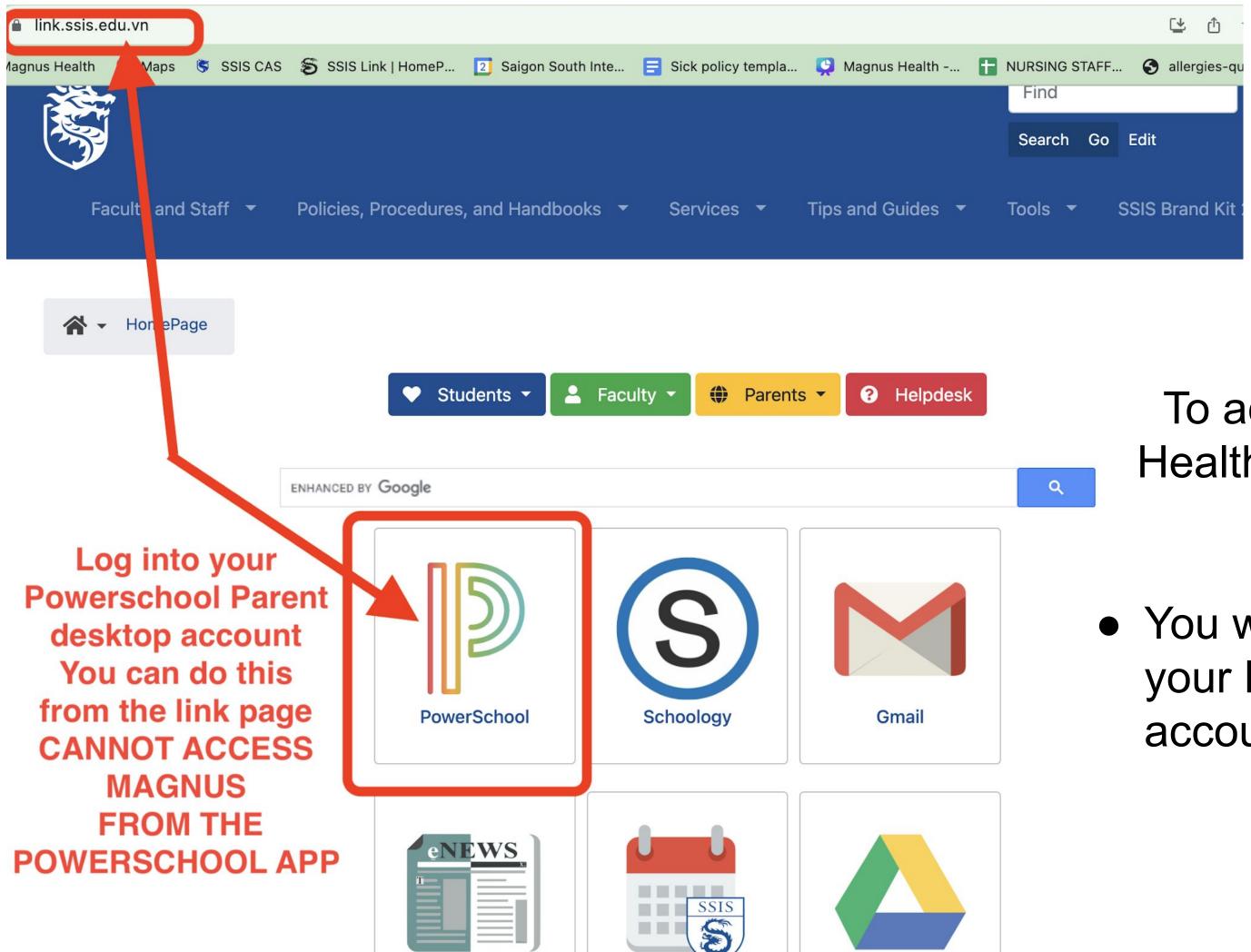


Instructions on How To Navigate the Parent Magnus Health Portal



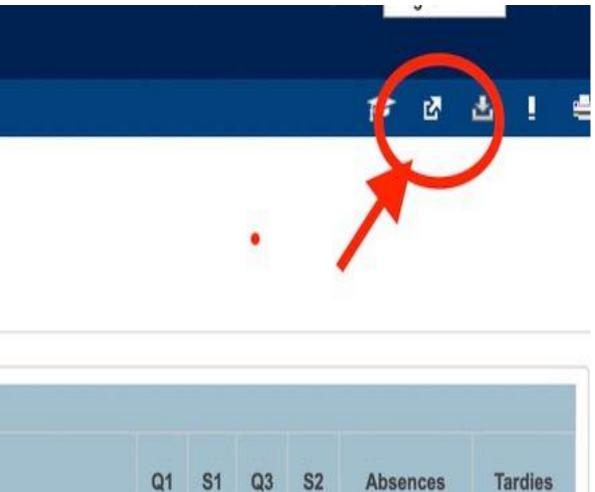
To access your Magnus Health account for the first time

 You will need to log into your Powerschool desktop account

S PowerSchoo	ol			
Alerting	Grades	s and Attend	ance:	
SwiftReach SwiftK12	Grades and Attendance:			•
Navigation	Grades an	d Attendance		
Grades and				Attendance By Class
Attendance	Eve	Last Week	This Week	Course
ET Martes	Exp	мтwн	EMTWHE	Course

1. Select the icon in the top right corner that is a box with an arrow to open the applications menu

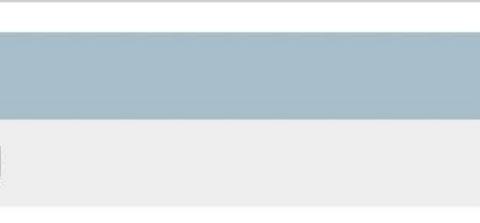
this cannot be done from the Powerschool App



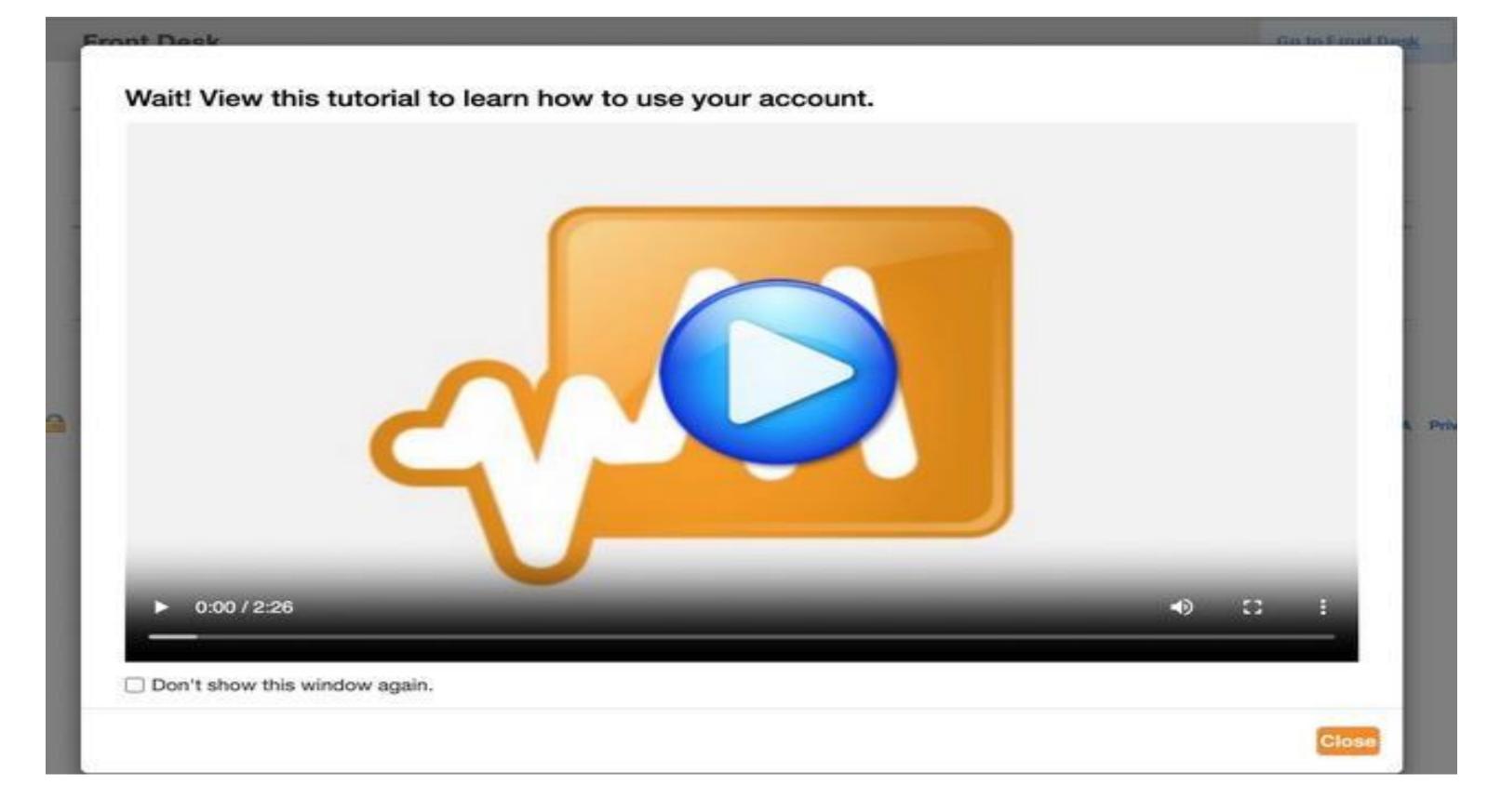


Applications	Description
Magnus Health	Student Medical Record
Special Programs Home	Go to your PowerSchool home page.
SwiftReach Plugin	SR-Login-Guardian

- 1. Click on the Magnus Health blue hyperlink
- 2. This will open your child's Magnus Health Account
- 3. If you have more than one student it will show all students associated to you.
- 4. It will take approximately 20 seconds for the Magnus screen to appear

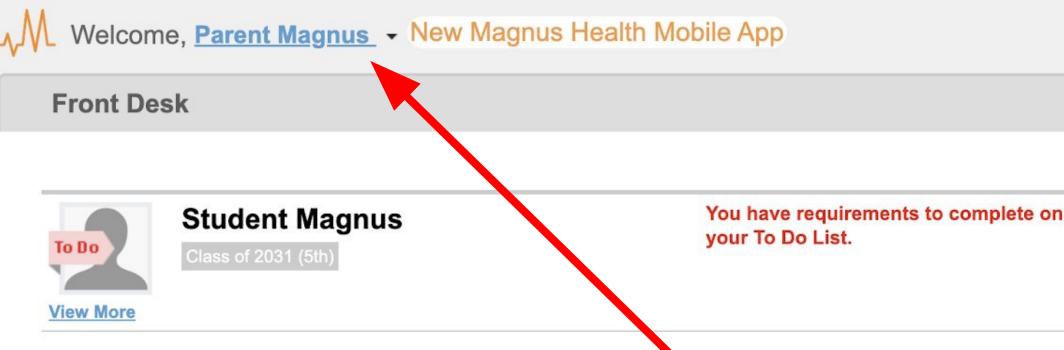


Special Programs



Once you are in your Magnus Health account a tutorial video will appear. Please watch the video.

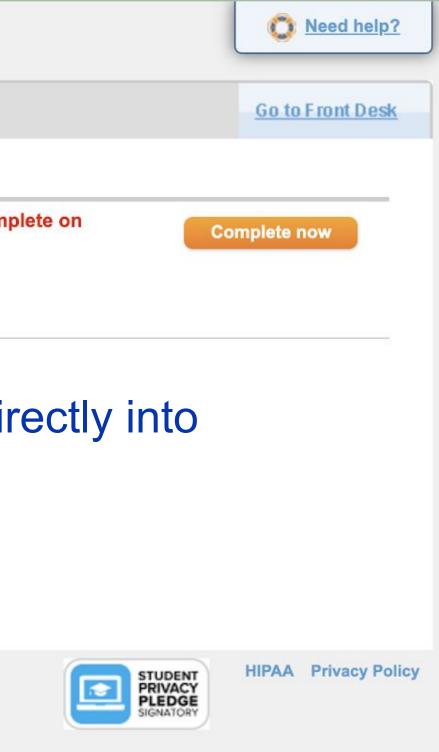
Magnus Health Mobile App/Log In Instructions



To create a username and password to sign directly into Magnus or to use the Magnus Health app:

1. Click on your name in the top left corner

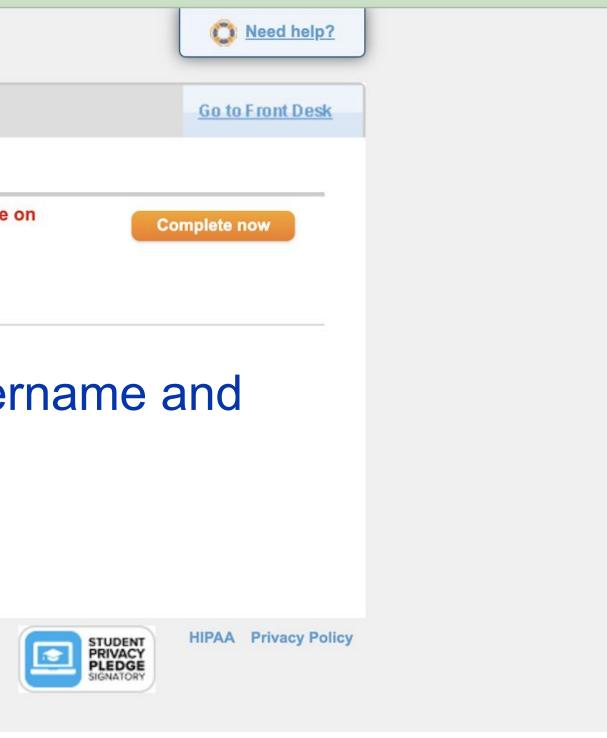
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<mark>∿</mark> ∭ Welcome,	Parent Magnus - New	/ Magnus Health Mol	bile App
Front Desk	<u> Communications</u>		
	Schange Credentials		
To Do View More	Logout Class of 2031 (5th)		You have requirements to complete your To Do List.

Click on Change Credentials to create username and password

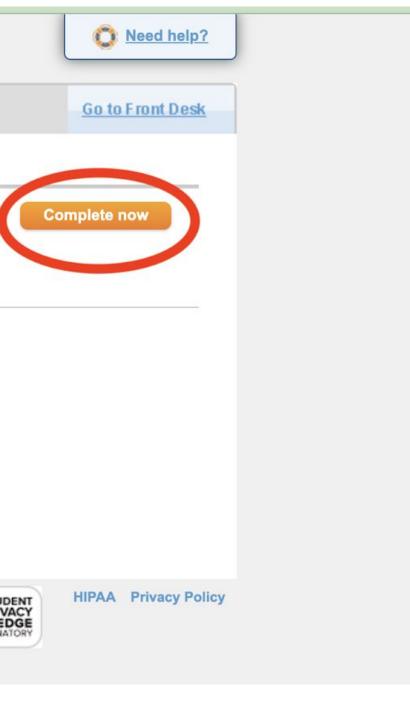
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-√M Welcome, Pa	arent Magnus - New Magnus Health Mobil	е Арр	O Need help?
Front Desk			<u>Go to Front Desk</u>
	Update Your Username and	× Password	nplete now
View More	New Username	New password cannot be the same as your previous two passwords	
	New Password	New password must not have appeared in any public data breach. Magnus Health integrates with a third-party service to check this.	
	٢	Password must meet this criteria	
	Confirm Password	At least 10 characters At least 1 special character or symbol	
SECURE AREA ©	This is the username and password you	At least 1 number At least 1 uppercase letter	HIPAA Privacy Policy
	need to use the Magnus Health app or access Magnus Health account without going through Powerschool	At least 1 lowercase letter	
	Change Credent	tials Cancel	

Front Desk	
To Do Student Magnus Class of 2031 (5th) View More	You have requirements to complete on your To Do List.

- 1. All students associated with you will appear in your account
- 2. Select the Complete Now button to complete required forms
- 3. You will do this for each child

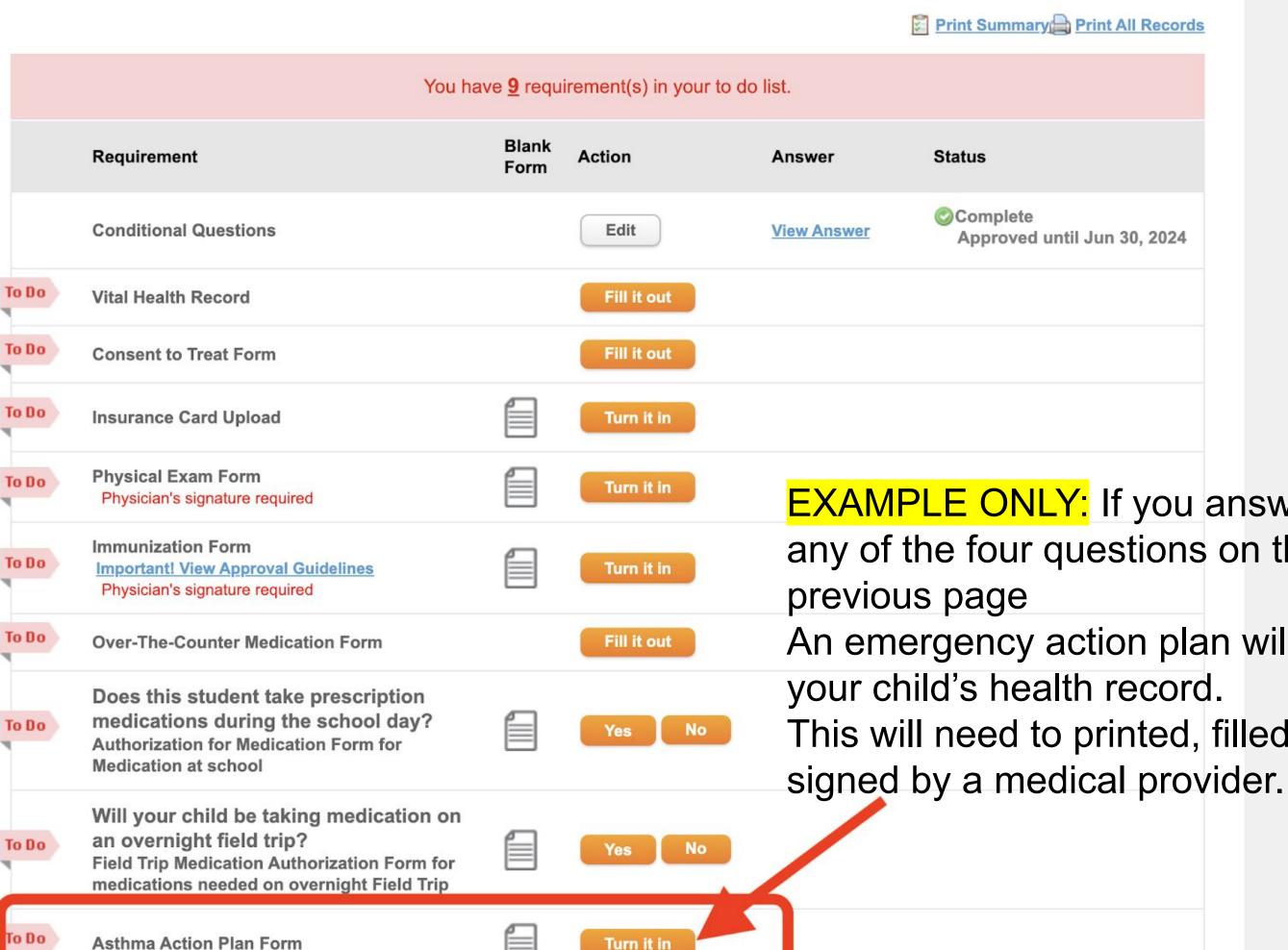


Student Hea	Ith Tracker		Go to Front Desk
	tudent Magnus ass of 2031 (5th)	Due Date December 1	Tracker Summary Student is 0% complete.
	Must be complete	d to receive all requirements.	
Does your ch	ild have a severe allergy that causes ANAPHYLAX	S requiring an EPIPEN?	Yes No
Does your ch	ild have asthma requiring an inhaler?		Yes No
Does your ch	ild have diabetes?		Yes No
Has your child	d been diagnosed with epilepsy or a seizure condition	on? Next	Yes No

- 1. You will answer "yes/no" to ALL four questions
- 2. If you answer "yes", It will add a required form called an Emergency Action Plan that will need to be printed, filled out and signed by a medical provider.
- 3. At the top right you will see the due date for your forms and the status of completion

TH2324 Athletic...

Print blank forms

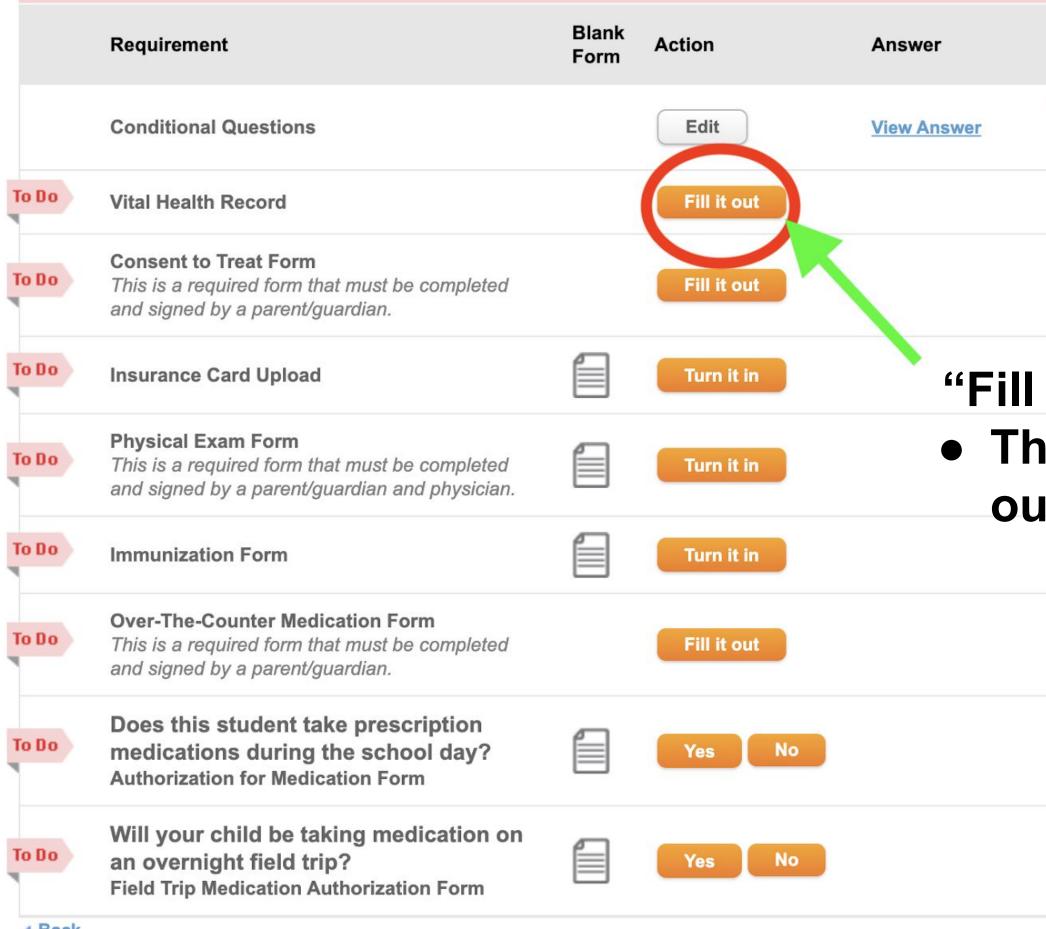


EXAMPLE ONLY: If you answer yes to any of the four questions on the

An emergency action plan will appear in

This will need to printed, filled out and

You have **8** requirement(s) in your to do list.



Print Summary Print All Records

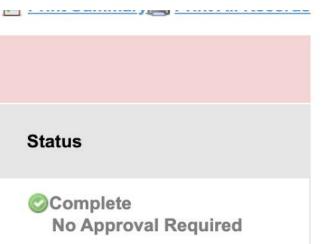
 Status

 Scomplete

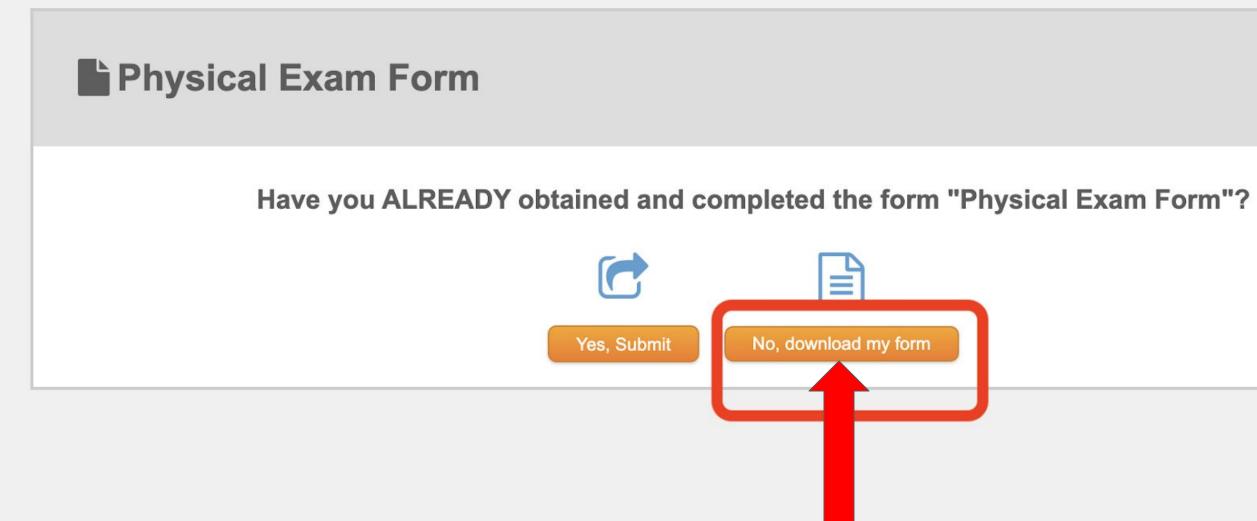
 No Approval Required

Fill it out" This is a form you fill out digitally online

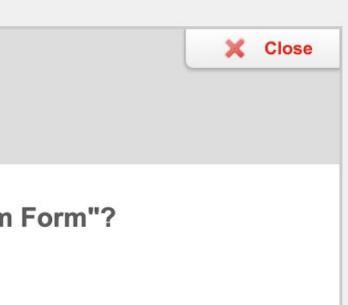
	Requirement	Blank	Action	Answer	Status
		Form			
	Conditional Questions		Edit	View Answer	©Con No /
Do	Vital Health Record		Fill it out		
Do	Consent to Treat Form This is a required form that must be completed and signed by a parent/guardian.		Fill it out		"Tı
Do	Insurance Card Upload		Turn it in		•
Do	Physical Exam Form This is a required form that must be completed and signed by a parent/guardian and physician.		Turn it in		
Do	Immunization Form		Turn it in		•
Do	Over-The-Counter Medication Form This is a required form that must be completed and signed by a parent/guardian.		Fill it out		•
Do	Does this student take prescription medications during the school day? Authorization for Medication Form		Yes No		
Do	Will your child be taking medication on an overnight field trip? Field Trip Medication Authorization Form		Yes No		

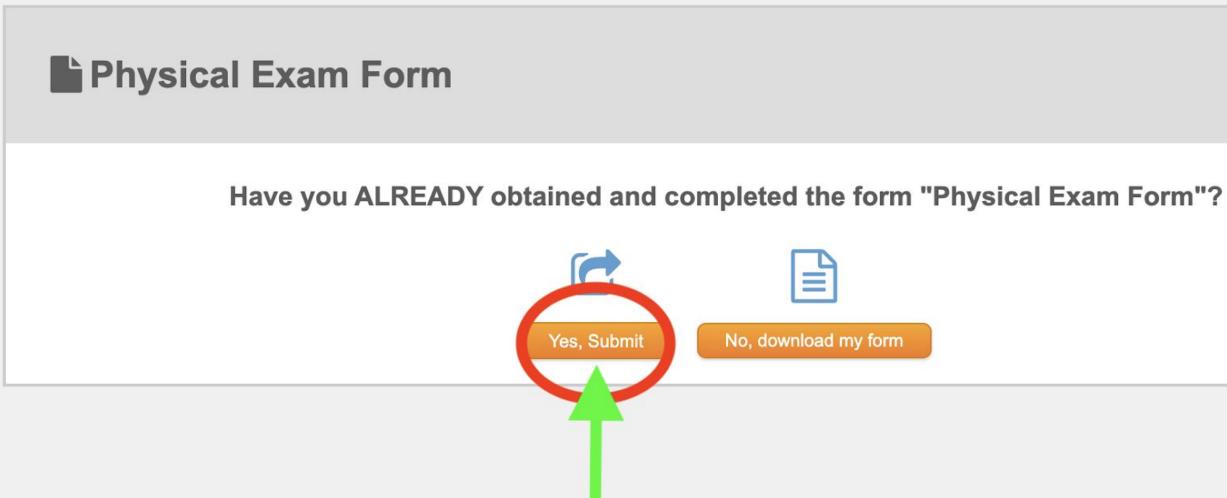


urn it in" A form you will print You need to have completed Have a medical provider sign/stamp Download or take a photo to submit it to your child's medical record



Select "No, Download my form" if you need to print a blank form to be filled out and signed

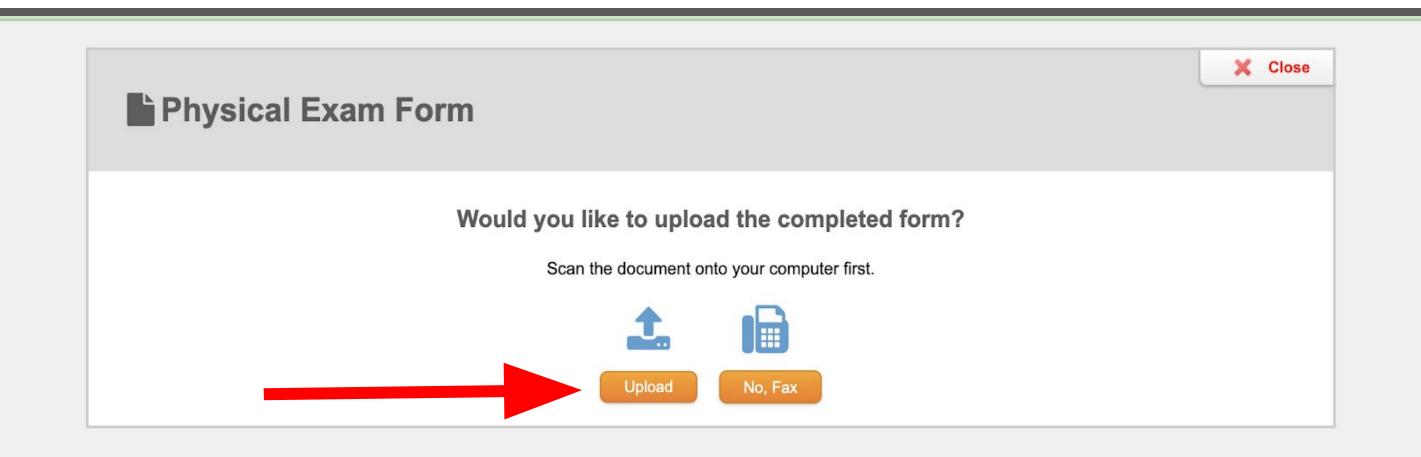




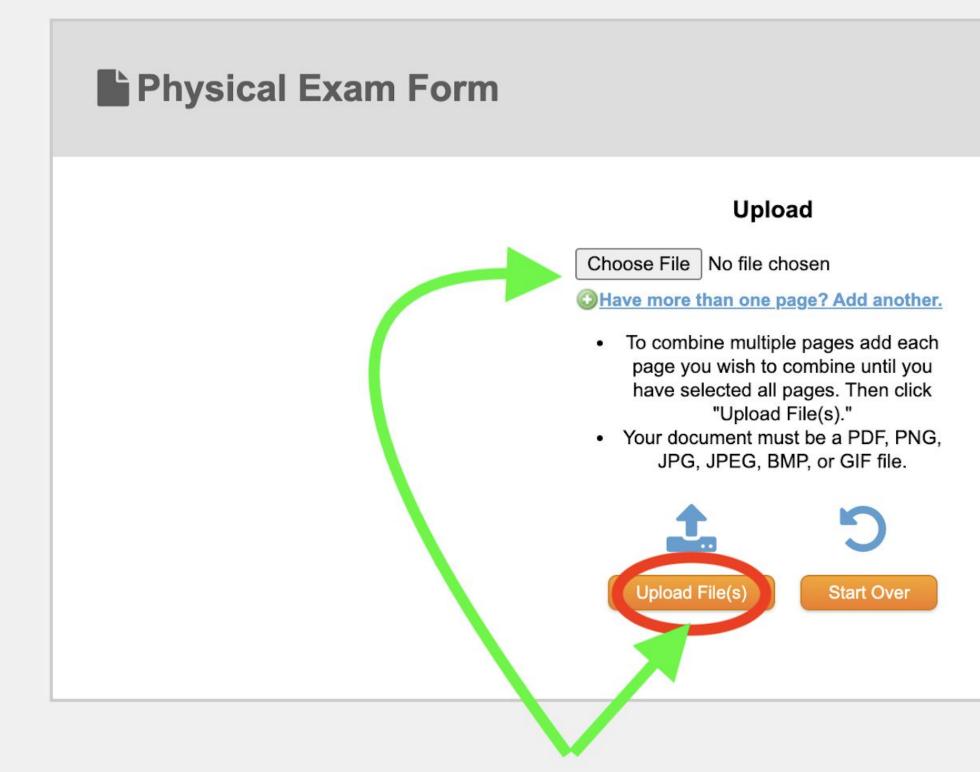
When you are ready to submit a form that says "Turn it in":

- Select the "turn it in" button on the **Student Health tracker page**
- Select "Yes,Submit"



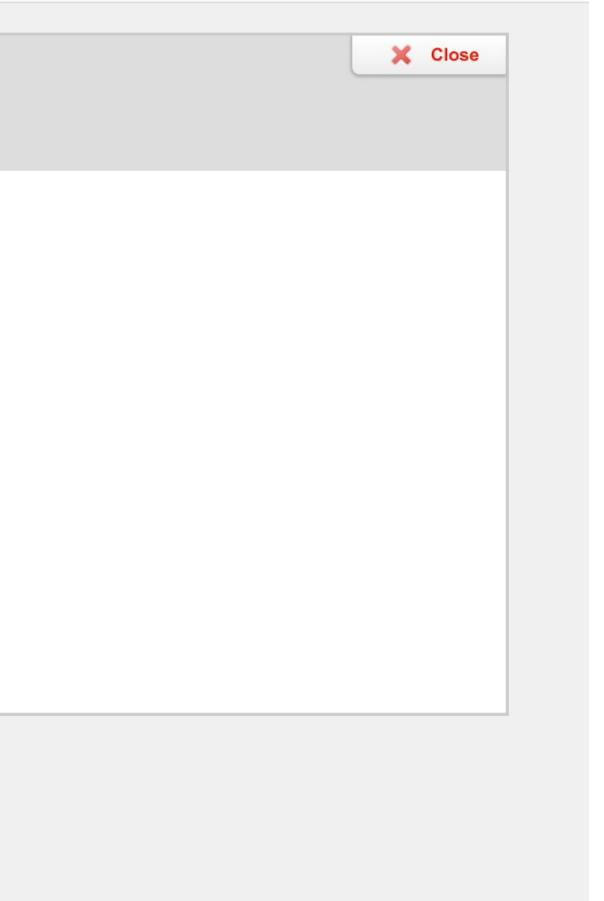


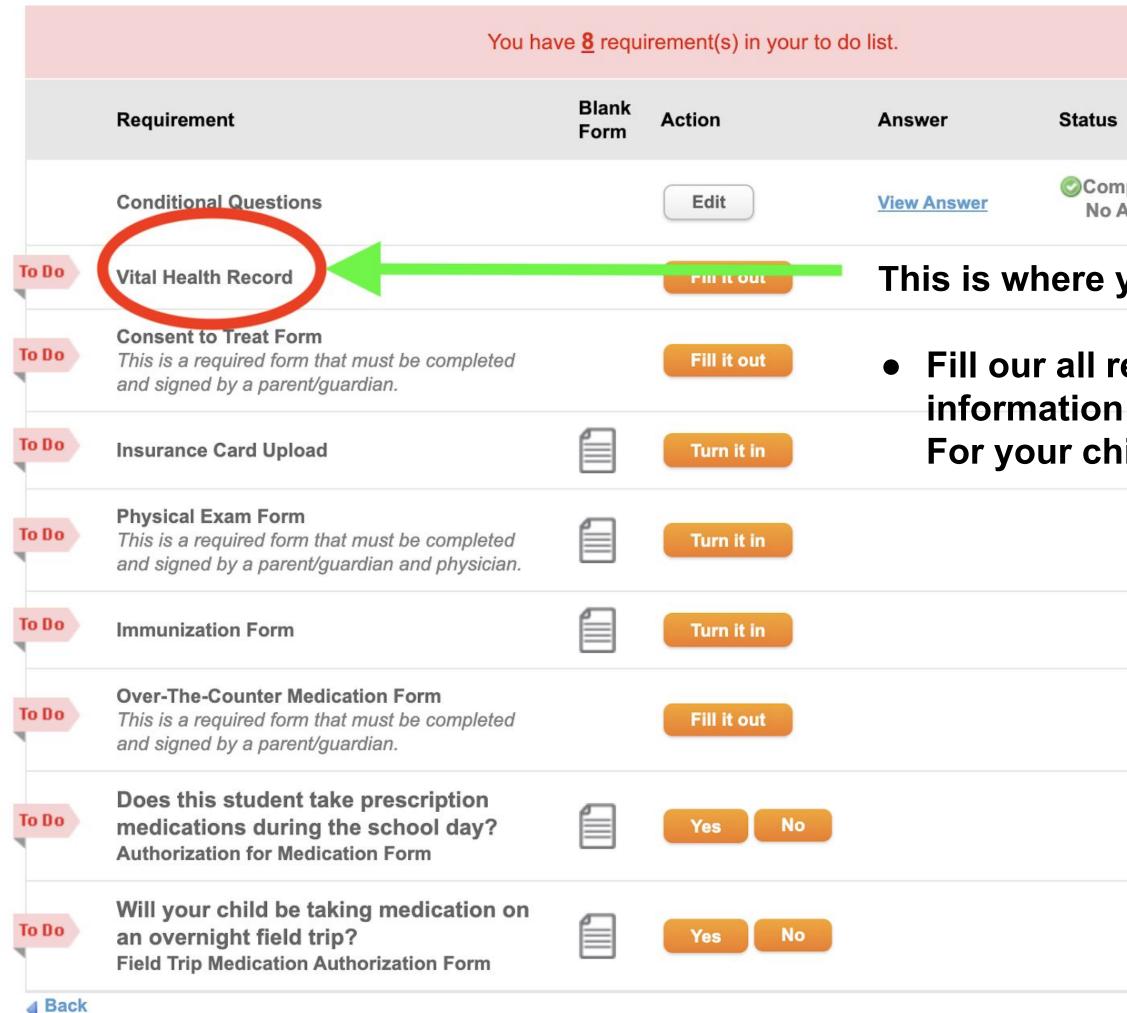
- Download a photo or PDF of your completed form
- You can also take a photo on your phone and upload it through the Magnus Health App
- Select "Upload"



Next you will:

- Select "Choose File"
- Find your file or files you want to upload
- Select "Upload File(s)"





Status

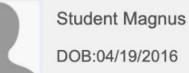
Complete **No Approval Required**

This is where you will:

• Fill our all required health For your child

Vital Health Record





Class of 2023 (grade 12)

Status

X Incomplete

Deadline: August 1

Submit for Approval

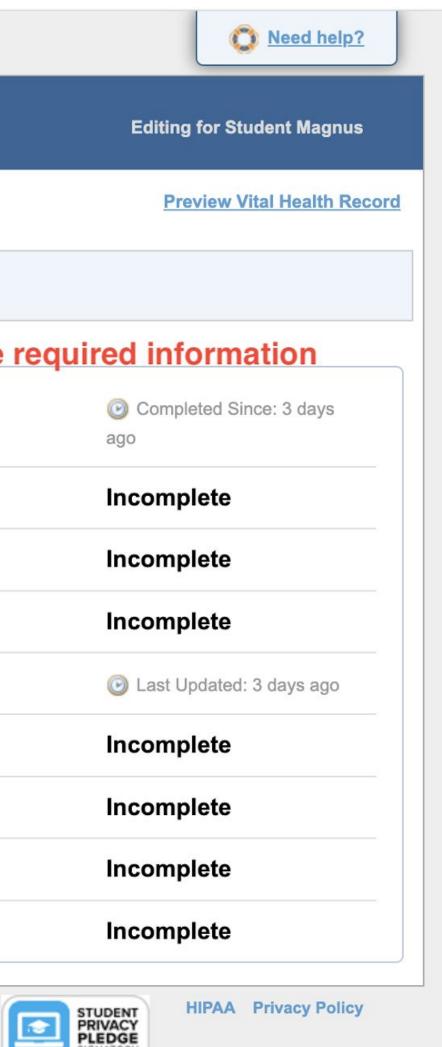
Save and return to tracker

Ilease complete each section of Student Magnus's Vital Health Record.

Sections Click on each hyperlink and fill in the required information

✓ <u>Student Information</u>	
X Health Emergency Contacts	
× Insurance	
X <u>Healthcare Providers</u>	
× <u>Allergies</u>	
× <u>Medications</u>	
X Mental / Behavioral	
X Other Health Conditions	
× Additional Medical Information	

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Allergies Section

Add Allergy

Allergy Name.	
Allergy Reaction: *	
Severity of Reaction: *	Allergy Not Liste
Date of Last Reaction:	Other Allergy (o
Allergy Notes:	Common Allergie
	Eggs
	Fish (such as b
	Gluten
Do you have an Epi Pen f	Legumes
	Sec. 1 Sec. 2 Sec. 2 Sec.

Alleray Name: *

Signs of Reaction: *

be (or food intolerance) ies - Food pass, cod, flounder) Milk Peanuts

Selecting the drop down menu will give you a list of food, medication or environmental allergies.

If you don't see it listed select "Allergy Not Listed"

Save

Save and Add Another

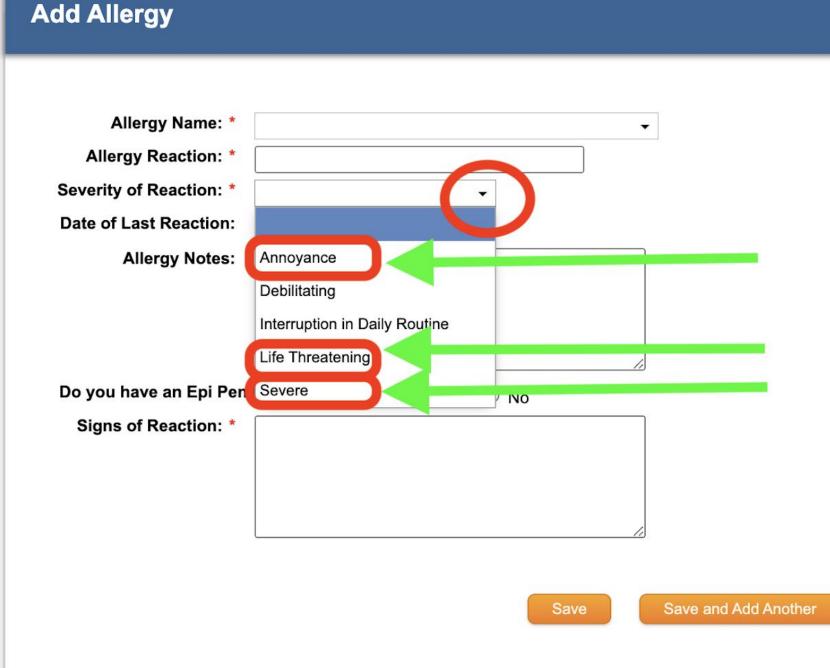
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Editing for Student Magn

HIPAA Privacy Pol

Allergies Section



- diarrhea

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Editing for Student Magn

Select the drop down arrow for Reaction You will see the 3 most common

Annoyance=upset stomach, nausea,

Life Threatening=need emergency medication right away or death could occur

 Severe=need medication right away such as antihistamine or the reaction could worsen

HIPAA Privacy Poli

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_						10.03

Print blank forms

Print Summary Print All Records

	Y	ou have <u>8</u> requ	irement(s) in you	ur to do list.	
	Requirement	Blank Form	Action	Answer	Sta
	Conditional Questions		Edit	View Answer	Ø
To Do	Vital Health Record		Fill it out		
To Do	Consent to Treat Form		Fill it out	This give	
To Do	Insurance Card Upload		Turn it in	office per treatment	
To Do	Physical Exam Form Physician's signature required		Turn it in		
To Do	Immunization Form Important! View Approval Guidelines Physician's signature required		Turn it in		
To Do	Over-The-Counter Medication Form		Fill it out		
To Do	Does this student take prescription medications during the school day? Authorization for Medication Form for Medication at school		Yes	0	
To Do	Will your child be taking medication an overnight field trip? Field Trip Medication Authorization Form f medications needed on overnight Field Tri	or	Yes	0	

Student is 11% complete.

Status

Complete Approved until Jun 30, 2024

SSIS health ssion to provide your child

and the state of the	

Print blank forms

 •	

	You ha	ave <u>8</u> requ	do list.		
	Requirement	Blank Form	Action	Answer	Sta
	Conditional Questions		Edit	View Answer	0
To Do	Vital Health Record		Fill it out		
To Do	Consent to Treat Form		Fill it out		ТЬ
To D	Insurance Card Upload		Turn it in		Th up
To Do	Physical Exam Form Physician's signature required		Turn it in		pro
To Do	Immunization Form Important! View Approval Guidelines Physician's signature required		Turn it in		ins
To Do	Over-The-Counter Medication Form		Fill it out		
то Do	Does this student take prescription medications during the school day? Authorization for Medication Form for Medication at school		Yes No		
To Do	Will your child be taking medication on an overnight field trip? Field Trip Medication Authorization Form for medications needed on overnight Field Trip		Yes No		

Student is 11% complete.

Print Summary Print All Records

tatus

Complete Approved until Jun 30, 2024

his is where you will pload a photo of your roof of active health

surance

	Class of 2031 (oth)			
Print	blank forms			
		You have <u>8</u> requ	irement(s) in you	r to do list.
	Requirement	Blank Form	Action	Answer
	Conditional Questions		Edit	View Answer
To Do	Vital Health Record		Fill it out	T
To Do	Consent to Treat Form		Fill it out	
To Do	Insurance Card Upload		Turn it in	
To Do	Physical Exam Form Physician's signature required		Turn it in	
To Do	Immunization Form Important! View Approval Guidelines Physician's signature required		Turn it in	
To Do	Over-The-Counter Medication Form		Fill it out	
To Do	Does this student take prescription medications during the school day? Authorization for Medication Form for		Yes No	

No

Yes

Will your child be taking medication on
an overnight field trip?
Field Trip Medication Authorization Form for
medications needed on overnight Field Trip

Medication at school

To Do

Student is	11%	complete.
------------	-----	-----------

Print Summary Print All Records

Status

Complete Approved until Jun 30, 2024

Fhis is the form you will:Print

- Take the form to a medical provider for an exam
- Have the medical provider fill it out, sign/stamp
- Download the form or a photo of the form
- Select "turn it in"
- Follow instructions to upload a copy into your child's account

Print blank forms

Do Vital Health Record Fill it out Do Consent to Treat Form Fill it out Do Insurance Card Upload Image: Card Upload Do Insurance Card Upload Image: Card Upload Do Physical Exam Form Physician's signature required Image: Card Upload Do Physical Exam Form Physician's signature required Image: Card Upload Do Image: Card Upload Image: Card Upload Do Physical Exam Form Physician's signature required Image: Card Upload Do Over-The-Counter Medication Form Image: Card Upload Do Over-The-Counter Medication Form Fill it out Do Does this student take prescription medications during the school day? Authorization for Medication Form for Medication at school Yes No						
Requirement Form Action Answer Conditional Questions Edit View Ans Do Vital Health Record Fill it out Do Consent to Treat Form Fill it out Do Insurance Card Upload Turn it in Do Insurance Card Upload Turn it in Do Physical Exam Form Turn it in Do Physical Form Turn it in Do Over-The-Counter Medication Form Fill it out Do Over-The-Counter Medication Form for Medication Form for Medication at school Yes No Will your child be taking medication on an overnight field trip? Turn it in		Y	∕ou have <u>8</u> requ	irement(s) in you	ur to do list.	
Do Vital Health Record Fill it out Do Consent to Treat Form Fill it out Do Insurance Card Upload Image: Card Upload Do Insurance Card Upload Image: Card Upload Do Physical Exam Form Image: Card Upload Do Image: Card Upload Image: Card Upload Do Image: Card Upload Image: Card Upload Do Image: Card Upload Image: Card Upload Do Over-The-Counter Medication Form Fill It out Do Does this student take prescription medication for Medication Form for Medication at school Yes Will your child be taking medication on an overnight field trip? Image: Card Upload	Req	quirement		Action	Answer	
Image: State of the state	Con	nditional Questions		Edit	View Answer	
Do Insurance Card Upload Do Insurance Card Upload Do Physical Exam Form Physician's signature required Do Immunization Form Important! View Approval Guidelines Physician's signature required Do Over-The-Counter Medication Form Do Over-The-Counter Medication Form Do Does this student take prescription medications during the school day? Authorization for Medication Form for Medication at school Will your child be taking medication on an overright field trip?	Vita	al Health Record		Fill it out		_
 Physical Exam Form Physician's signature required Turn it in Immunization Form Important! View Approval Guidelines Physician's signature required Turn it in Turn it in Over-The-Counter Medication Form Fill it out Does this student take prescription medications during the school day? Authorization for Medication Form for Medication at school Will your child be taking medication on an overnight field trin? 	Con	nsent to Treat Form		Fill it out		
 Physician's signature required Immunization Form Important! View Approval Guidelines Physician's signature required Turn it in Over-The-Counter Medication Form Fill it out Does this student take prescription medications during the school day? Authorization for Medication Form for Will your child be taking medication on an overnight field trin? 	Insu	urance Card Upload		Turn it in		٠
Do Important! View Approval Guidelines Physician's signature required Important! View Approval Guidelines Do Over-The-Counter Medication Form Do Over-The-Counter Medication Form Does this student take prescription Fill it out Does this student take prescription Yes Medication for Medication Form for Yes Will your child be taking medication on Authorization on	-			Turn it in		•
Does this student take prescription medications during the school day? Authorization for Medication Form for Medication at school Will your child be taking medication on an overnight field trip?	Imp	portant! View Approval Guidelines		Turn it in	-	
 medications during the school day? Authorization for Medication Form for Medication at school Will your child be taking medication on an overnight field trin? 	Ove	er-The-Counter Medication Form		Fill it out		
an overnight field trin?	me Aut	edications during the school day? thorization for Medication Form for		Yes No		•
Field Trip Medication Authorization Form for medications needed on overnight Field Trip	an Fiel	overnight field trip? Id Trip Medication Authorization Form	for	Yes No		

Student is 11% complete.

Print Summary Print All Records

Status

Complete Approved until Jun 30, 2024

his is the section you will:

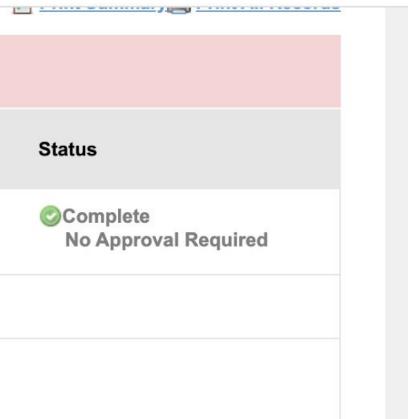
Print the immunization form

New students complete the full form Returning students only provide updates

Have the medical provider sign/stamp the document

If you do not have a medical provider sign/stamp you will need to submit proof of vaccination.

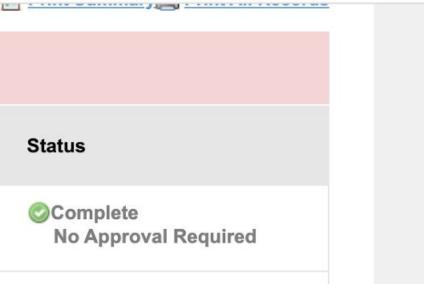
	You ha	ave <u>8</u> requ	irement(s) in you	r to do list.
	Requirement	Blank Form	Action	Answer
	Conditional Questions		Edit	View Answer
io Do	Vital Health Record		Fill it out	
o Do	Consent to Treat Form This is a required form that must be completed and signed by a parent/guardian.		Fill it out	
o Do	Insurance Card Upload		Turn it in	In this so
o Do	Physical Exam Form This is a required form that must be completed and signed by a parent/guardian and physician.		Turn it in	In this se answers t
o Do	Immunization Form		Turn it in	to admini medicatio
io Do	Over-The-Counter Medication Form This is a required form that must be completed and signed by a parent/guardian.	+		You will p
io Do	Does this student take prescription medications during the school day? Authorization for Medication Form		Yes No	form by ty
'o Do	Will your child be taking medication on an overnight field trip? Field Trip Medication Authorization Form		Yes No	



ection you will provide yes/no to give permission for the nurse ister the over the counter ons we have in the health office.

provide a digital signature to the typing in your name.

	Requirement	Blank Form	Action	Answer
	Conditional Questions		Edit	View Answer
Do	Vital Health Record		Fill it out	In this
Do	Consent to Treat Form This is a required form that must be completed and signed by a parent/guardian.		Fill it out	• Sele child
Do	Insurance Card Upload		Turn it in	med
Do	Physical Exam Form This is a required form that must be completed and signed by a parent/guardian and physician.		Turn it in	or o
Do	Immunization Form		Turn it in	● If yo
Do	Over-The-Counter Medication Form This is a required form that must be completed and signed by a parent/guardian.		Fill it out	print
Do	Does this student take prescription medications during the school day? Authorization for Medication Form		Yes	 You into
Do	Will your child be taking medication on an overnight field trip? Field Trip Medication Authorization Form		Yes No	



section you will: ct yes/no on this page if your I needs to take prescription ication during the school day n overnight field trips.

u select "yes" you will need to , fill out and sign the form

will submit a PDF or photo your child's account

Final notes

- You can go back to edit/change/update answers in Magnus Health
- Please make changes to demographic information (address, phone numbers etc.) in Powerschool
- You can print all of the information you have entered into Magnus Health
- Having the app will allow you to have access from anywhere Wifi or Data is available