



MUSKOGEE PUBLIC SCHOOLS

A G E N D A

REGULAR BOARD MEETING

MUSKOGEE BOARD OF EDUCATION DISTRICT I-20

6:00 P.M September 12, 2023

Education Service Center

202 W. Broadway

MUSKOGEE, OK 74401

- 1. CALL TO ORDER – Debra HorseChief, President
INVOCATION - Tommy Anderson, MPS Board Member
PLEDGE OF ALLEGIANCE –Debra HorseChief, President

2. PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education has established a period of fifteen (15) minutes, with individual time limits of two (2) minutes per person during each meeting to enable the public to address the Board relative to action items on the agenda. Individuals who have complied with the guidelines provided in Board Policy 102150 will be called to the lectern and must give their full name and address.

Persons who address the Board shall not make personal, impertinent, slanderous or profane remarks to any member of the Board about the Board, administrative staff, certified teachers, support staff, or the general public. Board members may ask questions for clarification; however, Board members and/or administrative staff shall not respond to questions from the public at this time.

Matters not on the agenda are not proper subjects for discussion during the meeting. Members of the public shall not be recognized or allowed to be heard or participate at any other time while the Board is conducting official business. (Note: The Board of Education, in its sole discretion, may dispense with this segment of the meeting when it deems necessary or appropriate and proceed directly to the official business of the Board without public participation.) Please refer to Board Policy 102150 for more information.

3. SUPERINTENDENT’S REPORT

- Athletics Effectiveness Report - Jason Parker
- First Day of School Report - Dr. Jarod Mendenhall

4. REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

5. STANDING RESOLUTIONS

BE IT RESOLVED, by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to **APPROVE** Standing Resolutions A. - L. as listed:

A. MINUTES OF PREVIOUS MEETING(S)
August 8, 2023

B. SCHEDULE OF PAYMENTS

Checks to be issued in payment August encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:

AP- Checks #20240173-20240572	\$11,907,778.43
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EP- #240011-240035	\$116,797.02
AF- Checks #2400002-2400032	\$12,837.99
DD's- #24200227-24200914	\$1,789,288.12

C. SCHEDULE OF ENCUMBRANCES - NUMBERED
24000771-24001177

D. OPERATING AND INVESTMENT FUNDS

1. Operating Account - Armstrong	\$4,217,706.62
2. Activity Account - Firststar	\$541,277.35
3. Investment Account	0.00

E. FINANCIAL REPORT

1. Balance Sheet
2. Expense/Revenue Report
3. Activity Fund
4. Designation of Funds
5. Investments

F. 2023-2024 Estimate of Needs – Per Exhibit

G. PO's Over \$15,000.00

00052860	Woodcraft of Tulsa	General Fund, Carl Perkins grant	\$16,499.98	Drum sander 24-inch bandsaw
00052683	Educational Products	General Fund, ESSER III	\$18,242.63	HS school supplies
00052897	National Inventors Hall of Fame	General Fund, ESSER After School grant	\$29,598.00	STEM activity kits
00052925	Endex of Tulsa	Building Fund, ESSER III	\$82,802.00	Clocks, Intercom system Sadler
00052941	Collier Consulting	General Fund, Fed. Grant – School Improvement	\$36,000.00	Consulting for Pershing Elem.

H. Contracts

Mutual of Omaha	General Fund	\$5,819.88	Certified staff life insurance
Endex of Tulsa	Building Fund, ESSER III	\$82,802.00	Clocks, Intercom system Sadler
National Inventors Hall of Fame	General Fund, Federal After School Grant	\$18,598.00	Curriculum Creek Elem.
Collier Consulting	General Fund, Fed. Grant – School Improvement	\$36,000.00	Consulting for Pershing Elem.
Connors State College	Concurrent Classes for Junior and Senior students	Title I 511	

I. Sanctioning

Muskogee Roughers Football Booster Clb	Per Exhibit
Friends of Rougher Baseball, Inc	Per Exhibit
Cherokee Elementary PTO	Per Exhibit

J. Salaried Exempt and Non-Exempt Salary Schedules

Salaried Exempt	Per Exhibit
Salaried Non-Exempt	Per Exhibit

K. New Activity Fund Sub Accounts

8/9th Grade Academy	Drama 861	Per Exhibit
Muskogee High School	BPA 862	Per Exhibit

L. Board Policy Revisions - First Reading

Policy #	Policy
107035	Certified Sick Leave

106220	Maternity Leave
106110	Family Medical Leave Act
106105	Leave Sharing Program
103210	School Transportation
105150	Disciplinary Action for Misuse of School Bathrooms & Changing Facilities
110270	Student Diabetes care and Management
110145	Administration of Emergency Opioid Antagonists
110315	Tribal Regalia

6. APPROVE REVISIONS TO MPS DISTRICT CALENDAR FOR 2023-2024 SY

BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to **APPROVE** revisions to the MPS District Calendar for 2023-2024 SY as presented.

7. PROPOSED EXECUTIVE SESSION

An Executive Session is proposed for discussion of:

- A. Personnel recommendations **A. through P.** (names listed below) being presented for the resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. 25 O.S. § 307(B)(1).
- B. EEOC claim of Ms. Raytosha Craft as authorized by OKLA. STAT. tit. 25, Section 307(B)(1)&(7) where disclosure of information would violate confidentiality rights under state or federal law.

8. RETURN TO OPEN SESSION

9. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT

10. PERSONNEL

BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to **APPROVE** personnel resolutions A. through P. as stated.

A. MUSKOGEE EDUCATION ASSOCIATION NEGOTIATED AGREEMENT

Be it resolved, by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to APPROVE the Negotiated Agreement with Muskogee Education Association for the FY 2023-2024.

B. MUSKOGEE EDUCATION SUPPORT PERSONNEL ASSOCIATION NEGOTIATED AGREEMENT

Be it resolved, by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to APPROVE the Negotiated Agreement with Muskogee Education

Support Personnel Association for the FY 2023-2024.

C. EMPLOYMENT – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the employment of certified staff for the **2023-2024** school year:

Donna Cochran	Instructional Specialist	6/7 Gd. Acad.	effective 08/01/2023
Melissa Million	Instructional Specialist	6/7 Gd. Acad.	effective 08/01/2023
Jennifer Murray	Instructional Specialist	8/9 Gd. Acad.	effective 08/01/2023
Edith Raigoza	Reading Specialist	Creek	effective 08/01/2023
*Jani Reheard	Teacher	Creek	effective 09/13/2023
April Roberts	Instructional Specialist	Creek	effective 08/01/2023
Angela Selby	Instructional Specialist	Creek	effective 08/01/2023
Robbie Shiew	Teacher	Creek	effective 09/13/2023
Latisha Sides	Reading Specialist	Creek	effective 09/13/2023
Melissa Brown	Reading Specialist	Cherokee	effective 08/01/2023
Mackenzie Casarez	Instructional Specialist	Cherokee	effective 08/01/2023
Gail Harris	Teacher	Cherokee	effective 09/13/2023
Patricia Torres	Instructional Specialist	District	effective 07/19/2023
Patricia Torres	Instructional Specialist	District	effective 08/16/2023
Lora Reavis	Reading Specialist	Irving	effective 08/01/2023
Jennifer Schuler	Instructional Specialist	Irving	effective 08/01/2023
*Kara West	Teacher	Irving	effective 09/13/2023
Marvin Samuels	Teacher	MHS	effective 09/13/2023
*Tim Woodard	Teacher	MHS	effective 08/01/2023
Kodi Bennett	Teacher	MHS	effective 09/13/2023
*Tim Woodard	Teacher	MHS	effective 09/20/2023
*Tim Woodard	Teacher	MHS	effective 08/16/2023
Jeanie Coffman	Interventionist	Pershing	effective 09/13/2023
Donda Hogan	Reading Specialist	Pershing	effective 08/01/2023
*Blair Stevens	Teacher	Sadler	effective 09/13/2023
*Zoe Bell	Teacher	Tony Goetz	effective 09/13/2023
Rhonda Carlile	Teacher	Tony Goetz	effective 09/13/2023
Angela Satterfield	Instructional Specialist	Tony Goetz	effective 08/01/2023

**Pending OSDE Certification*

D. EMPLOYMENT – CERTIFIED - EXTRA DUTY

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the extra duty of certified staff for the **2023-2024** school year:

Valerie Aldridge	Instructional Leader	6/7 Gd. Acad.	\$3,030
Russell Baird	Robotics	6/7 Gd. Acad.	\$25.00/hr
Donna Cochran	Instructional Specialist	6/7 Gd. Acad.	\$5,000
Dana Lane	Instructional Leader	6/7 Gd Acad.	\$3,030
Hunter Alexander	CSI Conference	8/9 Gd. Acad.	\$100
D'Amber Bunch	CSI Conference	8/9 Gd. Acad.	\$100
Anaiya Cooper	CSI Conference	8/9 Gd. Acad.	\$100
Deandre Hamilton	Basketball - MS 3rd	8/9 Gd. Acad.	\$2,723
Prentice Joseph	Wrestling - MS 3rd Asst	8/9 Gd. Acad.	\$3,104
Guy McKissick	Vocal- 8/9 GA Asst	8/9 Gd. Acad.	\$2,040
Jennifer Murray	Instructional Specialist	8/9 Gd. Acad.	\$6,000

Kasandra McElmurry	After School Teacher	ECC	\$25.00/hr
Navi Leatherman	After School Teacher	ECC	\$25.00/hr
Kristen Bishop	After School Teacher	ECC	\$25.00/hr
Chris Risenhoover	Culture Coordinator	8/9 Gd. Acad.	\$4,500
Melissa Brown	Reading Specialist	Cherokee	\$6,000
Mackenzie Casarez	Instructional Specialist	Cherokee	\$6,000
Ra'Chelle Duncan	Aft. Sch. Teacher	Creek	\$25.00/hr
Louise Raigoza	Reading Specialist	Creek	\$5,000
April Roberts	Instructional Specialist	Creek	\$6,000
Angela Selby	Instructional Specialist	Creek	\$6,000
Sharica Cole	MEA President	District	\$16,500
Louise Raigoza	Reading Recovery Lead	District	\$1,250
Lora Reavis	Read. Inst. Lead	District	\$1,250
Denise Sanders	Title I Interventionist	District	\$25.00/hr
Patricia Torres	Instructional Specialist	District	\$5,000
Lora Reavis	Reading Specialist	Irving	\$6,000
Jennifer Schuler	Instructional Specialist	Irving	\$6,000
Bryan Bunch	Life Coach	MHS	\$5,000
Jordan Chambers	Athletic Event Worker	MHS	\$20.00/hr
RayTosha Craft	Athletic Event Worker	MHS	\$20.00/hr
Edward King	E-Sports	MHS	\$600
Janet Lopez	Career Tech	MHS	\$2,200
Terri Brossett	Student Council	MHS	\$2,200
Melissa O'Dell	Student Council	MHS	\$1,265
Shane Sanderson	Newspaper	MHS	\$1,936
Shane Sanderson	Video Technician	MHS	\$1,320
Donda Hogan	Reading Specialist	Pershing	\$6,000
Belinda Gaultney	Counselor	RAA	\$2,020
Belinda Gaultney	Test Coordinator	RAA	\$2,020
Angela Satterfield	Instructional Specialist	Tony Goetz	\$6,000
Kodi Bennett	Aft. Sch. Sub Bus Driver	Transportation	\$25.00/hr
Kodi Bennett	Sub. Bus Driver	Transportation	\$70.00/day
Jason Campbell	Aft. Sch. Bus Driver	Transportation	\$25.00/hr

E. EMPLOYMENT – CERTIFIED - MANDATED LEGISLATIVE INCREASE STIPEND

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the state mandated increase stipend of administrative staff for the **2023-2024** school year as presented in attachment..

F. NON-ACCEPTANCE OF EMPLOYMENT – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the non-acceptance of employment of certified staff for the **2023-2024** school year:

Kirsten Baker	Teacher	ECC	effective 08/09/2023
Russell Baird	Swimming HS Asst.	MHS	\$2,000
Prentice Joseph	Wrestling - MS 3rd Asst	8/9 Gd. Acad.	\$3,104
Amanda Barnes	Science of Reading	Tony Goetz	\$500
Amy Holmes	Science of Reading	Tony Goetz	\$500

G. RESIGNATION OF CERTIFIED

REGULAR BOARD MEETING AGENDA	SEPTEMBER 12, 2023
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RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the resignation of certified staff for the **2023-2024** school year:

Kathy Hutchens	Teacher	Tony Goetz	effective 09/07/2023
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H. EMPLOYMENT – SUPPORT - TEMPORARY

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the temporary employment of support staff for the **2023-2024** school year:

Tanara Gandy	Indian Ed. Counselor	6/7 Gd. Acad.	effective 08/16/2023
Consuelo Rodriguez	Custodian	8/9 Gd. Acad.	effective 09/13/2023
Braylon Dedmon	Support Monitor	Cherokee	effective 09/13/2023
Jamie Todd	CNS	District	effective 09/13/2023
Trent Chancellor	Police Officer	District	effective 08/16/2023
Devin Cochran	Substitute Mover	District	effective 09/13/2023
Kyle Hazelwood	Custodian	District	effective 09/13/2023
Arther McNac	Paraprofessional	District	effective 09/13/2023
Jayden McWilliams	Substitute Mover	District	effective 09/13/2023
Bryan Miller	Custodian	District	effective 09/13/2023
Kirsten Baker	Teacher Assistant	ECC	effective 08/16/2023
Lacey Durossette	Teacher Assistant	ECC	effective 09/13/2023
Jimmy Cooper	Plumbing Apprentice	Maintenance	effective 09/13/2023
Daniel Cox	Carpenter	Maintenance	effective 09/13/2023
Paige Staton	Custodian	Pershing	effective 09/13/2023
Bertha Ugalde	Custodian	RAA	effective 09/13/2023
Yolanda Wiggins	Bus Driver	Transportation	effective 09/13/2023
Kirsten Baker	After School Asst.	ECC	\$15.00/hr
Alyssa Shoemake	After School Asst.	ECC	\$15.00/hr
Patricia Jones	After School Asst.	ECC	\$15.00/hr

I. EMPLOYMENT – SUPPORT - PART-TIME TEMPORARY

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the temporary employment of support staff for the **2023-2024** school year:

Mary Holt	Accompanist	MHS	\$25.00/hr
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J. EMPLOYMENT – SUPPORT - EXTRA DUTY

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the extra duty of support staff for the **2023-2024** school year:

*Demya Chapuis	Volleybal - MS Asst 8th	8/9 Gd. Acad.	\$2,128
Devin Cochran	Football - 8th Asst	8/9 Gd. Acad.	\$2,500
Verbenia Warren	After School Asst	Creek	\$15.00/hr
Bruce Hampton	After School Bus Driver	Transportation	\$15.00/hr

**Lay Coach*

K. TERMINATION – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the termination of support staff for the **2023-2024** school year:

Tyreauna Reese Food Server 8/9 Gd. Academy effective 08/16/2023

L. NON-ACCEPTANCE OF EXTRA DUTY– SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the non-acceptance of extra duty of support staff for the **2023-2024** school year:

Jara Clark	Band - Flags Drill Team - 8/9	8/9 Gd. Acad	\$1,870
Samuel Broyles	Athletic Game Worker	MHS	\$20.00/hr
Jara Clark	Band - Flags Drill Team - HS	MHS	\$1,590
Jara Clark	Band - 6/7 GA 8/9 GA	MHS	\$1,870

M. NON-ACCEPTANCE OF EMPLOYMENT – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the non-acceptance of employment of support staff for the **2023-2024** school year:

Yesenia Hernandez Eng Lang Tutor District effective 07/31/2023

N. RESIGNATION – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the resignation of support staff employment for the **2023-2024** school year:

Cindy Martin	Indian Ed. Intervention	6/7 Gd. Acad.	effective 07/31/2023
Max Johnson	Teaching Assistant	MHS	effective 07/31/2023
Laney Skelton	Paraprofessional	MHS	effective 08/22/2023
Melissa Goforth	Bus Driver	Transportation	effective 07/31/2023

O. EMPLOYMENT – ADMINISTRATION

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the employment of administrative staff for the 2023-2024 school year as presented in attachment.

P. EMPLOYMENT – ADMINISTRATION - MANDATED LEGISLATIVE INCREASE STIPEND

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the state increase stipend of administrative staff for the **2023-2024** school year as presented in attachment.

11. Discussion and vote to settle or not settle EEOC claim of Ms. Raytosha Craft.

12. NEW BUSINESS

13. ADJOURNMENT

EXHIBITS: Copies of exhibits are available in the Office of the Superintendent

SCHEDULE OF MEETINGS: Next Regular Meeting – October 17, 2023

This agenda was posted September 8, 2023, prior to 6:00 p.m. on the district web site and at the front entrance of the Education Service Center, 202 W. Broadway, Muskogee, Oklahoma. Notice of this Regular Meeting was submitted for filing in the Office of the County Clerk of Muskogee, Oklahoma on October 19, 2022.

Respectfully Submitted,

Carla Cooper, Board Minutes Clerk