

California Montessori Project

Regular Meeting of the Governing Board

September 11, 2023

Meeting Information

- **Date:** Monday, September 11, 2023
- **Time:** 6:00 p.m.
- **Location:** CMP-Carmichael, 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Remote Locations**
 - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
 - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
 - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
 - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
 - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
 - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom link:**
 - <https://us02web.zoom.us/j/85374865490?pwd=dXJWZVZ2U3ZtdC9tbmhweEx5YmdDZz09>
Passcode: GG8447
 - One tap mobile: US: +16694449171,88508016038#, *842568# US; +16699006833, 88508016038#, *842568# US (San Jose)
 - Telephone: 1 (669) 900-6833, 1 (669) 444-9171; Webinar ID: 885 0801 6038; Passcode: 842568
International numbers available: <https://us02web.zoom.us/j/kqOOkeaJC>
- **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100

The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Pacific Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for stakeholders to attend, and provide public comment, from their local campus. Each site will have two representatives (campus monitors) hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room.

Stakeholders may also join via Zoom from any alternate location and provide live public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to all public comments and appreciates community input and participation.

Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Agenda

Meeting Call to Order and Roll Call: 6:00pm

Board Member Names and Titles for Roll Call	
Julia Sweeney - Business Representative 1	Renée Dall - Parent Representative, San Juan
Bob Lewis - Business Representative 2	Jenna Westbrook-Kline - Parent Representative, Capitol
Laura Kerr - Charter Representative	Open - Parent Representative, Elk Grove
Mickey Slamkowski - Montessori Representative	Ann Curtis - Parent Representative, Shingle Springs
Scott Richards - Community Representative	

Communication from the Public: 6:05pm

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Governing Board is not allowed to act on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items: 6:10pm

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Regular Governing Board Meeting of August 14, 2023** (Attachment C1)
2. **Credit Card Policy** (Attachment C2)
3. **Personnel Handbook** (Attachment C3)
4. **Substitute Rate Sheet** (Attachment C4)
5. **Wilson Architecture Invoice** (Attachment C5)
6. **O'Dell's Pump and Motor Quote** (Attachment C6)

Informational Presentation: 6:15pm

- **How Good Governance Powers an Organization** – Dr. Robin Stout, Rocklin Academy Family of Schools and Jerry Simmons, Young, Minney, & Corr

Informational Items: 7:15pm

1. **Meet a Board Member:** Jenna Westbrook-Kline
2. **Elk Grove Campus Student Montessori Demonstration / Acknowledgement**
3. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.
4. **Board Governance Update and Next Steps:** Julia Sweeney
5. **Strategic Plan and LCAP Update:**
 - Environmental Goal 3 - Brett Barley and Student Services Team
 - Student Goal 1.3 - Brett Barley and Attendance Team
6. **Monthly Financial Update** (Attachment I1): EdTec

Action Items 8:10pm

1. Appointment of Elk Grove Parent Representative

- **Comment:** The Elk Grove Parent Representative Interview Committee has recommended Aaron Walker for the position. The appointment will be valid through June 30, 2025.
- **Recommendation:** The Board is requested to approve the recommended appointment to serve as the Elk Grove Parent Representative for the remainder of the July 1, 2022 - June 30, 2025 term.

2. Consideration of the 2022-2023 California Montessori Project – Capitol Unaudited Actuals (Attachment A1)

- **Comment:** EdTec has completed the 2022 - 2023 Unaudited Actuals for California Montessori Project – Capitol, subject to review and adjustments by the auditors.
- **Recommendation:** The CMP Governing Board is requested to approve the 2022-2023 California Montessori Project – Capitol Unaudited Actuals.

3. Consideration of the 2022-2023 California Montessori Project – Elk Grove Unaudited Actuals (Attachment A2)

- **Comment:** EdTec has completed the 2022 - 2023 Unaudited Actuals for California Montessori Project–Elk Grove, subject to review and adjustments by the auditors.
- **Recommendation:** The CMP Governing Board is requested to approve the 2022 - 2023 California Montessori Project – Elk Grove Unaudited Actuals.

4. Consideration of the 2022-2023 California Montessori Project – San Juan Unaudited Actuals (Attachment A3)

- **Comment:** EdTec has completed the 2022 - 2023 Unaudited Actuals for California Montessori Project–San Juan, subject to review and adjustments by the auditors.
- **Recommendation:** The CMP Governing Board is requested to approve the 2022 - 2023 California Montessori Project – San Juan Unaudited Actuals.

5. Consideration of the 2022-2023 California Montessori Project – Shingle Springs Unaudited Actuals (Attachment A4)

- **Comment:** EdTec has completed the 2022 - 2023 Unaudited Actuals for California Montessori Project – Shingle Springs, subject to review and adjustments by the auditors.
- **Recommendation:** The CMP Governing Board is requested to approve the 2022 - 2023 California Montessori Project – Shingle Springs Unaudited Actuals.

6. CMP Capitol Portable Contract (Attachment A5)

- **Comment:** Over the past several months CMP has worked with the Sacramento City Unified School District and an architect to submit plans to the Division of the State Architect (DSA) to place an additional portable on the Capitol Campus. The plans were approved by DSA at the end of August.
- **Recommendation:** The Board is requested to approve the portable contract with Mobile Modular.

7. CMP Capitol Swing Set and Sandbox Contract (Attachment A6)

- **Comment:** Over the past several months CMP has worked with Sacramento City Unified School District and an architect to submit plans to the Division of the State Architect (DSA) to place a swing set and sandbox on the Capitol Campus. The plans have been approved by DSA and CMP is ready to move forward with installation.
- **Recommendation:** The Board is requested to approve the swing set and installation contract with Dave Bang.



Discussion Items and Closing Comments: 8:30pm

Suggested Items for Discussion at Future Meetings presented by Board Members.

Closed Session: 8:40pm

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential case)

Reconvene to Open Session: 9:10 pm

Meeting Adjournment: 9:15pm

- **Recommendation:** The Board is requested to approve the adjournment of the September 11, 2023 Regular Meeting of the California Montessori Project Governing Board.

Upcoming Governing Board Meetings:

- **2023-2024 School Year:** 10/9/23 (SS); 11/13/23 (retreat); 12/11/23 (AR); 1/8/24 (OR); 2/12/24; 3/11/24 (CAR); 4/8/24; 5/13/24 (CAP); 6/10/24 (annual meeting).

PUBLIC NOTICES

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.