

HASTINGS ON HUDSON UNION FREE SCHOOL DISTRICT
27 FARRAGUT AVENUE, HASTINGS ON HUDSON, NY 10706
RFP #2019-02 – CONSTRUCTION MANAGEMENT

REQUEST FOR PROPOSALS

RFP #2019-02

CONSTRUCTION MANAGEMENT SERVICES

BOND PROJECTS 2019-2020

BEGINNING APRIL 24, 2019

DUE: THURSDAY, APRIL 11, 2019 - 3:00 PM EST

Return to:
Maureen Caraballo
District Treasurer
Hastings on Hudson UFSD
27 Farragut Avenue
Hastings on Hudson, NY 10706

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DATE OF OPENING: THURSDAY, APRIL 11, 2019

TIME: 3:00 PM EST

To All Providers:

Please submit a sealed proposal for Construction Management Services for the Hastings on Hudson Union Free School District. The District will receive sealed proposals on or prior to 3:00 PM EST, April 11, 2019. Proposals received after stated date will be returned to the sender, unopened. Proposals must be submitted in a sealed envelope plainly marked on the outside:

RFP #2019-02 Construction Management Services

Proposals will be opened on the stated date, but will not be read aloud. Any interested party may attend. There will be no discussion at the time of the opening of the proposals. The names of the proposing Firms shall be available following the proposal opening.

Proposals shall be irrevocable for a minimum period of sixty (60) days from the date of proposal opening. Alterations to said proposals must be submitted in writing. Consideration shall be given only to those alterations, which may be caused by unforeseen circumstances beyond the control of the Firm submitting said proposal. The Purchasing Agent or his/her designee shall make such determination.

The Hastings on Hudson Union Free School District Board of Education intends to award a contract or contracts in its best interest and reserves the right to reject any or all proposals received as a result of this RFP, to negotiate with all qualified proposers, or to cancel this RFP in part or in its entirety, if it is in the best interest of the Hastings on Hudson Union Free School District to do so. No proposer shall have any legal, equitable or contractual rights of any kind arising out of its submission of a proposal except as and to the extent that the Hastings on Hudson Union Free School District, in its sole discretion, shall enter into a contract with the proposer(s) that it selects as the successful proposer(s).

Please read the attached material carefully before submitting your proposal. Incomplete proposals may not be considered.

Thank you very much for your cooperation.

Maureen Caraballo
District Treasurer

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I. PURPOSE

The Hastings on Hudson Union Free School District, hereinafter referred to as “the District”, invites proposals from qualified Firms to obtain Construction Management Services in connection with capital improvement projects as described herein.

In collaboration with a Facilities Advisory Committee, the Board of Education has developed the scope of the project. Information regarding the scope of the project can be found in Appendix A.

Specifically, the individual (firm) selected as a result of this RFP will be expected to perform services in connection with the development of and the capital improvement work. Please refer to Scope of Services. As part of the RFP, Proposers should identify in detail the manner in which the services to be required will be accomplished by the proposer.

In accordance with the District’s policies and procedures, contracts for professional services requiring special skill or training are not subject to competitive bidding requirements of § 103 of General Municipal Law.

II. SCOPE OF SERVICES

A. General Responsibilities

The scope of services that the construction manager is to provide during pre-construction, construction and post-construction phases of this project shall include, but not be limited to:

a) Pre-construction

- Attend pre-construction meetings
- Review bid submissions
- Provide information on known contracts
- Coordinate multiple contractors

b) Construction Phase and Closeout

- Coordinate all utility interruptions with the District and public utilities if required.
- On-site, continuous day-to-day inspection and supervision of all work in process including second shift, holiday and weekend work.
- Ensure that contractors follow all Laws, Statutes, Codes and Regulations during construction and maintain required exit pathways.
- Coordinate all site-stored material locations and contractor staging.
- Coordination of all contractors’ activities.
- Act as a liaison between contractors, the District and their designated representatives.
- Monitor the quality of the work and verify compliance with plans and specifications. Identify poor quality and non-conforming work for correction by contractors. Notify Architect of any deviation from contract documents.

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- Greet, escort and log all authorized visitors to the sites. Prevent unauthorized visitors from entering the sites.
 - Review contractor safety procedures on an ongoing basis
 - Solicit, review and approve construction schedules.
 - Review and validate any T & M work. (T & M – time and material)
 - Review contractor change requests and proposals and make recommendations to the Board of Education and Architect.
 - Monitor construction schedules and initiate corrective actions with contractors to remain on schedule.
 - Prepare and maintain a master project schedule.
 - Log and monitor all requests for information (RFI's).
 - Maintain a daily log of activities on the jobsite.
 - Log and maintain all project samples on site.
 - Coordinate and monitor all required site and material testing during construction.
 - Notify Architect in advance of required construction and testing observations to be witnessed by Architect or Engineers.
 - Coordinate and attend weekly/monthly construction update meetings with Architect, contractors and owner as requested by the District.
 - Coordinate with the NYS Department of Labor regarding asbestos abatement.
 - Prepare and present progress reports to the District Board of Education in a format agreed to by both parties. Present reports at public meetings.
 - Maintain documentation and photographs of project progress.
 - Monitor the progress of all project record drawings and initiate corrective actions with contractors to keep record drawings current.
 - Maintain a file of all project documentation to be given to owner at project completion.
 - Coordinate building occupancies and construction phasing to comply with the needs of the Board of Education.
 - Coordinate punch-list inspections and execution of punch-list items.
 - Daily inspection to verify compliance with bid specifications and functionality of work performed.
 - Review applications for payment verifying percentage of work complete, inclusion of lien waivers, submission, accuracy and compliance of certified payroll.
 - Coordinate receipt of closeout documents.
- c) The Architect has been retained to provide the following services:
- Collect all bonds and insurance certificates from contractors and forward copies to the Owner.
 - Review and approve shop drawings and submittals.
 - Maintain a log of all proposal requests and contractor proposals.
 - Prepare all contracts and change orders.
 - Conduct periodic site visits.
 - Assist the Owner in monitoring the project budget and expenses.
 - Collect and distribute all project closeout documentation.
 - Process applications for payment from contractors.
 - Prepare all Certificates of Substantial Completion and Occupancy Certifications

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III. PROPOSAL SUBMISSIONS

A. Information and Documents

Questions concerning the RFP and the procedures for responding should be directed to Maureen Caraballo, District Treasurer at caraballo@hohschools.org.

B. Specification Clarification/Inquiries

All inquiries with respect to this Request for Proposal must be directed as follows:

Via USPS: Hastings on Hudson Union Free School District
Attention: Maureen Caraballo
27 Farragut Avenue
Hastings on Hudson, New York 10706

Via Fax: 914-478-6219

Via E-mail: caraballo@hohschools.org

C. Submission of Proposals

One (1) original, one (1) copy of the hardcopy proposal and one (1) flash/thumb drive with a copy of the proposal in PDF format must be submitted. Envelopes must be sealed and **clearly marked RFP# 2019-02 Construction Management Services** and the name and address of the Proposer. Proposals must be received no later than 3:00 PM on Thursday, April 11, 2019 at the following address:

Hastings on Hudson Union Free School District
Maureen Caraballo, District Treasurer
27 Farragut Avenue
Hastings on Hudson, New York 10706

There is no express or implied obligation for the District to reimburse responding Firms for any expenses incurred in preparing proposals, attending pre-proposal conferences, or interview(s) in responding to this request. Proposals submitted after the stated time and date will not be considered and will be returned to the Firm unopened.

C. Modification or Withdrawal of Proposals

Any proposal may be withdrawn or modified by written request of the Proposer, provided that such request is received by the Purchasing Agent at the above address prior to the date and time set for receipt of proposals.

D. Right to Reject Proposals

This RFP does not commit the School District to award a contract, pay any cost incurred in the preparation of a proposal in response to this RFP, or to procure or contract for services. The School District intends to award a contract on the basis of the best interest and advantage to the School District, and reserves the

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right to accept or reject any or all proposals received as a result of this RFP, to negotiate with all qualified proposers, or to cancel this RFP in part or in its entirety, if it is in the best interest of the School District to do so. The School District may select as the successful proposer that proposal which, in the School District's sole discretion and with whatever modifications the School District and the proposer may mutually agree upon, best meets the School District's requirements whether or not that proposal is the lowest priced. No proposer shall have any legal, equitable, or contractual rights of any kind arising out of its submission of a proposal except as, and to the extent that, the School District, in its sole discretion, shall enter into a contract with the proposer that it selects as the successful firm.

PROPOSAL FORMAT AND CONTENTS

Proposals must be submitted in the format outlined in this section. Each of the described parts and sections must be completed in full. Each proposal will be reviewed to determine if it is complete prior to actual evaluation. The School District reserves the right to eliminate from further consideration any proposal deemed to be non-responsive to the requests for information contained herein. Each of the parts and sections described below should begin on a separate page, and each page should state the name of the proposer in the upper right hand corner.

A. Proposer Background and Qualifications

Section A of the proposal must contain the following information about the proposer and any independent contractor with which the proposer intends to work on the project.

FORM I: Confirmation of Participation

FORM II: Proposer's Information Sheet

FORM III: Form II should describe the make-up of the project team, and a detailed statement as to how the Proposer intends to meet the requirements of the agreement. Include a chart depicting the management structure envisioned for the project. Individual resumes for each of the individuals on the project team must be included in this section.

FORM IV: Describe the prior relevant experience of the proposer and members of the project team, and independent contractors, if any.

FORM V: Reference Sheet

FORM VI: Agreement to Terms of Discussion

FORM VII: Proposer Certification

FORM VIII: Non-Collusive Bidding Certification

FORM IX a or b: Iran Divestment Certification

FORM X: Form of Disclosure

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B. Financial Background Information

Section B of the RFP must contain detailed information concerning the financial background of the Proposer and any independent contractors to be engaged by the Proposer, including but not limited to financial statements, annual reports and the like covering the most recent fiscal year for the proposer and any contractor.

C. Insurance Requirements: See Appendix B.

D. Form of Proposal

Proposals submitted pursuant to this RFP shall include the Proposer's cost to perform the services set forth herein. Said cost shall be a fixed sum of money to include all compensation. No additional amounts will be paid to the successful Proposer for expense reimbursements. Said cost to be paid to the successful vendor shall be submitted on the proposal FORM VIII of this RFP.

The District appreciates your time and effort in preparing the RFP for our review. We anticipate hiring a Construction Management firm in 2019 based on our above criteria. However, the District reserves the right to reject any and all proposals.

E. Proposal Evaluation

- a) Proposals received will be evaluated by the Superintendent of Schools, the District Treasurer, the Director of Facilities and the Board of Education.
- b) The evaluation process is designed to award the proposal not necessarily to the proposer of least cost, but rather to the proposer with the best combination of attributes.

F. Interview

The award process may include interviews with the Board of Education and/or District Administrators.

GENERAL INFORMATION

A. Indemnification

The successful Proposer shall defend, indemnify and save harmless the District, its employees and agents, from and against all claims, damages, losses and expenses (including without limitations, reasonable attorneys' fees) arising out of, or in consequence of, any negligent or intentional act or omission of the Successful Proposer, its employees or agents, to the extent of its or their responsibility for such claims, damages, losses and expenses.

B. Term of Contract

Initial contract period will commence upon award by the Board of Education and remain active until the final close out phases of the construction are completed.

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C. Termination Clause

Any contract agreed to under this Request for Proposal is subject to termination by the Board of Education with thirty (30) days written notice.

D. Anticipated Timeline

March 29, 2019	Advertisement and Release Date for RFP
April 2, 2019	Confirmation of Participation Due
April 2, 2019	RFP Questions Due
April 3, 2019	RFP Answers Distributed via Addendum
April 11, 2019	RFP Due Date
April 11-16, 2019	RFP Review Period and Interviews of selected Firms
April 23, 2019	Decision and Award
April 24, 2019	Contract Start Date

E. Freedom of Information Law

The New York State Freedom of Information Law as set forth in Public Officers Law, Article 6, Sections 84-90, mandates public access to government records. However, proposals submitted in response to this RFP may contain technical, financial background or other data, public disclosure of which could cause substantial injury to the Proposer's competitive position or constitute a trade secret. Proposers who have a good faith belief that the information submitted in their proposals is protected from disclosure under the New York Freedom of Information Law must clearly identify the pages of the proposals containing such information by typing in bold fact on the top of each page, "THE PROPOSER BELIEVES THAT THIS INFORMATION IS PROTECTED FROM DISCLOSURE UNDER THE STATE FREEDOM OF INFORMATION LAW." The District assumes no liability for disclosure of information so identified, provided that the District has made a good faith legal determination that the information is not protected under applicable law or where disclosure is required to comply with an order or judgment of a court of competent jurisdiction.

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APPENDIX A –SCOPE OF PROJECTS

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APPENDIX B – INSURANCE REQUIREMENTS

- I. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the contractor hereby agrees to effectuate the naming of the district as an unrestricted additional insured on the contractor's insurance policies, with the exception of workers' compensation.
- II. The policy naming the district as an additional insured shall:
 - Be an insurance policy from an A.M. Best rated "secured" or better, New York State admitted insurer.
 - Provide for 30 days notice of cancellation.
 - State that the organization's coverage shall be primary coverage for the district, its Board, employees and volunteers.
 - List the District as an additional insured by using endorsement CG 2010 or broader. The certificate must state that this endorsement is being used. A copy of the endorsement shall be included with the certificate of insurance.
- III. The contractor agrees to indemnify the district for any applicable deductibles.
- IV. Required Insurance:
 - **Commercial General Liability Insurance**
\$1,000,000 per occurrence / \$2,000,000 general and products/completed operations aggregates. The general aggregate shall apply on a per-project basis as evidenced by the appropriate box being checked on the Certificate of Insurance.
 - **Automobile Liability**
\$1,000,000 Combined single limit for owned, hired and borrowed and non-owned motor vehicles.
 - **Workers' Compensation**
Statutory Workers' Compensation & Employers' Liability Insurance and N.Y.S. Disability Benefits Insurance for all employees.
 - **Owners Contractors Protective Insurance**
(Required for construction projects in excess of \$200,000)
\$1,000,000 per occurrence / \$2,000,000 aggregate, with the district named as Additionally insured.
 - **Errors and Omissions Insurance**
\$5,000,000 per occurrence/ \$5,000,000 aggregate for the professional acts of the Construction Manager performed under the contract for Hastings on Hudson UFSD. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement. Coverage shall remain in effect for two years following the completion of work. If the Construction Manager is providing environmental services, the errors & omissions policy must be endorsement to include coverage for these services.
- V. The insurance producer must indicate whether or not they are an agent for the companies providing the coverage.
- VI. Contractor acknowledges that failure to obtain such insurance on behalf of the district constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the district. The contractor is to provide the district with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work.
- VII. The district is a member/owner of the NY Schools Insurance Reciprocal (NYSIR). The contractor further acknowledges that the procurement of such insurance as required herein is intended to benefit not only the district but also the NYSIR, as the district's insurer.

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FORM I: CONFIRMATION OF PARTICIPATION

Bidder Company Name: _____

Contact Name: _____

Address: _____

Phone: _____ Fax: _____

E-Mail: _____ Tax ID#: _____

Signature of Company Representative : Date

The company/organization intends to submit a proposal for RFP #2019-02 _____

The company/organization will **NOT** be submitting a proposal for RFP #2019-02 but would like to remain on the vendor list for these services for the future. _____

Please complete and return this form to Maureen Caraballo no later than April 2, 2019.

Via Fax: 914-478-6219

Via E-mail: caraballo@hohschools.org

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FORM II: FORM OF PROPOSAL

The District requests that the Proposers respond to all sections in this Form of Proposal. All proposers will be required to complete this form providing three references of past performance. References should involve projects and/or service situations of similar size and scope to this bid. References must have had dealings with the proposer within the last thirty-six months. The District reserves the right to contact any or all of the references supplied for an evaluation of past performance in order to establish the responsibility of the proposer before the actual award of the contract. Completion of the reference form is required.

PROPOSING FIRM

Firm Name _____

Address _____

Telephone _____ Fax _____

Federal Tax ID # _____

Company Web Address _____

Contact E-mail Address _____

Printed Name of Responding Partner _____

Authorized Partner Signature _____

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FORM IV: PROJECT TEAM MEMBERS EXPERIENCE

(Please complete one form for each team member)

Team Member Name: _____

Customer's Name: _____

Total Project Cost: _____

Type of Contract: _____

Customer's Contact Person: _____

Customer's Telephone Number: _____

Customer's Email Address: _____

Brief description of project scope of services and status: _____

Was the project completed prior to the deadline? Yes No

Was the project completed at or under budget? Yes No

Were legal actions taken as a result of this project? Yes No

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FORM V: REFERENCE SHEET

REFERENCE #1:

Contact: _____

Address: _____

City: State: Zip: _____

Telephone: _____ Facsimile: _____

Type of Work: _____ \$ Amount of Project: _____

REFERENCE #2:

Contact: _____

Address: _____

City: State: Zip: _____

Telephone: _____ Facsimile: _____

Type of Work: _____ \$ Amount of Project: _____

REFERENCE #3:

Contact: _____

Address: _____

City: State: Zip: _____

Telephone: _____ Facsimile: _____

Type of Work: _____ \$ Amount of Project: _____

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FORM VI: AGREEMENT TO TERMS OF DISCUSSION

The District's receipt or discussion of any information submitted in response to the District's RFP, including information submitted during discussions after said submittal (including ideas, models, drawings or other material communicated or exhibited by us or on the District's behalf) will not impose any obligations whatsoever on the District or entitle us to any compensation, except to the extent specifically provided in such written agreement, if any, as may be entered into between the District and the firm. Any such information given, either orally or in writing, is not given in confidence and may be used, or disclosed to others, for any purpose at any time without obligation or compensation and without liability of any kind whatsoever. Any statement which is inconsistent with this agreement, whether made as part of or in connection with any information received from us in any fashion, shall be null and void and of no effect. This letter is not intended, however, to grant to the District the right to use any matter which is the subject of valid letters patent.

The foregoing applies to any information whether or not given at the invitation of the District.

Officer of Company (Signature)

Date

Title

Telephone Number

Company

Facsimile Number

Address

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FPRM VII: PROPOSAL FORM FOR CONSTRUCTION MANAGEMENT SERVICES

Fixed fee proposal for provision of construction management services
Pre-construction services from date of award through completion of project close-out.

_____ Dollars (text)

\$ _____ (numbers)

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FORM VIII: NON-COLLUSIVE BIDDING CERTIFICATION

The following statement is made pursuant to Section 103-D of the General Municipal Law, as amended by Chapter 675 of the Laws of 1966, and Section 139-D of the State Finance Law, as amended by Chapter 675 of the Laws of 1966, and Section 2604 of the Public Authorities Law, as amended by Chapter 675 of the Laws of 1966.

By submission of this bid proposal, the bidder certifies that he/she is complying with Section 103-d of the General Municipal Law as follows:

Statement of non-collusion in bids and proposals to political subdivision of the state. Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation, or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury:

Non-collusive bidding certification.

(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and,

3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

(b) A bid shall not be considered for award nor shall any award be made where (a) (1) (2) and (3) above have not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the reasons therefore. Where (a) (1) (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department agency or official thereof to which the bid is made or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of subparagraph one (a).

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NON-COLLUSIVE BIDDING CERTIFICATION (cont.)

Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certifications referred to in subdivision II of this section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing, and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of corporation.

The bidder affirms the above statement as true under the penalties of perjury.

<p>CORPORATE SEAL [if bidder is a corporation]</p>
--

<p>BIDDER COMPANY NAME:</p> <p>ADDRESS:</p> <p>PHONE #:</p> <p>FAX #:</p>

Authorized Signature
(Sign)

(Name & Title of Signer)

SWORN to before me this _____ day of _____, 2019

(Notary public)

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FORM IXa: CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), Chapter 1 of the 2012 Laws of New York, a new provision has been added to State Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL § 165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the School District receive information that a Bidder/Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, _____, being duly sworn, deposes and says that he/she is the
_____ of the _____ Corporation and that neither the Bidder/
Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

SIGNED

SWORN to before me this _____ day of _____, 2019

(Notary public)

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**FORM IXb: DECLARATION OF BIDDER'S INABILITY TO PROVIDE CERTIFICATION OF COMPLIANCE WITH THE IRAN
DIVESTMENT ACT**

Bidders shall complete this form if they cannot certify that the bidder /contractor or any proposed subcontractor is not identified on the Prohibited Entities List. The District reserves the right to undertake any investigation into the information provided herein or to request additional information from the bidder.

Name of the Bidder: _____

Address of Bidder: _____

Has bidder been involved in investment activities in Iran? _____

Describe the type of activities including but not limited to the amounts and the nature of the investments (e.g. banking, energy, real estate) _____

If so, when did the first investment activity occur? _____

Have the investment activities ended? _____

If so, what was the date of the last investment activity? _____

If not, have the investment activities increased or expanded since April 12, 2012? _____

Has the bidder adopted, publicized, or implemented a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran? _____

If so, provide the date of the adoption of the plan by the bidder and proof of the adopted resolution, if any and a copy of the formal plan. _____

In detail, state the reasons why the bidder cannot provide the Certification of Compliance with the Iran Divestment Act below (additional pages may be attached):

I, _____ being duly sworn, deposes and says that he/she is the _____ of the _____ Corporation and the foregoing is true and accurate.

SIGNED

SWORN to before me this _____ day of _____, 2019

(Notary public)

HASTINGS ON HUDSON UNION FREE SCHOOL DISTRICT
27 FARRAGUT AVENUE, HASTINGS ON HUDSON, NY 10706
RFP #2019-02 – CONSTRUCTION MANAGEMENT

FORM X: FORM OF DISCLOSURE

THE UNDERSIGNED AFFIRMS THAT THE FOLLOWING CONSTITUTE ALL OFFICERS, DIRECTORS, PARTNERS, OR CONTROLLING PRINCIPALS OF THE FIRM:

Name

Title

1. Does any Hastings on Hudson Board Member, administrator, or employee possess any financial interest, directly or indirectly, in the Firm? _____ If yes, set forth the basis upon which a financial interest exists in the Firm:

2. Has the Firm or any of its officers, directors, partners, or controlling principals possessed any interest in transactions heretofore entered into with Hastings on Hudson School District? _____ If yes, please describe transaction(s):

3. Does any direct relative of a member of the Board , administrators, or staff possess any financial interest, directly or indirectly, in the Firm (For purpose of this inquiry a direct relative is to be defined as a parent, spouse, child or sibling). _____ If yes, set forth below the Hastings on Hudson School District Board Member, administrator, or staff member whose relation possess an interest and the relationship:

THE UNDERSIGNED AFFIRMS THAT THE ABOVE STATEMENTS ARE TRUE AND UNDERSTANDS THAT ANY FALSE STATEMENT SHALL CONSTITUTE A VIOLATION OF THE PENAL CODE OR GENERAL MUNICIPAL LAW AS APPLICABLE.

Firm: _____

Signature: _____

Print Name _____

Title: _____ Date: _____

Hastings-on-Hudson UFSD

Description of Work	Construction cost
<u>Middle School/High School</u>	
Exterior Walls/Columns (S)	\$482,500
Chimneys (S)	\$25,000
Parapets (S)	\$150,000
Roofs and Skylights (S)	\$1,500,000
Resilient Tiles or Sheet	\$200,000
Elevators & Lifts (H)	\$400,000
Communications Systems (H)	\$100,000
Heat Generation System (H)	\$800,000
Music Suite Renovation	\$550,000
Renovate middle school auditorium	<u>\$1,960,000</u>
Sub total	\$6,167,500
Hillside	
Exterior Walls/Columns (S)	\$75,000
Windows	\$200,000
Roofs and Skylights (S)	\$900,000
Resilient Tiles or Sheet	\$242,000
Communications Systems	\$50,000
Building Addition-cafeteria.kitchen	\$5,975,000
4 classrooms	
Learning Commons	<u>\$100,000</u>
	\$7,542,000
Contigency	\$2,056,425
Inflation	\$1,261,274
Incidental Costs	\$1,356,415
Total Bond	\$18,383,614