

Lincoln Elementary PTA Board Meeting

05/10/23 @ 6:30pm



I. Call to Order:

- 6:31p Lorraine May

II. Review of April Meeting Minutes

[April General PTA Meeting - Google Docs](#)

- Motion to Approve - Lorraine May
 - Second - Jaime DeCecco
 - Third - Anna Rutledge

III. Executive Board Member Reports

- 1st VP - Erin Gentzel
- 2nd VP- Heidi Ghildyal
- 3rd VP- Katie Mikita
- 4th VP- Dr. Kitsko - Principal's Report
 - Discussed the importance of discussions around anti-semitism and hate speech and its impact on our community and school
 - [PTA meeting Principal's Report 5/10/2023](#)
- Recording Secretary- Jaime DeCecco
- Corresponding Secretary- Andrea Goeringer
- Historian- Anna Rutledge
- Treasurer- Kate Sweeney [budget to actual- may 2023 - Google Sheets](#)
 - Latest budget to actual has us over budget, as we have used the readathon funds for ongoing activities + a bit extra; end of year activities need to try to be on budget
 - We spent all the money that the kids raised on the kids – which is great!
 - Please turn in your receipts for reimbursement if needed!
- President- Lorraine May
- Staff Representatives- Mrs. O'Shea and Mrs. Aaron
 - Thank you!! For Pot of Gold, Teacher Appreciation, Field Trips, Week of Service activities

IV. Old Business

- **Bylaws-** submitted to state in February
 - Still no update on final approval from state
- **Read-A-Thon - \$26,000 Raised**
 - Funding usage so far:
 - Staff Holiday Presents, Classroom Crayon Replenish
 - Teacher Pot of Gold - \$150/teacher for Classroom Wish List Items
 - Yearbook discount
 - Field Trips or In-Class Field Trips
 - Committee Budgets Increased
 - Sensory room enhancements
 - Seasonal supplies- school and basic need items

- Replenishment of Recess Basketballs
- Adaptive Swing for Playground – Possibly a next year budget item
- Extra Kindness gestures for Staff/Substitutes
- Lincoln Weeks of Service items

V. Committee Reports

Kids of Steel- Mary Ullman

- KIDS OF STEEL was amazing! Thank you to Coach Mary and ALL OF OUR PARENT VOLUNTEERS! Also, thank you to the LES Staff for help with logistics and support!

Science Fair - Shelly Burr

- Thank you to Shelly Burr for another successful Science Fair!

Earth Day - Heidi Ghildyal

- Thank you to Heidi Ghildyal for restarting our Earth Day Committee!!!
- Pennsylvania Wildflower Seed packets distribution to all students
- Earth day all year: 5 small changes that make a Big impact Family Challenge
 - Flyers being sent home with the wildflower packets
 - Self Score Sheet Student Incentive
- Next year, possibly lower the walk to school week goal

International Families Night – Jen Curran and Joy Givens

- Thank you to Jen and Joy for such a fun night of Music, Crafts, Food and Fun
 - Next year, possibly “rebrand” to make clear that this night is for everyone to come! Also, possibly move to late winter/early spring.

Staff Appreciation- Erin Gentzel

May 8th- 12th

- Just Plane Awesome Theme
 - Kids activities are set with an appreciation activity planned for every day
 - Monday - Breakfast from Bistro to Go
 - Tuesday - Cookie Table
 - Wednesday - “Things for your trip” swag bags
 - Thursday - Snack/Beverage Trolley and Chalk Art
 - Friday - Tacosburgh catering with take out containers
 - Make sure to check out the “Just Plane Awesome” High School Pics showcase!

Talent Show - Kristin Bartone, Erin Rutter, Joy Givens

Friday, May 12, 2023 (6:30pm)

- Theme “Stars will Shine”

Book Fair – Cate Albu -

May 15th-19th

- Signup for next week’s BOGO Book Fair!
- [Scholastic book fair: BOGO Book Fair \(signupgenius.com\)](https://www.signupgenius.com)

Fifth Grade Farewell - Kim Kappeler, Danny Johnson, Emily Nalitz, Amanda Babst, Lisa Sweeney, Erin Gentzel, Erin Davies

- Pool Party - Bower Hill Swim Club June 7th. Lisa Sweeney will coordinate snacks, etc.

- Thank you to Joanna Streets for her continued fundraising efforts- Currently at ~\$3500.
- 5th Grade Field Day – Friday, June 2nd

Class Parties- Lorraine May and Andrea Goeringer

- Committee for 2023-2024 for Class Party Streamline
 - Review and send out a summer edition of the survey
- <https://www.surveymonkey.com/r/9XJXB33>

Yearbook- Erin Davies and Maggie Shiels

- Yearbook Orders Submitted
- Yearbook Distribution within the next few weeks

Garden Committee – Jeanne Marie Hannan and Heidi Ghildyal

- Garden/Vegetable Club - meeting with kids, started garden and vegetable garden and it looks great!!!!
- Grant?

Community Outreach- Katie Mikita, Anna Rutledge, Lorraine May, Julie Wagner

- Dr. Kitsko's Pennies for Puerto Rico -
 - \$1,015.50 raised by Lincoln Elementary Students
- Socktober - 314 pairs of Socks Collected and delivered to Sisters Place
- THANK YOU Notes to Beverly Shops
- Mrs. Majestic- 118 Stockings for Soldiers delivered to soldiers abroad
- Coat Drive and Hat/Mitten Trees
 - Over 200 Mittens, more than 50 Hats, 1 scarf & dozens of Coats Collected!
 - Donated to MTLFD/MRTSA/MLPD and Salvation Army
- Halloween Costume Collection- Laura Palmieri JLPFamily11@gmail.com
- February 5th Grade Community Outreach Project- Humane Animal Rescue of Pittsburgh
 - 5th graders took ownership and initiative for their first student lead service project! We hosted a brainstorming session with the entire grade, sent out Google surveys with service opportunities, and created a service schedule. The students made PR, collection boxes, and donations during recess time.

Donations Collected:

- 8 cat scratchers
- 2 peanut butters
- 8 boxes of bones
- 2 pet beds
- 7 bags of food
- 1 box of TP tubes
- 30 lbs of newspaper
- 26 bags of treats
- 72 pet toys
- 21 kid made blankets
- 4 store bought blankets
- 3 dog outfits
- 27 kid made tug toys
- 95 cans of pet food

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- **Lincoln Weeks of Service** (Jaime DeCecco) **May 8th-12th**
 - 4th Grade- 318 Pounds of Diapers Collected and Assembled for SHIM
 - 3rd Grade- 51 Birthday Kits Made for SHIM
 - 2nd Grade - 100 Treat Bags made for Baptist Homes
 - 1st Grade- 100 Treat Bags for Kane Assisted Living
 - Students in each grade level worked for 30 minutes on service project activities and then had 30 minutes play supervised by volunteers so teachers got 1 hour gift of “time” for Staff Appreciation Week!
- 5th Grade Community Outreach
 - Activities driven by 5th grader to donate to Homeless Shelter
 - Light of Life Speaker
 - Book swap at 5/18 Open House – Bring two books, take one book
 - Coin Collection to Purchase supplies for Light of Life
- Summer Community Outreach- School Supply Drive for 2023-2024 School Year
 - (collected at Julie Wagner’s office on Overlook and in lobby of Lincoln)
 - Information to be sent out in June

Cultural Arts (Cate Albu) and Field Trips (Kate Sweeney) -

- The Lincoln PTA is so happy to be able to fund all of the Assemblies and Field Trips!
- Assemblies- So far this year:
 - Cello Fury (October)
 - Jeff the Geode Guy (November)
 - Josh and Gab (November)
 - Echoes of the Four Directions (December)
 - Attack Theater (March)
- Author Visits(virtual and in-person)
 - Max Brallier (January, Grades 4-5)
 - Troy Cummings (February, Grades 2-3)
 - Saadia Faruqi (March, Grades K-1)
- Field Trips- So far this year:
 - 2nd Grade (Uptown Mt. Lebanon)
 - Kindergarten (Simmons Farm)
 - 5th Grade (Pittsburgh Zoo and PPG Aquarium)
 - 3rd Grade (Carnegie Museum of Natural History)
 - 4th Grade (Heinz History Center)
 - 3rd Grade (Pittsburgh Zoo and PPG Aquarium)
- Field Trips- Upcoming:
 - 1st Grade - Zoomobile Assembly
 - 3rd Grade (Bird Park)

Corporate Rewards and Fundraising- Joanna Streets

- Box Tops - \$208.57 to date
- Amazon Smile - \$202.90 to date
- February Mediterra Fundraiser- \$250
- March- Philly Pretzels- \$329.29
- April - Blooming Dahlia - \$355
- May 5th- Madsen Donuts - \$173
- May 10th- Millie’s Ice Cream Truck

- June 1st - Kona Ice

Frosty Shop- Lorraine May and Kim Tranquilli

- Please Volunteer to help!
 - Meetups over the summer to begin crafting (Kim will be in touch)
 - If you have extra craft supplies you no longer need, please consider donating them to Frosty Shop! Examples: Like-new golf balls, Old crayons, Perler beads, Fabric, Beads for jewelry, Yarn, Molds, Pom-poms, Wine corks, Buttons, Jean Pockets, Anything else we could make something out of!

VI. New Business

PA Farm Bureau Mobile AG LAB

May 22nd-26th

- Lincoln PTA is sponsoring the PA Farm Bureau Mobile AG LAB!
- <https://pfbfriends.com/mobile-agriculture-education-science-lab/>.
- Every K-5 classroom will be spending time in the Mobile AG LAB at some point during the week. The goal is that all students who visit the AG LAB will have a successful and enjoyable experience while in the lab and leave with new knowledge and interest of agriculture's importance to our society.
- Looking for Volunteers to help with preparation, student assistance, lab clean up between classes, and distribution of materials. Please note that you **MUST** have all 3 clearances to serve as a volunteer for the Mobile AG LAB. If you are interested in helping out, please contact Dr Ron Kitsko directly at rkitsko@mtlsd.net. THANK YOU!

ICE CREAM SOCIAL -

Thursday, May 18th from 7pm-8:30pm

- Free Betsy's Ice Cream for Families and Snack Shack items for purchase
- Families encouraged to stay and play
- Book swap to support 5th grade Community Outreach project

Grand Finale –

Monday, June 5th (All Day- 2 Shifts)

- Dr. Kitsko will be sending out a signup in next week's Looking Ahead at Lincoln.
- LES Staff organize and create all activities. The PTA helps by making sure there are plenty of Volunteers to help through the day. Morning and Afternoon Shifts available!

VII. Upcoming Events

* **Calendar of Lincoln PTA Events** [Copy of Calendar of Events to Share - 2023 - Google Docs](#)

May 12th	9:30am and 1:30pm	Kindergarten Orientation
May 12	6:30pm	Talent Show
May 15th-19th		BOGO Book Fair
May 18th	5:30pm-7:30pm	Open House

May 18th	7:00pm-8:30pm	Ice Cream Social and Snack Shack
May 22-26th		AG Lab Visits
May 23rd/24th		Spring Sing Concerts
June 5th		Grand Finale
June 7th	11:45am	5th Grade Clapout and Farewell Party

VIII. Adjourn

- Motion to Volunteer - Lorraine May
 - Second - Joy Givens
 - Third - Heidi Ghildyal