

**Twin Hills Union School District  
Board of Trustees Regular Meeting  
September 14, 2023  
Agenda**

**September 14, 2023**

**Location: Apple Blossom MUR**

**OPEN SESSION 4:30pm**

**ADA Compliance**

In compliance with Government Code § 54954.2(a), the Twin Hills Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof.

Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Laurie Brown, Administrative Assistant, Twin Hills Union School District, 700 Watertrough Rd, Sebastopol, CA 95472 Telephone (707) 823-0871.

**AB2449 Virtual Meeting Requirements:** Board Member and members of the public attending virtually must disclose whether any individuals 18 years or older are present in the same room and the nature of the relationship.

All open session documents that are distributed to the Board of Trustees are available for public review in the Twin Hills Union School District Office. The agenda is available at [www.twinhillsusd.org](http://www.twinhillsusd.org).

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|---------------------------------------|------|
| 1. Call to Order                      | 4:30 |
| A. Flag Salute                        |      |
| B. Roll Call/ Establishment of Quorum |      |

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| 2. Approval of Agenda | Action 4:32 |
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| 3. Approval of Minutes of the Regular Meeting of August 10, 2023 | Action 4:33 |
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| 4. Open Session - Public Comment | 4:35 |
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Members of the Public are entitled to speak on matters not on the agenda at this time. Please state your name and school, and keep your comments concise, brief, and limited to two minutes or less. There is a ten minute limit on any one topic. The Brown Act restricts the Board from considering any item not appearing on the posted agenda.

Members of the public are entitled to speak to any item on the agenda immediately after the item is called by the Board President. Each person is entitled to speak on any agenda item only once at any meeting. Participation in debate on any item before the board shall be limited to members of the Board. Comments are limited to two minutes per individual and ten minutes per agenda item.

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| 5. Consent | Action 4:40 |
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The following items are presented for overall approval:

- A. Donation Report - None
- B. Payroll and Expenditures
- C. Purchase Order Report
- D. Employment: See attached exhibit for details
- E. MOU: Dominican University-Student Teaching 2023-2025
- F. Agreement: Sonoma State University-Counseling Field Experience 2023-2024
- G. MOU: SCOE Sharing of Background Checks

*H. Zoom instructions on Page 3*

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| 6. | Contracts  | Action     | 4:45 |
|    | A. North Bay Security Group  |            |      |
|    | B. Dragonfly Therapeutics 2023-24  |            |      |
|    | C. Petaluma Learning and Guidance Center 2023-24   |            |      |
| 7. | Administrative Reports   |            | 4:50 |
|    | A. Twin Hills School District, Anna-Maria Guzman, Ed.D., Superintendent                                  |            |      |
|    | B. Erin Elliott, Principal, Apple Blossom School   |            |      |
|    | C. Shawna Whitestone, Principal, Twin Hills CMS  |            |      |
|    | D. Jessica Romero, Director of Student Services:<br>July 2023 Summer School                              |            |      |
|    | E. Monthly Financial Report, Patty Nosecchi, Business Manager:<br>2023-24 LCAP Approval Letter from SCOE |            |      |
| 8. | Board Reports  |            | 5:05 |
| 9. | District Goals   | Discussion | 5:10 |

**Goals**

**1. Academics**

Each of our four schools is conducive to learning in its unique way.

The academic progress of our students improves annually and compares favorably to neighboring Districts. The curriculum offers arts and enrichment opportunities comparable to or greater than neighboring districts.

**2. School Culture**

Our students' social and emotional learning improves annually and compares favorably to neighboring districts and County-wide. Students feel safe and supported to learn and grow. Nourishing food is available, and the facilities are well-maintained, comfortable, and appropriate for learning.

**3. Enrollment**

The number of children enrolled at the four schools remains stable or increases.

**4. Work Culture**

Our teachers and staff are very satisfied with their working conditions and the support they receive.

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**5. Finances**

The District operates in a financially sustainable manner. The District’s administrative services are cost-effective and reflect best practices among similar-sized Districts. The District incorporates emerging best practices on an ongoing basis, leading to annual increases in the percentage of revenue spent in the classroom.

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| 10. Request Approval of Overnight field trips   | Action         | 5:30 |
| A. SunRidge, Cristina Gosling, Grade 8, Yosemite National Park, CA 11/6-10/23                         |                |      |
| B. Twin Hills CMS, Cat Capriola, Grade 6, Westminster Woods, CA 11/13-14/23                           |                |      |
| 11. Request Approval of 2022-23 Unaudited Actuals<br>With Final Budget Updates                        | Action         | 5:35 |
| 12. Request Approval of Resolution 2023-569:<br>2022-23 GANN Limit Calculation and 2023-24 Projection | Action         | 5:40 |
| 13. Public Hearing on 2023-24 Textbook Sufficiency  | Public Hearing | 5:45 |
| 14. Request Approval of Resolution #2023-570:<br>2023-24 Textbook Sufficiency                         | Action         | 5:50 |
| 15. Request Approval of Resolution #2023-571:<br>Revolving Cash Account Signers                       | Action         | 5:55 |
| 16. Adjournment   |                | 6:00 |

***Zoom instructions***

Dr. Anna-Maria Guzman, Twin Hills USD is inviting you to a scheduled Zoom meeting.

Topic: September Board Meeting

Time: Sep 14, 2023 04:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://twinhillsusd-org.zoom.us/j/86440821305>

Meeting ID: 864 4082 1305

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