

5412	Alternative Formats for Instructional Materials
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The Board of Education of the Ballston Spa Central School District recognizes its responsibility to ensure that each student who requires instructional materials in an alternate format, as determined by the Committee^a, will receive those materials in a timely manner and in a format that meets NIMAS standards to require instructional materials in alternative formats receives them at the same time they become available in regular format to Nondisabled Students.

Definitions and Terms

In accordance with this Policy, any medium or format used for the presentation of instructional materials as part of any course curriculum offered by the District, other than a traditional print textbook, including but not limited to Braille, large print, open and closed captioned, audio, or electronic files, shall be provided in alternative formats, where necessary to ensure that a Student identified with a Disability, as defined below, receives such materials in an appropriate format at the same time they are made available to nondisabled Students.

This Policy is applicable to all Students identified with Disabilities under Part 200 of the Commissioner’s Regulations as well as Students who qualify for such accommodations under §504 of the Rehabilitation Act (“504”).

Preference to Vendors Able to Provide Timely Delivery of Instructional Materials in Alternative Formats

It shall be the policy of the Board of Education to give a preference in the purchase of instructional materials to those vendors who are able to meet the District’s obligation to provide instructional materials in alternate formats to Students with Disabilities at the same time they are provided to nondisabled students in regular format.

^a The Committee refers to the Committee on Special Education, the subcommittee, the preschool committee and the §504 team, as applicable.

8 N.Y.C.R.R. 200.2(b)(10)

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