



## PHOTOGRAPHS AND IMAGES OF STUDENTS – CONSENT FORM

Name of the student's parent or guardian:

Name(s) of the student(s):-

There will be occasions when we may take photographs of the students at the school while involved in school activities or be requested by the media to submit photographs. We may use these images in the school's prospectus or in other printed publications and materials that we produce, as well as on the school's website, social media or on display boards within the school. We may also make video or webcam recordings for monitoring or other educational use. As noted in the school's [TERMS AND CONDITIONS](#) and [PRIVACY NOTICE](#), photographs and video are necessary for the school's administrative, functional educational and pastoral purposes. Note that students aged 16 or over can provide their own consent.

Photographs or film footage by parents or guardians of their student(s) at school events is permitted under an exemption in the [UK GENERAL DATA PROTECTION REGULATION \(EU 2016/679\)](#) and the [UK DATA PROTECTION ACT 2018](#). There is also a journalistic exemption with regard to the media, and occasionally learner's images may appear in local or national newspapers, or on televised news programmes. Please indicate if you wish your student to appear in the media, if not we will try to keep your student out of any photographs.

To comply with the General Data Protection Regulation (EU 2016/679) and the UK Data Protection Act 2018, we need your permission before we can photograph or make video recordings of your child. Please answer the questions below, then sign and date the form where shown and return it to the school.

### PLEASE CIRCLE YOUR ANSWER

- |  |          |
|--|----------|
| May we use your child's photograph in school prospectuses and other printed publications that we produce for promotional purposes or on project display boards?                                    | Yes / No |
| May we use your child's image in the school newsletters?<br>Note that the newsletter may be posted on the school website.  | Yes / No |
| May we use your child's image on our website and social media?   | Yes / No |
| May we record your child's image on video or webcam?   | Yes / No |
| Are you happy for your child to appear in the media or in images supplied by the school if requested to by the media or other reputable organisations involved with the school?                    | Yes / No |
| At times, whole group photos or photos taken from distance are used on social media or on the school website. Are you happy for your child to appear in a group photo/a photo taken from distance? | Yes / No |

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.

Please also note that the conditions for use of these photographs are attached to this form.

I have read and understood the conditions of use below.

I understand that consent may be withdrawn at any time.

Parent's/guardian's or student's (if over 16) signature:

Name (in block capitals):

Date:



## CONDITIONS OF USE

- This form is valid for five years from the date you sign it, or for the period of time your child attends this school. The consent will automatically expire after this time.
- We will not re-use any photographs or recordings after your child leaves the school.
- We will not use the personal details or full names (which means first name and surname) of any student or adult in a photographic image on video, on our website, on school social media, in our any school prospectus or in any of our other printed publications without first seeking your specific consent.
- We will not include personal email or postal addresses, or telephone on video, on our website, on school social media, in any school prospectus or in other printed publications.
- If we use photographs of individual learners, we will not use the name of that student in the accompanying text or photo caption without good reason.
- We may include pictures of learners and teachers that have been drawn by the learners.
- We may use group or class photographs or footage with very general labels, such as 'a science lesson' or 'making Christmas decorations'. We may list names but in such a way that it is not possible to identify individual students from the list.
- We will only use images of learners who are suitably dressed, to reduce the risk of such images being used inappropriately.