations. provide	Due 9/28/20 In Progress Still working with Monitor for Approval
39	Review and revise Student Success Team and Section 504 protocols and processes to ensure accommodations are implemented and referrals for evaluation are timely and provide such revised protocols and processes for review and approval by AGO	Due 11/25/20 504 Policy is on the 11/18/20 agenda for approval.

40	Review and revise required procedural protection documents to ensure accessibility for parents and guardians with different reading levels, including a list of free and low-cost advocacy and attorney resources (e.g., Disability Rights California), and translate all such documents into Spanish and any other language, as required by law	Due 9/28/20 In Progress Still working with Monitor for Approval
41	Create and provide a plan with District and site-level special education leadership to: (a) effectively use and consistently implement Functional Behavior Assessments (FBAs) and Behavior Intervention Plans (BIPs) that include proactive and positive strategies; (b) support teachers and aides with implementation; and (c) establish procedures for ongoing evaluation of FBAs and BIPs, including effectiveness and timely implementation	Due 11/25/20 In Progress, working with SELPA on a plan
42	Provide a plan for providing annual training and ongoing workshops to parents of students with disabilities or suspected disabilities to inform them of their rights in the Individualized Education Program and Section 504 processes.	Due 11/25/20 In Progress
43	EITHER fund and post two school-site special education and Section 504 liaison positions dedicated to providing support, training, and assistance to parents of students with disabilities during special education and Section 504 processes, OR implement a plan approved by AGO to provide parent/guardian access to no-cost special education support and advocacy services in English, Spanish or Hmong, as needed, through arrangement with the Butte County Special Education Local Plan Area ("SELPA") and its parent-support service providers.	Due 11/25/20 In Progress Still working with Monitor for Approval
45	Provide annual notice to parents, guardians, and education rights holders regarding the availability of translation and interpretation services and the process for requesting translation and interpretation services from the District or school site; and post the notice in the District office, on the District website, and in each school-site office.	In Progress
46	Develop policies and procedures regarding the provision of translation and interpretation services that are consistent with the annual notice	Due 9/28/20 In Progress
47	Develop a process for ensuring that Individualized Education Program, school placement, and discipline documents have been translated into Spanish and any other language, as required by law	Due 10/27/20 Not Completed
48	Monitor and track requests for translation and interpretation services and responses	Ongoing Not Completed
50	Ensure that any policies, procedures, notices, or other documents posted on its website are disability accessible, including PDF documents. For documents distributed to the public, parents, or students, the District will ensure that documents are provided in disability-accessible formats, where necessary for effective communication.	Ongoing



Oroville Union High School District

2021-2022 School Calendar

First Draft

JULY

M	T	W	Th	F
			1	2
(5)	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

AUGUST

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

11

SEPTEMBER

M	T	W	Th	F
		1	2	3
(6)	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

32

OCTOBER

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

53

NOVEMBER

M	T	W	Th	F
1	2	3	4	5
8	9	10	(11)	12
15	16	17	18	19
22	23	(24)	(25)	(26)
29	30			

69

DECEMBER

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	(15)	(16)	17
20	21	22	(23)	(24)
27	28	29	(30)	(31)

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7/5 - Independence Day

8/13, 8/16 - Teacher Inservice Days (Student Free)

8/17 - Classes Begin

9/6 - Labor Day

10/15 - End of 1st Quarter (43 days)

11/11 - Veterans Day

11/22 - 11/26 - Thanksgiving Holiday

12/15, 12/16 - Mid-Term Finals

12/16 - End of Semester (85 Days)

12/17 - Teacher Inservice Day (Student Free)

12/20 - 12/31 - Winter Recess - All Students

1/17 - Martin Luther King, Jr.'s Birthday

2/18 - Lincoln's Birthday

2/21 - President's Day

2/22 - 2/25 - Feb. Break (Student & Teacher Free)

3/11 - End of 3rd Quarter (47 Days)

4/11 - 4/18 - Spring Recess (All Students)

5/30 - Memorial Day Holiday

5/31 - 6/2 - Finals

6/3 - Teacher Inservice Day (Student Free)

Graduation/Promotion Ceremonies

5/31 - Oroville Adult Education-CTC

6/1 - Prospect High School

6/1 - ATC Promotion Ceremony

6/2 - Las Plumas High School

6/3 - Oroville High School

() Holiday (All Employees)

Teacher Inservice Day

Finals

Board Meeting

JANUARY

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
(17)	18	19	20	21
24	25	26	27	28
31				

101

FEBRUARY

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	(18)
(21)	22	23	24	25
28				

119

MARCH

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

142

APRIL

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
(18)	19	20	21	22
25	26	27	28	29

157

MAY

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
(30)	(31)			

178

JUNE

M	T	W	Th	F
		(1)	(2)	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

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**OROVILLE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
October 21, 2020**

MINUTES

CALL TO ORDER

Board President, Mr. Damon, called the meeting to order at 5:30 p.m. on Wednesday, October 21, 2020, via Zoom.

ROLL CALL

Board Members Present: Scott Damon, Amber Englund, Bonnie King and Ray Sehorn

Administrators Present: Dr. Corey Willenberg, Superintendent, Susan Watts, Assistant Superintendent/CBO, and Kevin Simas, Director of Education

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA VARIANCE

#37-20/21: On a motion by Mr. Sehorn, seconded by Mrs. Englund, the board accepted an amended Personnel Assignment Order by the following vote:

Ayes:	Damon, Englund, King, Sehorn
Noes:	None
Abstentions:	None
Absent:	Walker

PUBLIC HEARING (None)

STUDENT REPRESENTATIVE REPORTS (None)

RECOGNITIONS AND PRESENTATIONS (None)

Mrs. Walker arrived at 5:34 p.m.

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS (None)

HEARING OF INDIVIDUALS ON AGENDA ITEMS (None)

NON-ACTION INFORMATIONAL ITEMS AND REPORTS

1. Board Comments (None)

MINUTES OF REGULAR MEETING – OCTOBER 21, 2020

2. Superintendent

Dr. Willenberg reported that the District's updated Reopening Plan and a FAQ for parents is being finalized and will be emailed to parents tomorrow. He is now targeting November 2nd as the date to return to in-person instruction. There are still some details to be worked out with OSTA. The DOJ is requiring us to start at Supportive School Climate Advisory Committee. The committee will consist of parents, students, staff members, community members as well as nonprofits and community organizations. Mr. Sehorn asked who would screen the applications. Dr. Willenberg responded that he and the principal's will screen the applications. Mr. Sehorn feels that this will be the most important functioning committee the District has ever had. Mrs. Englund asked if the application will be posted on the District's website. Dr. Willenberg responded that it will be posted on our website. Athletics will be able to start practicing in December and playing in January. The band is still scheduled to play at Carnegie Hall in April but it is currently closed through January. Our CBEDS enrollment is 2337 (1250 at LP, 937 at OHS, 118 at PHS and 9 at CDS). Results of a recent parent/guardian survey on our three instructional options show that 271 selected distance, 355 selected independent study (including those already enrolled there) and 1705 selected in-person learning or defaulted to this option if they did not respond to the survey. Parents are frustrated that we haven't opened our schools yet. It's harder to start high school because of credential issues and other moving parts.

3. Administration

Mrs. Watts reported that she is working on a budget revision and preparing for the first interim budget. A lot of things are changing. She is working with the auditors to wrap up the 19/20 school year. The District received \$2 million in COVID funds to assist with learning loss. A lot of money has been spent on staff laptops, WiFi, technology and training. The funds must be spent by the end of December.

Mr. Simas stated that training has been taking place on culturally responsive classroom management, best practices and PBIS. The goal is to make campuses more welcoming and inviting as well as building relationships with students. He has been busy completing a self-study on special education disproportionality and working on steps to return to in-person instruction.

4. Quarterly Williams Act Complaints

Dr. Willenberg reported that there were no complaint received during the last quarter.

5. Annual Review of BP/AR 5116.1 (Intra-District Open Enrollment)and BP/AR 6145 (Extra Curricular and Co-Curricular Activities

Dr. Willenberg reported that our BP's and AR's are up-to-date and being implemented appropriately.

OLD BUSINESS (None)

CONSENT CALENDAR

6. Minutes from the September 23, 2020 and September 30, 2020 Board Meetings
7. Check Registers Dated 9/15, 9/17, 9/22, 9/24, 9/29, 10/1, 10/6 and 10/8
8. Monthly Financial Report
9. 20/21 First Quarter Scholarship Report
10. Revised Low Performing Student Block Grant Plan
11. 20/21 ASB Budgets and Fundraisers
12. One-Year Term Extension for Existing Hall of Fame Committee Members

#38-20/21: On a motion by Mr. Sehorn, seconded by Mrs. King, the board approved the consent calendar and as presented by the following vote:

Ayes:	Damon, Englund, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

MINUTES OF REGULAR MEETING – OCTOBER 21, 2020

NEW BUSINESS

13. 2019/2020 Unaudited Actuals

The budget was funded on 2047 ADA. Eighty-one percent of the budget was spent on salary and benefits. The ending balance was \$6,098,000, which includes restricted funds set asides for COVID, solar, HVAC rebates, etc. The District can meet the 3% (\$914,000) state requirement and additional 9% (\$2.7 million) board requirement. There was \$2.6 million left over, which was higher than expected due to fewer expenses while schools were closed and the flexibility provided by the COVID funding. COVID money was used to keep people employed, support the food service program, improve technology and purchase PPE and disinfecting supplies. OAE's ending balance was \$638,000 due to paying off the remaining balance on their building loan. The cafeteria suppers program ending with \$31,000. The regular cafeteria program ended with a negative \$21,000, which required a general fund transfer. COVID funds were used to maintain cafeteria operations during the spring

#39-20/21: On a motion by Mr. Sehorn, seconded by Mrs. King, the board approved the Unaudited Actuals as presented by the following vote:

Ayes:	Damon, Englund, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

14. Adoption of 2019/2020 Actual and 20/21 Estimated Gann Limit Resolution

#40-20/21: On a motion by Mrs. Englund, seconded by Mrs. Walker, Resolution #7-20/21 was approved as presented by the following vote:

Ayes:	Damon, Englund, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

15. Graduation Requirement Changes

#41-20/21: On a motion by Mrs. King, seconded by Mrs. Englund, the changes were approved as presented by the following vote:

Ayes:	Damon, Englund, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

16. Resolution in Support of Red Ribbon Week

#42-20/21: On a motion by Mrs. Englund, seconded by Mrs. Walker, Resolution #8-20/21 was approved as presented by the following vote:

Ayes:	Damon, Englund, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

The board convened to closed session at 6:07 p.m.

MINUTES OF REGULAR MEETING – OCTOBER 21, 2020

CLOSED SESSION

- **Personnel-Gov't. Code 54957** [Public employee employment/discipline/dismissal/release]
- **Conference with Legal Counsel-Anticipated or Existing Litigation—Gov't. Code Section 54956.9** [Consideration of Government Claim of Katie Bynum]
- **Conference with Labor Negotiators—Gov't. Code Sec. 54947.6** [OSTA/CSEA: Dr. Corey Willenberg, Superintendent, designated representative]

RESULTS OF CLOSED SESSION

At 6:41 p.m., the board reconvened to open session. No action was taken.

17. Amended Personnel Assignment Order

#43-20/21: On a motion by Mrs. Walker, seconded by Mrs. King, the amended Personnel Assignment Order was approved by the following vote:

Ayes:	Damon, Englund, King, Sehorn, Walker
Noes:	None
Abstentions:	None
Absent:	None

(Irrespective of effective dates, new employees may not report to their school campus until Personnel Office has communicated completion of pre-employment requirements to site Principal.

Certificated

Cameron Scott
Social Science Teacher – OHS
Step/Class 1/II \$51,816 p/yr.
Effective 10/22/2020

Classified

Megan Adams
ATC-Para Educator
Resignation
Effective 10/12/2020

Crystal Goolsby
Para Educator
Request for FFCRA-EFMLA
Child Care Leave
Effective 10/12/2020

LeChelle Collins
ATC-Para Educator
Resignation
Effective 10/12/2020

Carla Cook
Food Service Worker
Resignation
Effective 10/12/2020

Michael Commander
Para Educator
Resignation
Effective 10/27/2020

Jonathan McNabb
Custodian
Increase from 1.5 hrs./day to 2.0 hrs./day
Effective 10/15/2020

MINUTES OF REGULAR MEETING – OCTOBER 21, 2020

Certificated (Cont.)

Classified (Cont.)

Susan Swartz
Courier
Extend FMLA/CFRA Medical Leave
Effective 10/14/2020 – 11/30/2020

2020/21 Substitute Para Educator
Klint Collinsworth

18. Items for Next Agenda (None)

ADJOURNMENT

On a motion by Mr. Sehorn, seconded by Mrs. Walker, the meeting adjourned at 6:42 p.m.

(Signature of Board Official)

ATTEST:

Secretary to the Board of Trustees

**OROVILLE UNION HIGH SCHOOL DISTRICT
SPECIAL BOARD OF TRUSTEES MEETING
October 29, 2020**

MINUTES

CALL TO ORDER

Board President, Mr. Damon, called the meeting to order at 5:00 p.m. on Wednesday, October 29, 2020, via Zoom.

ROLL CALL

Board Members Present: Scott Damon, Amber Englund and Ray Sehorn

Administrators Present: Dr. Corey Willenberg, Superintendent and Susan Watts, Assistant Superintendent/CBO

PLEDGE OF ALLEGIANCE

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

Andree, Earley, LPHS teacher, stated that it's hard to long-term plan without knowing when we are going to fully reopen. If the case numbers stay about the same, she doesn't see why we can't reopen now. Would the board at least consider coming back fully in January? It's very hard for CTE teachers to plan lessons when the periods are shortened to 34 minutes. She feels that OSTA has an issue with reopening at all.

NEW BUSINESS

1. Amended Personnel Assignment Order

#44-20/21: On a motion by Mr. Sehorn, seconded by Mrs. Englund, the amended Personnel Assignment Order was approved by the following vote:

Ayes:	Damon, Englund, Sehorn
Noes:	None
Abstentions:	None
Absent:	King, Walker

**(Irrespective of effective dates, new employees may not report to their school campus until
Personnel Office has communicated completion of pre-employment requirements to site Principal.**

Certificated

Constance Otis
Social Science Teacher – OHS
Step/Class 1/II \$51,816
Effective 11/9/2020

Tyler Brandt
PE Teacher – LPHS
Step/Class 1/I \$49,962
Effective 10/29/2020

Classified

Ana Maganda
Bilingual Para Educator-LPHS
7.0 hrs./day; SDO/195 days;
Step/Column 10/A \$15.00 p/hr.
Effective 11/16/2020

Jacob Deadmore
Universal Support Staff
Termination
Effective 10/29/2020

MINUTES OF SPECIAL MEETING – OCTOBER 29, 2020

Certificated (Cont.)

Cameron Scott
Social Science Teacher
Correction to starting salary placement
Step/Class 1/III \$53,663
Effective 10/22/2020

2020/21 Substitute Teachers

Ramon Salas Pulido
David Solomon
Edward Wollam

Michael Eleston
Temporary SPED Teacher – OHS
Step/Class 2/II \$53,663 p/yr.
Effective 11/9/2020 – 6/4/2020

Karsten Anderson
Art Teacher
Increase from 0.8 FTE to 1.0 FTE
Effective 11/16/2020

6th Period Option

Agriculture Elective in Distance Learning
Jim Knapp

Classified (Cont.)

Jill Calcaterra
Food Service Worker
3.5 hrs p/day; SDO/197 days
Step/Column 5/A \$13.52 p/hr.
Effective 11/9/2020

Kendra Shipps
Food Service Worker
3.9 hrs. p/day; SDO/197 days
Step/Column 5/A \$13.52 p/hr.
Effective 11/9/2020

Fawntana Cook
Food Service Worker
5.25 hrs. p/day; SDO/197 days
Step/Column 5/A \$13.52 p/hr.
Effective 11/9/2020

2020/21 Substitute Food Service Workers

Nancy Gilbert

Substitute Para Educators

Randi Branistareanu
Enedelia Martinez

ADJOURNMENT

On a motion by Mr. Sehorn, seconded by Mrs. Englund, the meeting adjourned at 5:03 p.m.

(Signature of Board Official)

ATTEST:

Secretary to the Board of Trustees

Checks Dated 10/13/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-186332	10/13/2020	ABSOLUTE SAFETY TRAINING INC	11-5800	BASIC LIFE SUPPORT CLASS		300.00
3005-186333	10/13/2020	Amazon.com Lic	01-4300	CURRICULUM	48.62	
				HMDI CABLE	15.14	
				LAPTOP STAND/POWER	104.94	
				CHARGER/WIRELESS MOUSE/MONITOR STAND		
			01-4360	CORK BULLETIN BOARD	617.02	
			01-4363	WATER PUMP	54.09	
			13-4300	CREDIT FOR TONER NEVER ARRIVED	64.40-	
				TONER	64.40	839.81
3005-186334	10/13/2020	CENTURY LINK	01-5900	OCT2020 BILLING #87101630		.70
3005-186335	10/13/2020	OFFICE DEPOT	01-4300	CAL INK/DUSTER/HP INK	161.93	
				FOLDERS/ENVELOPES/PENCIL	56.25	
				SHARPENER		
			11-4300	FOLDERS/ENVELOPES/PENCIL	47.85	266.03
				SHARPENER		
3005-186336	10/13/2020	OUHSD SCHOLARSHIP FUND	73-5800	REIMB CK 1580-1590		4,800.00
3005-186337	10/13/2020	PG&E	01-5501	08/13/20-09/29/20 83530873716	933.19	
				08/31/20-09/29/20 62555775683	477.75	1,410.94
3005-186338	10/13/2020	RAY MORGAN COMPANY	01-5602	09/17/20-12/16/20 BASE & UASAGE RATE - LP	9.84	
				09/17/20-12/16/20 BASE RATE - LP	612.15	
				10/01/20-12/31/20 BASE RATE USAGE-OAE	286.95	
			01-5603	09/17/20-12/16/20 BASE & UASAGE RATE - LP	202.32	
				10/01/20-12/31/20 BASE RATE- DO	414.14	
			11-5602	10/01/20-12/31/20 BASE & USAGE - OAE	117.93	
				10/01/20-12/31/20 BASE AND USAGE RATE- OAE	334.14	
				10/01/20-12/31/20 BASE RATE- OAE	413.28	
			11-5603	10/01/20-12/31/20 BASE & USAGE - OAE	144.78	
				10/01/20-12/31/20 BASE AND USAGE RATE- OAE	147.69	2,683.22
3005-186339	10/13/2020	RECOLOGY BUTTE COLUSA COUNTIES	01-5506	BILLING 020007641 - OHS	304.95	
				BILLING 020088658 - DO/TRAN	319.42	
				BILLING 020173831 - PHS	304.95	
				BILLING 021396977 - LP	1,195.23	
				EXTRA DUMP RUN	419.08	
The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.					ESCAPE	ONLINE

Checks Dated 10/13/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-186339	10/13/2020	RECOLOGY BUTTE COLUSA COUNTIES	11-5506	BILLING 021126259 - OAE	197.70	2,741.33
3005-186340	10/13/2020	RT S AUTO BODY INC	01-5620	03 CHEVY VAN SERIVE		3,564.16
3005-186341	10/13/2020	THERMALITO WATER & SEWER DIST	01-5505	OCT2020- 617301	332.70	
				OCT2020- 620601	226.09	558.79
3005-186342	10/13/2020	Tree Of Life Tree Service	01-5800	TREE REMOVAL TRANS		3,500.00
Total Number of Checks					11	20,664.98

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	9	14,161.61
11	AdultEducationFund	4	1,703.37
13	CafeteriaSpecialRevenueFund	1	.00
73	FoundationPrivPurposeTrustFu	1	4,800.00
Total Number of Checks		11	20,664.98
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			20,664.98

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 10/15/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-186497	10/15/2020	Earley, Andree M	01-5200	FFA REGISTRATION	250.00	
			01-5850	SUBSCRIPTION FOR ANIMAL SCIENCE	200.00	450.00
3005-186498	10/15/2020	Tineo, Gladys	11-5850	TEACHERS SERPA MEMBERSHIP		46.63
3005-186499	10/15/2020	Amazon.com Llc	01-4400	ELMO MX DOC CAMERA		615.89
3005-186500	10/15/2020	AZ BUS SALES INC	01-6400	BLUE BIRD BUS MODEL T3RE		399,446.82
3005-186501	10/15/2020	CA DEPT OF TAX & FEE ADMIN	01-9580	1QTD UTAH		52.00
3005-186502	10/15/2020	CALIFORNIA WATER SERVICE	01-5505	09/01/20-09/30/20 #9931655860	92.23	
			11-5505	09/01/20-09/30/20 #8767360151	443.50	535.73
3005-186503	10/15/2020	CITY OF OROVILLE	01-5503	20/21 SEWER SERVICE- DW	39,447.68	
			11-5503	20/21 SEWER SERVICE- DW	1,418.76	40,866.44
3005-186504	10/15/2020	Condensed Curriculum International, Inc.	11-5800	EKG TECHNICIAN	1,818.60	
				PHAR TECH/ EKG TECH/MEDICAL	9,590.00	11,408.60
3005-186505	10/15/2020	MICHAEL KORZYK DELTAMATH SOLUTIONS, LLC	01-5850	TEACHERS LICENSE	1,080.00	
3005-186506	10/15/2020	GOLD STAR FOODS	13-4700	FOOD SERVICE	2,131.58	
3005-186507	10/15/2020	HOUGHTON MIFFLIN CO	01-5850	PHYSICS ONLINE EDITION	323.00	
3005-186508	10/15/2020	INSIDE OUT DESIGNS	01-4363	ALUMINUM 12"X18"	25.98	
3005-186509	10/15/2020	LOS ANGELES COUNTY OFFICE OF EDUCATION	01-5200	21/21 PBIS TRAINING	375.00	
3005-186510	10/15/2020	MT SHASTA SPRING WATER CO INC	01-4300	OCT2020 5-5 GAL/ DO	41.40	
3005-186511	10/15/2020	NORTHAM DISTRIBUTORS INC	13-4700	SEPT2020- FS/ LP	700.58	
				SEPT2020- FS/ OHS	1,084.40	
				SEPT2020- FS/ PHS	449.99	2,234.97
3005-186512	10/15/2020	PROPACIFIC FRESH	13-4700	OCT2020- FS	262.43	
3005-186513	10/15/2020	S&L Meat Sales Company, Inc.	13-4300	OCT2020 FS/ LP	400.89	
				OCT2020 FS/ OHS	248.37	
				SEPT2020 FS/ PHS	113.95	
			13-4700	OCT2020 FS/ LP	1,231.44	
				OCT2020 FS/ OHS	778.31	
				SEPT2020 FS/ PHS	753.13	
				Unpaid Sales Tax	38.84	3,487.25
3005-186514	10/15/2020	TEACHER CREATED MATERIALS, INC	01-4300	CULTURAL AND LING RESPONSIVE	1,418.85	
				TEACHING AND LEARNING		
			01-5200	CLR VIRTUAL COACHING	3,500.00	4,918.85
Total Number of Checks					18	468,302.57

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 10/15/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Fund Summary						
Fund	Description		Check Count		Expensed Amount	
01	GeneralFund		12		446,868.85	
11	AdultEducationFund		4		13,317.49	
13	CafeteriaSpecialRevenueFund		4		8,155.07	
	Total Number of Checks		18		468,341.41	
	Less Unpaid Sales Tax Liability				38.84	
	Net (Check Amount)				468,302.57	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

023 - Oroville Union High School District

Generated for Christina Hopper (CHOPPER), Oct 15 2020 9:37AM

Checks Dated 10/20/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-186756	10/20/2020	BETTER DEAL EXCHANGE	01-4300	CAP TOILET BOLT/ SANTOS	4.97	
				COVER OUTLET,ELEC TAPE,SCRW/BOX/ SANTOS	14.68	
				RAT&MOUSE TRAP,GLOVES/ JOHNNY	26.79	
				VENT,RIB & KIT	23.36	
				WAX RING/ SANTOS	4.31	
				WRENCH/ BILL	29.22	
			01-4363	FROG TAPE/ GLEN	18.38	121.71
3005-186757	10/20/2020	ENLOE MEDICAL CENTER	01-5804	AUG2020 PRE SCREENING		543.00
3005-186758	10/20/2020	HILLYARD INC.	01-4300	CUSTODIAL SUPPLIES		
				HANDS SANITARIZER- DW	618.76	
3005-186759	10/20/2020	SEVEN UP BOTTLING COMPANY OF CHICO INC	11-5601	NOV2020 LEASING B&C	773.45	1,392.21
3005-186760	10/20/2020	STATE OF CALIF DEPT OF JUSTICE	01-5804	PRE EMPLOYMENT FINGERPRINT		3,500.00
3005-186761	10/20/2020	US BANK CORPORATE PAYMENT SYSTEM	01-4300	0966- S.SMITH/ FREEZER BAGS,FOOD BAG,SPICES	404.87	64.00
				2510- C.WILLENBERG/ AMAZON	566.07	
				2945- A.EARLEY/ ROOM AIR PURIFIER- AMAZON	649.33	
				5501- T.DRURY/ DISCOUNT MUGS	268.07	
				5501- T.DRURY/ HOME DEPOT	202.90	
				7952- L.LAFAYETTE/ MEDEIROS FEED	47.70	
			01-4400	5501- T.DRURY/ BESTBUY	24.99	
			01-5200	5501- T.DRURY/ CUE CONF.	316.00	
			01-5850	8808- J.LAGRONE/ NETWORK SOLUTION	117.56	
				9689- K.SIMAS/ DON JOHNSTON	675.00	
				9689- K.SIMAS/ PEARSON	440.00	
			11-4300	6976- J.OCHS/ TIME MAGAZINES	60.00	3,772.49
Total Number of Checks					6	9,393.41

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	5	5,833.41
11	AdultEducationFund	2	3,560.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

023 - Oroville Union High School District

Generated for Christina Hopper (CHHOPPER), Oct 26 2020
1:50PM

ESCAPE ONLINE

Page 1 of 2

Checks Dated 10/20/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
		Total Number of Checks	6		9,393.41	
		Less Unpaid Sales Tax Liability			.00	
		Net (Check Amount)			9,393.41	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

023 - Oroville Union High School District

Generated for Christina Hopper (CHHOPPER), Oct 26 2020
1:50PM

Checks Dated 10/27/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-187140	10/27/2020	BETTER DEAL EXCHANGE	01-4300	PVC SOLVENT/ DEAN SAND DISC/ JASON	10.81 43.67	
3005-187141	10/27/2020	BUSWEST	01-4363	BARCADE TAPE/ BILL CAUTION TAPE/ GLEN	45.41 51.92	151.81
3005-187142	10/27/2020	BUTTE COUNTY SHERIFF	01-4363 01-5804	SPRING GAS/DOOR BUZZER OCT2020 FINGER PRINTING FOR PRE EMPLOYMENT		267.84 74.00
3005-187143	10/27/2020	COMERS PRINT SHOP	01-4300	OHS ROAD MAP	74.69	
3005-187144	10/27/2020	FAMILY CAREER COMMUNITY LEADERS OF AMERICA	01-4360	DAILY VEHICLE INSP FORMS	426.08	500.77
3005-187145	10/27/2020	HOME DEPOT	01-5800 01-4300	LEADERSHIP DEVELOPEMENT PKGS. 3" CAP		800.00
3005-187146	10/27/2020	LEAVING THE VILLAGE LLC	01-4300	BATH FAUCET VALVES	50.38 10.29	176.53
3005-187147	10/27/2020	PEAR DECK, INC	01-5800	SPRAYER, TUBING PLUG TRAINING AND CONSULTATION	110.64	27,000.00
3005-187148	10/27/2020	PERSEUS ASSOCIATES	01-5850	DISTRICT WIDE SUBSCRIPTION		8,821.00
3005-187149	10/27/2020	S&L Meat Sales Company, Inc.	01-5850 01-4300	OCT2020 HOSTING FEE FOOD KITS FOR SANDY SMITH'S CLASS		386.00 1,618.42
3005-187150	10/27/2020	SPURR	01-5501	BILLING 8/22/20-9/22/20		1,859.79
3005-187151	10/27/2020	TOTAL EDUCATION SOLUTIONS	01-5800	SEPT2020 LAS & SLPA SERVICES		14,315.00
3005-187152	10/27/2020	THE WEBSTAIRANT STORE INC	01-4300 01-4400	FOOD CARTS FOR SERVING FOODS FOOD CARTS FOR SERVING FOODS	1,407.75 18,045.72	19,453.47
Total Number of Checks					13	75,424.63

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	13	75,424.63
Total Number of Checks		13	75,424.63
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			75,424.63

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

023 - Oroville Union High School District

Generated for Christina Hopper (CHHOPPER), Oct 29 2020
10:20AM

Checks Dated 10/29/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-187519	10/29/2020	Munifering, Samantha N	01-4200	BOOKS AND GRADUATION CORD	38.45	
			01-4300	BOOKS AND GRADUATION CORD	64.80	103.25
3005-187520	10/29/2020	Harris, Monica M	01-4300	SUPPLIES FOR PRINTER		138.33
3005-187521	10/29/2020	Shaffer, Marta	01-4300	CLASSROOM SUPPLIES		44.55
3005-187522	10/29/2020	Amazon.com Llc	01-4300	CLASSROOM SUPPLIES	729.62	
				EXIT SIGN	157.82	
				MONITOR STAND,KEYBOARD DESK LIFT	208.91	
				OFFICE LAMP	40.58	
				POP UP CANOPY FOR SERVINF LUNCH	746.76	
				TONER CARTRIDGE	39.61	
				VISCO STICKERS FOR INCENTIVE	443.74	
				WIRE USB MOUSE	433.00	
			01-4360	CORK BOARD	102.96	
			13-4300	2 TONER CARTRIDGE	112.46	3,015.46
			01-4300	KEY BLANKS		49.82
3005-187523	10/29/2020	ANIXTER INC	01-4300	78DT-85 115 RC		216.34
3005-187524	10/29/2020	BATTERY SYSTEMS INC.	01-4363	SERVICE PERFORM TO FIX ZOLAR		2,000.00
3005-187525	10/29/2020	Berry Electric	01-5640	WIRING		
			01-4300	OHS CLASSROOM SUPPLIES		1,758.58
3005-187526	10/29/2020	BLICK ART MATERIALS	01-5620	BUS 53 BIG RIG TOW		437.50
3005-187527	10/29/2020	BROWERS TOW SERVICE INC	01-4363	TRIGGER LATCH LOCKING		129.34
3005-187528	10/29/2020	BUSWEST	01-4100	BOOKS		944.51
3005-187529	10/29/2020	BUTTE COLLEGE	01-5505	9/10/20-10/08/20 BILLING 0556577777		7,723.31
3005-187530	10/29/2020	CALIFORNIA WATER SERVICE	01-4300	AVERMEDIA	1,130.13	
3005-187531	10/29/2020	CDW GOVERNMENT INC		DELL ADAPTER	1,266.53	
				ULTRA ERGO HEADSET	81.19	
			01-4400	CISCO DIRECT	31,838.89	
				EATON NETWORK CARD	5,064.83	
			01-5850	CISCO DIRECT	3,036.11	
				EATON NETWORK CARD	482.98	42,900.66
3005-187532	10/29/2020	CA OCCUPATIONAL MEDICAL PROF	01-5804	PRE EMPLOYMNET SCREENING		62.50
3005-187533	10/29/2020	DAY WIRELESS SYSTEMS	01-5900	OCT2020 BILLING		762.00
3005-187534	10/29/2020	DELL MARKETING LP	01-4300	20" MONITORS	263.28	
				DELL LAPTOP AND MONITORS	1,187.32	
			01-4400	DELL LAPTOP AND MONITORS	12,190.04	13,640.64
3005-187535	10/29/2020	EDUCATIONAL TESTING SERVICE	11-5800	OAE TESTING/STATE FEE		443.00
3005-187536	10/29/2020	MESA ENERGY SYSTEM INC.	01-5620	SERVICE CONTRACT- OAE	978.00	
				SERVICE CONTRACT- OHS	4,730.00	5,708.00
The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.					ESCAPE	ONLINE

Checks Dated 10/29/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-187537	10/29/2020	FLORAL RESOURCES SACRAMENTO	01-4300	AG SUPPLIES		886.67
3005-187538	10/29/2020	Fresno COE	01-4300	FCS CORE COURSE		125.00
3005-187539	10/29/2020	GRAINGER INC	01-4300	COMBINATION PADLOCK	38.14	
				HIGH VISIBILITY SAFETY SIGN	222.34	
				LAMINATING POUCH, VACUUM REPAIR KIT	76.96	
			01-4360	3 RING BINDER,DIVIDER	16.83	
				WALL POCKET LETTER	31.39	385.66
3005-187540	10/29/2020	JACKSONS GLASS CO	01-4300	INSULATED UNIT	200.57	
				LAMINATED SAFETY GLASS	470.42	670.99
3005-187541	10/29/2020	LG ENVIRONMENTAL	01-5800	OCT2020- MONTHLY INSPECTION		150.00
3005-187542	10/29/2020	OFFICE DEPOT	01-4300	NOTEBOOK, SPRL	41.96	
				PEN OFFICE SUPPLIES	18.25	
				PENCIL,WIPEOUTS,TAPE	22.57	
				PENCILS BIC MECHANICAL	16.18	
				SELF STAMPS INK CREDIT	234.62	
				TONER CARTRIDGE	202.41	
			11-4300	TONER CARTRIDGE, PAPER PLATES	104.68	
				SELF STAMPS INK CREDIT	33.75	753.85
				TONER CARTRIDGE	616.17	
3005-187543	10/29/2020	OROVILLE AREA CHAMBER OF COMM	01-5300	10/01/20-10/01/21 MEMBERSHIP DUES		250.00
3005-187544	10/29/2020	OROVILLE HIGH SCHOOL ASB	01-4300	PAW STICKERS FOR INCENTIVES		32.48
3005-187545	10/29/2020	PITNEY BOWES INC GLOBAL FINANCIAL SERVICES LLC	01-5602	8/23/20-11/22/20 PHS #0015847950	155.07	
			11-5602	8/20/20-11/19/20 OAE #0012377166	83.44	238.51
3005-187546	10/29/2020	RAY MORGAN COMPANY	01-5602	CONTRACT BASE CHARGE- OHS		1,065.16
3005-187547	10/29/2020	REFRIGERATION SUPPLIES DISTRIBUTOR	01-5640	OUTDOOR MULTI UNIT HEAT PUMP	2,934.15	
				WALL MOUNT INDOOR UNIT	1,921.55	4,855.70
3005-187548	10/29/2020	SFWP - ACCTS RECEIVABLE	01-5505	OCT2020 BILLING LP #007847-000	378.32	
				OCT2020 BILLING LP AG #007833-000	147.41	525.73
3005-187549	10/29/2020	SSDA	01-5300	20/21 MEMBERSHIP DUES		625.00
3005-187550	10/29/2020	SYNECTIC TECHNOLOGIES	01-5620	TROBLESHOOTING THE PHONE LINE		705.25
3005-187551	10/29/2020	TEC-COM	01-5640	INSTALLED CABINETS AND CALING		4,570.00
3005-187552	10/29/2020	THE WEBSTAIRANT STORE INC	01-4300	ADDITIONAL CHARGES FOOD CARTS FOR SERVING FOODS	2.20	
			01-4400	ADDITIONAL CHARGES FOOD CARTS FOR SERVING FOODS	28.19	30.39

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

E S C A P E

ONLINE

Checks Dated 10/29/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Total Number of Checks					34	95,948.18

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	33	94,726.86
11	AdultEducationFund	3	1,108.86
13	CafeteriaSpecialRevenueFund	1	112.46
Total Number of Checks		34	95,948.18
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			95,948.18

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

023 - Oroville Union High School District

Generated for Christina Hopper (CHHOPPER), Oct 29 2020
10:21AM

Checks Dated 11/03/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-187758	11/03/2020	Deadmore, Jacqueline	13-5300	CSSNA MEMBERSHIP		55.00
3005-187759	11/03/2020	Eads, Nicole L	01-5200	MILLEAGE REIMB.		2.19
3005-187760	11/03/2020	A&G SAFETY SOLUTIONS, INC. DBA SAFETY FIRST	01-5850	20/21 SY SUBSCRIPTION		480.00
3005-187761	11/03/2020	ACCULARM DAN R LEDFORD	01-5620	INSTALLATION OF EQUIPMENT		145.00
3005-187762	11/03/2020	Ann Cooper Petersen	01-5800	APR2020 SERVICE- ERICA GARMAN	200.00	
				FEB2020 SERVICE- ERICA GARMAN	150.00	
				MARCH2020 SERVICE- ERICA GARMAN	100.00	
				MAY2020 SERVICE- ERICA GARMAN	100.00	550.00
3005-187763	11/03/2020	AT&T	01-5900	09/24/20-10/23/20 - #9391008278	22.32	
				09/24/20-10/23/20 - #9391008279	22.25	
				09/24/20-10/23/20 - #9391008280	22.33	
				09/24/20-10/23/20 - #9391008281	22.26	
				09/24/20-10/23/20 - #9391008282	1,137.71	
				09/24/20-10/23/20 - #9391008282	31.86	
			11-5900	09/24/20-10/23/20 - #9391047160	109.98	
				09/24/20-10/23/20 - #9391008282	18.28	1,386.99
3005-187764	11/03/2020	BATTERY SYSTEMS INC.	13-5900	C-8DMF		838.40
3005-187765	11/03/2020	BUSWEST	01-4363	FRONT AND BACK COVER		519.90
3005-187767	11/03/2020	CDW GOVERNMENT INC	01-4400	CISCO DIRECT		10,118.75
3005-187768	11/03/2020	Condensed Curriculum International, Inc.	11-5800	PHARMACY TECH/EKG TECH		25,480.00
3005-187769	11/03/2020	DANIELSEN CO	13-4700	OCT2020 FS/ LP	2,197.71	
				OCT2020 FS/ OHS	1,244.17	3,441.88
3005-187770	11/03/2020	GOLD STAR FOODS	13-4700	FOOD SERVICE		6,226.08
3005-187771	11/03/2020	NASCO	01-4300	AGS SUPPLIES	302.87	
				POTTERY	257.23	560.10
3005-187772	11/03/2020	NOR CAL TROPHIES	01-4300	RETIREMENT BELL FOR		576.80
				AVILA/BAKER/VANGILDER		
3005-187773	11/03/2020	NORTHAM DISTRIBUTORS INC	13-4700	OCT2020- FS/ LP	2,033.85	
				OCT2020- FS/ OHS	969.25	
				OCT2020- FS/ PHS	725.11	
				SEPT2020- FS/ LP	40.55	3,768.76
3005-187774	11/03/2020	PRACTI-CAL INC	01-5800	MEDI-CAL CLAIMS TRANSF.		84.33
3005-187775	11/03/2020	PROPACIFIC FRESH	13-4700	OCT2020- FS		1,377.25
3005-187776	11/03/2020	Raptor Technologies LLC	01-5850	20/21 ANNUAL ACCESS FEE RENEWAL		312.30
				SEPT20-JUNE21		
3005-187777	11/03/2020	S&L Meat Sales Company, Inc.	01-4300	FOOD KITS FOR SANDY SMITH'S CLASS	1,596.15	
			13-4300	FOOD SERVICE/ LP	740.93	
			13-4700	FOOD SERVICE/ LP	2,602.54	
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Checks Dated 11/03/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-187777	11/03/2020	S&L Meat Sales Company, Inc.	13-4700	FOOD SERVICE/ OHS	303.82	
				FOOD SERVICE/ PHS	1,957.36	
				Unpaid Sales Tax	50.02-	7,150.78
3005-187778	11/03/2020	SYNECTIC TECHNOLOGIES	01-5620	SERVICE CALLS ON THE ALARM CODE		666.50
3005-187779	11/03/2020	US BANK CORPORATE PAYMENT SYSTEM	01-4300	2945- A.EARLEY/ JOANN	48.15	
				2945- A.EARLEY/ LOWES	35.33	
				2945- A.EARLEY/ RALEYS	18.48	
				2945- A.EARLEY/ WALMART	38.75	
				5501- T.DRURY/ DISCOUNT MUGS	357.11	
				5996- C.TELLECHEA/ COMERS	71.45	
				5996- C.TELLECHEA/ DISCOUNT MUGS	1,284.67	
				5996- C.TELLECHEA/ LOWES	24.66	
				5996- C.TELLECHEA/ OFFICE DEPOT	244.51	
				8808- J.LAGRONE/ 6 FT SOCIAL DECALS	243.36	
				8808- J.LAGRONE/ ACRYLIC FILM	3,209.43	
				MASKED SHEET		
				8808- J.LAGRONE/ AMAZON	114.25	
			01-5640	8808- J.LAGRONE/ MILLER GLASS	112.24	
			01-5850	7522- P.BLANEY/ CANVA	119.40	
			13-4300	7723- J.DEADMORE/ HAPPY CHEF	48.85	
3005-187780	11/03/2020	VOLTAGE SPECIALISTS WILLIAM L BUNCH JR	01-5640	GROUND FAULT SHORT SERVICE		5,970.64
3813-187766	11/03/2020	CALIFORNIA'S VALUED TRUST FINANCE DEPARTMENT	76-9544	NOV2020 RETIRE BILLING	55,240.21	
			76-9560	NOV2020 ACTIVE BILLING	365,848.17	421,088.38
Total Number of Checks					23	491,374.03

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	16	24,173.08
11	AdultEducationFund	2	25,621.84
13	CafeteriaSpecialRevenueFund	8	20,540.75
76	Warrant/Pass-ThroughFund	1	421,088.38
Total Number of Checks		23	491,424.05
Less Unpaid Sales Tax Liability			50.02
Net (Check Amount)			491,374.03

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Checks Dated 11/05/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-188050	11/05/2020	Earley, Andree M	01-4300	LESSON PLANNING BOOK		64.20
3005-188051	11/05/2020	Amazon.com Llc	01-4300	AG CLASSROOM SUPPLIES	3,264.95	
				TOTU UNIVERSAL USB C4K	772.16	
				TRANSPORTATION SUPPLIES	244.94	4,282.05
3005-188052	11/05/2020	BATTERIES PLUS	01-4300	12V LEAD BATTERIES		121.02
3005-188053	11/05/2020	BETTER DEAL EXCHANGE	01-4300	MAINT./BILL	33.06	
				MAINT./DEAN	42.25	
				MAINT./JASON	50.19	
				MAINT./SANTOS	77.81	
			01-4360	TRANS./BILL	30.27	
			01-4363	TRNS./MIHAI	2.15	235.73
3005-188054	11/05/2020	DAN'S ELECTRICAL SUPPLY	01-4300	CONNECTOR,EMT,CW LEAD,BELL BOX,		194.38
3005-188055	11/05/2020	GERALD S. MESCHER DBA MESCHER DOOR CO.	01-5640	SERVICE CALL FOR DOORS IN LP		340.00
3005-188056	11/05/2020	HILLYARD INC.	01-4300	1/2 GAL CLEANER,MOP MESH BACK, 1/2 GAL SUPROX	435.38	
				CUSTODIAL SUPPLIES	441.66	
				HANDS SANITIZER- DW	773.45	1,650.49
3005-188057	11/05/2020	HOME DEPOT	01-4300	LAB KIT FUNDING	1,871.07	
				MAINT./DEAN	47.49	
				MAINT./SANTOS	251.45	
			01-4360	MAINT./JIM	46.45	2,216.46
3005-188058	11/05/2020	LISTEN INNOVATION INC	01-5850	2 YEARS MEMBERSHIP		1,436.40
3005-188059	11/05/2020	MT SHASTA SPRING WATER CO INC	01-4300	OCT2020 3-5 GAL/ DO		25.90
3005-188060	11/05/2020	OFFICE DEPOT	01-4300	CLASS ROOM SUPPLIES	224.64	
				SUPPLIES K.SAPP	152.25	
				TONER FOR A.BRUCE	171.59	
3005-188061	11/05/2020	OREILLY AUTOMOTIVE INC	01-4360	TONER FOR SPANISH CLASS	535.43	1,083.91
			01-4363	4OZ SEALANT	10.81	
				RTN WIPER BLADES	75.72-	
				WIPER BLADE	67.38	
				WIPER BLADES	75.72	78.19
3005-188062	11/05/2020	OROVILLE ADULT ED REVOLVING	11-8671	SEPT REIMB. CK# 1331-1333		2,650.00
3005-188063	11/05/2020	PG&E	01-5501	09/17/20-10/18/20- BILLING	20,702.11	
				#7241342564-5		
				9/22/20-10/21/20 - BILLING	518.76	21,220.87
				#0290829210-1		
3005-188064	11/05/2020	PITNEY BOWES INC GLOBAL FINANCIAL SERVICES LLC	01-5602	8/28/20-11/27/20/ DO#017068943	400.59	
			11-5602	8/28/20-11/27/20/ DO#017068943	28.76	429.35

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Checks Dated 11/05/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-188065	11/05/2020	RAMIRO RUBALCABA	01-5800	10/01/20-10/31/20 SERVICE		3,875.00
3005-188066	11/05/2020	SHARP LOCKSMITHING GARAGE DOOR	01-5640	41/2X4 1/2 HING	5.41	
				ND 95JD LOCK REPLACEMENT	597.13	602.54
3005-188067	11/05/2020	VERNIER SOFTWARE & TECHNOLOGY	01-5850	PHYSICAL SCIENCE PROJECT		1,194.47
Total Number of Checks					18	41,700.96

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	17	39,022.20
11	AdultEducationFund	2	2,678.76
Total Number of Checks		18	41,700.96
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			41,700.96

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Fund 01 - General Fund

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
LCFF Revenue Sources						
8011	LCFFStateAid-CurrentYear	12,870,769.00	15,838,310.00	8,034,444.00	7,803,866.00	50.73
8012	EduProtectionAccountStAidCurYr	3,016,003.00	2,031,608.00	1,151,528.00	880,080.00	56.68
8019	LCFFRevenueLimitStateAidPriYrs			409,147.00	409,147.00-	NO BDGT
8021	Homeowners'Exemptions	111,339.00	111,339.00		111,339.00	
8022	TimberYieldTax	15,065.00	15,065.00		15,065.00	
8029	OtherSubventionsIn-LieuTaxes	2,871.00	2,871.00		2,871.00	
8041	SecuredRollTaxes	7,262,263.00	7,262,263.00		7,262,263.00	
8042	UnsecuredRollTaxes	449,834.00	449,834.00		449,834.00	
8043	PriorYears'Taxes	14,665.00	14,665.00		14,665.00	
8044	SupplementalTaxes	89,204.00	89,204.00		89,204.00	
8045	EducationalRevenueAugmentationFund	1,570,896.00-	1,570,896.00-		1,570,896.00-	
8047	CommunityRedevelopmentFunds	962,335.00	962,335.00		962,335.00	
8096	Trans2ChrtSchlnInLieuOfPropTaxes	293,536.00-	293,529.00-	68,988.00-	224,541.00-	23.50
	Total LCFF Revenue Sources	22,929,916.00	24,913,069.00	9,526,131.00	15,386,938.00	38.24
Federal Revenue						
8181	SpecialEducation-Entitlement	388,269.00	388,269.00	17,970.00	370,299.00	4.63
8290	AllOtherFederalRevenue	1,737,882.00	4,080,017.00	2,378,045.41	1,701,971.59	58.29
	Total Federal Revenue	2,126,151.00	4,468,286.00	2,396,015.41	2,072,270.59	53.62
Other State Revenues						
8311	OtherStateApportionmentsCurYr	763,406.00	763,406.00		763,406.00	
8550	MandatedCostReimbursements	126,791.00	126,791.00		126,791.00	
8560	StateLotteryRevenue	444,000.00	427,000.00	12,740.50-	439,740.50	-2.98
8590	AllOtherStateRevenue	2,361,599.00	2,653,393.00	79,196.00	2,574,197.00	2.98
	Total Other State Revenues	3,695,796.00	3,970,590.00	66,455.50	3,904,134.50	1.67
Other Local Revenue						
8660	Interest	75,000.00	75,000.00	22,323.21	52,676.79	29.76
8677	InteragencySvcsBetweenLEAs	734,000.00	734,000.00	287,269.30	446,730.70	39.14
8699	AllOtherLocalRevenue	170,511.00	170,511.00	15,740.85	154,770.15	9.23
8792	TransfApportionmentFrmCntyOffices	487,652.00	487,652.00	135,976.00	351,676.00	27.88
	Total Other Local Revenue	1,467,163.00	1,467,163.00	461,309.36	1,005,853.64	31.44
	Total Year To Date Revenues	30,219,026.00	34,819,108.00	12,449,911.27	22,369,196.73	35.76
Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used

Selection

Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

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Fund 01 - General Fund

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Certificated Salaries							
1100	Certificated Teachers Salaries	8,527,348.00	8,442,691.00	6,026,591.06	2,269,691.83	146,408.11	26.88
1101	Teacher Sub Pay	242,615.00	242,615.00		51,939.71	190,675.29	21.41
1102	Teacher Extra Pay	172,213.00	396,943.00		73,409.92	323,533.08	18.49
1200	Certificd Pupil Support Salaries	914,014.00	914,014.00	655,170.64	258,844.15	79-	28.32
1202	Pupil Support Extra Pay	12,500.00	28,500.00		31,374.26	2,874.26-	110.09
1300	Crtificd Supvr's Admnstrtr's lry	1,174,000.00	1,174,000.00	801,270.00	385,523.94	12,793.94-	32.84
1302	Cert Admin Extra Pay	46,455.00	46,455.00			46,455.00	
1900	Other Certificated Salaries	70,113.00	70,113.00	43,724.56	16,396.71	9,991.73	23.39
1902	Other Certificated Extra Pay	271,290.00	271,290.00			271,290.00	
Total Certificated Salaries		11,430,548.00	11,586,621.00	7,526,756.26	3,087,180.52	972,684.22	26.64
Classified Salaries							
2100	Classified Instructional Salary	1,095,561.00	1,241,424.00	631,849.41	273,819.72	335,754.87	22.06
2101	ParaEd Sub Pay	31,302.00	31,302.00			31,302.00	
2102	ParaEd Extra Pay	7,000.00	7,000.00		2,951.22	4,048.78	42.16
2200	Classified Support Salaries	1,789,922.00	1,725,250.00	1,122,474.71	524,404.67	78,370.62	30.40
2201	Class Support Sub Pay	119,000.00	119,000.00		1,280.79	117,719.21	1.08
2202	Class Support Extra Pay	80,962.00	80,962.00		3,269.70	77,692.30	4.04
2300	Class Supvr's Administrators lry	315,844.00	315,844.00	172,866.72	97,596.64	45,380.64	30.90
2400	Cleric'l Technicl Offic Staff's lry's	1,315,818.00	1,281,000.00	839,404.57	383,741.25	57,854.18	29.96
2401	Clerical Sub Pay	6,000.00	6,000.00		8,773.26	2,773.26-	146.22
2402	Clerical Extra Pay	14,000.00	14,000.00		7,996.46	6,003.54	57.12
2900	Other Classified Salaries	43,034.00	45,234.00	31,170.48	14,063.93	41-	31.09
2902	Other Classified Extra Pay	4,000.00			19.74	19.74-	NO BDGT
Total Classified Salaries		4,822,443.00	4,867,016.00	2,797,765.89	1,317,917.38	751,332.73	27.08
Employee Benefits							
3101	STRS Certificated Positions	2,854,466.00	2,871,690.00	1,193,206.45	484,781.20	1,193,702.35	16.88
3102	STRS Classified Positions	10,837.00	10,837.00	4,807.92	2,949.25	3,079.83	27.21
3201	PERS Certificated Positions	16,211.00	26,553.00	19,311.36	7,325.26	83.62-	27.59
3202	PERS Classified Positions	894,769.00	891,361.00	556,401.11	238,343.12	96,616.77	26.74
3301	OASDI Medc'r Altrmtv Certfcd Positns	5,210.00	8,259.00	5,722.00	3,750.67	1,213.67-	45.41
3302	OASDI Medc'r Altrmtv Clas Position	285,165.00	287,292.00	162,620.46	77,463.66	47,207.88	26.96
3311	Medicare Certificated	162,088.00	164,069.00	107,333.93	44,092.98	12,642.09	26.87
3312	Medicare Classified	67,929.00	68,561.00	38,793.08	18,451.48	11,316.44	26.91
3401	Hlth Wfr Benefits Certfcd Positn	2,813,900.00	2,828,891.00	2,024,690.27	748,309.98	55,890.75	26.45
3402	Hlth Wfr Benefits Clasfcd Positn	1,352,647.00	1,363,302.00	833,761.89	362,929.92	166,610.19	26.62
Total Classified Salaries		4,822,443.00	4,867,016.00	2,797,765.89	1,317,917.38	751,332.73	27.08
Employee Benefits							
3101	STRS Certificated Positions	2,854,466.00	2,871,690.00	1,193,206.45	484,781.20	1,193,702.35	16.88
3102	STRS Classified Positions	10,837.00	10,837.00	4,807.92	2,949.25	3,079.83	27.21
3201	PERS Certificated Positions	16,211.00	26,553.00	19,311.36	7,325.26	83.62-	27.59
3202	PERS Classified Positions	894,769.00	891,361.00	556,401.11	238,343.12	96,616.77	26.74
3301	OASDI Medc'r Altrmtv Certfcd Positns	5,210.00	8,259.00	5,722.00	3,750.67	1,213.67-	45.41
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3311	Medicare Certificated	162,088.00	164,069.00	107,333.93	44,092.98	12,642.09	26.87
3312	Medicare Classified	67,929.00	68,561.00	38,793.08	18,451.48	11,316.44	26.91
3401	Hlth Wfr Benefits Certfcd Positn	2,813,900.00	2,828,891.00	2,024,690.27	748,309.98	55,890.75	26.45
3402	Hlth Wfr Benefits Clasfcd Positn	1,352,647.00	1,363,302.00	833,761.89	362,929.92	166,610.19	26.62
Total Classified Salaries		4,822,443.00	4,867,016.00	2,797,765.89	1,317,917.38	751,332.73	27.08
Employee Benefits							
3101	STRS Certificated Positions	2,854,466.00	2,871,690.00	1,193,206.45	484,781.20	1,193,702.35	16.88
3102	STRS Classified Positions	10,837.00	10,837.00	4,807.92	2,949.25	3,079.83	27.21
3201	PERS Certificated Positions	16,211.00	26,553.00	19,311.36	7,325.26	83.62-	27.59
3202	PERS Classified Positions	894,769.00	891,361.00	556,401.11	238,343.12	96,616.77	26.74
3301	OASDI Medc'r Altrmtv Certfcd Positns	5,210.00	8,259.00	5,722.00	3,750.67	1,213.67-	45.41
3302	OASDI Medc'r Altrmtv Clas Position	285,165.00	287,292.00	162,620.46	77,463.66	47,207.88	26.96
3311	Medicare Certificated	162,088.00	164,069.00	107,333.93	44,092.98	12,642.09	26.87
3312	Medicare Classified	67,929.00	68,561.00	38,793.08	18,451.48	11,316.44	26.91
3401	Hlth Wfr Benefits Certfcd Positn	2,813,900.00	2,828,891.00				

Fund 01 - General Fund

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Employee Benefits (continued)							
3501	StUnemplmntInsrncCertPositns	10,666.00	10,741.00	3,718.57	2,336.19	4,686.24	21.75
3502	StUnemplmntInsrncClssifdPos	2,346.00	2,365.00	1,339.45	637.39	388.16	26.95
3601	WCInsuranceCertificatdPositns	274,081.00	302,600.00	196,590.68	80,633.86	25,375.46	26.65
3602	WCCompensnInsrnceClassPositn	115,646.00	127,121.00	73,074.90	34,396.71	19,649.39	27.06
3701	OPEBAllocatedCertificatdPositn	409,761.00	420,796.00	271,716.52	112,340.03	36,739.45	26.70
3702	OPEBAllocatedClassifiedPositn	176,292.00	178,097.00	100,506.43	50,282.25	27,308.32	28.23
Total Employee Benefits		9,452,014.00	9,562,535.00	5,593,595.02	2,269,023.95	1,699,916.03	23.73
Books and Supplies							
4100	ApprvdTxbookCorCurriculaMterl	121,000.00	110,000.00		6,829.41	103,170.59	6.21
4200	BooksandOtherReferenceMaterial	2,500.00	2,500.00	73.83	14,994.49	12,568.32	599.78
4300	MaterialsandSupplies	1,537,869.00	3,727,546.00	299,438.83	142,049.51	3,286,057.66	3.81
4360	TransportationGenSupplies	20,000.00	20,000.00		2,936.27	17,063.73	14.68
4361	TransportationFuel	110,000.00	110,000.00		37.62	109,962.38	0.03
4362	TransportationOilGrease	6,000.00	6,000.00			6,000.00	
4363	TransportationParts	54,000.00	54,000.00		7,855.84	46,144.16	14.55
4364	TransportationTires	15,000.00	15,000.00		1,036.50	13,963.50	6.91
4400	NoncapitalizedEquipment	7,590.00	120,780.00	115,938.00	388,896.68	384,054.68	321.99
Total Books and Supplies		1,873,959.00	4,165,826.00	415,450.66	564,636.32	3,185,739.02	13.55
Services and Other Operating Expenditures							
5200	TravelandConferences	300,786.00	300,635.00	31,408.11	31,736.18	237,490.71	10.56
5300	DuesandMemberships	26,200.00	26,200.00	83.80	26,654.58	538.38	101.74
5450	OtherInsurance	438,000.00	479,000.00		500,123.00	21,123.00	104.41
5501	GasElectricity	439,909.00	439,909.00		92,987.37	346,921.63	21.14
5502	PestControl	6,400.00	6,400.00	2,920.00	950.00	2,530.00	14.84
5503	SewerFees	63,000.00	63,000.00		46,961.66	16,038.34	74.54
5505	Water	67,000.00	67,000.00	36,407.54	32,812.23	2,219.77	48.97
5506	WasteDisposal	57,200.00	57,200.00	51,166.65	5,533.35	500.00	9.67
5601	FacilitiesRent	6,000.00	6,000.00			6,000.00	
5602	CopierPostageMeterRents	47,800.00	47,800.00	47,059.83	17,839.70	17,099.53	37.32
5603	CopierMaintenance	32,305.00	32,305.00	14,197.38	1,446.29	16,661.33	4.48
5620	EquipmentRentalsAndRepairs	124,000.00	124,000.00	41,164.44	53,181.68	29,653.88	42.89
5630	ComputerMaintenanceRepairs	21,000.00	19,100.00			19,100.00	
5640	BuildingAndSiteRepairs	230,000.00	230,000.00	26,411.00	80,226.11	123,362.89	34.88
5750	TransfersDirectCostsInterfund	20,000.00	20,000.00		945.00	19,055.00	4.73
5800	ProfConsultingSrvcsandOperExpend	720,393.00	873,553.00	646,920.34	159,407.54	67,225.12	18.25

Selection

Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Smt Option? = R,

Zero Amounts? = N, SACS? = N, Restricted? = Y)

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ONLINE

Fund 01 - General Fund

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Services and Other Operating Expenditures (continued)							
5801	Legal Fees	100,000.00	100,000.00		18,965.00	81,035.00	18.97
5802	Election Fees	31,000.00	31,000.00			31,000.00	
5804	Pre Employment Testing	11,000.00	11,000.00		3,149.00	7,851.00	28.63
5806	Advertising	1,000.00	1,000.00			1,000.00	
5850	Software Maintenance And Licences	193,800.00	287,333.00	66,558.89	297,505.53	76,731.42-	103.54
5900	Communications	33,250.00	33,250.00	6,109.64	14,933.95	12,206.41	44.91
	Total Services and Other Operating Expenditures	2,930,043.00	3,215,685.00	970,407.62	1,383,468.17	861,809.21	43.02
Capital Outlay							
6400	Equipment	130,326.00	131,261.00	62,464.31	798,893.64	730,096.95-	608.63
	Total Capital Outlay	130,326.00	131,261.00	62,464.31	798,893.64	730,096.95-	608.63
Tuition							
7142	Other Tuition Excess Costs District Pay County Off	733,284.00	737,284.00		79,516.00	657,768.00	10.78
	Total Tuition	733,284.00	737,284.00	.00	79,516.00	657,768.00	10.78
Transfers of Indirect/direct support costs							
7350	Trans Indirect Costs Interfund	77,639.00-	77,639.00-			77,639.00-	
	Total Transfers of Indirect/direct support costs	77,639.00-	77,639.00-	.00	.00	77,639.00-	
Debt Service							
7439	Other Debt Service-Principal	294,737.00	294,737.00			294,737.00	
	Total Debt Service	294,737.00	294,737.00	.00	.00	294,737.00	
	Total Year To Date Expenditures	31,589,715.00	34,483,326.00	17,366,439.76	9,500,635.98	7,616,250.26	27.55
Other Financing Sources							
Other Financing Sources							
8919	Other Authorized Interfund Transfers In	16,000.00	16,000.00		2,774.60	13,225.40	17.34
	Total Other Financing Sources	16,000.00	16,000.00		2,774.60	13,225.40	17.34
	Total Year To Date Other Financing Sources	16,000.00	16,000.00		2,774.60	13,225.40	17.34
Other Financing Uses							
Interfund Transfers Out							
7616	From Gen Fund To Cafe Fund	224,078.00	224,078.00			224,078.00	
Selection							
Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)							
						ESCAPE	ONLINE

Fund 01 - GeneralFund

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Other Financing Uses (continued)							
	Total Interfund Transfers Out	224,078.00	224,078.00	.00	.00	224,078.00	
	Total Year To Date Other Financing Uses	224,078.00	224,078.00	.00	.00	224,078.00	

Fund 01 - General Fund

Fiscal Year 2020/21 Through November 2020

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	30,219,026.00	34,819,108.00		12,449,911.27	22,369,196.73	35.76
B. Expenditures	31,589,715.00	34,483,326.00	17,366,439.76	9,500,635.98	7,616,250.26	27.55
C. Subtotal (Revenue LESS Expense)	1,370,689.00-	335,782.00		2,949,275.29	14,752,946.47	
D. Other Financing Sources and Uses						
Sources	16,000.00	16,000.00		2,774.60	13,225.40	17.34
LESS Uses	224,078.00	224,078.00			224,078.00	
E. Net Change in Fund Balance	1,578,767.00-	127,704.00		2,952,049.89	14,542,093.87	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	5,190,001.00	6,098,818.00		6,090,091.60		
Other Restatements (9795)						
Adjusted Beginning Balance	5,190,001.00	6,098,818.00		6,090,091.60		
G. Calculated Ending Balance	3,611,234.00	6,226,522.00		9,042,141.49		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	3,611,234.00	6,226,522.00				
Other				17,366,439.76		

Fund 11 - Adult Education Fund

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Federal Revenue						
8290	AllOtherFederalRevenue	138,550.00	138,550.00		138,550.00	
	Total Federal Revenue	138,550.00	138,550.00	.00	138,550.00	
Other State Revenues						
8590	AllOtherStateRevenue	.00	.00	39,131.00	39,131.00-	NO BDGT
	Total Other State Revenues	.00	.00	39,131.00	39,131.00-	NO BDGT
Other Local Revenue						
8660	Interest	15,341.00	15,341.00	1,919.33	13,421.67	12.51
8671	AdultEducationFees	218,506.00	218,506.00	41,117.00	177,389.00	18.82
8677	InteragencySvcsBetweenLEAs	1,044,387.00	1,044,387.00		1,044,387.00	
8699	AllOtherLocalRevenue	42,934.00	42,934.00	377.78	42,556.22	0.88
	Total Other Local Revenue	1,321,168.00	1,321,168.00	43,414.11	1,277,753.89	3.29
	Total Year To Date Revenues	1,459,718.00	1,459,718.00	82,545.11	1,377,172.89	5.65

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Certificated Salaries							
1100	CertificatedTeachersSalaries	358,188.00	358,188.00	2,182.00	115,718.27	240,287.73	32.31
1101	TeacherSubPay	2,250.00	2,250.00			2,250.00	
1300	CritfieldSupvrIsrAdmnstrtrSlry	64,816.00	64,816.00	43,129.68	21,595.20	91.12	33.32
	Total Certificated Salaries	425,254.00	425,254.00	45,311.68	137,313.47	242,628.85	32.29
Classified Salaries							
2100	ClassifiedInstructionalSalary	46,435.00	46,435.00	33,522.64	12,633.01	279.35	27.21
2102	ParaEdExtraPay	150.00	150.00			150.00	
2200	ClassifiedSupportSalaries	32,262.00	32,262.00	21,470.00	10,749.13	42.87	33.32
2201	ClassSupportSubPay	3,100.00	3,100.00			3,100.00	
2400	ClericlTechniclOfficStaffSlrys	177,312.00	177,312.00	120,961.20	56,350.85	.05-	31.78
2900	OtherClassifiedSalaries	9,856.00	9,856.00			9,856.00	
	Total Classified Salaries	269,115.00	269,115.00	175,953.84	79,732.99	13,428.17	29.63
Employee Benefits							
3101	STRSCertificatedPositions	68,269.00	68,269.00	7,272.96	22,148.78	38,847.26	32.44
3102	STRSClassifiedPositions	1,592.00	1,592.00			1,592.00	
3202	PERSClassifiedPositions	53,199.00	53,199.00	36,145.12	15,891.03	1,162.85	29.87
3301	OASDIMedcrAltrntvCerrfcPositns	140.00	140.00			140.00	

Fund 11 - Adult Education Fund

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Employee Benefits (continued)							
3302	OASDI Medicare Altmtv Clas Position	16,276.00	16,276.00	10,523.44	4,654.82	1,097.74	28.60
3311	Medicare Certificated	6,166.00	6,166.00	656.96	1,970.82	3,538.22	31.96
3312	Medicare Classified	3,806.00	3,806.00	2,460.96	1,088.60	256.44	28.60
3401	Hlth Wfr Benefits Certificatd Positn	149,702.00	149,702.00	87,371.92	39,899.07	22,431.01	26.65
3402	Hlth Wfr Benefit Clasifid Positn	82,065.00	82,065.00	57,077.86	25,284.88	297.74-	30.81
3501	StUnemplmntInsurncCertPositns	212.00	212.00	22.80	68.13	121.07	32.14
3502	StUnemplmntInsurncClasifidPos	131.00	131.00	84.96	37.52	8.52	28.64
3601	WCInsurance Certificatd Positns	10,198.00	10,198.00	1,183.28	3,586.49	5,428.23	35.17
3602	WCCompensnInsurncClassPositn	6,454.00	6,454.00	4,595.76	2,020.73	162.49-	31.31
3701	OPEBAlocated Certificatd Positn	15,352.00	15,352.00	1,635.76	5,006.15	8,710.09	32.61
3702	OPEBAlocated Classified Positn	9,716.00	9,716.00	6,351.92	3,002.83	361.25	30.91
Total Employee Benefits		423,278.00	423,278.00	215,383.70	124,659.85	83,234.45	29.45
Books and Supplies							
4200	Books and Other Reference Material			78.60		78.60-	NO BDGT
4300	Materials and Supplies	8,000.00	8,000.00	67.33	2,936.37	4,996.30	36.70
Total Books and Supplies		8,000.00	8,000.00	145.93	2,936.37	4,917.70	36.70
Services and Other Operating Expenditures							
5300	Dues and Memberships	2,260.00	2,260.00		1,648.50	611.50	72.94
5501	Gas Electricity	23,935.00	23,935.00		4,107.65	19,827.35	17.16
5502	Pest Control	700.00	700.00	550.00	110.00	40.00	15.71
5503	Sewer Fees	1,400.00	1,400.00		1,418.76	18.76-	101.34
5505	Water	6,000.00	6,000.00	2,524.70	975.30	2,500.00	16.26
5506	Waste Disposal	3,000.00	3,000.00	1,906.90	593.10	500.00	19.77
5601	Facilities Rent	42,000.00	42,000.00		17,500.00	24,500.00	41.67
5602	Copier Postage Meter Rents	1,000.00	1,000.00	2,003.02	3,030.59	4,033.61-	303.06
5603	Copier Maintenance	9,500.00	9,500.00	4,636.99	328.36	4,534.65	3.46
5620	Equipment Rentals and Repairs	950.00	950.00			950.00	
5640	Building and Site Repairs				8,684.00	8,684.00-	NO BDGT
5750	Transfers Direct Costs Interfund	19,000.00	19,000.00		465.00	18,535.00	2.45
5800	Prof Consulting Svcs and Oper Expend	105,000.00	105,000.00	58,622.20	56,991.28	10,613.48-	54.28
5804	Pre Employment Testing	9,500.00	9,500.00		69.00	9,431.00	0.73
5806	Advertising	30,000.00	30,000.00			30,000.00	
5850	Software Maintenance and Licences	16,000.00	16,000.00		15,360.37	639.63	96.00
5900	Communications	36,000.00	36,000.00	6,907.00	5,050.44	24,042.56	14.03
Total Services and Other Operating Expenditures		306,245.00	306,245.00	77,150.81	116,332.35	112,761.84	37.99
Total		423,278.00	423,278.00	215,383.70	124,659.85	83,234.45	29.45

Selection

Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R,

Zero Amounts? = N, SACS? = N, Restricted? = Y)

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Fund 11 - Adult Education Fund		Fiscal Year 2020/21 Through November 2020					
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Transfers of Indirect/direct support costs							
7350	TransIndirectCostsInterfund	40,367.00	40,367.00			40,367.00	
	Total Transfers of Indirect/direct support costs	40,367.00	40,367.00	.00	.00	40,367.00	
	Total Year To Date Expenditures	1,472,259.00	1,472,259.00	513,945.96	460,975.03	497,338.01	31.31

Fund 11 - Adult Education Fund

Fiscal Year 2020/21 Through November 2020

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	1,459,718.00	1,459,718.00		82,545.11	1,377,172.89	5.65
B. Expenditures	1,472,259.00	1,472,259.00	513,945.96	460,975.03	497,338.01	31.31
C. Subtotal (Revenue LESS Expense)	12,541.00-	12,541.00-		378,429.92-	879,834.88	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	12,541.00-	12,541.00-		378,429.92-	879,834.88	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	624,723.00	637,891.00		637,891.20		
Other Restatements (9795)						
Adjusted Beginning Balance	624,723.00	637,891.00		637,891.20		
G. Calculated Ending Balance	612,182.00	625,350.00		259,461.28		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	612,182.00	625,350.00				
Other				513,945.96		

Fund 13 - CafeteriaSpecialRevenueFund

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Federal Revenue						
8220	ChildNutritionPrograms	955,000.00	955,000.00	3,759.58	951,240.42	0.39
	Total Federal Revenue	955,000.00	955,000.00	3,759.58	951,240.42	0.39
Other State Revenues						
8520	ChildNutrition	85,000.00	85,000.00	305.63	84,694.37	0.36
	Total Other State Revenues	85,000.00	85,000.00	305.63	84,694.37	0.36
Other Local Revenue						
8634	FoodServiceSales	26,000.00	26,000.00	261.00	25,739.00	1.00
8660	Interest	1,000.00-	1,000.00-	707.39	1,707.39-	-70.74
	Total Other Local Revenue	25,000.00	25,000.00	968.39	24,031.61	3.87
	Total Year To Date Revenues	1,065,000.00	1,065,000.00	5,033.60	1,059,966.40	0.47

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Classified Salaries							
2200	ClassifiedSupportSalaries	280,038.00	280,038.00	178,433.74	67,523.08	34,081.18	24.11
2201	ClassSupportSubPay	27,400.00	27,400.00		145.34	27,254.66	0.53
2202	ClassSupportExtraPay	8,600.00	8,600.00		524.26	8,075.74	6.10
2300	ClassSupvrsrAdministratorsSlry	62,597.00	62,597.00	45,524.96	17,071.86	.18	27.27
2400	ClericTechnicOfficStaffSlrys	17,728.00	17,728.00		498.77	17,229.23	2.81
	Total Classified Salaries	396,363.00	396,363.00	223,958.70	85,763.31	86,640.99	21.64
Employee Benefits							
3202	PERSClassifiedPositions	65,375.00	65,375.00	42,756.60	15,987.52	6,630.88	24.46
3302	OASDIMedicrAltrmtvClasPosition	23,989.00	23,989.00	13,308.99	5,136.30	5,543.71	21.41
3312	MedicareClassified	5,611.00	5,611.00	3,112.58	1,201.82	1,296.60	21.42
3402	HlthWlfarBenefitClasfidPositn	98,750.00	98,750.00	72,273.01	26,988.71	511.72-	27.33
3502	StUnemplmntInsurnccClassfidPos	192.00	192.00	107.23	41.42	43.35	21.57
3602	WCCompenstrnInsurnccClassPositn	9,504.00	9,504.00	5,849.58	2,240.01	1,414.41	23.57
3702	OPEBAAllocatedClassifiedPositn	14,309.00	14,309.00	8,084.95	3,100.59	3,123.46	21.67
	Total Employee Benefits	217,730.00	217,730.00	145,492.94	54,696.37	17,540.69	25.12
Books and Supplies							
4300	MaterialsandSupplies	50,000.00	50,000.00	17,122.26	3,004.06	29,873.68	6.01
4400	NoncapitalizedEquipment			9,995.04		-9,995.04-	NO BDGT
4700	Food	564,000.00	564,000.00	317,937.23	55,134.34	190,928.43	9.78

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R,

Zero Amounts? = N, SACS? = N, Restricted? = Y)

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Fund 13 - CafeteriaSpecialRevenueFund

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Total Books and Supplies		614,000.00	614,000.00	345,054.53	58,138.40	210,807.07	9.47
Services and Other Operating Expenditures							
5200	TravelandConferences	500.00	500.00		454.00	46.00	90.80
5300	DuesandMemberships	500.00	500.00		206.27	293.73	41.25
5620	EquipmentRentalsAndRepairs				595.00	595.00-	NO BDGT
5640	BuildingAndSiteRepairs				750.00	750.00-	NO BDGT
5750	TransfersDirectCostsInterfund	1,000.00	1,000.00		480.00	520.00	48.00
5800	ProfConsultingSrvcsandOperExpnd	3,000.00	3,000.00		2,633.00	367.00	87.77
5804	PreEmploymentTesting	1,700.00	1,700.00			1,700.00	
5850	SoftwareMaintenanceAndLicences	5,900.00	5,900.00		2,617.00	3,283.00	44.36
5900	Communications	500.00	500.00		69.31	430.69	13.86
	Total Services and Other Operating Expenditures	13,100.00	13,100.00	.00	7,804.58	5,295.42	59.58
Transfers of Indirect/direct support costs							
7350	TransIndirectCostsInterfund	37,272.00	37,272.00			37,272.00	
	Total Transfers of Indirect/direct support costs	37,272.00	37,272.00	.00	.00	37,272.00	
	Total Year To Date Expenditures	1,278,465.00	1,278,465.00	714,506.17	206,402.66	357,556.17	16.14

Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used
Other Financing Sources						
Other Financing Sources						
8916	ToCafeFundFromGenFund	224,078.00	224,078.00		224,078.00	
	Total Other Financing Sources	224,078.00	224,078.00	.00	224,078.00	
	Total Year To Date Other Financing Sources	224,078.00	224,078.00	.00	224,078.00	

Fund 13 - CafeteriaSpecialRevenueFund

Fiscal Year 2020/21 Through November 2020

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	1,065,000.00	1,065,000.00		5,033.60	1,059,966.40	0.47
B. Expenditures	1,278,465.00	1,278,465.00	714,506.17	206,402.66	357,556.17	16.14
C. Subtotal (Revenue LESS Expense)	213,465.00-	213,465.00-		201,369.06-	702,410.23	
D. Other Financing Sources and Uses	224,078.00	224,078.00			224,078.00	
LESS Uses						
E. Net Change in Fund Balance	10,613.00	10,613.00		201,369.06-	926,488.23	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	31,845.00	31,455.00		31,454.96		
Other Restatements (9795)						
Adjusted Beginning Balance	31,845.00	31,455.00		31,454.96		
G. Calculated Ending Balance	42,458.00	42,068.00		169,914.10-		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	42,458.00	42,068.00				
Other				714,506.17		

Fund 25 - Capital Facilities Fund

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8660	Interest	7,000.00	7,000.00	2,196.61	4,803.39	31.38
8681	Mitigation/Developer Fees	200,000.00	200,000.00	83,153.51	116,846.49	41.58
	Total Other Local Revenue	207,000.00	207,000.00	85,350.12	121,649.88	41.23
	Total Year To Date Revenues	207,000.00	207,000.00	85,350.12	121,649.88	41.23
Other Financing Uses						
Interfund Transfers Out						
7619	Othr Authorizd Inter Fnd Trnsfrs Out	16,000.00	16,000.00	2,774.60	13,225.40	17.34
	Total Interfund Transfers Out	16,000.00	16,000.00	2,774.60	13,225.40	17.34
	Total Year To Date Other Financing Uses	16,000.00	16,000.00	2,774.60	13,225.40	17.34

Selection

Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

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Fund 25 - CapitalFacilitiesFund

Fiscal Year 2020/21 Through November 2020

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	207,000.00	207,000.00		85,350.12	121,649.88	41.23
B. Expenditures						
C. Subtotal (Revenue LESS Expense)	207,000.00	207,000.00		85,350.12	121,649.88	
D. Other Financing Sources and Uses						
Sources						
LESS Uses	16,000.00	16,000.00		2,774.60	13,225.40	17.34
E. Net Change in Fund Balance	191,000.00	191,000.00		82,575.52	108,424.48	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	664,029.00	655,936.00		655,936.14		
Other Restatements (9795)						
Adjusted Beginning Balance	664,029.00	655,936.00		655,936.14		
G. Calculated Ending Balance	855,029.00	846,936.00		738,511.66		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	855,029.00	846,936.00				
Other						

Fund 26 - RDAFeesFund

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8625	ComRdvlpmntFndNotSubjct2LCFFDd	117,000.00	117,000.00		117,000.00	
8660	Interest	7,000.00	7,000.00	2,293.86	4,706.14	32.77
	Total Other Local Revenue	124,000.00	124,000.00	2,293.86	121,706.14	1.85
	Total Year To Date Revenues	124,000.00	124,000.00	2,293.86	121,706.14	1.85

Fund 26 - RDAFeesFund

Fiscal Year 2020/21 Through November 2020

Description

Revenues, Expenditures, and Changes in Fund Balance

	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
A. Revenues	124,000.00	124,000.00		2,293.86	121,706.14	1.85
B. Expenditures						
C. Subtotal (Revenue LESS Expense)	124,000.00	124,000.00		2,293.86	121,706.14	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	124,000.00	124,000.00		2,293.86	121,706.14	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	642,849.00	700,634.00		700,634.19		
Other Restatements (9795)						
Adjusted Beginning Balance	642,849.00	700,634.00		700,634.19		
G. Calculated Ending Balance	766,849.00	824,634.00		702,928.05		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	766,849.00	824,634.00				
Other						

Fund 51 - BndIntRdmptFndA

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other State Revenues						
8571	VotdIndbtndnesLeviHmownrExmptn	4,000.00	4,000.00		4,000.00	
8572	VtdIndbtndnesLevOtrSbvntrnsInLuTx	2,000.00	2,000.00		2,000.00	
	Total Other State Revenues	6,000.00	6,000.00	.00	6,000.00	
Other Local Revenue						
8611	VotedIndebtednssLevieSecurdRol	387,000.00	387,000.00		387,000.00	
8612	VotdIndebtednesLevieUnscurdRol	26,000.00	26,000.00		26,000.00	
8613	VotdIndebtednesLeviePriYrTaxes	1,000.00	1,000.00		1,000.00	
8614	VotdIndbtndnesLevieSuplmtntTaxe	6,000.00	6,000.00		6,000.00	
8660	Interest	7,000.00	7,000.00	1,865.12	5,134.88	26.64
	Total Other Local Revenue	427,000.00	427,000.00	1,865.12	425,134.88	0.44
	Total Year To Date Revenues	433,000.00	433,000.00	1,865.12	431,134.88	0.43

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Debt Service							
7433	BondRedemptions	205,865.00	205,865.00		205,865.00		100.00
7434	BondInterestOtherServiceCharge	294,135.00	294,135.00		294,135.00		100.00
	Total Debt Service	500,000.00	500,000.00	.00	500,000.00	.00	100.00
	Total Year To Date Expenditures	500,000.00	500,000.00	.00	500,000.00	.00	100.00

Selection

Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R,

Zero Amounts? = N, SACS? = N, Restricted? = Y)

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Fund 51 - BndIntRdImpFndA

Fiscal Year 2020/21 Through November 2020

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	433,000.00	433,000.00		1,865.12	431,134.88	0.43
B. Expenditures	500,000.00	500,000.00		500,000.00		100.00
C. Subtotal (Revenue LESS Expense)	67,000.00-	67,000.00-		498,134.88-	431,134.88	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	67,000.00-	67,000.00-		498,134.88-	431,134.88	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	829,290.00	852,691.00		852,690.75		
Other Restatements (9795)						
Adjusted Beginning Balance	829,290.00	852,691.00		852,690.75		
G. Calculated Ending Balance	762,290.00	785,691.00		354,555.87		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	762,290.00	785,691.00				
Other						

Fund 52 - BndIntRdmpTEndIB

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other State Revenues						
8571	VotdIndbtdnesLeviHmownrExmptn	3,000.00	3,000.00		3,000.00	
8572	VtdIndbtdnsLevOtrSbvntrnslnLuTx	1,000.00	1,000.00		1,000.00	
	Total Other State Revenues	4,000.00	4,000.00	.00	4,000.00	
Other Local Revenue						
8611	VotedIndebtdnssLevieSecurdRol	282,000.00	282,000.00		282,000.00	
8612	VotdIndebtdnesLevieUnscurdRol	19,000.00	19,000.00		19,000.00	
8613	VotdIndebtdnesLeviePriYrTaxes	1,000.00	1,000.00		1,000.00	
8614	VotdIndbtdnssLevieSuplmtntTaxe	4,000.00	4,000.00		4,000.00	
8660	Interest	5,000.00	5,000.00		3,642.97	27.14
	Total Other Local Revenue	311,000.00	311,000.00	1,357.03	309,642.97	0.44
	Total Year To Date Revenues	315,000.00	315,000.00	1,357.03	313,642.97	0.43

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Debt Service							
7433	BondRedemptions	143,142.00	143,142.00		143,141.90	.10	100.00
7434	BondInterestOtherServiceCharge	226,858.00	226,858.00		226,858.10	.10-	100.00
	Total Debt Service	370,000.00	370,000.00	.00	370,000.00	.00	100.00
	Total Year To Date Expenditures	370,000.00	370,000.00	.00	370,000.00	.00	100.00

Selection

Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

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Fund 52 - BndIntRdmpmtFndB

Fiscal Year 2020/21 Through November 2020

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	315,000.00	315,000.00		1,357.03	313,642.97	0.43
B. Expenditures	370,000.00	370,000.00		370,000.00		100.00
C. Subtotal (Revenue LESS Expense)						
D. Other Financing Sources and Uses	55,000.00-	55,000.00-		368,642.97-	313,642.97	
Sources						
LESS Uses						
E. Net Change in Fund Balance	55,000.00-	55,000.00-		368,642.97-	313,642.97	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	601,425.00	623,917.00		623,917.17		
Other Restatements (9795)						
Adjusted Beginning Balance	601,425.00	623,917.00		623,917.17		
G. Calculated Ending Balance	546,425.00	568,917.00		255,274.20		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	546,425.00	568,917.00				
Other						

Fund 53 - BndIntRdmptFndHarrison

Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other State Revenues						
8571	VoidIndbtdnesLeviHmownrExmptn	10,000.00	10,000.00		10,000.00	
8572	VtdIndbtdnesLevOtrSbvntrnsInLuTx	3,000.00	3,000.00		3,000.00	
	Total Other State Revenues	13,000.00	13,000.00	.00	13,000.00	
Other Local Revenue						
8611	VotedIndebtdnssLevieSecurdRol	770,000.00	770,000.00		770,000.00	
8612	VotdIndebtdnesLevieUnscurdRol	52,000.00	52,000.00		52,000.00	
8613	VotdIndebtdnesLeviePriYrTaxes	2,000.00	2,000.00		2,000.00	
8614	VotdIndbtdnssLevieSuplmtntlTaxe	11,000.00	11,000.00		11,000.00	
8660	Interest	12,000.00	12,000.00	3,580.86	8,419.14	29.84
	Total Other Local Revenue	847,000.00	847,000.00	3,580.86	843,419.14	0.42
	Total Year To Date Revenues	860,000.00	860,000.00	3,580.86	856,419.14	0.42

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Debt Service							
7433	BondRedemptions	801,474.00	801,474.00		801,474.00		100.00
7434	BondInterestOtherServiceCharge	140,137.00	140,137.00		74,376.39	65,760.61	53.07
	Total Debt Service	941,611.00	941,611.00	.00	875,850.39	65,760.61	93.02
	Total Year To Date Expenditures	941,611.00	941,611.00	.00	875,850.39	65,760.61	93.02

Fund 53 - BndIntRdmpmtFndHarrison

Fiscal Year 2020/21 Through November 2020

Revenues, Expenditures, and Changes in Fund Balance		Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Description							
A. Revenues		860,000.00	860,000.00		3,580.86	856,419.14	0.42
B. Expenditures		941,611.00	941,611.00		875,850.39	65,760.61	93.02
C. Subtotal (Revenue LESS Expense)		81,611.00-	81,611.00-		872,269.53-	790,658.53	
D. Other Financing Sources and Uses							
Sources							
LESS Uses							
E. Net Change in Fund Balance		81,611.00-	81,611.00-		872,269.53-	790,658.53	
F. Fund Balance:							
Beginning Balance (9791)							
Audit Adjustments (9793)		1,529,353.00	1,589,477.00		1,589,477.43		
Other Restatements (9795)							
Adjusted Beginning Balance		1,529,353.00	1,589,477.00		1,589,477.43		
G. Calculated Ending Balance		1,447,742.00	1,507,866.00		717,207.90		
*Components of Ending Fund Balance							
Legally Restricted (9740)							
Other Designations (9780)							
Undesig/Unapprop (9790)		1,447,742.00	1,507,866.00				
Other							

Fund 73 - FoundationPrivPurposeTrustFund Fiscal Year 2020/21 Through November 2020

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8660	Interest	21,000.00	21,000.00	2,557.33	18,442.67	12.18
8699	AllOtherLocalRevenue	34,000.00	34,000.00	989.80	33,010.20	2.91
	Total Other Local Revenue	55,000.00	55,000.00	3,547.13	51,452.87	6.45
	Total Year To Date Revenues	55,000.00	55,000.00	3,547.13	51,452.87	6.45

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Services and Other Operating Expenditures							
5800	ProfConsultingSrvcsandOperExpnd	55,000.00	55,000.00		15,925.00	39,075.00	28.95
	Total Services and Other Operating Expenditures	55,000.00	55,000.00	.00	15,925.00	39,075.00	28.95
	Total Year To Date Expenditures	55,000.00	55,000.00	.00	15,925.00	39,075.00	28.95

Fund 73 - FoundationPrivPurposeTrustFund

Fiscal Year 2020/21 Through November 2020

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	55,000.00	55,000.00		3,547.13	51,452.87	6.45
B. Expenditures	55,000.00	55,000.00		15,925.00	39,075.00	28.95
C. Subtotal (Revenue LESS Expense)						
D. Other Financing Sources and Uses	.00	.00		12,377.87-	12,377.87	
Sources						
LESS Uses						
E. Net Change in Fund Balance	.00	.00		12,377.87-	12,377.87	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	1,488,965.00	1,518,153.00		1,518,153.33		
Other Restatements (9795)						
Adjusted Beginning Balance	1,488,965.00	1,518,153.00		1,518,153.33		
G. Calculated Ending Balance	1,488,965.00	1,518,153.00		1,505,775.46		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	1,488,965.00	1,518,153.00				
Other						

Selection

Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 23, Starting Period = 1, Ending Account Period = 0, Stmt Option? = R,

Zero Amounts? = N, SACS? = N, Restricted? = Y)

ESCAPE ONLINE

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Fund 76 - Warrant/Pass-ThroughFund

Fiscal Year 2020/21 Through November 2020

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues						
B. Expenditures						
C. Subtotal (Revenue LESS Expense)						
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance						
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance						
G. Calculated Ending Balance						
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other						

Oroville Union High School District

Memorandum

TO: Board of Trustees
FROM: Dr. Corey Willenberg
DATE: November 6, 2020
SUBJECT: Acceptance of Donations to the Hall of Fame

The district is seeking board approval to accept donations from the following individual or business sponsors:

Operating Fund

OHS Class of 1953	\$610.00
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Scholarship Fund

GOVERNMENT FINANCIAL STRATEGIES MUNICIPAL ADVISORY SERVICES AGREEMENT

THIS AGREEMENT ("Agreement") is made this October 1, 2020, between Government Financial Strategies inc., a municipal advisory firm ("Government Financial Strategies") and Oroville Union High School District ("Client") who agree as follows:

1. Scope of Work. Government Financial Strategies shall perform the services described in the scope(s) of work attached hereto as Exhibit A (the "Work"). Modifications, deletions and additions to the Work described in Exhibit A may be made, from time to time, upon the subsequent written agreement by both parties.

2. Payment.

- a. In consideration for the Work to be provided by Government Financial Strategies under this Agreement, Client agrees to pay fees and expenses as set forth in Exhibit A.
- b. For Work performed on a time and materials basis, Government Financial Strategies shall submit invoices to the Client on a monthly basis. For Work performed for a fixed fee, Government Financial Strategies shall submit invoices to the Client upon the completion of the Work or as otherwise identified in Exhibit A.

3. Term.

- a. This Agreement shall terminate upon the later of the completion of the Work or June 30, 2025, unless earlier terminated as provided in subsection (b).
- b. This Agreement may be terminated by either party upon thirty (30) days advance written notice to the other party.
- c. Upon termination of this Agreement by either party, Client shall compensate Government Financial Strategies for all Work performed prior to termination. If the compensation identified in Exhibit A was on a time and materials basis, such compensation shall be based on time and materials incurred prior to termination. If the compensation identified in Exhibit A was on a fixed fee basis, such compensation shall be the greater of: 1) the percentage of services completed through the termination date multiplied by the fixed fee, or 2) the amount based on a time and materials basis, not to exceed the fixed fee. "Payment," "Ownership of Documents," "Indemnification," "Severability," "Governing Law and Venue," and "Entire Agreement" shall survive the termination of this Agreement.



4. Professional Ability and Loyalty. Government Financial Strategies represents that it possesses the skill to competently perform the Work, that it shall perform that Work in a manner equal to or exceeding generally accepted professional practices and standards for firms performing similar work, and that it will act in a manner it believes to be in the best interest of the Client rather than any third party.

5. Ownership of Documents. Every report, study, memo, letter, spreadsheet, worksheet, plan, graph, diagram, map, photograph, computer model, computer software and other document or item prepared by Government Financial Strategies under this Agreement and provided to and paid for by the Client (the "Work Product") shall be the property of Client, and Client shall have the right to use, reuse, reproduce, publish, display, broadcast and distribute the Work Product and to prepare derivative and additional documents or works based on the Work Product without further compensation to Government Financial Strategies. Government Financial Strategies may retain a copy of any Work Product and use, reproduce, publish, display, broadcast and distribute any Work Product and prepare derivative and additional documents or works based on any Work Product; provided, however, that Government Financial Strategies shall not provide any Work Product not previously made available to the public to any third party without Client's prior approval, unless compelled to do so by legal process. If Client reuses or modifies any Work Product for a use or purpose other than that intended by the Work under this Agreement, then Client shall hold Government Financial Strategies harmless against all claims, damages, losses and expenses arising from such reuse or modification.

6. Indemnification. Each party shall indemnify, defend, protect, and hold harmless the other party, including the other party's officers, employees, volunteers and agents, from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney's fees) directly arising from its negligent act or omission, willful misconduct or violation of law.

7. Insurance.

- a. Government Financial Strategies, at its sole cost and expense, shall procure and maintain for the duration of this Agreement workers compensation insurance in the amount required by statute, comprehensive general liability insurance with coverage of at least one million dollars (\$1,000,000) per occurrence and aggregate and professional errors and omissions insurance with coverage of at least one million dollars (\$1,000,000) per occurrence and aggregate.
- b. Upon request, Government Financial Strategies shall provide to Client the evidence of such insurance.

8. Municipal Advisor Registration. Government Financial Strategies is a municipal advisor registered with the Securities and Exchange Commission (registration number 867-00775) and the Municipal Securities Rulemaking Board (registration number K0127).



9. Conflicts of Interest. Government Financial Strategies is required to provide written disclosure to all municipal advisory clients about actual or potential conflicts of interest as well as certain other information. Exhibit B sets forth the potential conflicts of interest that we have determined presently exist as well as other information we are required to provide to you as a federally registered municipal advisor. Client acknowledges receipt of Exhibit B, and Client has been given the opportunity to discuss such matters with Government Financial Strategies. Except as expressly described in Exhibit B, Government Financial Strategies has no material conflicts of interest that might impair its fiduciary duty to the Client.

10. Independent Contractor. Government Financial Strategies shall be an independent contractor in performing the Work and shall not act as an agent or employee of Client. The employees of Government Financial Strategies and its subcontractors are not employees of Client within the meaning or application of any federal or state unemployment insurance laws, social security law or any worker's compensation, industrial accident law or other industrial or labor law.

11. Non-Discrimination. Government Financial Strategies will not discriminate in any way against any person on the basis of race, color, religious creed, national origin, ancestry, sex, sexual orientation, age, physical handicap, medical condition or marital status in connection with, or related to, the performance of this Agreement.

12. Successors and Assigns. This Agreement shall bind and inure to the benefit of the successors and assigns of the parties; however, Government Financial Strategies shall not assign its rights and obligations under this Agreement without the prior written consent of Client, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, Government Financial Strategies may subcontract a portion of the Work to its wholly-owned subsidiary, GFS Australia Pty Ltd, and its sole employee, Jonathan Edwards.

13. No Waiver of Rights. Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default.

14. Severability. If any provision of this Agreement is held to be illegal, invalid or unenforceable, the legality, validity, and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired.

15. Governing Law and Venue. This Agreement will be governed by and construed in accordance with the laws of the State of California. The county and federal district court where the Client's main office is located shall be venue for any state and federal court litigation concerning the enforcement or construction of this Agreement.

16. Notice. All notices that are required or permitted to be given under this Agreement shall be in writing and sent by either personal delivery, nationally recognized overnight courier service or



prepaid, first class United States postal mail. Notices shall be sent to the addresses listed below, or to such other address as either party may specify in writing:

Government Financial Strategies:

Oroville Union High School District:

Government Financial Strategies
Attn: Lori Raineri
President
1228 N Street, Suite 13
Sacramento, CA 95814-5609

Oroville Union High School District
Attn: Dr. Corey Willenberg
Superintendent
2211 Washington Avenue
Oroville, CA 95966

17. Entire Agreement. This Agreement represents the sole, final, complete, exclusive and integrated expression and statement of the terms between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. This Agreement may be amended only by written agreement by both parties. Government Financial Strategies agrees to promptly amend or supplement this Agreement to reflect any material changes or additions to this Agreement.

IN WITNESS HEREOF, the parties have caused this Agreement to be signed by their duly authorized representatives.

Government Financial Strategies inc.

Oroville Union High School District

By: _____

Lori Raineri
President

By: _____

Dr. Corey Willenberg
Superintendent



EXHIBIT A

SCOPE(S) OF WORK

Government Financial Strategies will provide general financial planning and advisory services to Oroville Union High School District which include but are not limited to the following: a review of facilities needs and costs, a review of short term and long term cash flow schedules, identification and classification of existing and potential revenue sources, assistance with the production of a comprehensive financial plan, municipal advisory services in connection with any debt issues, participation in real estate negotiations, general background information on real estate acquisition and lease agreements, allocation of revenues to expenditures, development of financial strategies, reviews of documents, and presentations to the governing board. Such services will be provided as requested by Oroville Union High School District.

In consideration of the services provided, Oroville Union High School District will pay Government Financial Strategies hourly fees of \$280¹ for services, plus out-of-pocket expenses (such as mileage, meals, etc.). For travel time, Oroville Union High School District will pay Government Financial Strategies hourly fees of \$140¹.

¹ It is contemplated that Government Financial Strategies will adjust its standard hourly rates under this scope of work each year effective July 1, 2022 and each July 1 thereafter unless the Agreement is terminated or this provision is modified in writing.



EXHIBIT B

DISCLOSURE OF CONFLICTS OF INTEREST AND OTHER INFORMATION

Conflicts of Interest

Government Financial Strategies is required to provide written disclosure to all municipal advisory clients about the actual or potential conflicts of interest presented by our representation of Client.

Other Municipal Advisory Clients. Government Financial Strategies serves a wide variety of clients, some of which may have overlapping jurisdictions with Client and/or may from time to time have interests that could have a direct or indirect impact on the interests of Client. For example, Government Financial Strategies serves as municipal advisor to other municipal advisory clients and, in such cases, depending on the client, may owe a fiduciary duty to such other clients. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, Government Financial Strategies could potentially face a conflict of interest arising from these competing client interests. However, with respect to this potential conflict, Government Financial Strategies mitigates such conflict through adherence to its fiduciary or similar duty to its municipal advisory clients which requires it to, amongst other things, deal honestly and with good faith with its clients.

Outside Business Activity – Government Finance Education Institute. The President of Government Financial Strategies, Lori Raineri, serves on the Board of Directors and as the Executive Director of Government Finance Education Institute, a nonprofit public benefit corporation organized for the primary purpose of providing educational information to help public agencies identify practical methods to increase efficiency, reduce costs and be good stewards of public funds. In acting in her role with Government Finance Education Institute, Lori Raineri may from time to time have interests that could have a direct or indirect impact on the interests of Client and could potentially face a conflict of interest. However, with respect to this potential conflict, Government Financial Strategies mitigates such conflict through adherence to its fiduciary or similar duty to its municipal advisory clients which requires it to, amongst other things, deal honestly and with good faith with its clients.

Outside Business Activity – California League of Bond Oversight Committees. The President of Government Financial Strategies, Lori Raineri, serves on the Board of Directors of the *California League of Bond Oversight Committees (CalBOC)*, a nonprofit public benefit corporation organized with the mission of promoting school district accountability by improving the training and resources available to California's Proposition 39 school bond oversight committees,



educating the state legislature, local school boards, and the public about the oversight and reporting power these Citizens' Bond Oversight Committees (CBOCs) have, and to advocate on a state level, where appropriate, on issues of common concern to all CBOCs. In acting in her role with CalBOC, Lori Raineri may from time to time have interests that could have a direct or indirect impact on the interests of Client and could potentially face a conflict of interest. However, with respect to this potential conflict, Government Financial Strategies mitigates such conflict through adherence to its fiduciary or similar duty to its municipal advisory clients which requires it to, amongst other things, deal honestly and with good faith with its clients.

Government Financial Strategies has determined, after exercising reasonable diligence, that it has no other known material conflicts of interest that would impair its ability to provide advice to the Client in accordance with its fiduciary duty to municipal entity clients such as the Client. To the extent any material conflicts of interest arise after the date of this Agreement, Government Financial Strategies will provide information with respect to such conflicts in the form of a written amendment or supplement to this Agreement in a timely manner.

Municipal Advisor Registration, Legal and Disciplinary Events

Government Financial Strategies is registered as a "municipal advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the United States Securities and Exchange Commission ("SEC") (registration number 867-00775) and the Municipal Securities Rulemaking Board ("MSRB") (registration number K0127). As part of this registration Government Financial Strategies is required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Government Financial Strategies. Pursuant to MSRB Rule G-42, Government Financial Strategies is required to disclose any legal or disciplinary event that is material to the Client's evaluation of Government Financial Strategies or the integrity of its management or advisory personnel. Government Financial Strategies has determined that no such event exists.

Copies of Government Financial Strategies filings with the United States Securities and Exchange Commission can be found by accessing the SEC's EDGAR system Company Search Page which is available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Government Financial Strategies or for our CIK number which is 0001617177.

Client Brochure

The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.



SANTA CLARA COUNTY OFFICE OF EDUCATION
MEMORANDUM OF UNDERSTANDING
DataZone DATA WAREHOUSE SERVICES FOR CALIFORNIA PUBLIC SCHOOL DISTRICTS

This **Memorandum of Understanding (MOU)** is entered into this ____ day of _____, 20__ by and between the SANTA CLARA COUNTY OFFICE OF EDUCATION, hereinafter referred to as "SCCOE," and the _____ Oroville Union High _____ School District, hereinafter referred to as "District." SCCOE and District are hereinafter collectively referred to as "the Parties".

PURPOSE

The purpose of this MOU is to provide the framework for the Parties to implement an exemplary data warehouse for District as a part of SCCOE's centralized data warehouse environment ("DataZone").

PRINCIPLES OF AGREEMENT

- The Parties will champion the creation of a community that "learns together" through modeling the use of best practices for data-based planning and evaluation.
- In order to support the wellbeing of students through the use of data, the Parties are committed to using data appropriately while maintaining data security, privacy, and confidentiality.

OVERVIEW

The SCCOE DataZone is a centralized data warehouse designed to help districts connect, integrate, and analyze data from a variety of source systems including student information system (SIS), state testing files, and intervention programs, and is integral to improving decision-making and targeting resources for highest impact.

1. District DataZone data warehouse descriptors:

- Connected to District SIS, local assessments, standardized assessments
- Securely hosted in SCCOE data center
- Built on Hoonuit's Edvantage data model
- Branded using District logo and design elements
- Connected to District directory services for secure access & role-based authentication
- Includes At Risk / Early Warning system module
- Includes prebuilt dashboards for teachers and administrators, including individual student profiles

MEMORANDUM OF UNDERSTANDING –
DATAZONE DATA WAREHOUSE SERVICES FOR CALIFORNIA DISTRICTS

Pg. 2 of 7
Last Updated: May 31, 2019

2. DataZone implementation & environmental elements:

- Professional Development consultation and training to build the District's capacity for effective data use
- Support of University of California, Santa Cruz researchers

SCCOE RESPONSIBILITIES

1. Implement and provide technical support for daily operations of core DataZone data warehouse services.
2. Provide technical assistance for dashboard fitting and report development.
3. Provide professional development support including user groups and regularly scheduled classes.

DISTRICT RESPONSIBILITIES

1. Ensure superintendent and cabinet-level support for the implementation.
2. Engage key staff (e.g., DBA and Curriculum/Instruction and/or Assessment department, principals, lead teachers) during validation and dashboard fitting processes.
3. Assign technical staff (data & IT) to ensure reliable connectivity to DataZone during implementation and production.
4. Encourage participation of key staff in DataZone professional development activities.

EFFECTIVE DATE & TERM OF AGREEMENT

1. This MOU may be periodically or annually updated to incorporate changes upon mutual agreement of the parties.
2. This Agreement is effective on the date signed by both Parties, and may be terminated with sixty (60) days written notice by either party.
3. Upon termination of this Agreement by either party, SCCOE will ensure that all District data is purged from all SCCOE-hosted systems, including but not limited to production, development, and archival systems.

MEMORANDUM OF UNDERSTANDING –
DATAZONE DATA WAREHOUSE SERVICES FOR CALIFORNIA DISTRICTS

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PRICING SCHEDULE

Description		Frequency	Amount
Start-up Fee		One-time	N/A
	<p>Start-up fee covers the following:</p> <ul style="list-style-type: none"> Initial connections and dashboard fitting for district student information system (SIS) Initial connections and dashboard fitting for standardized assessments including SBAC and ELPAC Initial connections and dashboard fitting for district local assessments Configuration and deployment of Early Warning Indicator System (EWIS) Configuration and deployment of LCAP summary dashboard District-branded web portal Connection to district directory services (e.g., Microsoft Active Directory) for user authentication Role-based authentication District DataZone System Administrator training End user training (Train-The-Trainers Model) 		
DataZone Core data warehouse services		Yearly	\$4.50/student
	<p>DataZone Core services include the following:</p> <ul style="list-style-type: none"> SIS – connection and data dashboards Standardized assessments including SBAC and ELPAC– connections and dashboards District local assessment platform dashboards Early Warning Indicator System LCAP summary dashboard All DataZone standard dashboards Additional dashboards added each year are available to all DataZone districts DataZone User Group quarterly meetings Support for DataZone professional learning community Engagement by UC Santa Cruz researchers as requested by district 		
Connect additional source systems to DataZone		One-time	Per Quote Each Additional System

¹ Because formative assessment implementations can vary tremendously from district to district -- even when the same vendor's platform is used -- connection and fitting time allowed for formative assessments is limited to thirty-five (35) hours. The SCCOE DataZone team will perform a pre-contract review with district staff to determine whether additional hours will be required for implementation and what additional one-time fee (if any) is warranted.

MEMORANDUM OF UNDERSTANDING –
DATAZONE DATA WAREHOUSE SERVICES FOR CALIFORNIA DISTRICTSPg. 4 of 7
Last Updated: May 31, 2019**FEE STRUCTURE**District Name: Oroville Union HighDistrict Enrollment²: 2,340One-time Startup fee: \$ 0.00Per student price: \$ 4.50Annual fee : (District Enrollment x Per student price) \$ 10,530.00Formative Assessment Connection: (Per quote)**Optional Components**Survey Module @ \$0.50/student/year \$ 1,170.00Intervention Module @ \$0.50/student/year \$ 1,170.00Year One Total: \$ 10,530.00**DISTRICT BILLING CONTACT**

NAME: _____

ADDRESS: _____

E-MAIL: _____

PHONE: _____

² For budgeting purposes, "District Enrollment" is the most current student enrollment in DataZone. Annual fees will be invoiced each year based on the actual number of students in DataZone on the first Thursday in October.

BILLING & IMPLEMENTATION SCHEDULE

1. Upon receipt by SCCOE of signed DataZone Data Warehouse Services MOU and Data Sharing MOU, an invoice will be issued to District for all one-time fees. Invoice is due and payable within 30 days of invoice date.
2. Initial project planning for implementation of District DataZone (scheduling, team information, etc.) will begin immediately upon receipt by SCCOE of signed MOU. SCCOE and District teams will create a comprehensive project plan with a mutually agreed upon start date (*Phase I Start Date*) for all major implementation tasks. This date will be determined based on SCCOE and District resource availability, District schedule, and any identified technical issues to be addressed before the project is fully underway. SCCOE's goal in working with District to determine the *Phase I Start Date* is to create the conditions under which District will have fully functioning dashboards no later than 90 days after *Phase I Start Date*.
3. Major implementation tasks including SIS connection, data validation, and dashboard fitting will begin as of the *Phase I Start Date*.
4. Annual Fee for the first year of core DataZone services will be due and payable 90 days after *Phase I Start Date*.
5. Annual Fee for the first year of core DataZone services will be pro-rated based on the percentage of the fiscal year remaining from the due and payable date until June 30th of that fiscal year. The billing period for any subsequent year of DataZone services shall be the corresponding fiscal year beginning July 1st.
6. SCCOE shall provide by March 31st of each fiscal year a courtesy notice for budgetary purposes providing estimated billing for the upcoming fiscal year's DataZone data warehouse services. Any modifications or addenda to the original MOU will be included with the March 31st courtesy notice.
7. Annual fees will be invoiced each year based on the **actual number** of students in DataZone on the first Thursday in October.

MEMORANDUM OF UNDERSTANDING –
DATAZONE DATA WAREHOUSE SERVICES FOR CALIFORNIA DISTRICTS

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Last Updated: May 31, 2019

SERVICE LEVEL AGREEMENT (SLA)

This SLA is provided in the spirit of partnership, with the understanding that SCCOE's DataZone exists to support student and district success, and to that end, SCCOE is committed to ensuring that DataZone will be available when needed and that it will perform at the highest possible level.

Measurement	Definition	Performance Target
Service Availability Percent	The percent of time that DataZone is available. (Unavailable time <u>includes</u> <u>scheduled downtime</u> during low impact hours.)	95%
Application Response Time	The time for the DataZone application to process a user request and return a response.	Dashboards vary greatly in metrics used and complexity; also, acceptable response time is highly subjective. However, SCCOE will constantly monitor DataZone and will tune hardware & application configurations as required to ensure the best possible user experience.
Problem Response Time	The time required for a user to receive a response after reporting a problem to the TSB Help Desk.	Help Desk hours are 7am-5pm Monday-Friday. 1-High Priority calls (i.e., no access): <i>Within one hour</i> 2-Normal Priority: <i>Within one business day</i>
Problem Resolution Time	The time required for a user to receive a solution after reporting a problem to the Help Desk.	1-High Priority: <i>Within 2 hours</i> 2-Normal Priority: <i>Within 1 week</i>

[Signature Page to Follow]

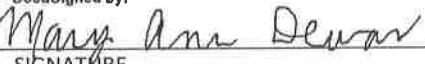
MEMORANDUM OF UNDERSTANDING –
DATAZONE DATA WAREHOUSE SERVICES FOR CALIFORNIA DISTRICTS

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Last Updated: May 31, 2019

IN WITNESS WHEREOF, parties execute this Memorandum of Understanding on the dates set forth below.

AUTHORIZED SCCOE PARTY

AUTHORIZED DISTRICT PARTY

DocuSigned by:

SIGNATURE
B27DD50DB0104DB...

SIGNATURE

Dr. Mary Ann Dewan

NAME

NAME

Santa Clara County Superintendent of Schools

TITLE

TITLE

11/3/2020 | 10:21 AM PST

DATE

DATE



To: Oroville Union High School Board of Trustees
From: Kevin Simas, Director of Education
Date: 11/7/20
Subject: Contract for School Nurse Services with Therapy Travelers, LLC

Background Information: OUHSD has contracted with Therapy Travelers, LLC for nursing services 5 days per week. OUHSD has done an extensive search for school nurse candidates and Therapy Travelers, LLC was the first company to provide a candidate. The nurse is currently working virtually to review and update student medical plans. He will also help to coordinate vision and hearing screenings once we return to onsite instruction.

Financial Impact: \$101,250 (\$90 per hour, 37.50 hours per week, 30 weeks) to be paid from unrestricted funds.

Recommendation: Approval



Staffing Service Agreement

This Staffing Service Agreement ("Agreement") is entered into as of the 9th day of October 2020 (the "Effective Date"), by and between TherapyTravelers LLC, a California corporation d/b/a TherapyTravelers ("TherapyTravelers"), and Oroville Union High School District located at 2211 Washington Ave. Oroville, CA 95966 (the "Client").

1. Services and Staffing Confirmation

(a) Subject to availability, TherapyTravelers will provide the services of one or more Rehabilitation Therapist Associates (each an "Associate") on request from the Client on an as needed and as available basis (the "Services"). In order to initiate Services pursuant to this Agreement, the Client shall provide TherapyTravelers with a request (via telephone, email, facsimile, in person, or mail) describing the Services needed in reasonable detail. TherapyTravelers will promptly reply to each such request and indicate whether it has an Associate available to provide the requested Services. If TherapyTravelers elects to provide the requested Services, a confirmation of and detailed terms of the assignment will be provided to the Client in a "Staffing Confirmation Agreement" in substantially the form attached hereto as Exhibit A.

(b) Each Staffing Confirmation Agreement is incorporated herein by this reference as if fully set forth in this Agreement. If there is a conflict between the terms of this Agreement and a Staffing Confirmation Agreement, the terms of this Agreement shall prevail. The Client agrees to promptly execute and return a copy of each Staffing Confirmation Agreement to TherapyTravelers; provided, however, that if the Client fails to execute the Staffing Services Agreement, its acceptance of the terms thereof may be evidenced by its approval of the assigned Associate's weekly timesheet or electronic timekeeping record. All Services become subject to this Agreement when TherapyTravelers accepts the Client's request for Services by issuing a Staffing Confirmation Agreement or providing the Services.

(c) The Client acknowledges and agrees that any claim related to the Services provided hereunder must be reported in writing to TherapyTravelers by the earlier of (1) ninety (90) days after the claim arises, or (2) thirty (30) days after termination of the Associate's assignment pursuant to a Staffing Confirmation Agreement. TherapyTravelers will not be responsible for, and the Client hereby waives the right to assert, any claims not reported in accordance with the foregoing.

2. Associates

(a) TherapyTravelers will refer qualified candidates without regard to race, sex, color, religion, national origin, marital status, veteran status, non-job related medical condition or any other statutorily protected category. The Client shall have the right of refusal regarding the Associate assigned by TherapyTravelers, consistent with the other terms of this Agreement, but agrees that no refusal will be made on account of race, gender, color, religion, national origin, marital status, veteran status, or any other statutorily protected category. The Client understands and agrees that any Associate assigned to the Client by TherapyTravelers, pursuant to this Agreement, shall perform all Services as an independent contractor to the Client and not as an employee, agent, partner, or venture participant of the Client.

(b) Associates shall perform Services at the work site of the Client and during the normal work hours of the Client. The Client will provide, at no cost to TherapyTravelers, working space facilities, and related services and supplies necessary to support each Associate engaged by the Client. Associates will work under the supervision and direction of the Client.

(c) The Client acknowledges that TherapyTravelers usually checks references on Associates only by asking specific questions to select past employers with regard to skills and work history before TherapyTravelers places an individual on his or her first assignment. TherapyTravelers has not engaged in any verification process other than this initial reference check (e.g., TherapyTravelers has not screened for drug use, administered a medical exam or conducted criminal background or credit checks).

(d) The Client is responsible for supervising the assigned Associates(s). The Client will not permit or require an Associate: (1) to perform Services outside of the scope of his or her assignment (2) to sign contracts on behalf of the Client, (3) to make any management decisions, (4) to sign, endorse, wire, transport or otherwise convey cash, securities, checks or any negotiable instruments or valuables, (5) to operate machinery (other than office machines) or automotive equipment, (6) to perform Services remotely (on premises other than the Client's premises), or (7) to use computers or other electronic devices, software or network equipment owned or licensed by the Associate.

(e) The Client agrees to provide safe working conditions and will orient all TherapyTravelers employees at the start of any work engagement to the policies of the district including safety, hazard and emergency. If any assignment under this Agreement is for work to be performed under a government contract or subcontract, the Client will notify TherapyTravelers immediately: (1) of any obligations in the government contract or subcontract relating to wages, and (2) if TherapyTravelers is

legally required to initiate E Verify verification procedures for any Associate. TherapyTravelers reserves the right to re-assign any assigned Associate.

(f) The Client hereby acknowledges and agrees that it is responsible for implementing and maintaining usual, customary and appropriate internal procedures and controls (including accounting, information technology, proprietary information, creative designs and trade secret safeguards) for its business. The Client further agrees that it is fully responsible for, and that TherapyTravelers will not be responsible for any injuries, claims, damages or losses that may result from the Client's failure to comply with the foregoing.

(g) Assigned Associates will execute any confidentiality agreement that the Client may reasonably require. The Client is responsible for obtaining the assigned Associate's signature. The Client agrees to hold in confidence the identity of any assigned Associate and the assigned Associate's resume, social security number and other legally protected personal information, and further agrees to implement and maintain reasonable security procedures and practices to protect such information from unauthorized access, use modification or disclosure.

3. Compensation and Payment Terms

(a) The Client shall pay TherapyTravelers an agreed hourly bill rate for each hour worked by an Associate as set forth in the Staffing Confirmation Agreement, which will also specify the duration and location of the assignment. Overtime and Holiday hours worked will be billed at least 1.5 times the normal hourly bill rate, and in a greater amount if required by applicable State or local law. Holidays in consideration will be listed on the Staffing Confirmation Agreement. Overtime hours will be determined in accordance with applicable Federal, state and local laws. Federal law defines overtime as hours in excess of 40 hours per week, and state laws vary. If state law requires double time pay, the double time hours will be billed at 2.0 times the normal hourly bill rate.

(b) Assigned Associates will present a time sheet record to the Client or its designated representative for verification and approval at the end of each week. TherapyTravelers will bill the Client for the total hours worked, including applicable sales and service taxes all of which are payable by the Client. TherapyTravelers invoices are due and payable [upon receipt] [within ten (10) days of the billing date]. In the event that the Client fails to pay any invoice when due, the Client agrees to pay all of TherapyTravelers' costs of collection, including reasonable attorney's fees, whether or not legal action is initiated. Additionally, TherapyTravelers may, at its option, charge interest on any overdue amounts at a rate equal to the lesser of one and one half percent (1.5%) per month or the highest rate allowed by applicable law from the date the amount first became due.

(c) TherapyTravelers may increase its rates for the Services provided under this Agreement to reflect increases in its costs of doing business, including costs associated with higher wages for workers and/or related tax, benefit and other costs. TherapyTravelers will provide written or verbal notice of any increase in its rates for the Services, and such increase will be prospective, starting as of the effective date specified by TherapyTravelers.

(d) Invoices submitted by TherapyTravelers to the Client shall include all sales, use or similar taxes that are imposed by state or local law on the amounts to be paid by the Client to TherapyTravelers pursuant to this Agreement, and the Client shall pay to TherapyTravelers the amount of all taxes so included on any invoice.

(e) In the event the Client's school or school system is unexpectedly physically closed (i.e. physical closures due to inclement weather, public health emergencies, etc.) or is otherwise closed to the students ("Closure"), Client shall remain fully obligated to remit payment to TherapyTravelers for the full amount (at the agreed upon bill rate) of the total typical hours worked and contracted for each applicable consultant for each day of the Client's Closure. Client acknowledges and agrees that the possibility of a Closure or Closures occurring was built into all bill rates agreed upon for each consultant TherapyTravelers provides to Client.

Furthermore, for when there are Closures, but the school or school system continues operating or providing educational instruction virtually or through online services to students ("Remote Learning Days"), (i) consultant shall be ready, willing, and able to work his or her regularly scheduled hours during all Remote Learning Days via virtual instruction/meetings or online instruction/meetings, and (ii) TherapyTravelers shall be entitled to, from Client, payment for the full amount (at the agreed upon bill rate) of the total typical hours worked and contracted for each day for each applicable consultant for all Remote Learning Days where consultant either (a) provided virtual or online instruction or (b) was ready, willing, and able to provide the same.

(f) Consistent with applicable Federal, state and local laws, the Client agrees to investigation from time to time by TherapyTravelers of the Client's credit history, including but not limited to credit reports, rental history reports, BBB reports, and other means. TherapyTravelers reserves the right to refuse to enter into this Agreement or immediately cancel this Agreement, in its sole discretion based on the results of the credit history inspection. TherapyTravelers reserves the right to request prepayment for services rendered if the results of the credit history inspection so indicate.

4. Client Hiring of Associates and Conversion Fees

(a) In the event that the Client, after evaluating the performance and potential of an Associate on the job, desires to employ the Associate directly, the Client agrees to abide by certain restrictions and to pay any applicable "Conversion Fee" as

provided hereinbelow. The Conversion Fee, if applicable, is payable if the Client hires an assigned Associate, regardless of the employment classification on either a full time, temporary (including temporary assignments through another agency) or consulting basis within twelve (12) months after the last day of such Associate's assignment hereunder. The Client acknowledges that a Conversion Fee, if applicable, is also payable if the assigned Associate is hired by a subsidiary or other related company or business of the Client.

(b) Neither the Client, nor its subsidiaries or affiliates, may, directly or indirectly, hire, offer employment to, or otherwise use the Services of any Associate or former Associate who has performed Services for Client equaling less than 1,500 hours at the Client's facility within the past twelve (12) months. If the Client elects to hire any Associate who has worked more than 1,500 hours at the Client's facility within the past twelve (12) months, client shall pay a fee equal to thirty five percent (35%) of the Associate's annual total compensation, including bonuses (the "Conversion Fee"). The Client will pay the Conversion Fee to TherapyTravelers within 10 days of billing. In order for an Associate to be hired on as the Client's employee, the Client must have a zero balance on all outstanding invoices. The foregoing hiring restriction and Conversion Fee obligations shall survive until twelve (12) months after the last date of service by the subject Associate at the Client's facility.

(c) TherapyTravelers agrees to waive its right to a Conversion Fee after an Associate has completed 2,700 hours over the course of two (2) school years.

(d) The Client shall provide TherapyTravelers thirty (30) days prior written notice of its intention to offer employment to any Associate, and shall immediately confirm in writing when it has extended the offer (in writing, verbally or otherwise), and when the TherapyTravelers Associate accepts the offer (in writing, verbally, or otherwise). TherapyTravelers will bill Client for the Conversion Fee after the TherapyTravelers Associate accepts Client's offer.

(e) Commencing on the first day that the Client includes on its payroll any Associate formerly referred to Client by TherapyTravelers, that Associate immediately ceases to be an independent contractor with respect to Client, TherapyTravelers is no longer the Associate's employer, and is in no way liable in any way for that person's actions or omissions, tax deductions, workers' compensation insurance, unemployment compensation taxes or any other legally required taxes and withholdings.

5. Direct Hire Fees

(a) Should the Client wish to use TherapyTravelers as a headhunter for permanent assignments, a "Contingency Direct Hire Fee" equal to thirty five percent (35%) of the candidate's annual salary will become payable to TherapyTravelers when

an offer, verbal or otherwise, is made by the Client and accepted by the candidate. Payment is due in full within thirty (30) days of invoice.

(b) Replacement Policy: If the candidate placed with Client voluntarily terminates his/her employment or is terminated for cause within sixty (60) days from the candidate's start date, TherapyTravelers will offer a replacement courtesy for that candidate. However, the replacement policy is contingent upon full payment of the direct hire fee by Client within thirty (30) days of invoice.

6. Dismissals

In instances of unsatisfactory performance of duties by an Associate, the Client agrees to make a reasonable attempt to rectify the issue, including a notice, in writing, to TherapyTravelers outlining the issue at hand so that the Associate may modify behavior through counsel and coaching by TherapyTravelers staff. Should the issue not be resolved within a reasonable amount of time, the Client may request that the Associate be removed from the assignment. TherapyTravelers will make every effort possible to comply with the Client's request as quickly as possible. Client agrees to honor the terms of this Agreement and pay invoices for hours actually performed by any Associate up to the time of dismissal from the Client's assignment.

7. Cancellations

On short-term assignments (i.e., one to fourteen days), cancellations must be made six (6) business days prior to the report time. A cancellation fee of one half (1/2) the scheduled hours for any shift cancelled is payable to TherapyTravelers for any cancellation made with less than six (6) business days notice. On long-term assignments (i.e., two or more weeks), Client must provide twenty (20) in-session school days (work days) notice of cancellation to TherapyTravelers. A cancellation fee equal to the scheduled hours for any shift cancelled is payable to TherapyTravelers for all cancellations made with less than twenty (20) in-session school days (work days) notice. For assignments TherapyTravelers must be granted at least forty (40) hours per week of work (unless the Client's full time business schedule is only thirty-five (35) hours per week, or (37.5) thirty seven and a half hours per week). If an Associate's travel staffing assignment ends prematurely, the Client agrees to pay to TherapyTravelers, upon presentment of an invoice, all remaining housing costs for the Associate, including apartment and furniture leasing costs, until the expiration of the applicable lease(s).

8. Contract Termination

This Agreement remains in effect until terminated by either party. This Agreement shall be terminable by either party upon thirty (30) days written notice. Termination of this Agreement will also result in the termination of all Staffing Confirmation Agreements between TherapyTravelers and the Client. In addition, each

Staffing Confirmation Agreement shall be subject to immediate termination in the event that TherapyTravelers reasonably determines that the assigned Associate's professional license or code of ethics has been compromised.

9. Notices

For the purposes of this Agreement, notice shall be effective to the parties at the following addresses:

Client:

Oroville Union High School District
2211 Washington Ave.
Oroville, CA 95966

TherapyTravelers LLC:

TherapyTravelers LLC
355 Redondo Ave.
Long Beach, CA 90814

10. Insurance, Indemnification and Limitation of Liability

(a) TherapyTravelers shall maintain and provide to the Client, upon written request, proof of any assigned Associate's valid professional license, if applicable, and proof of Worker's Compensation Insurance (which will be maintained per statutory requirements). Additionally, TherapyTravelers shall procure and maintain insurance and upon written request, shall provide the Client with Certificates of such insurance covering the following risks:

- Professional Liability - \$2,000,000 per claim, \$4,000,000 Aggregate
- General Liability - \$2,000,000 per claim, \$4,000,000 Aggregate

(b) To the extent permitted by law, TherapyTravelers will defend, indemnify, and hold the Client and its parent, subsidiaries, directors, officers, agents, representatives, and employees harmless from all claims, losses, and liabilities (including reasonable attorneys' fees) to the extent caused by TherapyTravelers' breach of this Agreement; its failure to discharge its duties and responsibilities set forth herein or in the Staffing Confirmation Agreement; or the negligence, gross negligence, or willful misconduct of TherapyTravelers or its officers, employees, or authorized agents in the discharge of those duties and responsibilities.

(c) To the extent permitted by law, the Client will defend, indemnify, and hold TherapyTravelers and its parent, subsidiaries, directors, officers, agents, representatives, and employees harmless from all claims, losses, and liabilities (including

reasonable attorneys' fees) to the extent caused by the Client's breach of this Agreement; its failure to discharge its duties and responsibilities set forth herein or in the Staffing Confirmation Agreement; or the negligence, gross negligence, or willful misconduct of the Client or its officers, employees, or authorized agents in the discharge of those duties and responsibilities.

(d) Circumstances may arise where, because of a default on the part of TherapyTravelers, the Client is entitled to recover damages from TherapyTravelers. Regardless of the basis on which the Client is entitled to claim damages from TherapyTravelers (including fundamental breach, negligence, misrepresentation, or other contract or tort claim) TherapyTravelers' liability, if any, will (in the aggregate for all claims, causes of action, or damages) be limited to any actual direct damages up to an amount equal to the fees actually paid to TherapyTravelers for the Services that are the subject of the claim.

11. Miscellaneous

(a) Entire Agreement. This Agreement contains the complete agreement between the parties with respect to the subject matter thereof and may not be modified except by written agreement signed by both parties. This Agreement supersedes all previous written or oral agreements between the parties.

(b) Assignment. This agreement may not be assigned by either party without the written consent of the other party. Consent for one assignment does not waive the consent requirement for any subsequent assignment, but, subject to the foregoing limitation, will inure to the benefit of and be binding on the successors and assigns of the respective parties

(c) Arbitration. Any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by arbitration in Los Angeles, California before one arbitrator. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures and in accordance with the Expedited Procedures in those Rules. Judgment on the Award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction. In any arbitration arising out of or related to this Agreement, the arbitrator is not empowered to award punitive or exemplary damages, except where permitted by statute, and the parties waive any right to recover any such damages. In any arbitration arising out of or related to this Agreement, the arbitrator may not award any incidental, indirect or consequential damages, including damages for lost profits.

(d) Governing Law. The validity and interpretation of any terms or provisions of this Agreement of the rights and duties of the parties hereunder shall be governed and construed in accordance with the laws of the State of California, exclusive of conflict or choice of law rules. All actions, including arbitration, arising out of this Agreement, shall be in Los Angeles, California

(e) Severability. The parties agree that each of the provisions included in this Agreement is separate, distinct and severable from the other and remaining provisions of the Agreement; and that the invalidity or unenforceability of any Agreement provision shall not affect the validity or enforceability of any other provision or provisions of this Agreement.

(f) Attorneys' Fees. In the event of any arbitration or other action arising out of or related to this Agreement, or any Staffing Confirmation Agreement, the prevailing party in such arbitration or other action shall be entitled to receive an award of all costs and expenses of such arbitration or other action, including reasonable attorneys' fees and costs, and all other expenses in connection therewith, in addition to any other award or remedy provided in such arbitration or action, and the same shall be included in the award of the, and any judgement.

(g) Authority. The Client signatory, herein below, specifically warrants that such individual has the capacity and authority to represent, contract on behalf of and bid the Client with respect to the obligations, rights, and duties contained herein.

IN WITNESS WHEREOF, the parties have executed and delivered this Agreement as of the Effective Date.

"TherapyTravelers"

TherapyTravelers LLC
A California Corporation

By: Maria Lankenau
Maria Lankenau, President

"Client"
Oroville Union High School District

By: Kevin Simas
Kevin Simas, Director

By: Lucas Watto

By extending a permanent or travel offer to a candidate that you have received from TherapyTravelers, you expressly agree to the terms and conditions of the Staffing Confirmation Agreement and the TherapyTravelers Staffing Service Agreement unless otherwise agreed in writing.

**Oroville Union High
School District**

Memo

To: OUHSD Board Members

From: Jacqueline Deadmore, Food Service Director

cc:

Date: November 9, 2020

Re: Annual Renewal of Services Super Co-Op

Background Info:

The San Mateo Foster City School District is the Lead Agency of the Super Co-Op and hereby given authority to contract for USDA Foods and related services on behalf of Member Districts.

With Board approval, OUHSD will continue it's membership for the school year of 2021-2022

Financial Impact: None

Recommendation: Approval

SY2021-22 Annual Renewal of Services
Super Co-Op
A California USDA Foods Cooperative

The commodity world made simple.

Member District: Oroville Union High School

Please check (✓) your response:

☒	We plan to CONTINUE membership with Super Co-Op for SY2021-22.
☐	We do NOT plan to continue membership with Super Co-Op for SY2021-22. What alternate USDA Foods delivery method do you plan to use? _____

San Mateo-Foster City School District is the Lead Agency of the Super Co-Op and hereby given authority to contract for USDA Foods and related services on behalf of Member Districts.

The parties agree as follows:

1. Both parties must remain eligible Recipient Agencies for receipt of United States Department of Agriculture (USDA) donated commodity foods (USDA Foods) as determined by the California Department of Education (CDE), Nutrition Services Division.
2. Through this written agreement, the Lead Agency is assigned control of the Member District's fair share of USDA Foods entitlement for SY2021-22. The Lead Agency is responsible for ordering, receiving, storing, and distribution of Direct Delivery USDA Foods on behalf of the Member District.
3. Lead Agency is responsible to maintain an inventory management system for all USDA Foods Direct Delivery items received and stored on behalf of the Member District. The Member District is responsible to maintain an inventory management system for all USDA Foods Direct Delivery or processed items after delivery to the Member District.
4. Both parties are responsible for compliance with USDA and the CDE, Nutrition Services Division policies and regulations.
5. SY2021-22 Fees:

Membership Fees are paid by Member District directly to the Lead Agency, billed in July 2021.

Annual Renewal Fee beginning the 2nd year of membership shall be 0.3% of the current year USDA Foods estimated entitlement on July 1.

State Administrative Fee of \$0.90 per case/unit of USDA Foods direct delivery (brown box) and diverted to processors.

Delivery fees as per member district selected distributors.

All fees are subject to change, as approved by the Super Co-Op Governing Council.

Member District agrees to remit all Super Co-Op fees promptly upon receipt of invoice.
6. Member District agrees to abide by the current Super Co-Op Governing Rules, Brown Box Storage Policy, and other rules or policies as approved by the Governing Council.

7. Member District acknowledges that Super Co-Op is currently in the process of changing its legal entity status, potentially to a joint powers authority. Should Super Co-Op legal entity status change for any reason whatsoever during the duration of this renewal of services agreement, the agreement may be assumed by the successor joint powers authority or other legal entity and the terms of the renewal will be fulfilled for the duration of the contract period by that entity.
8. Should a loss of USDA Foods being held for the Member District occur, due to/ but not limited to theft, spoilage, etc., the Lead Agency is responsible to the CDE, Nutrition Services Division and/or the USDA for the Fair Market Value of that food item(s). Both the Member District and Lead Agency shall be responsible to maintain insurance coverage or contract provisions for insurance coverage with third party vendors that move or house USDA Foods at the fair market value.
9. Member District shall respond to pre-planners and offerings promptly.
10. Member District shall read all correspondence from the Super Co-Op and respond promptly as indicated.
11. Member District shall maintain accurate contact information with the Super Co-Op to assure proper routing of invoices and correspondence.
12. Member District agrees to complete the annual Food Distribution Program Annual Commodity Contract Packet in CNIPs when notified by the California Department of Education, typically in June of each year.
13. Member District agrees to verify Value Pass Through (VPT) for all processed USDA Foods purchased and monitor entitlement balance ensuring that processed product is reported correctly by distributors or processors. Discrepancies shall be addressed promptly with USDA Foods distributor and/or processor.
14. In the event of a change in Lead Agency, this Agreement shall convey to the new Agency.
15. Termination of the Assignment of USDA Foods shall be made in writing to the Lead Agency no later than December 10 to take effect the following June 30.
16. Provide current contact information for three (3) individuals at your district/agency:

Nutrition Services Director	
Name	Jacqueline Deadmore
Title	Food Service Director
Telephone	530-538-2316
Email	jdeadmore@ouhsd.net

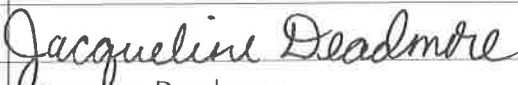
Accounts Payable Contact	
Name	Christina Hopper
Title	Accounts Payable
Telephone	530-538-2300 ext 1113
Email	chopper@ouhsd.net

Additional Contact for USDA Foods management	
Name	
Title	
Telephone	
Email	

17. Each individual executing this Annual Renewal of Services on behalf of Member District represents, for the benefit of Lead Agency, that he or she is duly authorized to execute and deliver this Annual Renewal of Services on behalf of Member District.
18. Lead Agency and Member District acknowledge that this Annual Renewal of Services is subject to approval by the Member District's Board and this Annual Renewal of Services shall not be effective until after the Member District's Board approves this Annual Renewal of Services.

By signing this, I certify that I am an authorized representative of the Member District and agree to adhere to the terms specified herein.

My execution of this Annual Renewal of Services was approved by the Member District's Board of Education at a duly called and noticed Regular Board Meeting on 11-18, 2020

Member District	Oroville Union High School
Signature	
Print Name	Jacqueline Deadmore
Title	Food Service Director
Date	11/9/2020

Lead Agency	San Mateo-Foster City School District
Signature	
Print Name	Andrew Soliz
Title	Director Child Nutrition Services
Date	

Return signed copy by December 1, 2020 to Andrew Soliz at the Lead Agency. A signed copy will be returned to you.

Andrew Soliz
asoliz@smfc.k12.ca.us
San Mateo-Foster City School District
1170 Chess Drive, Foster City, CA 94404
Phone (650) 312-1968



To: Oroville Union High School Board of Trustees
From: Kevin Simas, Director of Education
Date: 11/9/20
Subject: OUHSD CTE Advisory Committee members

Background Information: Each year, OUHSD seeks input and guidance on our district's Career and Technical Education pathways. The following community business members have agreed to serve on the 2020-2021 OUHSD CTE Committee:

Chuck Crete	MJB Welding Supply
Lowell Mournal	MJB Welding Supply
Bill Gaines	Transfer Flow Inc.
Paul Niemer	Sierra Pacific Industries
Katie Luther	Sierra Pacific Industries
Sabrina Marquez	Grow Manufacturing Initiative of Northern California/NoRTEC/Workforce Development Board
Amelia Hoke	Graphic Packaging

Financial Impact: None

Recommendation: Approval

FAMP Disposal Request November 2020

[illegible]

Date Board Approved _____

First Reading of BP's and AR's

Use of School Facilities (BP/AR 1330)

(BP/AR revised) Policy updated to reflect the board's authority to provide the use of school facilities free of charge to recreational youth sports leagues that charge participants no more than an average of \$60 per month. Policy also adds new section on the use of school facilities as a polling place, formerly in BP 1400 - Relations Between Other Governmental Agencies and the Schools. Regulation updated to more directly reflect law addressing the board's authority to approve serving alcohol during a special event at district-owned facilities at a time when students are not present.

Sale or Lease of District-Owned Real Property (BP 3280)

Policy updated to reflect **NEW LAW (SB 820, 2020)** which adds, until July 1, 2024, an exception to the requirement that boards appoint an advisory committee for the sale or lease of district-owned property if the property has not operated as an early childhood education facility or for elementary or secondary instruction, and **NEW LAW (SB 98, 2020)** which authorizes, until July 1, 2024, the proceeds from the sale or lease of property purchased entirely with local funds to be used for any one-time general fund purpose if certain conditions are met. Policy also adds material regarding the authorization for boards to meet in closed session with real property negotiators, the requirement to notify the Office of Public School Construction within 90 days if the district sells property that utilized funds received from a state school facilities program within the previous 10 years and the proceeds were not used for specified purposes, and conditions under which the State Allocation Board may require a return of the funds.

Risk Management/Insurance (BPAR 3530)

Policy updated to address the basis upon which insurance decisions should be made and the provision of safety-related training and protective equipment for staff. Policy also updated to delete material regarding the removal of an insurance agent as being implicit in a governing board's authority and explicit in insurance contracts. Timeline for reporting to the board on risk management activities revised from twice a year to periodically to give boards flexibility based on district need. Regulation updated to provide more detail in the list of risk management procedures, including examples of methods for identifying risks in district operations, the prioritization of risks based on frequency and potential impact, and examples of strategies to prevent loss. Regulation also adds optional language regarding the documentation of safety incidents.

Food Service Operations/Cafeteria Fund (BP/AR 3551)

Policy updated to reflect **NEW LAW (SB 265)** which provides that students with unpaid meal fees must not be denied a reimbursable meal of their choice, eliminating the possibility that any student is required to receive an alternate meal. Policy also reflects a waiver granted by the U.S. Department of Agriculture extending the three-year Administrative Review cycle to a five-year cycle for school years 2017-18 through 2021-22. Regulation updated to reorganize the section on "Unpaid and Delinquent Meal Charges" to emphasize the prohibition against directing any action toward a student to collect unpaid school meal fees and reflect requirements, as amended by SB 265, to treat students with unpaid meal fees the same as other students.

Nutrition Program Compliance (BP/E 3555)

Policy updated to reflect NEW STATE REGULATIONS (Register 2020, No. 21) which provide that complaints regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses should be submitted directly to the California Department of Education (CDE), and complaints alleging discrimination on the basis of race, color, national origin, sex, age, or disability should be submitted to the U.S. Department of Agriculture (USDA). Complaints regarding other program requirements or other bases for discrimination are to be investigated and resolved at the district level. Policy also deletes the USDA nondiscrimination statement that must be included on all forms of communication regarding program availability, which is now presented in the accompanying exhibit. New exhibit presents the USDA statement, formerly in BP 3555, which must be included on all forms of communication available to the public regarding the availability of child nutrition programs in order to advise the public of the district's status as an equal opportunity provider and the address of the agency with responsibility to handle complaints against the district.

Grades/Evaluation of Student Achievement (AR 5121)

The district criteria for selecting the valedictorian(s) and salutatorian(s) was inadvertently left out of the last revision. The regulation has been updated to reflect the criteria.

Identification and Education Under Section 504 (BPAR 6164.6)

(BP/AR revised) Policy updated to add requirement to address the needs of students with disabilities in the district's local control and accountability plan. Regulation updated to reflect NEW FEDERAL REGULATIONS (81 Fed. Reg. 53203) which primarily revise definitions used in the Americans with Disabilities Act.

Community Relations

Use of School Facilities

The Governing Board believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities
2. Preserve order in school facilities and on school grounds and protect school facilities, designating a person to supervise this task, if necessary
3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work

Subject to prior approval by the Board, the Superintendent or designee may grant the use of school facilities or grounds on those days on which district schools are closed. (Education Code 37220)

There shall be no advertising on school facilities and grounds except as allowed by district policy specified in BP 1325 - Advertising and Promotion.

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the district and the community.

Fees

The Board authorizes the use of school facilities or grounds without charge to school-related organizations whose activities are directly related to or for the benefit of district schools. All other groups requesting the use of school facilities under the Civic Center Act shall be charged an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041.

Additionally, when any use of school facilities or grounds is for religious services, the district shall charge an amount at least equal to the district's direct costs. (Education Code 38134)

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

Use of School Facilities (Cont.)

Upon written request to the Superintendent or designee, a fee reduction may be considered for groups during hours when staff is regularly scheduled on the premises.

Calculating Direct Costs

Direct costs to be charged for community use of each, or each type of, school facility or grounds shall be calculated in accordance with 5 CCR 14038 and may reflect the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds
2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services performed by district employees and/or contracted workers, and salaries and benefits paid to district employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds

Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)

Expending Funds Collected as Capital Direct Costs

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

Use of School Facility as Polling Place

The Board may authorize the use of school buildings as polling places on any election day, and may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices. However, if a city or county elections official specifically requests the use of a school building as a polling place, the Board shall allow its use for such purpose. If school will be in session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)

When a school is used as a polling place, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and shall make a telephone line for Internet access available for use by local elections officials if so requested. He/she shall make a reasonable effort to ensure that the site is accessible to persons with disabilities. (Elections Code 12283)

The Superintendent or designee shall establish procedures to ensure student safety and minimize disruptions whenever school is in session while the facilities are being used as a polling place.

OROVILLE UNION HIGH SCHOOL DISTRICT

BP 1330 (c)

Use of School Facilities (Cont.)

State

5 CCR 14037-14042
Bus. Code 25608
Ed. Code 10900-10914.5
Ed. Code 32282
Ed. Code 37220
Ed. Code 38130-38138
Elec. Code 12283
Gov. Code 54950-54963
M&V Code 1800

Description

Proportionate direct costs for use of school facilities and grounds
Alcohol on school property; use in connection with instruction
Community recreation programs
School safety plans
School holidays
Civic Center Act, use of school property for public purposes
Polling places: schools
The Ralph M. Brown Act
Definitions

Federal

20 USC 7905
40 CFR 141.1-141.723

Description

Equal access to public school facilities
Drinking water standards

Adopted: 11/89
Amended: 4/16/08, 7/17/13, 5/6/15

Community Relations

Use of School Facilities

Application for Use of Facilities

Any person applying for the use of any school facilities or grounds on behalf of any society, group, or organization shall present written authorization from the group or organization to make the application.

Persons or organizations applying for the use of school facilities or grounds shall submit a facilities use statement indicating that they uphold the state and federal constitutions and do not intend to use school premises or facilities to commit unlawful acts.

Civic Center Use

Subject to district policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center for the following purposes: (Education Code 32282, 38131)

1. Public, literary, scientific, recreational, educational, or public agency meetings
2. The discussion of matters of general or public interest
3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization
4. Child care programs to provide supervision and activities for children of preschool and elementary school age
5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies
6. Supervised recreational activities, including, but not limited to, sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination
7. A community youth center
8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare
9. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization

A veterans' organization means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish War Veterans, Grand Army of the Republic, or other duly recognized organization of honorably discharged soldiers, sailors, or marines of the United States, or any of their territories. (Military and Veterans Code 1800)

Use of School Facilities (Cont.)

10. Other purposes deemed appropriate by the Governing Board

Classification of Users

Group I - Free Use

Free Use Activities are typically scheduled when custodial staffs are on duty; otherwise charges are levied based on the specific length of use. Free Use groups consist only of non-discriminatory, non-profit organizations, or associations organized to promote youth and school activities. Groups eligible for Free Use consist of the following categories:

- Associated Student Body (ASB) organizations, school clubs, or groups as defined by Board policy
- Fund-raising events or meetings for which admission fees charged or contributions solicited are expended for the welfare of the District's pupils
- Parent-Teacher Associations
- School community advisory councils
- Regular business meetings of employee-related organizations, such as:
 - Administrators Association
 - California Teachers Association
 - California School Employees Association
 - Other employee organizations approved by the District
- Youth Organizations such a Girl Scouts, Boy Scouts, and Camp Fire
- Senior Citizen Organizations
- Oroville Public Agencies

Group II - Direct Cost Recovery Use

Direct Cost Recovery Use applies to groups that are authorized free use but are using facilities after hours incurring additional costs and groups not authorized "Free Use" and whose purposes are not in conflict with the educational programs or goals of the District. Direct Cost Recovery Use is defined as a proportionate share of the costs of supplies, utilities, custodial services, services of school district employees, and salaries paid to school district employees directly associated with operation and maintenance of the school facilities and grounds involved, attributable to the organization's use of the grounds or facilities.

If the group's use includes non-classroom space and/or school grounds, the Direct Cost Recovery will also include a share of the costs for maintenance, repair, restoration, and refurbishment of the school facilities or grounds proportional to the group's use of the facilities or grounds. However, for the classroom-based programs that operate after school hours, including, but not limited to, after-school tutoring, and child care programs, the Direct Cost Recovery shall not include the cost of maintenance, repair, restoration, or refurbishment of the facilities or grounds.

Typically, these groups may use the Direct Cost Recovery Use fee schedule provided no admission or donation is charged or solicited for the activity, or those groups whose proceeds to directly to school or community purposes. Activities and groups eligible are typically other non-profit organizations which are not associated with the District.

Direct Cost Recovery Use typically includes, but is not limited to, the following groups:

Use of School Facilities (Cont.)

- Civic and Service Groups, such as:
 - Kiwanis, Rotary, Lions, etc.
 - Chamber of Commerce
 - League of Women's Voters
- Religious Organizations. Conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization
- Supervised recreational activities including, but not limited to, sports league activities for youths that are arranged for and supervised by entities, including religious organizations or churches, and in which youths may participate regardless of religious beliefs or denomination
- Civic organizations, community councils, civic associations, and neighborhood awareness groups for discussion of community governance issues, community development and redevelopment, governmental services issues, and community recreational issues
- Organizations whose sole purpose is providing free educational programs to all District students and parents
- District partners with an approved partnership agreement when the activity is noncommercial, does not advertise the business, and is free to the participants
- Community youth centers for athletic, recreational, music and art, and core curriculum educational activities
- Other non-profit groups using school facilities or grounds for activities

Those groups listed above under "Free Use" that use the facilities outside the normal workday, such as weekends and nights, shall incur additional costs for their use.

Group III - Fair Rental Value Use

Fair Rental Value Use applies to groups that use the facilities for entertainment, meetings, or classes for which admission is charged or contributions are solicited and the net receipts are not expended for charitable purposes or for the welfare of the District's student's. Fair Rental Value Use reflects the estimated direct costs to the District, plus the amortized costs of the facilities or grounds used for the duration of the authorized activity. Amortized costs are computed on replacement costs on an appropriate basis based on hours of use per year.

Restrictions

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law
2. Any use which is inconsistent with the use of school facilities for school purposes or which interferes with the regular conduct of school or school work

Use of School Facilities (Cont.)

3. Any use which involves the possession, consumption, or sale of drugs or any restricted substances, including tobacco

The district may exclude certain school facilities from non-school use for safety or security reasons.

Damage and Liability

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damage caused by the activity. The district may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds. (Education Code 38134)

Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of district facilities or grounds. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134)

Groups or organizations shall provide the district with evidence of insurance against claims arising out of the group's own negligence when using school facilities. (Education Code 38134)

As permitted, the Superintendent or designee may require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facilities being used.

**USE OF FACILITIES FEE SCHEDULE
(Per Hour)**

HOURLY RENTAL RATES				
	<u>Direct Cost (Group II)</u>		<u>Fair Rental (Group III)</u>	
	Min/1st Hour	Add'l Hours	Min/1st Hour	Add'l Hours
Classrooms	\$60.00	\$10.00	\$65.00	\$10.00
Gyms	\$80.00	\$50.00	\$100.00	\$65.00
Weight Room	\$60.00	\$10.00	\$65.00	\$10.00
Student Union	\$65.00	\$10.00	\$70.00	\$15.00
Kitchens	\$85.00	\$30.00	\$85.00	\$30.00
Library	\$65.00	\$10.00	\$75.00	\$15.00

Use of School Facilities (Cont.)

HOURLY RENTAL FOR FIELD FACILITIES				
	Direct Rental		Fair Rental	
	Minimum/ 1st Hour	Add'l Hour	Minimum/ 1st Hour	Add'l Hour
	\$60.00	\$30.00	\$60.00	\$30.00

HARRISON STADIUM				
	Direct Rental		Fair Rental	
	Minimum/ 1st Hour	Add'l Hour	Minimum/ 1st Hour	Add'l Hour
	\$125.00	\$50.00	\$185.00	\$110.00
Without Lights				
With Lights	\$150.00	\$75.00	\$210.00	\$135.00

The District may also consider implementing a yearly inflationary increase to the above rates.

THE FOLLOWING CHARGES APPLY TO ALL GROUPS

Staff (Site-Attendant, Custodial, Sound):

Should any group prefer to use school facilities when custodial services are not normally available, the district may charge a fee to open or close the facility at \$58 per call back. Groups requesting to use kitchen facilities will be required to have an OUHSD food service employee present while the kitchen is being used. An hourly fee will be charged when additional staff is employed to supervise and/or clean the facility. Fee will be current overtime salary rate plus benefits for a minimum of 2 hours.

An additional charge for a district employee to operate the sound system may be assessed at the district's discretion.

Adopted: 11/89

Amended: 4/16/08, 3/16/11, 7/17/13, 5/6/15

Business and Non-instructional Operations

Sale or Lease of District-Owned Real Property

The Governing Board believes that district facilities and resources should be utilized in an economical and practical manner. The Superintendent or designee shall periodically study the current and projected use of all district facilities to ensure the efficient utilization of space for the effective delivery of instruction.

Prior to the sale or lease of any surplus real property, the Board shall appoint a district advisory committee to advise the Board regarding the use or disposition of schools or school building space which is not needed for school purposes. The Board may elect not to appoint a district advisory committee for any of the following: (Education Code 17388, 17391)

1. A rental of property for a period of time not exceeding 30 days
2. A lease or rental of surplus property to a private educational institution for the purpose of offering summer school
3. A sale, lease, or rental of surplus property to be used for teacher or other employee housing
4. Until July 1, 2024, a sale or lease of surplus property that has not previously operated, or was not constructed to be operated, as an early childhood education facility or a school for elementary or secondary instruction

In addition, to ensure that the proposed disposition of the property conforms with any general plan adopted by the local planning agency that affects or includes the area where the surplus property is located, the Board shall submit a report to the local planning agency describing the location of the surplus property and the purpose and extent of the proposed sale or lease. (Government Code 65402)

The Board shall determine whether the sale or lease of the surplus property is subject to review under the California Environmental Quality Act. (Public Resources Code 21000-21177; 14 CCR 15061-15062)

The Board may meet in closed session with its real property negotiator prior to the sale or lease of real property by the district in order to grant its negotiator authority regarding the minimum price or rent and terms of the sale or lease. (Government Code 54956.8)

When selling or leasing district real property, the Board shall comply with applicable procedures and give priority to specified public agencies as required by law. (Education Code 17230, 17464, 17485-17499; Government Code 54222)

Resolution of Intention to Sell or Lease

Before ordering the sale or lease of any real property, the Board shall adopt a resolution by a two-thirds vote of all of its members at a regularly scheduled open meeting. The resolution shall describe the property proposed to be sold or leased in such a manner as to identify it, specify the minimum price or rent, describe the terms upon which it will be sold or leased, and specify the commission or rate, if any, which the Board will pay to a licensed real estate broker out of the minimum price or rent. The resolution shall fix a time, not less than three weeks thereafter, for a public meeting, held at the Board's regular meeting place, at which sealed proposals to purchase or lease will be received and considered. (Education Code 17466)

Sale or Lease of District-Owned Real Property (Cont.)

The Superintendent or designee shall provide notice of the adoption of the resolution and of the time and place of the meeting that will be held to consider bids by posting copies of the resolution, signed by the Board, in three public places not less than 15 days before the date of the meeting. In addition, the notice shall be published at least once a week for three successive weeks before the meeting, in a newspaper of general circulation published in the county in which the district is located, if such a newspaper exists. (Education Code 17469)

At least 60 days prior to the public meeting, the Superintendent or designee shall take reasonable steps to provide written notification of the public meeting, by certified mail, to the former owner from whom the district acquired the property. (Education Code 17470)

Acceptance/Rejection of Bids

At the public meeting specified in the resolution of intention to sell or lease property, the Board shall open, examine, and declare all sealed bids. Before accepting a written proposal, the Board shall call for oral bids in accordance with law. (Education Code 17472, 17473)

The Board may reject any and all bids, either written or oral, and withdraw the properties from sale when the Board determines that rejection is in the best public interest. If no proposals are submitted or the submitted proposals do not conform to all the terms and conditions specified in the resolution of intention to lease, the Board may lease the property in accordance with Education Code 17477. (Education Code 17476, 17477)

Of the proposals submitted by responsible bidders which conform to all terms and conditions specified in the resolution of intention to sell or lease, the Board shall finally accept the highest bid after deducting the commission, if any, to be paid to a licensed real estate broker, unless the Board accepts a higher oral bid or rejects all bids. (Education Code 17472)

The final acceptance of the bid may be made either at the same meeting specified in the resolution or at any adjourned/continued meeting held within 10 days. Upon acceptance of the bid, the Board may adopt a resolution of acceptance that directs the Board president, or any other Board member, to execute the deed or lease and to deliver the document upon performance and compliance by the successful bidder of all of the terms and conditions of the contract. (Education Code 17475-17478)

Use of Proceeds

The Superintendent or designee shall ensure that the proceeds from the sale or lease with an option to purchase of surplus district property are used for one-time expenditures and not for ongoing expenditures such as salaries and general operating expenses. (Education Code 17462; 2 CCR 1700)

Proceeds from a sale of surplus district property shall generally be used for capital outlay or maintenance costs that the Board determines will not recur within a five-year period. Proceeds from a lease of district property with an option to purchase may be deposited into a restricted fund for the routine repair of district facilities, as defined by the SAB, for up to a five-year period. (Education Code 17462)

Sale or Lease of District-Owned Real Property (Cont.)

However, if the Board and SAB determine that the district has no anticipated need for additional sites or building construction for the next 10 years and no major deferred maintenance requirements, the proceeds from the sale or lease with an option to purchase may be deposited in a special reserve fund for the future maintenance and renovation of school sites or in the district's general fund. (Education Code 17462)

In addition, until July 1, 2024, if district surplus property was purchased entirely with local funds, the proceeds from the sale or lease of the property, together with any personal property located on the property, may be deposited into the general fund of the district and may be used for any one-time general fund purpose. Before exercising this authority, the Board shall: (Education Code 17463.7)

1. Submit to SAB documents certifying that the sale of real property does not violate the provisions of a local bond act and the real property is not suitable to meet projected school construction needs for the next 10 years
2. At a public meeting, adopt a plan for expending one-time resources from the sale or lease of the property which identifies the source and intended use of the surplus property proceeds and describes the reasons that the expenditure will not result in ongoing fiscal obligations for the district

Whenever the district sells real property that was purchased, improved, or modernized with funds that were received from a state school facilities funding program within the previous 10 years, the district shall notify OPSC within 90 calendar days of the sale of the property if the proceeds from the sale are not used for capital outlay and the property is not sold to a charter school, another school district, a county office of education, or an agency that will use the property exclusively for the delivery of child care and development services. If SAB subsequently makes a finding that the sale is subject to Education Code 17462.3, the district shall return the funds to the SAB within 90 calendar days of the finding. (2 CCR 1702)

State	Description
2 CCR 1700	Definitions related to surplus property
Ed. Code 17219-17224	Acquisition of property not utilized as school site; nonuse payments;
exemptions	
Ed. Code 17230-17234	Surplus property
Ed. Code 17387-17391	Advisory committees for use of excess school facilities
Ed. Code 17400-17429	Leasing of school buildings
Ed. Code 17430-17447	Leasing facilities
Ed. Code 17453	Lease of surplus district property
Ed. Code 17455-17484	Sale or lease of real property
Ed. Code 17462.3	State Allocation Board program to reclaim funds
Ed. Code 17485-17500	Surplus school playground (Naylor Act)
Ed. Code 17515-17526	Joint occupancy
Ed. Code 17527-17535	Joint use of district facilities
Ed. Code 33050	Non-waivable provisions
Ed. Code 38130-38139	Civic Center Act
Gov. Code 50001-50002	Definitions
Gov. Code 54220-54232	Surplus land
Gov. Code 54222	Offer to sell or lease property
Gov. Code 54950-54963	The Ralph M. Brown Act
Gov. Code 54952	Legislative body, definition
Pub. Res. Code 21000-21177	California Environmental Quality Act of 1970

OROVILLE UNION HIGH SCHOOL DISTRICT

Adopted:

Business and Non-instructional Operations

Risk Management/Insurance

The Governing Board desires to promote the safety of students, staff, and the public while protecting district resources. The Superintendent or designee shall establish a risk management program that uses effective safety and loss control practices.

The district shall strive to keep its liability at a minimum and its insurance premiums as low as possible while maintaining adequate protection against loss which may occur due to hazards facing the district.

To determine the most economical means of insuring the district consistent with required services, the Superintendent or designee shall annually review the district's options for obtaining coverage, including qualified insurance agents, a joint powers agency, self-insurance, or a combination of these means. Decisions regarding the means of insuring the district shall be based on a careful analysis of past claims records indicating the frequency and magnitude of losses and a prediction of future losses.

To minimize the district's exposure to liability, the Board shall adopt clear policies related to discrimination, harassment, safety procedures, and the timely handling of claims. The Superintendent or designee shall enforce these policies and related procedures fairly and consistently. The Superintendent or designee shall provide safety-related training and protective equipment to staff as appropriate for their position.

The Superintendent or designee shall periodically report to the Board on the district's risk management activities, including, but not limited to, the district's property and liability risks and exposures and the effectiveness of the district's risk management and loss control practices.

State	Description
Ed. Code 17029.5	Contract funding; board liability
Ed. Code 17565-17592	Board duties re property maintenance and control
Ed. Code 32350	Liability on equipment loaned to district
Ed. Code 35162	Power to sue, be sued, hold and convey property
Ed. Code 35200-35214	Liabilities
Ed. Code 35208	Liability insurance
Ed. Code 35211	Driver training civil liability insurance
Ed. Code 35213	Reimbursement for loss or damage of personal property
Ed. Code 35214	Liability insurance (self-insurance or a combination of self-insurance and insurance through an insurance company)
Ed. Code 35331	Provision for medical or hospital service for pupils (on field trips)
Ed. Code 39837	Transportation to summer employment program
Ed. Code 41021	Requirement for employee's indemnity bond
Ed. Code 44873	Qualifications for physician (liability coverage)
Ed. Code 49470-49474	District medical services and insurance
Gov. Code 820.9	Members of local public boards not vicariously liable
Gov. Code 989-991.2	Local public entity insurance
Lab. Code 3200-4855	Workers' compensation

Adopted: 11/28/90
Amended: 4/18/07

Business and Non-instructional Operations

Risk Management/Insurance

The Governing Board desires to provide for the safe and efficient transportation of students to and from school as necessary to ensure student access to the educational program, promote regular attendance, and reduce tardiness. In determining the extent to which the district will provide transportation services, the Board shall weigh student and community needs against the cost of providing such services.

The Superintendent or designee shall recommend to the Board economical, environmentally sustainable, and appropriate means of providing transportation services.

The Board may purchase, rent, or lease vehicles; contract with a common carrier or municipally owned transit system; contract with responsible private parties including the parent/guardian of the student being transported; and/or contract with the County Superintendent of Schools. (Education Code 35330, 39800, 39801)

In contracting for transportation services, the district shall comply with all applicable laws related to bids and contracts. (Education Code 39802-39803)

In lieu of providing transportation in whole or in part, the district may pay the student's parents/guardians either their actual and necessary expenses in transporting the student or the cost of the student's food and lodging at a place convenient to the school. In either case, the amount of the payment shall not exceed the cost that would be incurred by the district to provide for the transportation of the student to and from school. (Education Code 39806-39807)

The Board may charge a transportation fee to parents/guardians of transported students in accordance with Education Code 39807.5 and BP/AR 3250 - Transportation Fees.

No student shall be required to be transported for any reason without the written permission of the student's parent/guardian, except in emergency situations involving illness or injury to the student pursuant to Education Code 35350 or the evacuation of students as necessary for their safety.

The Superintendent or designee shall develop procedures to promote safety for students traveling on school buses.

The district may install a global positioning system (GPS) on school buses and/or student activity buses in order to enhance student safety and provide real-time location data to district and school administrators and parents/guardians.

The Superintendent or designee shall ensure the qualifications of bus drivers and related staff employed by the district, provide for the maintenance and operation of district-owned school buses and other equipment, and ensure adequate facilities for equipment storage and maintenance.

OROVILLE UNION HIGH SCHOOL DISTRICT

AR 3530 (b)

Risk Management/Insurance (Cont.)

State	Description
13 CCR 2025	Retrofitting of diesel school buses
5 CCR 14100-14103	Use of school buses and school pupil activity buses
5 CCR 15240-15343	Allowances for student transportation
5 CCR 15253-15272	District records related to transportation
Ed. Code 35330	Field trips and excursions; student fees
Ed. Code 35350	Authority to transport pupils
Ed. Code 39800	Powers of governing board to provide transportation to and from school
Ed. Code 39800-39860	Transportation
Ed. Code 39801	Contract with County Superintendent of Schools to provide transportation
Ed. Code 39802-39803	Bids and contracts for transportation services
Ed. Code 39806	Payments to parents in lieu of transportation
Ed. Code 39807	Food and lodging payments in lieu of transportation
Ed. Code 39807.5	Payment of transportation costs by parents
Ed. Code 39808	Transportation for private school students
Ed. Code 41850-41854	Allowances for transportation
Ed. Code 41860-41862	Supplemental allowances for transportation
Ed. Code 45125.1	Fingerprinting; employees of contracting entity
Ed. Code 52311	Regional occupational centers, transportation
Gov. Code 3540-3549.3	Educational Employment Relations Act
Pen. Code 637.7	Electronic tracking devices
Veh. Code 2807	School bus inspection

Adopted: 4/18/07
Amended:

Business and Non-instructional Operations

Food Service Operations/Cafeteria Fund

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

The Superintendent or designee shall ensure that food service director(s) possess the qualifications required by 7 CFR 210.30 and California Department of Education (CDE) standards.

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by CDE. (42 USC 1776)

Meal Sales

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are on campus for a legitimate purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760. Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments, including delinquent meal payments. Such procedures shall conform with BP/AR 3553 - Free and Reduced Price Meals, 2 CFR 200.426, and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public pursuant to Education Code 49557.5.

The Superintendent or designee shall ensure that a student whose parent/guardian has unpaid school meal fees or a student who is enrolled in the free or reduced-price meal program is not overtly identified by the use of special tokens, tickets, or other means and is not shamed, treated differently, or denied a meal of the student's choice. (Education Code 49557, 49557.5)

Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

Food Service Operations/Cafeteria Fund (Cont.)

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

Contracts with Outside Services

With Board approval, the district may enter into a contract for food service consulting services or management services in one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonably available quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the use of the exception.

Furthermore, the district shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a product produced outside the state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by CDE to ensure compliance of the district's food service program with federal requirements.

OROVILLE UNION HIGH SCHOOL DISTRICT

BP 3551 (c)

Food Service Operations/Cafeteria Fund (Cont.)

State	Description
5 CCR 15550-15565	School lunch and breakfast programs
Ed. Code 38080-38086	School meals
Ed. Code 38090-38095	Cafeterias, funds and accounts
Ed. Code 38100-38103	Cafeterias, allocation of charges
Ed. Code 42646	Alternate payroll procedure
Ed. Code 45103.5	Contracts for management consulting services; restrictions
Ed. Code 49490-49493	School breakfast and lunch programs
Ed. Code 49500-49505	School meals
Ed. Code 49550-49564.5	Meals for needy students
Ed. Code 49554	Contract for services
Ed. Code 49580-49581	Food recovery program
F&A Code 58595	Preference for California-grown agricultural products
H&S Code 113700-114437	California Retail Food Code, sanitation and safety requirements
Pub. Cont. Code 2000-2002	Responsive bidders
Pub. Cont. Code 20111	Contracts over \$50,000; contracts for construction; award to lowest responsible bidder
Federal	Description
2 CFR 200	Appendix VII Indirect cost proposals
2 CFR 200.318-200.326	Procurement standards
2 CFR 200.400-200.475	Cost principles
2 CFR 200.56	Indirect costs, definition
42 USC 1751-1769j	School Lunch Program
42 USC 1771-1793	Child nutrition
42 USC 1773	School Breakfast Program
7 CFR 210.1-210.31	National School Lunch Program
7 CFR 210.1-210.33	National School Lunch Program
7 CFR 220.1-220.21	National School Breakfast Program
7 CFR 220.1-220.22	National School Breakfast Program
7 CFR 245.8	Nondiscrimination practices for students eligible for free and reduced price meal and free milk
7 CFR 250.1-250.70	USDA foods

Adopted: 11/28/90

Amended: 8/15/01, 8/6/08, 11/2/11, 5/7/14, 7/19/17, 5/16/18, 9/18/19

Business and Non-instructional Operations

Food Service Operations/Cafeteria Fund

Donation of Leftover Food

To minimize waste and reduce food insecurity, the district may provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization. (Health and Safety Code 114079)

Food that may be donated includes prepackaged, non-potentially hazardous food with the packaging still intact and in good condition, whole uncut produce that complies with Health and Safety Code 113992, unopened bags of sliced fruit, unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980. (Health and Safety Code 114079)

Cafeteria Fund

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. (Education Code 38090, 38093)

The cafeteria fund shall be used only for those expenditures authorized by the Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR Part 200 Appendix VII, and the California School Accounting Manual.

With CDE approval, the district may use cafeteria funds to supplement the provision of universal breakfast. On or before July 1 of each year, the district shall submit to CDE a Board-signed application certifying that breakfast will be provided to all students at no charge and that any cost above the amount provided in federal reimbursement will be covered by the district with nonfederal funds. (Education Code 49550.5)

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the purpose of and basis for the expenditure. (Education Code 38101)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate as approved by CDE or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

Net cash resources in the nonprofit school food service shall not exceed three months' average expenditures. (7 CFR 210.14, 220.7)

U.S. Department of Agriculture Foods

The district shall provide facilities for the storage and control of foods received through the U.S. Department of Agriculture (USDA) that protect against theft, spoilage, damage, or other loss. Such storage facilities shall maintain donated foods in sanitary conditions, at the proper temperature and humidity, and with adequate air circulation. The district shall comply with all federal, state, or local requirements related to food safety and health and procedures for responding to a food recall, as applicable, and shall obtain all required health inspections. (7 CFR 250.14)

Food Service Operations/Cafeteria Fund (Cont.)

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA donated foods shall be used in school lunches as far as practicable. USDA foods also may be used in other nonprofit food service activities, including, but not limited to, school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students, provided that any revenues from such activities accrue to the district's nonprofit food service account. (7 CFR 250.59)

Contracts with Outside Services

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5; 7 CFR 210.16)

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services, including prices to be charged to students for meals, and shall monitor the food service operation through periodic on-site visits. The district shall not enter into a contract with a food service company to provide a la carte food services, unless the company agrees to offer free, reduced-price, and full-price reimbursable meals to all eligible students. (Education Code 49554; 42 USC 1758; 7 CFR 210.16)

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5. (Education Code 45103.5)

Approved: 4/18/07

Amended: 8/6/08, 11/2/11, 4/18/12, 5/7/14, 7/19/17, 5/16/18, 9/18/19

Business and Non-instructional Operations

Nutrition Program Compliance

The Governing Board recognizes the district's responsibility to comply with state and federal nondiscrimination laws as they apply to the district's nutrition programs. The district shall not deny any individual the benefits or service of any nutrition program or discriminate on any basis prohibited by law.

Compliance Coordinator

The Board shall designate a compliance coordinator for nutrition programs, who may also be the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures, to ensure compliance with the laws governing the district's nutrition programs.

The responsibilities of the compliance coordinator include, but are not limited to:

1. Providing the name of the compliance coordinator, and the Section 504 coordinator and Title IX coordinator if different from the compliance coordinator, to the California Department of Education (CDE) and other interested parties
2. Annually providing mandatory civil rights training to all frontline staff who interact with program applicants or participants and to those who supervise frontline staff

The subject matter of such training shall include, but not be limited to, collection and use of data, effective public notification systems, complaint procedures, compliance review techniques, resolution of noncompliance, requirements for reasonable accommodation of persons with disabilities, requirements for language assistance, conflict resolution, and customer service.

3. Establishing admission and enrollment procedures that do not restrict enrollment of students on the basis of race, ethnicity, national origin, or disability, including preventing staff from incorrectly denying applications and ensuring that such persons have equal access to all programs
4. Sending a public release announcing the availability of the child nutrition programs and/or changes in the programs to public media and to community and grassroots organizations that interact directly with eligible or potentially eligible participants
5. Communicating the program's nondiscrimination policy and applicable complaint procedures, as provided in the section "Notifications" below
6. Providing appropriate translation services when a significant number of persons in the surrounding population have limited English proficiency
7. Ensuring that every part of a facility is accessible to and usable by persons with disabilities and that participants with disabilities are not excluded from the benefits or services due to inaccessibility of facilities
8. Ensuring that special meals are made available to participants with disabilities who have a medical statement on file documenting that their disability restricts their diet

Nutrition Program Compliance (Cont.)

9. Implementing procedures to process and resolve civil rights (discrimination) complaints and program-related complaints, including maintaining a complaint log, working with the appropriate person to resolve any complaint, and referring the complainant to the appropriate state or federal agency when necessary
10. Developing a method, which preferably uses self-identification or self-reporting, to collect racial and ethnic data for potentially eligible populations, applicants, and participants

Notifications

The compliance coordinator shall ensure that the U.S. Department of Agriculture's (USDA) "And Justice for All" civil rights poster or a substitute poster approved by the USDA's Food and Nutrition Service is displayed in areas visible to the district's nutrition program participants, such as food service areas and school offices.

The compliance coordinator shall notify the public, all program applicants, participants, and potentially eligible persons of their rights and responsibilities and steps necessary to participate in the nutrition programs. Applicants, participants, and the public also shall be advised of their right to file a complaint, how to file a complaint, the complaint procedures, and that a complaint may be filed anonymously or by a third party.

In addition, the compliance coordinator shall ensure that all forms of communication available to the public regarding program availability shall contain, in a prominent location, a statement provided by USDA about the district's status as an equal opportunity provider and the address of the agency with responsibility to handle complaints made against the district.

Forms of communication requiring this nondiscrimination statement include, but are not limited to, web sites, public information releases, publications, and posters, but exclude items such as cups, buttons, magnets, and pens that identify the program when the size or configuration makes it impractical. The nondiscrimination statement need not be included on every page of program information on the district's or school's web site, but the statement or a link to the statement shall be included on the home page of the program information.

A short version of the nondiscrimination statement, as provided by USDA, may be used on pamphlets, brochures, and flyers in the same print size as the rest of the text.

Complaints of Discrimination

A complaint alleging discrimination in the district's nutrition program(s) on the basis of race, color, national origin, sex, age, or disability shall, within 180 days of the alleged discriminatory act, be filed or referred to USDA at: (5 CCR 15582)

U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, (866) 632-9992, (800) 877-8339 (Federal Relay Service - English, deaf, hard of hearing, or speech disabilities), (800) 845-6136 (Federal Relay Service - Spanish), fax (202) 690-7442, or email program.intake.usda.gov

Complaints of discrimination on any other basis shall be investigated by the district using the process identified in AR 1312.3 - Uniform Complaint Procedures.

Nutrition Program Compliance (Cont.)

Complaints Regarding Noncompliance with Program Requirements

Any complaint alleging that the district has not complied with program requirements pertaining to meal counting and claiming, reimbursable meals, eligibility of a child or adult, use of cafeteria funds and allowable expenses shall be filed with or referred to CDE. (Education Code 49556; 5 CCR 15584)

Complaints of noncompliance with any other nutrition program requirements shall be submitted to and investigated by the district using the following procedures.

Complaints may be filed by a student or the student's parent/guardian by phone, email, or letter. The complaint shall be submitted within one year from the date of the alleged violation and shall include the following: (5 CCR 15581)

1. A statement that the district has violated a law or regulation relating to its child nutrition program
2. The facts on which the statement is based
3. The name of the district or the school against which the allegations are made
4. The complainant's contact information
5. The name of the student if alleging violations regarding a specific student

The district shall investigate and prepare a written report pursuant to 5 CCR 4631. (5 CCR 15583)

Unless extended by written agreement with the complainant, the district's compliance coordinator shall investigate the complaint and prepare a written report to be sent to the complainant within 30 calendar days of the district's receipt of the complaint. If the complainant is dissatisfied with the compliance coordinator's decision, the complainant may, within five business days, file the complaint in writing with the Board.

The Board shall consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered pursuant to 5 CCR 4631. When required by law, the matter shall be considered in closed session. The Board may decide not to consider the complaint, in which case the coordinator's decision shall be final.

If the Board considers the complaint, the Board's decision shall be sent to the complainant within 60 calendar days of the district's initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

If the complainant is not satisfied with the findings in the district's report, the complainant may appeal the decision to CDE by filing a written appeal within 30 days of receiving the decision. (5 CCR 4632)

Nutrition Program Compliance (Cont.)

State	Description
5 CCR 3080	Applicability of uniform complaint procedures to complaints regarding students with disabilities
5 CCR 4600-4670	Uniform complaint procedures
5 CCR 4900-4965	Nondiscrimination in elementary and secondary education programs
Ed. Code 200-262.4	Educational equity; prohibition of discrimination on the basis of sex
Ed. Code 48985	Notices to parents in language other than English
Ed. Code 49060-49079	Student records
Ed. Code 49490-49590	Child nutrition programs
Pen. Code 422.6	Interference with constitutional right or privilege
Federal	Description
20 USC 1400-1482	Individuals with Disabilities in Education Act
20 USC 1681-1688	Discrimination based on sex or blindness, Title IX
20 USC 1681-1688	Title IX, 1972 Education Act Amendments
28 CFR 35.101-35.190	Americans with Disabilities Act
28 CFR 36.303	Auxiliary aids and services
29 USC 794	Rehabilitation Act of 1973, Section 504
34 CFR 100.1-100.13	Nondiscrimination in federal programs, effectuating Title VI
34 CFR 104.1-104.39	Section 504 of the Rehabilitation Act of 1973
34 CFR 106.1-106.61	Discrimination on the basis of sex, effectuating Title IX
34 CFR 106.9	Dissemination of policy
42 USC 12101-12213	Americans with Disabilities Act
42 USC 2000d-2000d-7	Title VI, Civil Rights Act of 1964
42 USC 2000e-2000e-17	Title VII, Civil Rights Act of 1964, as amended
7 CFR 210.23	National School Lunch Program, district responsibilities
7 CFR 215.14	Special Milk Program, nondiscrimination
7 CFR 215.7	Special Milk Program, requirements for participation
7 CFR 220.7	School Breakfast Program, requirements for participation
7 CFR 225.3	Summer Food Service Program, administration
7 CFR 225.7	Summer Food Service Program, program monitoring

The following statement shall be included, in a prominent location, on all forms available to the public regarding the availability of the district's child nutrition programs:

"In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: <https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer>, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov

This institution is an equal opportunity provider."

On pamphlets, brochures, and flyers, in the same print size as the rest of the text, the district may print a short version of the nondiscrimination statement, as follows:

"This institution is an equal opportunity provider."

Students

Grades/Evaluation of Student Achievement

The Superintendent or designee shall inform teachers of the district's policy regarding grading, including expectations that grades shall be based on factors that directly measure students' knowledge and skills in the content area and shall not include nonacademic factors.

Report cards displaying students' grades in each subject or course shall be distributed to parents/guardians at the end of each grading period. Parents/guardians shall be offered an opportunity to meet with their child's teacher(s) to discuss the grades and strategies to improve their child's performance.

(cf. 6020 - Parent Involvement)

Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall arrange a conference with the student's parent/guardian or send the parent/guardian a written report. (Education Code 49067)

For each student in grades 9-12, the Superintendent or designee shall maintain a transcript recording the courses taken, the term that each course was taken, credits earned, final grades, and date of graduation.

(cf. 5125 - Student Records)

(cf. 6146.1 - High School Graduation Requirements)

Grades for Academic Performance

For grades 9-12, grades for academic performance shall be reported for each grading period as follows:

A	(90-100%)	Outstanding Achievement	4.0 grade points
B	(80-89%)	Above Average Achievement	3.0 grade points
C	(70-79%)	Average Achievement	2.0 grade points
D	(60-69%)	Below Average Achievement	1.0 grade points
F	(0-59%)	Little or No Achievement	0 grade points
I		Incomplete	0 grade points

An Incomplete shall be given only when a student's work is not finished by the end of the grading period because of illness or other excused absence. If not made up within three weeks, the Incomplete shall become an F.

Because of the more rigorous nature of Advanced Placement, International Baccalaureate, honors, and concurrent postsecondary courses, students receiving a grade of A, B, or C in those courses shall receive extra grade weighting as follows:

A	(90-100%)	Outstanding Achievement	5.0 grade points
B	(80-89%)	Above Average Achievement	4.0 grade points
C	(70-79%)	Average Achievement	3.0 grade points

Grades/Evaluation of Student Achievement (Cont.)

(cf. 6141.4 - International Baccalaureate Program)
 (cf. 6141.5 - Advanced Placement)
 (cf. 6172 - Gifted and Talented Student Program)
 (cf. 6172.1 - Concurrent Enrollment in College Classes)

Calculation of Partial Credits

No less than 5.0 credits earned per class will count toward the semester graduation requirement.

Students who enter late or have transferred into the district during a semester in progress will be able to earn credits based on the number of days of enrollment. For class changed up to four (4) weeks into a semester program can be initiated/changed without loss of credit. Each student and/or change will be individually evaluated.

# of Class Periods (55 min period) or Days Attended	# of Credits Earned (Based on 5 credit per semester/per Subject)
7-13 periods/days	.5 credits earned
14-20 periods/days	1.0 credits earned
21-27 periods/days	1.5 credits earned
28-34 periods/days	2.0 credits earned
35-41 periods/days	2.5 credits earned
42-48 periods/days	3.0 credits earned
49-55 periods/days	3.5 credits earned
56-62 periods/days	4.0 credits earned
63-69 periods/days	4.5 credits earned
70+ periods/days	5.0 credits earned

Foster youth who transfer schools mid-semester have a right to receive full or partial credits, based on seat-time and for work satisfactorily completed before transferring schools. Upon receiving notification that a foster youth is transferring schools, a sending school must issue check out grades and full or partial credits on an official transcript. The receiving school must accept all check out grades and credits, apply them to the same or equivalent courses, and immediately enroll foster youth in the same or equivalent classes as they were enrolled in at the sending school.

Grades for Physical Education

No grade of a student participating in a physical education class may be adversely affected due to the fact that the student, because of circumstances beyond his/her control, does not wear standardized physical education apparel. (Education Code 49066)

(cf. 6142.7 - Physical Education and Activity)

Student performance in high school physical education courses shall be based upon evaluation of the student's individual progress, attainment of goals in each instructional area, tests designed to determine skill and knowledge, and physical performance tests. (5 CCR 10060)

Grades/Evaluation of Student Achievement (Cont.)

Grades for College Courses

When the district has approved a student to receive district credit for coursework completed at a community college or four-year college, he/she shall receive the same letter grade as is granted by the college.

Pass/Fail Grading

The Superintendent or designee may identify courses or programs for which students may, with parent/guardian permission, elect to earn a Pass or Fail grade instead of a letter grade.

Students who receive a Pass grade shall acquire the appropriate semester units of credit for the course. The grade shall not be counted in determining class rank, honors list, or membership in the California Scholarship Federation. Students who receive a Fail grade shall not receive credit for taking the course.

Peer Grading

At their discretion, teachers may use peer grading of student tests, papers, and assignments as appropriate to reinforce lessons.

Repeating Classes

With the approval of the principal or designee, a student may repeat a course in order to raise his/her grade. Both grades received shall be entered on the student's transcript, but the student shall receive credit only once for taking the course. The highest grade received shall be used in determining the student's overall grade point average (GPA).

Withdrawal from Classes

A student who drops a course during the first six weeks of the grading period may do so without any entry on his/her permanent record card. A student who drops a course after the first six weeks of the grading period shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.

Effect of Absences on Grades for Foster Youth

Grades for a student in foster care shall not be lowered if the student is absent for any reason specified in Education Code 49069.5.

(cf. 6173.1 - Education for Foster Youth)

Grade Point Average

The Superintendent or designee shall determine the methodology to be used in calculating students' grade point averages (GPA), including the courses to be included within the GPA and whether extra grade weighting shall be applied to Advanced Placement, honors, and/or concurrent postsecondary courses. The grade points for all applicable coursework shall be totaled and divided by the number of courses completed.

Grades/Evaluation of Student Achievement (Cont.)

For class ranking purposes and for the determination of valedictorian(s) and salutatorian(s), a total of 8 semesters of AP courses and UC transferable college courses will be used in the calculation. To be considered for valedictorian and salutatorian, students need to have been enrolled in their school of graduation for at least six semesters. Students also need to be enrolled in the equivalent of a six period day.

Each academic year, the Superintendent or designee shall provide to the Student Aid Commission the GPA of all district students in grade 12, except for students who have opted out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9)

Pass/Fail grades shall not be included in the determination of a student's GPA. When plus and minus designations are added to letter grades, they shall not be considered in determining GPA.

Approved: 3/7/84
Amended: 5/15/85, 2/5/97, 2/4/04, 12/20/06, 12/15/10, 11/2/11, 5/21/14, 8/6/14, 10/7/15,
12/16/15, 6/14/17, 11/15/17

Instruction

Identification and Education Under Section 504

The Governing Board believes that all children, including children with disabilities, should have the opportunity to learn in a safe and nurturing environment. The Superintendent or designee shall work to identify children with disabilities who reside within the jurisdiction of the district in order to ensure that they receive educational and related services required by law.

The Superintendent or designee shall provide qualified students with disabilities with a free appropriate public education (FAPE), as defined under Section 504 of the federal Rehabilitation Act of 1973. Such students shall receive regular or special education and related aids and services designed to meet their individual educational needs as adequately as the needs of students without disabilities are met. (34 CFR 104.33)

In addition, qualified students with disabilities shall be provided an equal opportunity to participate in programs and activities that are integral components of the district's basic education program, including, but not limited to, extracurricular athletics, interscholastic sports, and/or other nonacademic activities. (34 CFR 104.37)

The district's local control and accountability plan shall include goals and specific actions to improve student achievement and other outcomes of students with disabilities. At least annually, the Superintendent or designee shall assess the district's progress in attaining the goals established for students with disabilities and shall report these results to the Board. (Education Code 52052, 52060)

In providing services to students with disabilities under Section 504, the Superintendent or designee shall ensure district compliance with law, including providing the students and their parents/guardians with applicable procedural safeguards and required notifications. Any dispute as to the identification, evaluation, or placement of any student with a disability shall be resolved in accordance with the processes specified in the "Procedural Safeguards" section of the accompanying administrative regulation.

The Superintendent or designee shall maintain a list of impartial hearing officers who are qualified and willing to conduct Section 504 hearings. To ensure impartiality, such officers shall not be employed by or under contract with the district in any other capacity except as hearing officer and shall not have any professional or personal involvement that would affect their impartiality or objectivity in the matter.

State	Description
28 CCR 35.101-35.190	Nondiscrimination on the basis of disability in state and local government services
5 CCR 3051.12	Health and nursing services
Ed. Code 49423.5	Specialized physical health care services
Ed. Code 52052	Accountability; numerically significant student subgroups
Ed. Code 52060-52077	Local control and accountability plan
Ed. Code 56043	Special education, timelines
Ed. Code 56321	Notice of parental rights; consent of parents

Identification and Education Under Section 504 (Cont.)

Federal	Description
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
20 USC 1400-1482	Individuals with Disabilities Education Act
29 USC 705	Definitions; Vocational Rehabilitation Act
29 USC 794	Rehabilitation Act of 1973, Section 504
34 CFR 104.1	Purpose to effectuate Section 504 of the Rehabilitation Act of 1973
34 CFR 104.1-104.61	Nondiscrimination on the basis of disability
34 CFR 104.3	Definitions
34 CFR 104.32	Location and notification
34 CFR 104.33	Free appropriate public education
34 CFR 104.34	Educational setting
34 CFR 104.35	Evaluation and placement
34 CFR 104.36	Procedural safeguards
34 CFR 104.37	Nonacademic services
34 CFR 104.7	Designation of responsible employee for Section 504
42 USC 12101-12213	Americans with Disabilities Act

Adopted: 10/15/03
Amended: 8/6/08, 5/15/13

Instruction

Identification and Education Under Section 504

The Superintendent designates the following position as the district's 504 Coordinator to implement the requirements of Section 504 of the federal Rehabilitation Act of 1973: (34 CFR 104.7)

Director of Education
2211 Washington Avenue
Oroville, CA 95966
(530) 538-2300, extension 1104

Definitions

For the purpose of implementing Section 504, the following terms and phrases shall have only the meanings specified below:

Free appropriate public education (FAPE) means the provision of regular or special education and related aids and services designed to meet the individual educational needs of a student with disabilities as adequately as the needs of students without disabilities are met, at no cost to the student or his/her parent/guardian except when a fee is specifically authorized by law for all students. (34 CFR 104.33)

Student with a disability means a student who has a physical or mental impairment which substantially limits one or more major life activities. (28 CFR 35.108)

Physical impairment means any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more body systems, such as neurological, musculoskeletal, special sense organs, respiratory (including speech organs), cardiovascular, reproductive, digestive, genito-urinary, immune, hemic, lymphatic, skin, and endocrine. (28 CFR 35.108)

Mental impairment means any mental or psychological disorder, such as intellectual disability, organic brain syndrome, emotional or mental illness, and specific learning disability. (28 CFR 35.108)

Substantially limits major life activities means limiting a person's ability to perform functions, as compared to most people in the general population, such as caring for himself/herself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, writing, communicating, and working. Major life activities also includes major bodily functions such as functions of the immune system, special sense organs and skin, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, cardiovascular, endocrine, hemic, lymphatic, musculoskeletal, and reproductive functions, as well as the operation of an individual organ within a body system. The determination of whether an impairment substantially limits a student's major life activities shall be made without regard to the ameliorative effects of mitigating measures other than ordinary eyeglasses or contact lenses. Mitigating measures are measures that an individual may use to eliminate or reduce the effects of an impairment, including, but not limited to, medications, medical supplies or equipment, prosthetic devices, assistive devices, reasonable modifications or auxiliary aids or services, learned behavioral or adaptive neurological modifications, psychotherapy, behavioral therapy, or physical therapy. (42 USC 12102; 28 CFR 35.108)

Identification and Education Under Section 504 (Cont.)

Referral, Identification, and Evaluation

Any action or decision to be taken by the district involving the referral, identification, or evaluation of a student with disabilities shall be in accordance with the following procedures:

1. A parent/guardian, teacher, other school employee, student success team, or community agency may refer a student to the principal or 504 Coordinator for identification as a student with a disability under Section 504.
2. Upon receipt of any such referral, the principal, 504 Coordinator, or other qualified individual with expertise in the area of the student's suspected disability shall consider the referral and determine whether an evaluation is appropriate. This determination shall be based on a review of the student's school records, including those in academic and nonacademic areas of the school program; consultation with the student's teacher(s), other professionals, and the parent/guardian, as appropriate; and analysis of the student's needs.

If it is determined that an evaluation is unnecessary, the principal or 504 Coordinator shall inform the parents/guardians in writing of this decision and of the procedural safeguards available, as described in the "Procedural Safeguards" section below.

3. If the student needs or is believed to need special education or related services under Section 504, the district shall conduct an evaluation of the student prior to his/her initial placement. (34 CFR 104.35)

Prior to conducting an initial evaluation of a student for eligibility under Section 504, the district shall obtain written parent/guardian consent.

The district's evaluation procedures shall ensure that the tests and other evaluation materials: (34 CFR 104.35)

- a. Have been validated and are administered by trained personnel in conformance with the instruction provided by the test publishers
- b. Are tailored to assess specific areas of educational need and are not merely designed to provide a single general intelligence quotient
- c. Reflect the student's aptitude or achievement or whatever else the tests purport to measure rather than his/her impaired sensory, manual, or speaking skills, except where those skills are the factors that the tests purport to measure

Section 504 Services Plan and Placement

Services and placement decisions for students with disabilities shall be determined as follows:

1. A multidisciplinary 504 team shall be convened to review the evaluation data in order to make placement decisions.

The 504 team shall consist of a group of persons knowledgeable about the student, the meaning of the evaluation data, and the placement options. (34 CFR 104.35)

Identification and Education Under Section 504 (Cont.)

In interpreting evaluation data and making placement decisions, the team shall draw upon information from a variety of sources, including aptitude and achievement tests, teacher recommendations, physical condition, social or cultural background, and adaptive behavior. The team shall also ensure that information obtained from all such sources is documented and carefully considered and that the placement decision is made in conformity with 34 CFR 104.34. (34 CFR 104.35)

2. If, upon evaluation, a student is determined to be eligible for services under Section 504, the team shall meet to develop a written 504 services plan which shall specify the types of regular or special education services, accommodations, and supplementary aids and services necessary to ensure that the student receives FAPE.

The parents/guardians shall be invited to participate in the meeting and shall be given an opportunity to examine all relevant records.

3. If the 504 team determines that no services are necessary for the student, the record of the team's meeting shall reflect whether or not the student has been identified as a person with a disability under Section 504 and shall state the basis for the determination that no special services are presently needed. The student's parent/guardian shall be informed in writing of his/her rights and procedural safeguards, as described in the "Procedural Safeguards" section below.
4. The student shall be placed in the regular educational environment, unless the district can demonstrate that the education of the student in the regular environment with the use of supplementary aids and services cannot be achieved satisfactorily. The student shall be educated with those who are not disabled to the maximum extent appropriate to his/her individual needs. (34 CFR 104.34)
5. The district shall complete the identification, evaluation, and placement process within a reasonable time frame. The district shall adhere to this time frame regardless of any extended school breaks or times that school is otherwise not in session.
6. A copy of the student's Section 504 services plan shall be kept in his/her student record. The student's teacher(s) and any other staff who provide services to the student shall be informed of the plan's requirements.

If a student transfers to another school within the district, the principal or designee at the school from which the student is transferring shall ensure that the principal or designee at the new school receives a copy of the plan prior to the student's enrollment in the new school.

Review and Reevaluation

The 504 team shall monitor the progress of the student and, at least annually, shall review the effectiveness of the student's Section 504 services plan to determine whether the services are appropriate and necessary and whether the student's needs are being met as adequately as the needs of students without disabilities are met. In addition, each student with a disability under Section 504 shall be reevaluated at least once every three years.

A reevaluation of the student's needs shall be conducted before any subsequent significant change in placement. (34 CFR 104.35)

Identification and Education Under Section 504 (Cont.)

Procedural Safeguards

The Superintendent or designee shall notify the parents/guardians of students with disabilities of all actions and decisions by the district regarding the identification, evaluation, or educational placement of their children. He/she also shall notify the parents/guardians of all the procedural safeguards available to them if they disagree with the district's action or decision, including an opportunity to examine all relevant records and an impartial hearing in which they shall have the right to participate. (34 CFR 104.36)

If a parent/guardian disagrees with any district action or decision regarding the identification, evaluation, or educational placement of his/her child under Section 504, he/she may request a Section 504 due process hearing within 30 days of that action or decision.

Prior to requesting a Section 504 due process hearing, the parent/guardian may, at his/her discretion, but within 30 days of the district's action or decision, request an administrative review of the action or decision. The Coordinator shall designate an appropriate administrator to meet with the parent/guardian to attempt to resolve the issue and the administrative review shall be held within 14 days of receiving the parent/guardian's request. If the parent/guardian is not satisfied with the resolution of the issue, or if the parent/guardian did not request an administrative review, he/she may request a Section 504 due process hearing.

1. A Section 504 due process hearing shall be conducted in accordance with the following procedures:

The parent/guardian shall submit a written request to the Coordinator within 30 days of receiving the district's decision or, if an administrative review is held, within 14 days of the completion of the review. The request for the due process hearing shall include:

- a. The specific nature of the decision with which he/she disagrees
 - b. The specific relief he/she seeks
 - c. Any other information he/she believes is pertinent to resolving the disagreement
2. Within 30 days of receiving the parent/guardian's request, the Superintendent or designee and 504 Coordinator shall select an impartial hearing officer. This 30-day deadline may be extended for good cause or by mutual agreement of the parties.
 3. Within 45 days of the selection of the hearing officer, the Section 504 due process hearing shall be conducted and a written decision mailed to all parties. This 45-day deadline may be extended for good cause or by mutual agreement of the parties.
 4. The parties to the hearing shall be afforded the right to:
 - a. Be accompanied and advised by legal counsel and by individuals with special knowledge or training related to the problems of students with disabilities under Section 504
 - b. Present written and oral evidence

Identification and Education Under Section 504 (Cont.)

- c. Question and cross-examine witnesses
- d. Receive written findings by the hearing officer stating the decision and explaining the reasons for the decision

If desired, either party may seek a review of the hearing officer's decision by a federal court of competent jurisdiction.

Notifications

The Superintendent or designee shall ensure that the district has taken appropriate steps to notify students and parents/guardians of the district's duty under Section 504. (34 CFR 104.32)

Oroville Union High School District
Memorandum

TO: Board of Trustees

From: Jim LaGrone, Transportation Director

Date: November 2, 2020

Subject: Approval of Easement Deed

I am requesting that the Oroville Union High School District approve the easement deed provided by Pacific Gas and Electric Company (PG&E) for electrical infrastructure to charge the new electric school busses that the transportation department has received. This request is in reference to the property located within the Oroville Union High School District located at 2139 Washington Ave. This easement grants PG&E the right to construct, reconstruct, install, inspect, maintain, replace, remove and use facilities of the type hereinafter specified, together with a right of way therefore, within the easement area as hereinafter set forth, and also ingress thereto and egress therefrom, over and across the lands of Grantor situate in the City of Oroville, County of Butte, State of California.

Thank you,


Jim LaGrone

RECORDING REQUESTED BY AND RETURN TO:

PACIFIC GAS AND ELECTRIC COMPANY
245 Market Street, N10A, Room 1015
P.O. Box 770000
San Francisco, California 94177

Location: City/Uninc _____

Recording Fee \$ _____

Document Transfer Tax \$ _____

- ☐ This is a conveyance where the consideration and Value is less than \$100.00 (R&T 11911)
☐ Computed on Full Value of Property Conveyed, or
☐ Computed on Full Value Less Liens & Encumbrances Remaining at Time of Sale
☐ Exempt from the fee per GC 27388.1 (a) (2); This document is subject to Documentary Transfer Tax

(SPACE ABOVE FOR RECORDER'S USE ONLY)

Signature of declarant or agent determining tax

LD# 2119-04-

EASEMENT DEED

OROVILLE UNION HIGH SCHOOL DISTRICT, a public school district,

hereinafter called Grantor, hereby grants to PACIFIC GAS AND ELECTRIC COMPANY, a California corporation, hereinafter called Grantee, the right from time to time to construct, reconstruct, install, inspect, maintain, replace, remove, and use facilities of the type hereinafter specified, together with a right of way therefor, within the easement area as hereinafter set forth, and also ingress thereto and egress therefrom, over and across the lands of Grantor situate in the City of Oroville, County of Butte, State of California, described as follows:

(APN 013-130-045)

The parcel of land conveyed by Feather River Recreation and Park District to Grantor by deed dated July 18, 1983 and recoded as Document No. 83-27176, Butte County Records.

Said facilities and easement area are described as follows:

Such underground conduits, pipes, manholes, service boxes, wires, cables, and electrical conductors; aboveground marker posts, risers, and service pedestals; underground and aboveground switches, fuses, terminals, and transformers with associated concrete pads; electric vehicle charging supply equipment, bollards and/or curbs or other associated safety equipment, associated signage; and fixtures and appurtenances necessary to any and all thereof, as Grantee deems necessary for the distribution of electric energy and communication purposes located within the strips of land of the uniform width of 10 feet, lying 5 feet on each side of the alignment of the facilities as initially installed hereunder. The approximate location of said facilities are shown upon Grantee's Drawing Number 31498618-1 attached hereto and made a part hereof.

Grantee agrees that on receiving a request in writing, it will at Grantor's expense, survey, prepare and record a "Notice of Final Description" referring to this instrument and setting forth a description of said strips of land.

Grantor further grants to Grantee the right, from time to time, to trim or to cut down any and all trees and brush now or hereafter within said easement area, and shall have the further right, from time to time, to trim and cut down trees and brush along each side of said easement area which now or hereafter in the opinion of Grantee may interfere with or be a hazard to the facilities installed hereunder, or as Grantee deems necessary to comply with applicable state or federal regulations.

Grantor shall not erect or construct any building or other structure or drill or operate any well within said easement area.

Grantor further grants to Grantee the right to assign to another public utility as defined in Section 216 of the California Public Utilities Code the right to install, inspect, maintain, replace, remove and use communications facilities within said easement area (including ingress thereto and egress therefrom).

In the event upon termination of the electric vehicle charging station contract as set forth in said terms and conditions, Grantee shall upon written demand therefor execute and deliver to Grantor a good and sufficient quitclaim of said easement and right of way or such portion thereof conveyed in this document, at Grantor's expense.

The legal description herein, or the map attached hereto, defining the location of this utility distribution easement, was prepared by Grantee pursuant to Section 8730 (c) of the Business and Professions Code.

The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto.

In exercising its easement rights hereunder, Grantee shall not unreasonably interfere with, disrupt, or materially adversely affect Grantor's business operations or access rights at the property owned by Grantor.

Dated: _____, _____.

CITY OF OROVILLE, a public body of the State
of California

By _____

I hereby certify that a resolution was adopted
on the ____ day of _____, 20____, by the

authorizing the foregoing grant of easement.

By _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____)

On _____, before me, _____
Here insert name and title of the officer

personally appeared _____

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

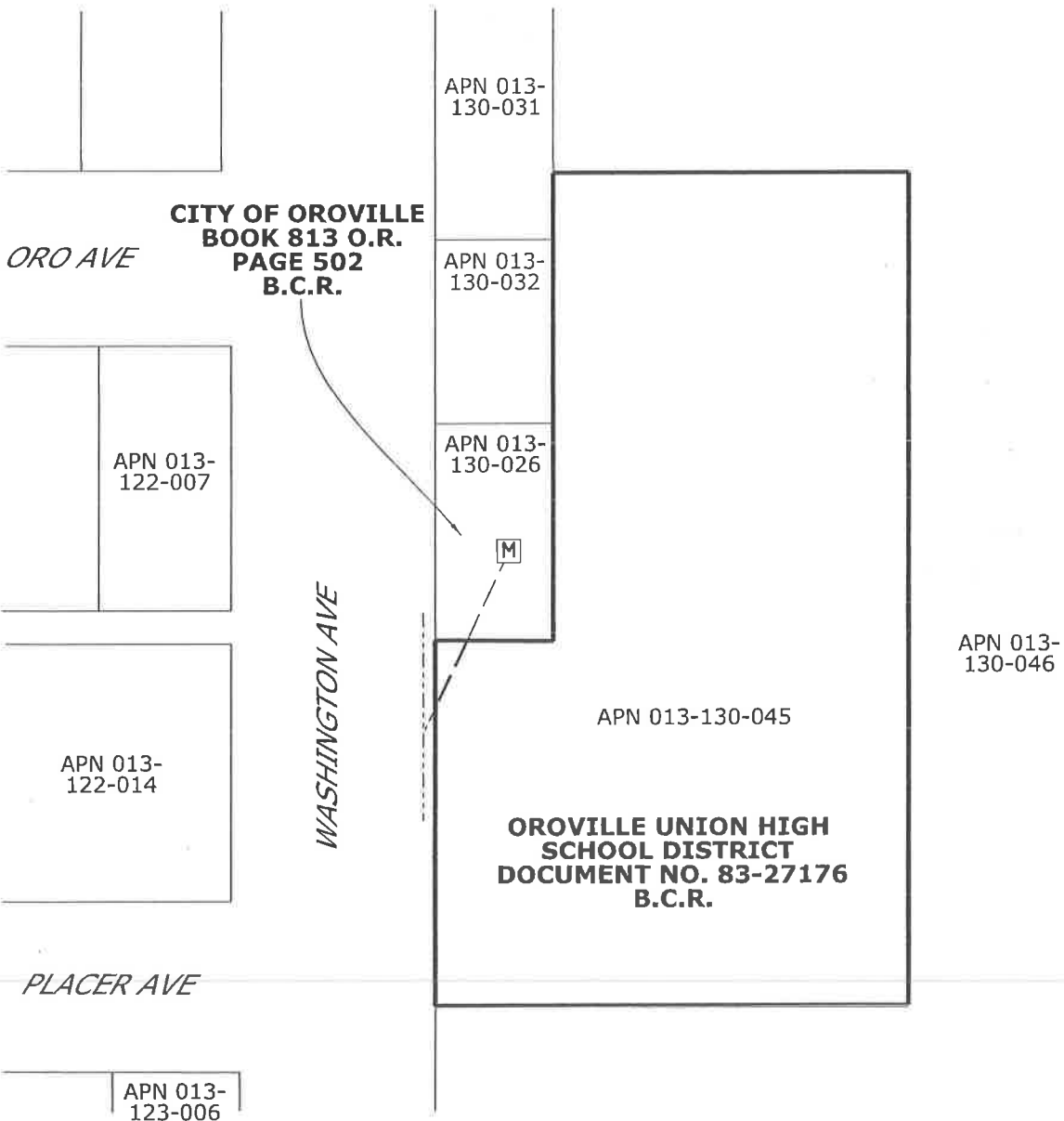
(Seal)

CAPACITY CLAIMED BY SIGNER

- ☐ Individual(s) signing for oneself/themselves
- ☐ Corporate Officer(s) of the above named corporation(s)
- ☐ Trustee(s) of the above named Trust(s)
- ☐ Partner(s) of the above named Partnership(s)
- ☐ Attorney(s)-in-Fact of the above named Principal(s)
- ☐ Other _____

LEGEND

---	ELECTRIC FACILITIES
—	SUBJECT PARCEL
[M]	ELECTRIC METER
- - -	CENTERLINE OF ALIGNMENT OF FACILITIES
B.C.R.	BUTTE COUNTY RECORDS



UNLESS OTHERWISE SHOWN ALL COURSES
EXTEND TO OR ALONG ALL BOUNDARIES OR LINES

Applicant: OROVILLE UNION HIGH SCHOOL DISTRICT 2139 WASHINGTON AVE, OROVILLE				SCALE NOT TO SCALE	DATE 06/10/20
SECTION NW/NE/17	TOWNSHIP 19N	RANGE 4E	MERIDIAN MDM	COUNTY OF: BUTTE	CITY OF: OROVILLE
PLAT MAP REFERENCES				F.B.: N/A	DR.BY: LC
ELECTRIC G2416				CH.BY: PRFB	
				PG&E	
				NORTH VALLEY DIVISION	31498618 AUTHORIZ
					31498618-1 DRAWING NO.

Attach to LD: 2119-04-
Area: 6; North Valley Division
Land Service Office: Fresno
Line of Business: Electric Charging Station (95), Electric Distribution (43)
Business Doc Type: Easements
MTRSQ: 21.19.04.17.14
FERC License Number: N/A
PG&E Drawing Number: 31498618-1
Plat No.: Electric G2416
LD of Affected Documents: N/A
LD of Cross-Referenced Documents: N/A
Type of interest: Communication Easements (6), Electric Underground Easements (4), Utility
Easement (86)
SBE Parcel: N/A
% Being Quitclaimed: N/A
Order or PM: 31498618
JCN: N/A
County: Butte
Utility Notice Number: N/A
851 Approval Application No: N/A; Decision: N/A
Prepared By: LC
Checked By: PRFB



To: Oroville Union High School District Board of Trustees
From: Corey Willenberg, EdD, Superintendent 
Date: November 2, 2020
Subject: Request Board Approval for Agreement with Sounding Board Marketing

Many of the requirements of the stipulated agreement with the Department of Justice require OUHSD to improve communication with students, parents and the community.

The Superintendent is requesting Board approval to use one time funds to contract with Sounding Board Marketing and Communications for the year to assist OUHSD with the following:

- Digital communication services: Social media content development, including design of social media images; website content; email messaging;
- Public relations services: press releases, media relations, story pitching, crisis communications, issues management, stakeholder engagement;
- Internal communications: Board, Cabinet, employee communications;
- Copywriting for district's communications media (print and/or digital);
- Basic level graphic design services (highly creative work, such as logos, will require specialized graphic design services, which are outsourced);
- Analysis of district website for content, graphics, and ADA compliance, and development of advising/strategy for improvements; and
- Strategic communication consulting.

The proposed MOU is attached for review.

Oroville School High School District Communication Services

11.02.2020



Sounding Board Marketing & Communications

Heather McGowan, Principal & Owner

1215 Muirkirk Court

Folsom, CA 95630



RESONATE YOUR MESSAGE

Overview

The Oroville Union High School District, located in Oroville, CA, is comprised of two comprehensive high schools, a continuation high school, a community day school for students who were expelled/probation/or truancy referral, and an adult education career and technical center.

In light of increased communication demands due to the pandemic, fires and other changing situations, the district is seeking to provide more consistent and positive communication with its audiences across its communication channels. Fostering ongoing relationships with stakeholders through proactive and consistent communication serve as means to elevate the district's reputation and perception and, as a result, increase the trust, support and affinity across its stakeholder groups. In addition, the district is seeking consultation on its website's ADA compliancy and content.

In the scope of work below, Sounding Board Marketing and Communications is proposing ongoing communication and consultation services so that the Oroville Union High School District can strategically tell its stories better, share them across all of its communication channels, connect with its audiences on a consistent and timely basis, and ensure website content best practices ADA compliance.

The deliverables will be implemented across print and digital channels, both by Sounding Board and district staff.



RESONATE YOUR MESSAGE

Scope of Work

This scope of work assumes that Sounding Board Marketing and Communications will be responsible for the strategies and deliverables outlined below over a period of 12 months, commencing in November 2020 and concluding at the end of November 2021. The district may utilize the option of purchasing additional consulting hours or services through a contract addendum.

Communication and Consulting Services

The following is a description of the ongoing consulting/communication services that will be provided throughout the course of the contract:

- Digital communication services: Social media content development, including design of social media images; website content; email messaging;
- Public relations services: press releases, media relations, story pitching, crisis communications, issues management, stakeholder engagement;
- Internal communications: Board, Cabinet, employee communications;
- Copywriting for district's communications media (print and/or digital);
- Basic level graphic design services (highly creative work, such as logos, will require specialized graphic design services, which are outsourced);
- Analysis of district website for content, graphics, and ADA compliancy, and development of advising/strategy for improvements; and
- Strategic communication consulting.

Estimate assumes an average of 10 hours/week of services, including meeting attendance (Board, Cabinet, or other district meetings). A log of these hours and activities will be maintained throughout the course of the contract, and submitted with monthly invoices.

Estimate for Communication and Consulting Services: \$72,000



RESONATE YOUR MESSAGE

Company Information, Qualifications and Experience

Company Profile-Sounding Board Marketing & Communications

The firm that will manage, oversee, and conduct the work in this project is Sounding Board Marketing & Communications, a certified woman-owned small business located in the Sacramento, CA region. Founded in 2009, Sounding Board Marketing & Communications is known for providing strategic planning, communication and marketing solutions that are creative, thoughtful, and drive positive results for our clients. Sounding Board has been recognized for high-quality work by the California School Public Relations Association and the Center for Digital Education.

Additional information is available at www.sounding-board.net

Heather McGowan, President, Sounding Board Marketing & Communications

Heather McGowan has over 20 years of experience developing and executing effective and successful communications and marketing strategies for elected officials, education clients, and non-profit organizations. Sounding Board Marketing & Communications provides strategic, creative, and general marketing and communication consulting services that exceed clients' unique goals and deliver results that motivate our clients' audiences to act, change, and/or otherwise change behaviors for a greater good. Additional information about Heather is available at <https://www.linkedin.com/in/heathervmcgowan/>

Heather McGowan not only has the skills to carry out the deliverables, but she also possesses qualifications that ensure that this project will be delivered using best practices, integrity, and professionalism to ensure excellent and responsive results. These qualifications include:

Background in Education Public Relations, Marketing and Communications: Sounding Board Marketing and Communications knows and understands the unique needs of education clients and their stakeholders--after all, Heather McGowan served as the Public Information Officer for a K-12 school district, and has provided public relations, communications and marketing services to education clients since 2009.



RESONATE YOUR MESSAGE

APR-Accreditation in Public Relations: McGowan earned the Accreditation in Public Relations, which demonstrates her mastery of strategic communications practice and their commitment to lifelong learning and ethical standards. Attaining this valuable distinction is a professional achievement exhibited through successful completion of a peer-evaluation readiness process, successful completion of a rigorous exam and ongoing commitment to the development of other practitioners.

Top professionals in the Field: McGowan's work has been recognized by the California School Public Relations Association. McGowan is also an adjunct faculty member in William Jessup University's Digital Communication and Design degree program and a recognized expert who regularly provides professional development training and teaching in workshops and trainings.

Nimble: One of the greatest advantages of working with a small business is having incredible flexibility—whether a professional is needed at a moment's notice, or changes are needed in the scope of work, Sounding Board is ready to work quickly to respond to our client's needs.

Work Samples

Communication Audit, Marketing and Communication Strategic Plan, Campaign Work and Writing Examples: <http://sounding-board.net/work-samples>
Password: SBMC2020



RESONATE YOUR MESSAGE

Statement of Care

Open and timely communications will occur throughout the course of the contract to ensure the timeliness and high quality completion of the deliverables. Sounding Board Marketing & Communications has found a strong correlation between strong two-way communications with clients and the quality and timeliness of successful completion of deliverables. Please note that the frequency of communications and interactions is client-driven—should the weekly telephone appointments and/or monthly meetings be cumbersome for the client's schedule, then the client can choose to forgo these meetings. These communications will occur in the following ways:

Kick Off Meeting: One two-hour meeting facilitated by the Principal and Owner of Sounding Board Marketing & Communications, Heather McGowan and District representatives responsible for overseeing the activities outlined in the final work plan. During this kick off meeting, the scope of work, timelines, activities, and assumptions will be confirmed and refined, if necessary. This meeting can be conducted in person, by phone and/ or virtually.

Weekly Telephone Appointments: McGowan will conduct 30-minute weekly telephone appointments with the District's point of contact for the contract, and/or individual staff members and/or contractors involved with different activities of the contract. During these weekly telephone appointments, updates will be discussed and timelines will be reviewed. These appointments do not preclude the District from other telephone or email communications with Sounding Board Marketing & Communications.

On-Going Communications: Sounding Board Marketing & Communications will ensure that communications with the District's point of contact and relevant staff are timely, ongoing and open in order to meet project specifications and deadlines.



RESONATE YOUR MESSAGE

Client References

Evergreen School District (K-8)

Services Provided: School consolidation communication/PR strategy and communication services; 2020 school reopening and distance learning communication strategy and services
Dr. Emy Flores, Superintendent
Johanna Villareal, Director of Board and Administrative Services
408.270.6800

Santa Clara Unified School District (K-12)

Services Provided: Crisis Communications, School Marketing Content Development, District Bond Measure Campaign Content Development
Jennifer Derrico, Public Information Officer
408.666.1452

Robla School District (K-6)

Services Provided: Marketing/Communications audit and strategy, public relations, marketing and communication services, staff capacity building
Ruben Reyes, Superintendent
916.379.8108

Additional client references can be provided upon request.



To: Oroville Union High School District Board of Trustees
From: Corey Willenberg, EdD, Superintendent
Date: November 10, 2020
Subject: Supportive School Climate Committee

One of the requirements of the stipulated agreement with the Department of Justice is to establish a Supportive School Climate Advisory Committee consisting of parents, students and staff who are representative of the diverse students attending District schools and members of community organizations and non-profit organizations who work with and provide supports to students and parents in the area to provide suggestions on improvements to the District's discipline policies, procedures, and practices, the terms and implementation of substantive provisions in this Judgment, and communications with parents, students, and the community regarding the same.

OUHSD solicited applications throughout the community. The committee was developed using OUHSD Board Policy 1220 (a) Citizen Advisory Committees as a guideline. Below are the recommendations for the committee membership for the 2020-2021 school year.

Member	Affiliation
David Devine	OUHSD Indian Education Liaison
Janet Goodson	Butte County NAACP
Brenda Harris	South Oroville African American Historical Society
Joe Hejl	Boys and Girls Club of the North Valley
Irene Jiminez	Berry Creek Rancheria of Maidu Indians
Bobby Jones Sr.	African American Family and Cultural Center
Seng Yang	Hmong Cultural Center of Butte County
Durell Siplin	Assistant Principal-Oroville High

Rob Anderson	Teacher-Oroville High
Consuela Bennett	Parent-Oroville High
Zinziel Valdes-Bennett	Student-Oroville High
Matt Kerman	Assistant Principal-Las Plumas High
Sam Burnett	Teacher-Las Plumas High
Gary Thorn	Parent-Las Plumas High
Allizaha Thorn	Student-Las Plumas High
Tim Drury	Principal-Prospect/CDS
Brad Lund	Teacher-Prospect/CDS
Traci Geary	Parent-Prospect/CDS
Isaiah Hinojosa	Student-Prospect/CDS

The Superintendent is requesting Board approval for the proposed Supportive School Climate Advisory Committee as presented.



To: Oroville Union High School District Board of Trustees
From: Corey Willenberg, EdD, Superintendent 
Date: November 10, 2020
Subject: Proposal from Beacon Results for Board Workshop

Mike Walsh is the owner of Beacon Results in Oroville, California. Mike and his team train Boards and Leadership teams to facilitate processes that manage the desire for growth in organizations and individuals.

Beacon Results is proposing to facilitate a Board Workshop that would create an alignment between the Board's guidance and current District PD initiatives so that ultimately it leads to increased Board advocacy and greater community understanding and engagement. When there is alignment between the goals of the board and the vision of the district, everyone's work is made more productive, giving greater benefit to the students that you serve.

Beacon Results is proposing a 6 hour workshop which can be done in 1 session or multiple sessions. Beacon Results is proposing to offer this training to OUHSD at no cost.

Dr. Corey Willenberg
C/O Oroville UHSD
2211 Washington Ave
Oroville, CA 95966

November 9, 2020

Dear Dr. Willenberg,

Our mission is “to facilitate processes that manage the desire for growth in organizations and individuals.” In the case of the Oroville Union High School District Board it is the opportunity to create alignment between the district’s current professional development initiatives in response to the Department of Justice Investigation, and the Board’s guidance with regard to equity and student success.

We propose to provide the Oroville UHSD Board and other key district administrators with a six-hour workshop. The six-hour structure can be scheduled in a manner that best accommodates the needs of the Board, whether that is 3 two-hour week-night sessions; 2 three-hour Saturday sessions; or 1 Saturday 6-hour session.

The overall objective as I mentioned above is to create a create alignment between the Board’s guidance and current District PD initiatives so that ultimately it leads to increased Board advocacy and greater community understanding and engagement. When there is alignment between the goals of the board and the vision of the district, everyone’s work is made more productive, giving greater benefit to the students that you serve.

We have had great success in assisting other districts with this same type of work. It is because of our experience in leading these conversations, that we recognize the importance of the work, and because we at Beacon see this as an opportunity to contribute to our local community that we are volunteering to do this work while waiving all fees for our service.

Scope of Work:

- *How to Create Smart and Healthy Cultures in a School District*
- *Technical Assistance and Adaptive Behaviors*
- *Implicit Bias Defined: What it is, What it ain’t*
 - *Impact on students (global perspective)*
 - *Impact on students (local data)*
- *Overarching Goal of District Equity Initiatives*
 - *DOJ Stipulation*
 - *District-wide staff development*
- *Board Advocacy roles*

Dates for Service(s):

TBD

Place of Performance:

In person, and virtual as designated

Services/Materials and Cost:

Planning Meeting

Cost of Services: Included / \$0

Preparation

Cost of Services: Included / \$0

Six hours (Full Day)

Cost of Services: \$4,000.00/day, includes travel

Total Cost of All Services & Travel: ~~\$4,000.00~~ Fee waived in-full

Acceptance of Statement of Work (SOW)

The total value for the Services & Travel to this SOW shall not exceed \$0 unless otherwise agreed to by both parties. Please refer to the "Services and Costs" section of the statement of work for a detail outline of costs.

Client will be invoiced for the services within two weeks of completion of the training and shall be billed for any days canceled with less than a two-week's notice. Payment is due upon receipt of invoice.

All invoices shall be sent to the following client contact:

Name:

Email Address:

Phone Number:

All checks shall be made payable to:
Beacon Results

All payments should be mailed to:
Beacon Results
PO Box 5115
Oroville, CA 95966

IN WITNESS WHEREOF, the parties hereto have caused the SOW to be effective as of the day, month, and year first written on the first page of this statement of work.

Name: Mike Walsh
Agency: Beacon Results
Title: CEO/ President

Name: Dr. Corey Willenberg
Agency: Oroville UHSD
Title: Superintendent



To: Oroville Union High School District Board of Trustees
From: Corey Willenberg, EdD, Superintendent 
Date: November 6, 2020
Subject: Request Approval for Contract for Legal Consultant Services

OUHSD currently has a contract for legal services with Dannis, Wolliver and Kelley. OUHSD has been using attorney Diana Halpenny for labor negotiations, personnel issues, layoffs and the Department of Justice investigation and agreement for the past few years. Dannis, Wolliver and Kelley have notified OUHSD that Ms. Halpenny will retire in December 2020. OUHSD is still under contract with Dannis, Wolliver and Kelley for legal services until June 2021.

The Superintendent would like to contract with the Erickson Law Firm for the remainder of the school year to conduct legal/consultant services including but not limited to labor negotiations and general legal work.

Attached you will find the Contract for Legal/Consultant Services, and a client list.

CONTRACT FOR LEGAL/CONSULTANT SERVICES

THIS WRITTEN FEE CONTRACT ("Contract") is entered into by and between OROVILLE UNION HIGH SCHOOL DISTRICT ("Client") and Erickson Law Firm A.P.C. ("Attorneys and/or Consultants") as authorized by Education Code section 35205.

1. **Scope of Agreement:** Client hires Attorneys to provide legal and consultant services in connection with the operation of the Oroville Union High School District, as set forth below. Attorneys will provide those legal services reasonably required to represent Client at Client's request. This Agreement shall continue in effect from year to year and may be terminated by the District at any time by written notice to Attorneys.

2. **Fee Arrangement:** Client agrees to pay for legal services at the following rates:

a. Advice and representation in any matter mandated by the State for which the Client is eligible to receive reimbursement (i.e., collective bargaining, Brown Act, grievances, unfair practice charges, etc.), shall be billed at the current reimbursement rate of \$135.00 per hour. The parties acknowledge it shall be Client's responsibility and within the discretion of the Client to seek reimbursement pursuant to mandated cost claims filed with the state. Should the reimbursement rate be increased by the State, the rate to be billed by Attorneys shall be increased accordingly.

b. Non-mandated legal matters that cannot reasonably be resolved by telephone shall be explained to Client and approved before additional work is performed. These services shall be billed at the rate of \$200.00 per hour of Attorney time that is expended in performance of said services, plus reasonable expenses as described below. Telephone calls with Client's administrators and board members on non-mandated legal matters lasting less than 15 minutes shall appear on the billing statement but shall not be charged to Client. If used, Paralegals shall be billed at the rate of \$95.00 per hour and Law Clerks at the rate of \$75.00 per hour.

Attorneys agree that the billable rates in Paragraph 2(b) shall remain unchanged for the first two years of this agreement. The parties further agree that, thereafter, Attorneys may at their discretion periodically increase the billable rates set forth in Paragraph 2(b) by providing thirty days written notice. However, said rates may be increased no more than once per year and by no more than five percent (5%) in a given year.

3. **Billing Practices:** For those services listed in Paragraphs 2(a) and (b) above, Attorneys bill in minimum units of 0.1 hours (6 minutes) for any task. All sums due under Paragraphs 2(a) and (b) above shall be paid by the District monthly in arrears upon receipt of a statement for fees and costs incurred on a monthly basis. Attorneys do not bill for travel time.

4. **Costs and Other Charges in General:** It is acknowledged that Attorneys may incur various costs and expenses in performing legal and consulting services under Paragraphs 2(a) and (b) above. Client agrees to pay for those costs and expenses in addition to the hourly charges for services rendered. The costs and expenses commonly include sheriffs', marshals' and process servers' fees, filing fees and other charges assessed by courts and other public agencies, court reporters' fees, jury fees, witness fees, messenger and other delivery fees, travel expenses (airline tickets, rental car, and lodging), charges for computer research and outside assisted legal research, investigation expenses, consultants' fees, expert witness fees, mileage and parking, outside photocopying and other reproduction, and other similar items.

5. **Billing Statements:** Attorneys will send Client a statement for fees and costs incurred on a monthly basis. Attorneys' statements shall clearly state the basis thereof, including

the amount, rate and basis for calculation (or other method of determination) of Attorneys' fees. Attorneys shall provide Client with a statement within ten (10) days of Client's request.

6. Duties of Attorneys/Consultant and Client: Attorneys shall provide those legal and consulting services reasonably required to represent Client in matters described in paragraph 1 of this contract. Attorneys shall also take reasonable steps to keep Client informed and to respond to Client's inquiries.

Client shall cooperate with Attorneys, keep them informed of developments, perform the obligations as agreed to under this agreement, and pay Attorneys' bills in a timely manner.

7. Discharge and Withdrawal: Client may discharge Attorneys at any time by written notice. Attorneys may withdraw only for cause. Among the facts constituting cause of Client's breach of this contract include Client's refusal to cooperate with Attorney or to follow his advice in a material matter, or any fact or circumstance that would render Attorneys' continuing representation of Client unlawful or unethical.

Attorneys and Client agree to sign any documents reasonably necessary to effect or complete Attorneys' discharge or withdrawal.

8. Termination and Conclusion: Upon the termination or conclusion of services, all unpaid charges for services rendered and costs incurred or advanced through the termination or conclusion date shall become immediately due and payable.

9. Insurance: Attorney maintains errors and omissions insurance coverage applicable to services to be rendered.

10. Disclaimer of Guarantee: Attorneys made no promises or guarantees to Client about the outcome of matters in which they represent Client, and nothing in this contract shall be construed as such a promise or guarantee.

11. Written Contract Required by Law: This document constitutes the written fee agreement between Attorneys and Client required by California Business and Professions Code Section 6148. Client shall be presumed to be in agreement with all the provisions set forth in this document when Client duly signs it.

Dated: _____

Rex Randall Erickson
Erickson Law Firm A.P.C.
2878 Camino Del Rio South, Suite 115
San Diego, California 92108

As the duly authorized representative of the Board of Education of the Oroville Union High School District, I accept the terms of this contract.

Date: _____

Dr. Corey Willenberg, Superintendent_
Oroville Union High School District
2211 Washington Avenue
Oroville, CA 95966

Board Approved: _____, 2020



ERICKSON LAW FIRM

A PROFESSIONAL CORPORATION

SUMMARY OF CLIENT SERVICES

- ◆ **Employee Evaluation, Discipline and Termination**
- ◆ **Collective Bargaining**
- ◆ **Discrimination and Complaint Investigations**
- ◆ **Brown Act, Public Records Act, Voter's Rights Act, and Other Statutory Issues**
- ◆ **Conflict of Interest, Vacancies, Ethics and other Board Issues**
- ◆ **Facilities, Construction and Contract Management**
- ◆ **Policy and Regulation Development**
- ◆ **Free Speech, Religion, and other Constitutional Issues**
- ◆ **Contract and Donor Agreement Review and Implementation**
- ◆ **Personnel Searches**
- ◆ **Personnel Audits**
- ◆ **Student and Employee Dispute Resolution**
- ◆ **Workshops and Training for Administrators and Governing Board**

Erickson Law Firm A.P.C.

2878 Camino Del Rio South, Suite 115 | San Diego, CA 92108
www.EricksonLaw.com | (800) 864-8111



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Rex Randall Erickson

BAR ADMISSION

State Bar of California, December 1992

United States District Court, S.D., December 1992

EDUCATION

University of Kansas School of Law, Lawrence, Kansas - Juris Doctorate, May 1992

University of Kansas, Lawrence, KS - Bachelor of Arts - Political Science/Psychology - May 1989

LEGAL, MANAGEMENT, AND PROFESSIONAL EXPERIENCE

Principal/Attorney, Erickson Law Firm A.P.C.

2016 - Present

Partner, Law Firm of Zampi, Determan & Erickson LLP

2008 - 2015

Supervising Associate, Law Firm of Zampi & Associates

1999 - 2008

San Diego, California

Management

- ~ Responsible for interviewing, hiring, supervising and monitoring the caseload of associate attorneys
- ~ Structuring firm's bonus and incentive system

Labor and Employment

- ~ Lead negotiator for school and community college districts and university foundations in contract and impacts/effects bargaining with CTA/NEA, AFT/CFT, CSEA, SEIU, IUOE, SAG-AFTRA, and other labor organizations
- ~ Reviewed collective bargaining agreements, drafted proposals and supporting documentation, and developed and prepared overall negotiation strategies for use during bargaining
- ~ Advised and actively participated in impasse, mediation, and fact-finding, including management response to aggressive union activity during labor unrest
- ~ Successfully filed and defended unfair labor practice charges against labor unions
- ~ Conducted numerous workplace investigations of management, teachers, and classified employees
- ~ Represented management in response to grievances, mediation and arbitration of contract disputes
- ~ Advised school and college district and university foundation clients on management/labor relations, compliance with laws and regulations regarding wage and hour issues, hiring, employment contracts, independent contractor arrangements, compensation and benefits, proper classification of employees, promotion, overtime, breaks and rest periods, use of vacation, unit modification and severance petitions, harassment, FMLA/CFRA, ADA, ADEA, substance abuse, discipline and termination, layoffs, non-renewals, exit interviews, unemployment insurance appeals, and other labor and employment related matters



(800) 864-8111 | www.EricksonLaw.com

List of K-12 District Client References

Baker Valley Union School District

72100 School House Lane
PO Box 460
Baker, California 92309
Superintendent/President: Cecil Edwards
Phone: (760) 792-3534

Bradley School District

224 Dixie St.
Bradley, CA 93426
Interim Superintendent/ Principal: Lisa Lopez
Phone: (805) 472-2310

Happy Camp Union Elementary School District

114 Park Way
Happy Camp, California 96039
Business Manager: Sue McCarthy
Phone: (530) 493-2267

Manzanita Elementary School District

627 E. Evans-Reimer Rd.
Gridley, CA 95948
Superintendent: Gary Rogers
Phone: (530) 846-5594

San Ardo Union Elementary School District

P.O. Box 170
San Ardo, CA 93450
Superintendent/Principal: Cathy Reimer
Phone: (831) 627-2520

Shaffer Elementary School District

P.O. Box 320
Litchfield, California 96117
Chief Business Official: Dianne Parady
Phone: (530) 254-6577

Bangor Union Elementary School District

P.O Box 340
Bangor, CA 95914-0340
Superintendent/Principal: Lauren Albert
Phone: (530) 679-2434

Community Collaborative Charter School

County Collaborative Charter School

Community Collaborative Virtual School

Pathways Academy Adult Education

1782 La Costa Meadows, Suite 102
San Marcos, CA 92078
Executive Director: Kurt Madden
Phone: (661) 733-1779

Lucerne Valley Unified School District

8560 Aliento Road
Lucerne Valley, CA 92356
Peter Livingston, Superintendent
Phone (760) 248 6108 Ext. 4131

Pope Valley Union Elem. School District

6200 Pope Valley Rd.
Pope Valley, CA 94567
Superintendent/Principal: Ken Burkhart
Phone: (707) 965-2402

San Lucas Union School District

53675 San Benito St.
San Lucas, CA 93954
Interim Superintendent/Principal: Jessica Riley
Phone: (831) 382-4426

Thermalito Union Elementary School District

400 Grand Ave.
Oroville, CA 95965
Superintendent: Greg Blake
Phone: (530) 538-2900



(800) 864-8111 | www.EricksonLaw.com

List of Community College District References

Barstow Community College District

2700 Barstow Rd.
Barstow, CA 92311
Superintendent/President: Dr. Eva Bagg
Phone: (760) 252-2411 ext. 7214

Cerritos Community College District

11110 Alondra Blvd.
Norwalk, CA 90650-6203
VP of Human Resources: Adriana Flores-Church
Phone: (562) 860-2451

Napa Valley Community College District

2277 Napa-Vallejo Highway
Napa, California 94558
Exec. Dir. of Human Resources: Charo Albarrán
Phone: (707) 256-7105

Palo Verde Community College District

One College Dr.
Blythe, CA 92225
Chief Human Resource Officer: Cecy Garcia
Superintendent/President: Donald Wallace
Phone: (760) 921-5500

Solano Community College District

4000 Suisun Valley Rd.
Fairfield, CA 94534-3197
Int. Director of Human Resources: Mary Jones
Phone: (707) 864-7000
Superintendent/President: Celia Esposito-Noy
Phone: (707) 864-7299

West Hills Community College District

9900 Cody St.
Coalinga, CA 93210
Chancellor: Stuart Van Horn
Dir. Human Resources: Becky Cazares
Phone: (800) 266-1114

Coast Community College District

1370 Adams Ave.
Costa Mesa, CA 92626
Chancellor: John Weispfenning
Phone: (714) 438-4600

Long Beach Community College District

4901 E. Carson St.
Long Beach, CA 90808
VP, Human Resources: Gene Durand
Phone: (562) 938-4398

Pasadena Area Community College District

1570 E. Colorado Blvd.
Pasadena, CA 91106
VP of Human Resources: Robert Blizinski
Phone: (626) 585-7502

Redwoods Community College District

7351 Tompkins Hill Rd.
Eureka, CA 95501
VP of Human Resources: Wendy Bates
Phone: (707) 476-4192

South Orange County Community College District

28000 Marguerite Parkway, HS-317
Mission Viejo, CA 92692
VC of Human Resources: Dr. Cindy Vyskocil
Phone: (949) 582-4699

Yuba Community College District

2088 North Beale Rd.
Marysville, CA 95901
Chancellor: Dr. Douglas Houston
Phone: (916) 747-0059

List of University Auxiliary Organization Client References

California State University Dominguez Hills Foundation

1000 East Victoria St., SCC 202
Carson, CA 90747
Director of Human Resources: Amanda Dodd
Phone: (310) 243-2373

CSUSM Corporation - CSU San Marcos

333 S. Twin Oaks Valley Rd.
San Marcos, CA 92096
Dir. Human Resources & Payroll Svcs.: Michelle Hinojosa
Phone: (760) 750-3511

Humboldt State University Center

1 Harpst Street
Arcata, CA 95521
Executive Director: Wendy Sotomayor
Phone: (707) 826-4878

Cal Poly Pomona Philanthropic Foundation

3801 W. Temple Ave.
Pomona, CA 91768
Assoc. VP for Development: Doug Nelson
Phone: (909) 869-3419

Cal State L.A. University Auxiliary Services, Inc.

5151 State University Drive, GE 314
Los Angeles, CA 90032
Executive Director: Tariq Marji
Phone: (323) 343-2531

San Diego State University Research Foundation

5250 Campanile Dr.
San Diego, CA 92182-1945
CEO: Michele Goetz
Phone: (619) 594-1050