Winona Area Public Schools
Finance Committee
8/10/2023 Minutes
1:00 p.m. in person
District Office Conference Room

Members Present: *Nancy Denzer, Karl Sonneman, Pete Watkins, Sarah Slaby*

Members Absent: *Brad Berzinski*

Others Present: *Ann Riebel, Jennifer Walters, Alexandra Retter*

Call to Order/Welcome
Welcome & Attendance (called to order at 1:03 pm)

Community Eligibility Provision
● Agreement for the School Nutrition Program to operate under the Community Eligibility Provision beginning with the 2023-2024 school year at Goodview Elementary, Washington-Kosciusko Elementary, Jefferson Elementary, Winona Middle School, and Winona Area Learning Center t (schools with more than 40% Free/Reduced lunch counts) was discussed recommended for approval by the board.

Creative Curriculum
● A contract renewing a cloud based curriculum resource for the preschool program funded through Community Education reviewed and recommended for approval by the board.

Concord Theatricals Performance Agreement
● A contract for licensing and script fees related to planned performances of “The Sound of Music” at Winona Senior High was reviewed and recommended for approval by the board.

City of Winona - Jim Flim Invitational Agreement
● A zero dollar agreement specifying the terms and conditions related to the use of Lake Park for the Jim Flim Invitational was reviewed and recommended for approval by the board.

ProCare Contract
● A contract related to contracting for a full-time remote SLP, Morgan Rush, for the 2023-2024 school year was discussed and recommended for approval by the board.

WAPS/Booster Club Compliance
● At the request of Director Watkins, the topic of booster clubs was discussed. The discussion included a desire for district fundraising policy (Policies 511 and 511a) to be a part of future Parent-Athlete-Coach meetings, Title IX concerns regarding fundraising levels being higher by boys or girls booster groups, and concern about requirements, or at minimum undo pressure, to fundraise in order to play, and whether or not a booster club guideline or similar document would be an appropriate document to provide to booster clubs. The committee requested specific details of instances of Director Watkins concerns. Continued discussion is planned regarding policy at the Board Operations Committee and with the school board as appropriate.

GeoThermal Project Funding

●At the request of Director Sonneman, the topic of funding the remainder of the geothermal projects was discussed. Director Slaby shared information from Xcel Energy's Empower Facilities program which is a financing program. The terms quoted were 7% over 10 years. Director Slaby also shared information regarding next steps for bonding the remaining funds. If the district goes this route the board would need to pass a resolution of intent to issue bonds and the LTFM (Long Term Facilities Maintenance) 10-Year Plan would need to be updated for the new debt issuance.

1/1/2024 BCBS Medical Insurance Renewal

●Director Slaby shared medical insurance renewal information with the Finance Committee. The information will go to the Insurance Committee on August 29, 2023 and then to the school board as a briefing on September 7, 2023 and then an action item on September 21, 2023. The renewal is a 9.5% increase as committed to in the prior renewal cap.

Policy 720 - Vending Machines

●Director Slaby recommended several changes to the policy. The committee discussed and recommended the policy for the Board Operations Committee.

Policy 705 - Investments

●Director Slaby recommended minimal changes to the policy. The committee discussed and recommended the policy for the Board Operations Committee.

Audit Engagement Letter

●The contract related to the 2023 audit of the district's financial statements was reviewed and recommended for approval by the board.

MSHSL Letter

●A letter received from the MSHSL pertaining to fees for the 2024 school year was shared with the committee for informational purposes only.

GeoThermal Subcontracts

●The following subcontracts related to the GeoThermal projects were shared and passed along for approval on the consent agenda:

- ➔ WK - Mulcahy - Change Order 01
- ➔ Jefferson - Poelllinger - Change Order 01
- ➔ WK - Harty Mechanical - Change Order 02
- ➔ Jefferson - Palmer - Change Order 02
- ➔ Jefferson - General Sprinkler - Change Order 01
- ➔ Jefferson - LLJ Painting - Change Order 01
- ➔ WK - Poellinger - Change Order 01
- ➔ WK - Key Electric - Change Order 02
- ➔ WK - RTL Construction - Change Order 01
- ➔ WK - Mannstedt - Structural Steel

Reschedule of Future Meeting Dates

● Due to scheduling conflicts, the committee will look into rescheduling several upcoming dates.

- ➔ October 12, 2023 moved to October 13, 2023, same time and place
- ➔ January 11, 2024 to be determined
- ➔ April 11, 2024 to be determined

- ➔ May 9, 2024 to be determined

Review Meeting Minutes

● Meeting minutes for the 7/13/2023 meeting were reviewed and recommended for board approval.

Review of the Consent Agenda Items

● The consent agenda for the next board meeting was brought to the Committee for review.

- ➔ Payment Register (summary and detail)
  - ◆ Document reflects July 2023, recommended to move on to the consent agenda
- ➔ Consent Agenda
  - ◆ Document reflects July 2023, recommended to move on to the board consent agenda
- ➔ 2023 Budget Analysis recommended to move on to consent agenda
  - ◆ 2023 General Fund revenues as of 6/30/2023 (as of 8/2/2023) are at 97.35% of budget
  - ◆ 2023 General Fund expenditures as of 6/30/2023 (as of 8/2/2023) are at 99.36% of budget
- ➔ 2024 Budget Analysis recommended to move on to consent agenda
  - ◆ 2024 General Fund revenues as of 7/31/2023 are at .08% of budget
  - ◆ 2024 General Fund expenditures as of 7/31/2023 are at 6.07% of budget

COVID-19 Grants

● An updated snapshot of the COVID-19 related grants as of 7/31/2023 was provided and passed along to the consent agenda

● An updated 2023 summary of Finance code 160, 161, and 155 by spending initiative was provided and passed along to the consent agenda

Cash Flow Data

● Cash balance data as of 7/31/2023 was provided for committee members and was forwarded on with the monthly consent agenda to the board.

Adjournment

● Meeting adjourned at 2:45 pm.