

## F-206: Family Engagement, Affidavit Policy

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At times families deal with difficult personal situations including child custody activities. When legal matters are present in the home, families may need to collect affidavits for court proceedings. Due to the nature of the relationship between caregiver and child, families may ask an ECEAP staff member to provide such a statement. Our program's priority is providing the best possible care when children are away from home and our focus will remain on the child, making sure all their needs are met during what could be a difficult time at home. ECEAP staff members **will not** provide written statements or affidavits of a professional nature to families.

ECEAP staff members are not permitted to provide written statements to parties involved in custody cases unless subpoenaed by the courts. Families are notified of the Affidavit Policy upon enrollment and/or at parent orientation and staff members are notified of the Affidavit Policy during their employment orientation process. The proper and expected protocol for ECEAP employees is to report concerns about the well-being of the children in our care to Child Protective Services.