## Southeastern Cooperative Educational Programs (SECEP) Budget for Fiscal Year 2012 – 2013

May 23, 2012

#### **MISSION STATEMENT**

Guided by a solid commitment to the growth of children, we provide comprehensive educational programming for a diverse population of students with challenging needs through high quality instruction within a safe and nurturing environment.

#### **BELIEF STATEMENTS**

All children can learn.

Teamwork increases the possibility of achieving positive outcomes.

Joy is essential to emotional well-being.

All people should be treated with dignity and respect.

People are best served when their individual needs are met.

SECEP is committed to providing appropriate educational services in a safe environment.

Students are best served when there is collaboration between home, school and community.

Professional growth and development is essential to providing quality services.

Leadership is a shared commitment.

#### **SECEP JOINT BOARD**

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Mr. Don W. "Bill" Scarboro Franklin City Public Schools Member

Mrs. Denise Tynes Isle of Wight County Schools Member

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Mrs. A. Katrise Perera Superintendent Isle of Wight Public Schools Dr. Deran Whitney Superintendent Suffolk Public Schools

Mr. Michael Spencer Interim Superintendent Norfolk Public Schools Dr. James Merrill Superintendent Virginia Beach Public Schools

#### SECEP SPECIAL EDUCATION AND ALTERNATIVE EDUCATION DIRECTORS ADVISORY COMMITEEE

Mr. Craig S. Pinello Chesapeake Public Schools Special Education

Ms. Roslyn Silwa Franklin City Public Schools Special Education & Alternative Education

Mrs. Tammie Rollins-Hines Isle of Wight Public Schools Special Education

Dr. Sandra Witcher Norfolk Public Schools Special Education Mr. Wayne Martin Chesapeake Public Schools Alternative Education

Mr. Ronald Reese Isle of Wight Public Schools Alternative Education

Dr. Elsie Harold-Lans Norfolk Public Schools Alternative Education Ms. Ellen Giordano Portsmouth Public Schools Special Education

Ms. Marlene Duke Southampton Public Schools Special Education and Alternative Education

Mr. Antoine Hickman Suffolk Public Schools Special Education Mr. Randy Boone Suffolk Public Schools Alternative Education

Dr. Daisy Wood Virginia Beach Public Schools Special Education Mr. Mike McGee Virginia Beach Public Schools Alternative Education

#### **SECEP ADMINISTRATION**

Mr. Donald R. Fairheart, MBA Executive Director

Dr. Priscilla P. Hawkins Associate Director ACP, EBICS & REACH Programs

Mr. Randolph M. Fiery, MSW Associate Director Re-ED & TRAEP Programs

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May 23, 2012

#### **BUDGET MESSAGE**

Dear Superintendents and Joint Board Members:

Again this year, school divisions across Virginia are faced with unparalleled budget challenges and financial constraints. With this in mind, SECEP's budget has been developed as a framework for preserving high quality educational programming, while simultaneously minimizing additional costs to our participating school divisions. Our financial planning team carefully reviewed all areas of instructional programming and operations to ensure we are maximizing all available resources. Falling in line with our fiscal agent (Norfolk Public Schools), our proposed budget includes a 7% compensation increase for staff. The proposed compensation increase includes 5% to comply with the General Assembly mandate requiring employees to contribute the employee share of the contribution to the Virginia Retirement System (VRS) and a 2% real wage adjustment. All SECEP revenue, with the exception of the Virginia Department of Education grants for TRAEP and technology, is generated from the students and school divisions we serve. The Proposed Budget for 2012-13 is \$48,566,599, a 5.4% increase from the 2011-12 budget.

SECEP's 2012-13 Budget reflects membership that has fluctuated across our programs. Overall enrollment projections for the 2012-13 Budget are slightly lower than the current year. The number of students projected in EBICS and our program for students on the Autism Spectrum is slightly higher, projected enrollment in our REACH program remains stable, while enrollment projections have decreased in our Re-ED and TRAEP Programs. Accordingly, program specific staffing requests have been modified to maintain desired ratios and minimize program costs.

Mandated changes to VRS rates and an 8.5% per employee increase in health insurance premiums had a significant impact on this budget. As a result, rates for Re-ED, TRAEP, EBICS, REACH, Speech, Occupational Therapy, and our program for students on the Autism Spectrum have increased; rates for summer programs, and supplemental staff remained the same. We were able to avoid passing on all of the cost to our participating school divisions by reducing staffing levels in various programs and reducing other categorical expenditures. Overall, this budget proposal includes 14.5 fewer positions than the current year, while projecting to provide services to only 5 fewer students.

Despite ongoing economic challenges, SECEP looks forward to the 2012-13 year and plans to continue enhancing the services we provide for children, their families, and our participating school divisions. No new initiatives are built into the budget. Next year we are:

- Excited to continue our collaboration with Chesapeake and Portsmouth regarding future facility locations and development.
- Continuing our collaboration with school divisions, as they develop capacity to serve students with autism within their schools. As this capacity grows, SECEP can focus more specifically on the students with the most severe challenges.
- Expanding our career and technical education programs to our Norfolk Re-Ed and TRAEP site.
- Providing leadership in autism best practices, including Applied Behavior Analysis competencies. This involves increasing the number of SECEP staff who are licensed in this area.

The continued success of SECEP is directly related to quality program development and high quality staff. Our staff possesses the energy, expertise, and dedication that allow SECEP to continually achieve positive educational outcomes for challenging and complex students. With ongoing support and collaboration from our participating school divisions, we will continue to provide high quality programs and outstanding educational opportunities for our students.

I look forward to discussing this budget with you at our May 23, 2012 meeting.

Sincerely,

Donald A Fairbeart

**Executive Director** 

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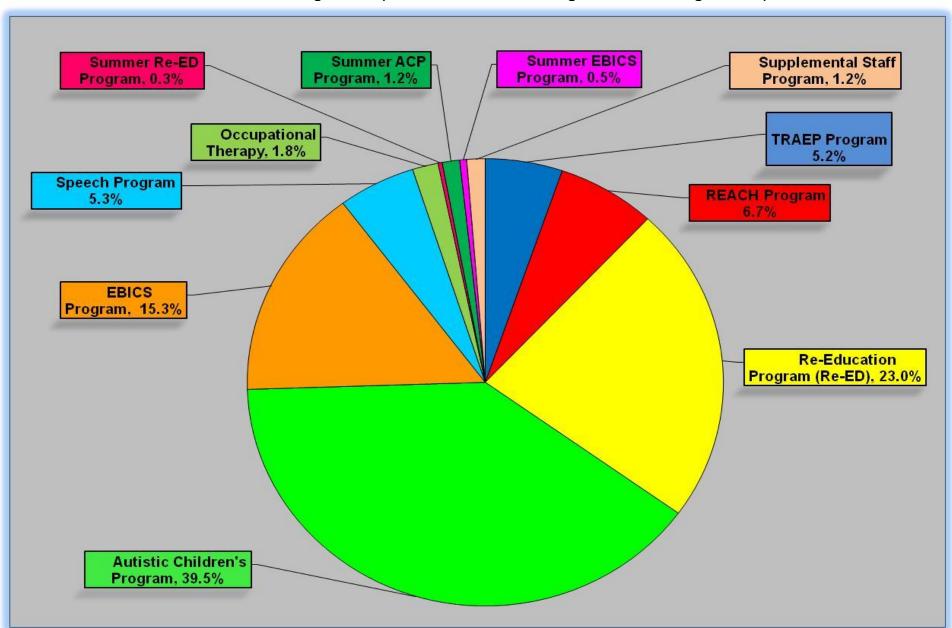
## **Summary of Revenue**

<b>_</b>	Actual	Budgeted	Projected	Proposed
Program Revenues	2011	2012	2012	2013
Tuition Funds				
Chesapeake	\$9,030,413	\$9,263,080	\$8,906,581	\$9,211,312
Franklin	699,583	749,529	698,800	700,400
Isle of Wight	962,617	972,415	1,050,645	1,104,311
Norfolk	6,632,648	6,662,589	6,994,606	7,201,909
Portsmouth	4,161,890	4,163,601	4,090,781	4,312,491
Southampton	1,162,460	1,045,635	1,332,819	1,331,869
Suffolk	2,699,541	2,714,950	2,906,728	3,124,872
Virginia Beach	17,078,219	16,763,765	17,417,233	18,289,543
Non-SECEP Divisions	1,479,947	3,203,950	1,383,444	2,731,663
Total Tuition Funds	\$43,907,318	\$45,539,514	\$44,781,637	\$48,008,370
Other Funds				
State Alternative Ed. Grant	\$442,910	\$457,386	\$457,386	\$506,229
Technology and Other	55,000	52,000	52,000	52,000
Total Other Funds	\$497,910	\$509,386	\$509,386	\$558,229
Total Revenues	\$44,405,228	\$46,048,902	\$45,291,023	\$48,566,59 <mark>9</mark>
Projected Interest Contribution to				
Long-Term Project Fund	0	7,000	0	0
Total	\$0	\$7,000	\$0	\$0

(Note:Balance of Long-Term Project Funds appear on page D-9)

### **Summary of Expenditures**

	Actual 2011		Budget 2012		Budget 2013
Expenditures					
TRAEP	\$	2,620,807	\$	2,714,714	\$ 2,544,908
REACH	\$	3,039,837	\$	3,266,271	\$ 3,255,480
Re-Education Program (Re-ED)	\$	10,433,895	\$	10,877,161	\$ 11,155,180
Autistic Children's Program	\$	16,911,359	\$	17,633,740	\$ 19,238,980
EBICS Program	\$	6,328,185	\$	6,864,858	\$ 7,419,168
Speech Program	\$	2,307,685	\$	2,338,438	\$ 2,555,875
Occupational Therapy	\$	567,276	\$	801,780	\$ 852,000
Summer Re-ED Program	\$	98,597	\$	122,720	\$ 135,826
Summer ACP Program	\$	563,167	\$	560,698	\$ 574,857
Summer EBICS Program	\$	223,533	\$	228,631	\$ 228,631
Supplemental Staff Program	\$	926,694		\$639,893	\$ 605,694
Total Expenditures	\$	44,021,035	\$	46,048,904	\$ 48,566,599



#### SECEP Individual Program Expenses As A Percentage Of Total Program Expenses

### **Operating Budget by Program**

DESCRIPTION	Salaries and Wages	Employee Benefits	Other Expenditures	Total Program Costs	% of Budget
TRAEP	\$1,580,938	\$724,941	\$239,030	\$2,544,909	5.2%
R.E.A.C.H.	2,306,303	707,672	241,505	3,255,480	6.7%
Re-ED Program	7,654,168	2,592,992	908,020	11,155,180	23.0%
ACP Program	13,589,608	4,540,112	1,109,260	19,238,980	39.5%
EBICS Program	4,978,993	1,950,575	489,600	7,419,168	15.3%
Speech Program	1,900,681	515,194	140,000	2,555,875	5.3%
Occupational Therapy	629,361	127,469	95,170	852,000	1.8%
Summer Re-ED Program	117,917	9,809	8,100	135,826	0.3%
Summer ACP Program	481,870	46,236	46,750	574,856	1.2%
Summer EBICS Program	188,581	18,500	21,550	228,631	0.5%
Supplemental Staff Program	529,278	43,844	32,571	605,694	1.2%
Total Proposed Operating Budget	\$33,957,698	<mark>\$11,277,344</mark>	\$3,331,556	\$48,566,599	100.0%

### **Operating Budget – All SECEP Programs**

Wages and Employee Benefits	Actual 2011	Budget 2012	Proposed 2013	% Increase Over 2012
Total Wages	\$31,279,818	\$32,249,147	\$33,737,609	4.62%
Employee Benefits	8,429,095	10,161,855	11,182,219	10.04%
Substitutes - Daily	279,530	144,340	219,340	51.96%
Tuition Assistance	174,910	95,875	95,875	0.00%
Total Wages/Benefits	\$40,163,352	\$42,651,217	\$45,235,043	6.06%
Other Expenditures				
H.R./Medical/Security	115,380	70,855	111,870	57.89%
Audit	19,307	22,000	22,900	4.09%
Maintenance/Repairs	24,697	7,500	19,000	153.33%
Utilities (Elec/Heat/Water/Garb)	43,960	78,150	49,355	-36.85%
Postage	32,945	34,400	34,150	-0.73%
Communications	112,645	130,620	115,260	-11.76%
Insurance	238,582	360,307	274,175	-23.91%
Rent	690,450	838,900	730,235	-12.95%
Staff Development	86,678	45,225	45,225	0.00%
Local Travel	100,000	115,500	106,450	-7.84%
Organizational Membership	0	2,500	2,500	0.00%
Supplies	1,057,749	664,600	797,050	19.93%
Equipment	340,241	225,000	235,000	4.44%
Technology	450,548	231,619	255,990	10.52%
Fiscal/Accounting Services	544,502	570,510	532,396	-6.68%
Total Other Expenditures	\$3,857,684		\$3,331,556	-1.95%
Total Proposed Operating Budget	\$44,021,037	\$46,048,903	\$48,566,599	5.47%

### Staffing Summary by Position Operating – Budgeted Positions

	Number of Positions			
	Budgeted	Proposed	Increase	
Positions	2012	2013	Over 2012	
Position Titles:				
Administrative	8.0	8.0	-	
Principals	25.0	25.0	-	
Educational Specialists, Liaisons,Counselors	57.5	55.5	(2.0)	
Teachers, Teacher/Counselors	244.0	240.0	(4.0)	
Speech Therapists	28.0	28.5	0.5	
Occupational Therapists	5.0	6.0	-	
Certified OT Assistant	-	2.0	2.0	
Associate Teacher/Counselors	33.0	33.0	-	
School/Community Trainers	38.0	37.0	(1.0)	
Teacher Assistants	291.0	282.0	(9.0)	
Custodians	3.0	3.0	-	
Office Support	21.0	20.0	(1.0)	
Operations Support				
Professional	9.0	9.0	-	
Classified	11.0	11.0		
Total Employees	774.5	760.0	(14.5)	

### Summary of Tuition Revenue by School Division

Division	Actual ion Revenue 2011		Budgeted Revenue 2012	Projected Revenue 2012		Proposed Revenue 2013	
<u>Chesapeake</u>							
TRAEP	\$	412,426	\$ 416,576	\$	416,576	\$ 396,160	
R.E.A.C.H.		294,429	275,054		234,751	211,032	
Re-ED		2,768,302	2,962,953		2,962,953	3,011,400	
ACP		2,548,630	2,572,155		2,681,381	2,899,656	
EBICS		1,954,650	1,999,107		1,665,294	1,755,072	
SPEECH		458,220	448,980		416,793	450,800	
OCCUP. THERAPY		194,561	208,320		177,417	181,050	
SUMMER		235,426	207,942		241,093	194,840	
SUPP STAFF		163,769	171,992		110,323	111,301	
TOTAL	\$	9,030,413	\$ 9,263,080	\$	8,906,581	\$ 9,211,311	
<u>Franklin</u>							
TRAEP	\$	54,483	\$ 55,032	\$	43,128	\$ 59,100	
Re-ED		93,896	112,874		197,530	150,570	
ACP		202,537	206,955		172,627	189,108	
EBICS		276,183	301,752		226,314	239,328	
SPEECH		43,942	45,646		37,269	42,263	
OCCUP. THERAPY		6,524	6,720		11,182	10,650	
SUMMER		22,018	20,550		10,750	9,382	
TOTAL	\$	699,583	\$ 749,529	\$	698,800	\$ 700,400	

Division	Actual Revenue 2011	Budgeted Revenue 2012	Projected Revenue 2012	Proposed Revenue 2013
Isle of Wight				
TRAEP	\$ 87,842	\$ 88,728	\$ 88,728	\$ 95,300
Re-ED	265,392	282,186	282,186	271,026
ACP	437,130	443,475	544,160	598,842
EBICS	87,980	75,438	37,719	39,888
SPEECH	44,543	44,150	46,366	50,313
OCCUP. THERAPY	19,696	19,740	26,913	27,264
SUMMER	 20,034	18,698	24,573	21,678
TOTAL	\$ 962,617	\$ 972,415	\$ 1,050,645	\$ 1,104,311
<u>Norfolk</u>				
TRAEP	\$ 646,971	\$ 653,488	\$ 497,368	\$ 347,160
R.E.A.C.H.	884,220	893,927	718,243	844,128
Re-ED	1,062,810	1,100,525	1,269,837	1,234,674
ACP	2,490,022	2,513,025	2,480,339	2,647,512
EBICS	988,323	980,694	1,378,839	1,475,856
SPEECH	353,858	336,735	363,766	394,450
OCCUP. THERAPY	44,248	55,020	102,919	102,240
SUMMER	154,426	129,175	183,295	142,659
SUPP STAFF	 7,770		 _	 13,230
TOTAL	\$ 6,632,648	\$ 6,662,589	\$ 6,994,606	\$ 7,201,909

### Summary of Tuition Revenue by School Division

Division	Actual Revenue 2011	Budgeted Revenue 2012	Projected Revenue 2012	Proposed Revenue 2013
Portsmouth				
TRAEP	\$ 103,040	\$ 104,080	\$ 104,080	\$ 111,800
R.E.A.C.H.	217,075	206,291	282,254	281,376
Re-ED	1,023,699	959,432	959,432	963,648
ACP	1,802,109	1,833,030	1,754,354	1,891,080
EBICS	574,568	603,504	549,650	598,320
SPEECH	259,890	254,422	249,013	273,700
OCCUP. THERAPY	41,893	48,720	46,063	46,860
SUMMER	78,023	87,972	79,785	79,557
SUPP STAFF	 61,593	66,150	66,150	66,150
TOTAL	\$ 4,161,890	\$ 4,163,601	\$ 4,090,781	\$ 4,312,491
<u>Southampton</u>				
TRAEP	\$ 36,322	\$ 36,688	\$ 36,688	\$ 39,400
R.E.A.C.H.	-	-	-	-
Re-ED	325,610	225,749	310,405	240,912
ACP	476,633	473,040	557,793	598,842
EBICS	198,993	188,595	260,889	279,216
SPEECH	63,459	59,864	74,235	84,525
OCCUP. THERAPY	32,730	34,020	38,936	38,340
SUMMER	15,483	14,451	28,516	25,172
SUPP STAFF	 13,230	13,230	25,357	25,463
TOTAL	\$ 1,162,460	\$ 1,045,635	\$ 1,332,819	\$ 1,331,869

Division	Actual Revenue 2011	Budgeted Revenue 2012	Projected Revenue 2012	Proposed Revenue 2013
<u>Suffolk</u>				
TRAEP	\$ 96,215	\$ 97,184	\$ 97,184	\$ 126,720
R.E.A.C.H.	36,888	34,382	34,382	35,172
Re-ED	795,245	846,558	846,558	933,534
ACP	1,163,413	1,153,035	1,151,557	1,229,202
EBICS	312,910	301,752	459,543	478,656
SPEECH	145,729	142,177	143,173	156,975
OCCUP. THERAPY	59,319	58,800	64,471	64,752
SUMMER	58,574	54,603	70,170	59,961
SUPP STAFF	 31,248	26,460	39,690	39,900
TOTAL	\$ 2,699,541	\$ 2,714,950	\$ 2,906,728	\$ 3,124,872
<u>Virginia Beach</u>				
TRAEP	\$ 823,304	\$ 779,552	\$ 779,552	\$ 837,040
R.E.A.C.H.	324,496	309,436	337,509	351,720
Re-ED	4,112,645	3,950,604	4,016,447	4,215,960
ACP	7,863,159	7,805,160	8,202,316	8,667,450
EBICS	1,950,293	1,961,388	2,001,622	2,074,176
SPEECH	985,922	927,892	1,001,461	1,082,725
OCCUP. THERAPY	347,373	356,580	367,661	372,324
SUMMER	370,265	377,241	429,381	404,648
SUPP STAFF	 300,762	 295,911	281,284	 283,500
TOTAL	\$ 17,078,219	\$ 16,763,765	\$ 17,417,233	\$ 18,289,543

### Summary of Tuition Revenue by School Division

### Summary of Tuition Revenue by School Division

Division	Actual Revenue 2011	Budgeted Revenue 2012	Projected Revenue 2012	Proposed Revenue 2013
<u>Others</u>				
R.E.A.C.H.	\$ 1,406,715	\$ 1,547,181	\$ 1,337,284	\$ 1,532,052
Re-ED (Growth)	-	423,279	-	120,456
ACP	29,142	620,865	-	504,288
EBICS	37,350	452,628	37,719	478,656
SPEECH	5,022	78,572	1,842	20,125
SUMMER	1,517	1,416	3,257	1,416
SUPP STAFF	-	66,150	-	66,150
OCCUP. THERAPY	 201	13,860	3,342	8,520
TOTAL	\$ 1,479,947	\$ 3,203,950	\$ 1,383,444	\$ 2,731,663
Tuition Funds	\$ 43,907,318	\$ 45,539,516	\$ 44,781,637	\$ 48,008,370

### **Rate Comparisons**

	2011-2	2012	2012-201	3
SECEP Programs	Actu	ıal	Budgetee	1
TRAEP - Regular Education	<b>\$7,936.00</b> ye	arly	<b>\$8</b> ,520.00	yearly
<b>TRAEP - Special Education</b>	\$10,408.00 ye	arly	\$11,180.00	yearly
R.E.A.C.H (Includes Summer)*	<b>\$</b> 191.01 da	nily	\$195.40	daily
R.E.A.C.H - Partial Day	\$100.00 da	nily	\$100.00	daily
Re-ED Program	\$156.77 da	nily	\$167.30	daily
Autistic Children's Program	\$164.25 da	nily	\$175.10	daily
EBICS Program	\$209.55 da	nily	\$221.60	daily
Speech Program	\$74.83 ho	ourly	<b>\$80.50</b>	hourly
Occupational Therapy	<b>\$8</b> 4.00 ho	ourly	<b>\$8</b> 5.20	hourly
Summer Re-ED Program	\$17.73 ho	ourly	\$17.73	hourly
Summer ACP Program	<b>\$</b> 21.07 ho	ourly	\$21.07	hourly
Summer EBICS Program	\$26.58 ho	vurly	<b>\$26.58</b>	hourly
Supplemental Staff Program	\$10.50 ho	ourly	\$10.50	hourly

\* REACH daily rate is paid over 180 days and includes summer and related services.

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# TIDEWATER REGIONAL ALTERNATIVE EDUCATION PROGRAM (TRAEP)

#### **TRAEP Budgeted Slots**

72

25

171

89

72

20

171 84 72

20

147

68

#### **TRAEP Budgeted Positions** TRAEP Purchased Actual Actual Actual Slots Slots Slots Slots 2011 2012 2013 Division **Number of Positions** Change Chesapeake From 2012 2012 2013 **Regular Slots** 42 42 36 **Special Slots** 8 8 8 **Position Titles:** Franklin **Regular Slots** 3 3 3 3 3 Administrative 0.44 0.44 0.00 Special Slots 3 **Isle of Wight** 0.00 **Principals** 2.50 2.50 **Regular Slots** 2 2 2 -1.00 Counselors 5.00 4.00 Special Slots 7 7 7 20.00 -3.00 Teachers 17.00 Norfolk 12.00 0.00 **Teacher Assistants** 12.00 **Regular Slots** 25 43 43 **Office Support** 2.75 1.75 -1.00 30 30 Special Slots 12 Portsmouth Custodians 1.00 1.00 0.00 **Regular Slots** 0 0 0 **Operations Support** Special Slots 10 10 10 Professional 0.63 0.63 0.00 Southampton Classified 0.50 0.50 0.00 **Regular Slots** 2 2 2 -5.00 **Total Employee** 44.82 39.82 2 2 Special Slots 2 Suffolk **Regular Slots** 7 7 7 Special Slots 4 4 6

Virginia Beach Regular Slots

Special Slots

**Total Regular Slots** 

**Total Special Slots** 

### **TRAEP Operating Expenses**

		Actual 2011	Budget 2012	Proposed 2013	% Increase Over 2012
Wages and Employee Benefits					
Total Wages	\$	1,835,416	1,853,134	1,578,598	-14.8%
Employee Benefits		546,573	614,585	719,316	17.0%
Substitutes - Daily		-	2,340	2,340	0.0%
Tuition Assistance		8,388	5,625	5,625	0.0%
Total Wages and Benefits		2,390,377	2,475,684	2,305,879	-6.9%
Other Expenditures	_				
H.R./Medical/Security		7,045	3,040	5,000	64.5%
Audit		1,229	1,250	1,300	4.0%
Maintenance/Repairs		2,958	1,500	3,000	100.0%
Utilities (Elec/Heat/Water)		18,877	24,650	21,855	-11.3%
Postage		2,252	2,650	2,650	0.0%
Telephone		6,531	6,000	6,500	8.3%
Insurance		15,1 <del>9</del> 0	25,425	20,000	-21.3%
Rent		43,960	56,750	48,000	-15.4%
Staff Development		9,952	2,250	2,250	0.0%
Local Travel		1,303	1,000	1,250	25.0%
Organizational Membership		-	500	500	0.0%
Supplies		52,564	37,500	50,000	33.3%
Equipment		7,500	17,500	17,500	0.0%
Technology		27,599	24,790	25,000	0.8%
Fiscal & accounting services	_	33,470	34,225	34,225	0.0%
Total Other Expenditures		230,430	239,030	239,030	0.0%
Total Operating Budget	\$	2,620,807	2,714,714	2,544,909	-6.3%

#### **TRAEP-EXPLANATION OF SIGNIFICANT CHANGES**

**Employee Wages & Benefits:** Reflects a 7 % increase in wages (2 % raise, 5 % VRS increase). VRS employer contributions decreased overall (5 % passed to employees with an increase in contribution rate). Health care costs saw another year of increases. Also, decrease of 5 positions due to reduction in slots.

**Note:** All other costs were adjusted to more accurately represent actual expenses without increasing the overall amount of "Other Expenditures".

#### **TRAEP Operating Revenue**

TRAEP	Actual Revenue 2011	Budgeted Revenue 2012	Projected Revenue 2012	Budgeted Revenue 2013	<b>% Increase Over 2012</b>
Tuition Funds	\$2,260,603	\$2,231,328	\$2,231,328	\$2,012,680	-9.8%
State Alternative Ed.	\$442,910	\$457,386	\$457,386	\$506,229	10.7%
Grant Funds Other Funds	\$26,000	\$26,000	\$26,000	\$26,000	0.0%
Total Revenues	\$2,729,513	\$2,714,714	\$2,714,714	\$2,544,909	-6.3%

**Rate:** The yearly rate for each alternative education program (Regular and Special Slots) equals the program budget less the grant and other funds, divided by the number of purchased slots.

	Regular E	Education		Special Education				
School Year		Projected Slots	Rate	School Year		Projected Slots	Rate	
2011-2012	\$1,357,056	171	\$7,936	2011-2012	\$874,272	84	\$10,408	
2012-2013	\$1,252,440	147	\$8,520	2012-2013	\$760,240	68	\$11,180	

# RAISING EXPECTATIONS AND ABILITIES FOR CHILDREN WITH COMPLEX HEALTH NEEDS PROGRAM (REACH)

#### **REACH Budgeted Positions**

REACH	Number of	Positions	Change
	2012	2013	From 2012
Position Titles:			
Administrative	1.35	1.35	0.00
Principals	1.00	1.00	0.00
Educational Specialists, Liaisons	2.50	2.00	-0.50
Occupational Therapist	1.00	1.00	0.00
Teachers	13.00	12.00	-1.00
Teacher Assistants	31.00	27.00	-4.00
Office Support	1.00	1.00	0.00
Operations Support			
Professional	0.90	0.90	0.00
Classified	1.00	1.00	0.00
Total Employees	52.75	47.25	-5.50

#### **Budgeted ADM**

REACH	Actual ADM	Estimated ADM	Budgeted ADM
Division	2011	2012	2013
Chesapeake	9	6	6
Norfolk	26	22	24
Portsmouth	6	9	8
Suffolk	1	1	1
Virginia Beach	10	9	10
Others	41	40	41
TOTAL ADM	<mark>93</mark>	87	90

#### **REACH Operating Expenses**

	_	Actual 2011	Budget 2012	Proposed 2013	% Increase Over 2012
Wages and Employee Benefits					
Total Wages	\$	1,712,221	1,836,511	1,796,303	-2.2%
Employee Benefits		523,959	636,840	702,047	10.2%
Contracted Services		434,058	535,790	500,000	-6.7%
Substitutes		-	10,000	10,000	0.0%
Tuition Assistance		8,470	5,625	5,625	0.0%
Total Wages and Benefits		2,678,708	3,024,766	3,013,975	-0.4%
Other Expanditures					
Other Expenditures		15 100	21 215	14 700	21 00/
H.R./Medical/Security Audit		15,109	21,315	14,700	-31.0%
		2,466 5,935	1,550	2,400	54.8% 0.0%
Maintenance/Repairs		5,935 4,518	- 7,750	- 4,500	0.0% -41.9%
Postage		,		•	-41.9% 118.4%
Telephone		11,252	4,120	9,000	
Insurance Rent		30,474	29,700	30,000	1.0% 21.5%
		88,190	36,400	44,235	
Staff Development Local Travel		12,035	3,750	3,750	0.0%
		1,187	1,000	1,200	20.0%
Supplies		52,403	40,000	40,000	0.0%
Equipment		15,046	15,000	15,000	0.0%
Technology		55,368	36,720	36,720	0.0%
Fiscal & accounting services		67,146	44,200	40,000	-9.5%
Total Other Expenditures	<b>*</b>	361,129	241,505	241,505	0.0%
Total Operating Budget	\$ <u>_</u>	3,039,837	3,266,271	3,255,480	-0.3%

#### **REACH-EXPLANATION OF SIGNIFICANT CHANGES**

**Employee Wages & Benefits:** Reflects a 7 % increase in wages (2 % raise, 5 % VRS increase). VRS employer contributions decreased overall (5 % passed to employees with an increase in contribution rate). Health care costs saw another year of increases.

**Note:** REACH Program staff will be reduced by 5.5 positions for the 2012-13SY. All other costs were adjusted to more accurately represent actual expenses without increasing the overall amount of "Other Expenditures".

### **REACH Operating Revenue**

<u>REACH</u>	Actual Revenue 2011	Budgeted Revenue 2012	Projected Revenue 2012	Budgeted Revenue 2013	% Increase Over 2012
<b>Tuition Funds</b>	\$3,149,271	\$3,266,271	\$2,891,308	\$3,255,480	-0.3%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$3,149,271	\$3,266,271	\$2,891,308	\$3,255,480	-0.3%

**Daily Tuition Rate:** 

Tuition Rate equals the Total Program Budget minus other funds divided by 180 days and the projected ADM. Rate includes Summer Program participation.

STATUS	SCHOOL YEAR	BUDGETED REVENUE	BUDGETED ENROLLMENT	SCHOOL DAYS	DAILY RATE
FULL-TIME	2011-2012	\$3,266.271	95	180	\$191.01
FULL-TIME	2012-2013	\$3,165,480	90	180	\$195.40
PART-TIME	2012-2013	\$90,000	5	180	\$100.00

# Re-EDUCATION PROGRAM (Re-ED)

RE-ED	<u>Number o</u>	f Positions	
Position Titles:	2012	2013	From 2012
Administrative	2.24	2.24	0.00
Principals	4.50	4.50	0.00
Educational Specialists, Liaisons	21.00	20.00	-1.00
Teachers	52.00	49.00	-3.00
Physical Education Teachers	5.00	5.00	0.00
Associate Teacher/Counselors	33.00	33.00	0.00
School Community Trainers	11.00	10.00	-1.00
Teacher Assistants	25.00	23.00	-2.00
Custodians	0.50	0.50	0.00
Office Support	7.40	7.40	0.00
Operations Support			
Professional	2.43	2.43	0.00
Classified	3.00	3.00	0.00
Total Employee	167.07	160.07	-7.00

## **Re-ED Budgeted Positions**

## **Budgeted ADM**

RE-ED	Actual ADM	Projected ADM	Guaranteed & Growth ADM
Division	2011	2012	2013
Chesapeake	99	93	100
Franklin	3	8	5
Isle of Wight	9	8	9
Norfolk	38	46	41
Portsmouth	37	31	32
Southampton	12	11	8
Suffolk	29	27	31
Virginia Beach	145	140	140
Others-Growth	0	0	4
TOTAL ADM	372	364	370

## **Re- ED Operating Expenses**

	Actual 2011	Budget 2012	Proposed 2013	% Increase Over 2012
Wages and Employee Benefits				
Total Wages \$	7,326,500	7,300,642	7,639,168	4.6%
Employee Benefits	2,091,520	2,445,999	2,566,742	4.9%
Substitutes	6,340	15,000	15,000	0.0%
Tuition Assistance	28,771	26,250	26,250	0.0%
Total Wages and Benefits	9,453,131	9,787,891	10,247,160	4.7%
Other Expenditures				
H.R./Medical/Security	27,094	14,000	27,500	96.4%
Audit	4,711	6,000	6,000	0.0%
Maintenance/Repairs-Veh.	15,804	6,000	16,000	166.7%
Utilities (Elec/Heat/Water/Garbage)	25,083	53,500	27,500	-48.6%
Postage	8,769	10,000	10,000	0.0%
Telephone	37,440	72,500	40,000	-44.8%
Insurance	58,214	108,250	65,750	-39.3%
Rent	168,471	329,250	205,000	-37.7%
Staff Development	11,738	11,250	11,250	0.0%
Local Travel	9,176	15,000	12,500	-16.7%
Organizational Membership	-	2,000	2,000	0.0%
Supplies	290,459	170,000	190,000	11.8%
Equipment	74,050	80,000	80,000	0.0%
Technology	121,485	77,770	80,770	3.9%
Fiscal & accounting services	128,269	133,750	133,750	0.0%
Total Other Expenditures	980,764	1,089,270	908,020	-16.6%
Total Operating Budget \$	10,433,895	10,877,161	11,155,180	2.6%

#### **Re-ED-EXPLANATION OF SIGNIFICANT CHANGES**

**Employee Wages & Benefits:** Reflects a 7 % increase in wages (2 % raise, 5 % VRS increase). VRS employer contributions decreased overall (5 % passed to employees with an increase in contribution rate). Health care costs saw another year of increases.

**Note:** All other costs were adjusted to more accurately represent actual expenses without increasing the overall amount of "Other Expenditures". Also, staffing was reduced by 7 positions in accordance with the declining enrollment projection.

### **Re-ED Operating Revenue**

<u>RE-E</u> D	Actual Revenue 2011	0	Projected Revenue 2012 R	Budgeted Revenue 2013	% Increase Over 2012
Tuition Funds	\$10,447,598	\$10,864,161	\$10,440,882	\$11,142,180	2.6%
Other Funds	\$13,000	\$13,000	\$13,000	\$13,000	0.0%
Total Revenue	<b>s</b> \$10,460,598	\$10,877,161	\$10,453,882	\$11,155,180	2.6%

#### **Daily Tuition Rate:**

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

SCHOOL YEAR	BUDGETED REVENUE	BUDGETED ENROLLMENT	SCHOOL DAYS	DAILY RATE
2011-2012	\$10,864,161	385	180	\$156.77
2012-2013	\$11,142,180	370	180	\$167.30

# AUTISTIC CHILDREN'S PROGRAM (ACP)

ACP	Number of	Change	
Position Titles:	2012	2013	From 2012
Administrative	2.67	2.67	0.00
Principals	12.00	12.00	0.00
Educational Specialists, Liaisons	21.00	21.50	0.50
Teachers	110.00	112.00	2.00
Teacher Assistants	187.00	187.00	0.00
Office Support	5.60	5.60	0.00
Custodians	0.50	0.50	0.00
Operations Support			
Professional	3.24	3.24	0.00
Classified	4.00	4.00	0.00
Total Employee	346.01	348.51	2.50

## **ACP Budgeted Positions**

## **Budgeted ADM**

ACP	Actual ADM	Estimated ADM	Budgeted ADM
Division	2011	2012	2013
Chesapeake	88	92	92
Franklin	7	6	6
Isle of Wight	15	19	19
Norfolk	85	84	84
Portsmouth	61	60	60
Southampton	16	19	19
Suffolk	40	39	39
Virginia Beach	266	275	275
Others-Growth	1	1	16
TOTAL ADM	579	595	610

## **ACP Operating Expenses**

		2011	2012	2013	Over 2012
Wages and Employee Benefits					
Total Wages	\$	11,948,854	12,253,073	13,439,608	9.7%
Employee Benefits		3,275,536	4,127,657	4,496,362	8.9%
Substitutes - Daily		206,486	100,000	150,000	50.0%
Tuition Assistance	_	90,126	43,750	43,750	0.0%
Total Wages and Benefits		15,521,002	16,524,480	18,129,720	9.7%
Other Expenditures					
H.R./Medical/Security		41,408	14,500	42,000	189.7%
Audit		6,628	7,500	7,500	0.0%
Postage		12,141	9,000	12,000	33.3%
Telephone		42,532	38,000	44,760	17.8%
Insurance		81,900	108,650	95,000	-12.6%
Rent		237,016	276,400	253,000	-8.5%
Staff Development		23,273	15,000	15,000	0.0%
Local Travel		47,839	50,000	50,000	0.0%
Supplies		404,124	250,000	275,000	10.0%
Equipment		162,881	75,000	75,000	0.0%
Technology		150,157	48,960	55,000	12.3%
Fiscal & accounting services	_	180,458	216,250	185,000	-14.5%
Total Other Expenditures	_	1,390,357	1,109,260	1,109,260	0.0%
Total Operating Budget	\$ <mark>_</mark>	16,911,359	17,633,740	19,238,980	<mark>9.1%</mark>

### **ACP-EXPLANATION OF SIGNIFICANT CHANGES**

**Employee Wages & Benefits:** Reflects a 7 % increase in wages (2 % raise, 5 % VRS increase). VRS employer contributions decreased overall (5 % passed to employees with an increase in contribution rate). Health care costs saw another year of increases.

**Note:** All other costs were adjusted to more accurately represent actual expenses without increasing the overall amount of "Other Expenditures".

## **ACP Operating Revenue**

<u>ACP</u>	Actual Revenue 2011	Budgeted Revenue 2012	Projected Revenue 2012	Budgeted Revenue 2013	% Increase Over 2012
Tuition Funds	\$17,012,776	\$17,620,740	\$17,591,175	\$19,225,980	9.1%
Other Funds	\$13,000	\$13,000	\$13,000	\$13,000	0.0%
Total Revenues	\$17,025,776	\$17,633,740	\$17,604,175	\$19,238,980	9.1%

#### **Daily Tuition Rate:**

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

SCHOOL YEAR	BUDGETED REVENUE	BUDGETED ENROLLMENT	SCHOOL DAYS	DAILY RATE
2011-2012	\$17,620,740	596	180	\$164.25
2012-2013	\$19,225,980	610	180	\$175.10

## EDUCATIONAL AND BEHAVIORAL INTERVENTIONS FOR CHALLENGING STUDENTS PROGRAM (EBICS)

## **EBICS Budgeted Positions**

EBICS	Number of	Positions	Change
Position Titles:	2012	2013	From 2012
Administrative	1.07	1.07	0.00
Principals	4.00	4.00	0.00
Educational Specialist, Liaisons	8.00	8.00	0.00
Teachers	44.00	45.00	1.00
School/Community Trainer	27.00	27.00	0.00
Teacher Assistants	36.00	36.00	0.00
Custodians	1.00	1.00	0.00
Office Support	3.25	3.25	0.00
Operations Support			
Professional	1.44	1.44	0.00
Classified	2.00	2.00	0.00
Total Employee	127.76	128.76	1.00

## **Budgeted ADM**

EBICS	Actual ADM	Estimated ADM	Budgeted ADM
Division	2011	2012	2013
Chesapeake	53	44	44
Franklin	7	6	6
Isle of Wight	2	1	1
Norfolk	27	37	37
Portsmouth	16	15	15
Southampton	5	7	7
Suffolk	8	12	12
Virginia Beach	52	52	52
Others-Growth	1	1	12
TOTAL ADM	171	175	186

## **EBICS Operating Expenses**

	_	Actual 2011	Budget 2012	Proposed 2013	% Increase Over 2012
Wages and Employee Benefits					
Total Wages	\$	4,403,075	4,752,614	4,938,993	3.9%
Employee Benefits		1,278,423	1,597,519	1,940,450	21.5%
Substitutes - Daily		66,704	15,000	40,000	166.7%
Tuition Assistance		28,975	10,125	10,125	0.0%
Total Wages and Benefits		5,777,177	6,375,258	6,929,568	8.7%
Other Expenditures					
H.R./Medical/Security		16,455	9,500	15,000	57.9%
Audit		2,874	3,200	3,200	0.0%
Postage		5,265	5,000	5,000	0.0%
Telephone		14,890	10,000	15,000	50.0%
Insurance		35,512	66,950	43,650	-34.8%
Rent		102,772	127,200	125,000	-1.7%
Staff Development		25,931	8,750	8,750	0.0%
Local Travel		23,507	24,000	24,000	0.0%
Supplies		114,009	100,000	100,000	0.0%
Equipment		67,023	20,000	30,000	50.0%
Technology		64,522	30,000	40,000	33.3%
Fiscal & accounting services		78,248	85,000	80,000	-5.9%
Total Other Expenditures		551,008	489,600	489,600	0.0%
Total Operating Budget	\$	6,328,185	6,864,858	7,419,168	8.1%

#### **EBICS-EXPLANATION OF SIGNIFICANT CHANGES**

**Employee Wages & Benefits:** Reflects a 7 % increase in wages (2 % raise, 5 % VRS increase). VRS employer contributions decreased overall (5 % passed to employees with an increase in contribution rate). Health care costs saw another year of increases.

**Note:** All other costs were adjusted to more accurately represent actual expenses without increasing the overall amount of "Other Expenditures".

### **EBICS-Operating Revenue**

EBICS	Actual Revenue	Budgeted	Projected	Budgeted	% Increase
	2011 F	Revenue 2012F	Revenue 2012F	Revenue 2013	Over 2012
Tuition Funds	\$6,381,248	\$6,864,858	\$6,600,825	\$7,419,168	8.1%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$6,381,248	\$6,864,858	\$6,600,825	\$7,419,168	8.1%

#### **Daily Tuition Rate:**

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

SCHOOL YEAR	BUDGETED REVENUE	BUDGETED ENROLLMENT	SCHOOL DAYS	DAILY RATE
2011-2012	\$6,864,858	182	180	\$209.55
2012-2013	\$7,419,168	186	180	\$221.60

## **SPEECH PROGRAM**

## **SPEECH Budgeted Positions**

<u>SPEECH</u>	Number of	Number of Positions		
	2012	2013	From 2012	
Position Titles:				
Administrative	0.16	0.16	0.00	
Principal	1.00	1.00	0.00	
Speech Therapists	28.00	28.50	0.50	
<b>Operations Support</b>				
Professional	0.25	0.25	0.00	
Classified	0.30	0.30	0.00	
Total Employee	29.71	30.21	0.50	

## **Budgeted Hours**

<u>SPEECH</u>	Actual Hours	Estimated Hours	Budgeted Hours
Division	2011	2012	2013
Chesapeake	6,123	5,570	5,600
Franklin	587	500	525
Isle of Wight	595	620	625
Norfolk	4,729	4,870	4,900
Portsmouth	3,473	3,330	3,400
Southampton	848	1,000	1,050
Suffolk	1,947	1,920	1,950
Virginia Beach	13,176	13,390	13,450
Others-Growth	68	30	250
TOTAL HOURS	31,546	31,230	31,750

	_	Actual	Budget	Proposed	% Increase
		2011	2012	2013	Over 2012
Wages and Employee Benefits					
Total Wages	\$	1,537,229	1,483,212	1,648,681	11.2%
Employee Benefits		391,319	511,424	511,444	0.0%
Contracted Services		196,528	240,000	250,000	4.2%
Substitutes		-	2,000	2,000	0.0%
Tuition Assistance		10,180	3,750	3,750	0.0%
Total Wages and Benefits		2,135,256	2,240,386	2,415,875	7.8%
Other Expenditures					
H.R./Medical/Security		6,344	7,000	5,500	-21.4%
Audit		1,063	750	1,500	100.0%
Insurance		13,137	14,932	13,025	-12.8%
Rent		38,018	-	39,000	0.0%
Staff Development		2,918	1,975	1,975	0.0%
Local Travel		14,147	12,000	13,000	8.3%
Supplies		34,689	25,000	27,000	8.0%
Equipment		9,299	5,000	5,000	0.0%
Technology		23,868	2,760	6,000	117.4%
Fiscal & accounting services		28,946	28,635	28,000	-2.2%
Total Other Expenditures		172,429	98,052	140,000	42.8%
Total Operating Budget	\$	2,307,685	2,338,438	2,555,875	9.3%

## SPEECH Operating Expenses

#### **SPEECH-EXPLANATION OF SIGNIFICANT CHANGES**

**Employee Wages & Benefits:** Reflects a 7 % increase in wages (2 % raise, 5 % VRS increase). VRS employer contributions decreased overall (5 % passed to employees with an increase in contribution rate). Health care costs saw another year of increases.

**Note:** All other costs were adjusted to more accurately represent actual program expenses.

## **SPEECH Operating Revenue**

<u>SPEEC</u> H	Actual Revenue 2011 R	Budgeted Revenue 2012R	Projected Revenue 2012F	Budgeted Revenue 2013	% Increase Over 2012
Tuition Funds	\$2,360,587	\$2,338,438	\$2,336,941	\$2,555,875	9.3%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$2,360,587	\$2,338,438	\$2,336,941	\$2,555,875	9.3%

Hourly Rate: Hourly Rate equals the Total Program Budget divided by total proposed hours of service.

SCHOOL YEAR	<b>BUDGETED REVENUE</b>	<b>BUDGETED HOURS</b>	HOURLY RATE
2011-2012	\$2,338,438	31,250	\$74.83
2012-2013	\$2,555,875	31,750	\$80.50

## OCCUPATIONAL THERAPY PROGRAM

## **OT Budgeted Positions**

Occupational Therapy	Number of	Change	
	2012	2013	From 2012
Position Titles:			
Administrative	0.07	0.07	0.00
Therapists	5.00	6.00	0.00
Certified OT Assistant	0.00	2.00	2.00
Operations Support			
Professional	0.11	0.11	0.00
Classified	0.20	0.20	0.00
Total Employee	5.38	8.38	3.00

## **Budgeted Hours**

Occupational Therapy	Actual Hours	Estimated Hours	Budgeted Hours
Division	2011	2012	2013
Chesapeake	2,316	2,112	2,125
Franklin	78	133	125
Isle of Wight	234	320	320
Norfolk	527	1,225	1,200
Portsmouth	499	548	550
Southampton	390	464	450
Suffolk	706	768	760
Virginia Beach	4,137	4,377	4,370
Others-Growth	2	40	100
TOTAL HOURS	8,887	9,987	10,000

## **OT Operating Expenses**

Occupational Therapy	Actual 2011	Budget 2012	Proposed 2013	% Increase Over 2012
Wages and Employee Benefits				
Total Wages States Stat	<b>\$</b> 204,328	329,959	293,611	-11.0%
Employee Benefits	56,649	115,901	127,469	10.0%
Contracted Services	246,274	260,000	335,000	28.8%
Tuition Assistance	-	750	750	0.0%
Total Wages and Benefits	507,251	706,610	756,830	7.1%
Other Expenditures				
H.R./Medical/Security	1,925	1,500	2,170	44.7%
Audit	336	1,750	1,000	-42.9%
Insurance	4,155	6,400	6,750	5.5%
Rent	12,023	12,900	16,000	24.0%
Staff Development	831	2,250	2,250	0.0%
Local Travel	2,841	12,500	4,500	-64.0%
Supplies	16,769	25,000	25,000	0.0%
Equipment	4,442	12,500	12,500	0.0%
Technology	7,549	10,620	12,500	17.7%
Fiscal & accounting services	9,154	9,750	12,500	28.2%
Total Other Expenditures	60,025	95,170	95,170	0.0%
Total Operating Budget	<b>567,276</b>	801,780	852,000	6.3%

#### **OT-EXPLANATION OF SIGNIFICANT CHANGES**

**Employee Wages & Benefits:** Reflects a 7 % increase in wages (2 % raise, 5 % VRS increase). VRS employer contributions decreased overall (5 % passed to employees with an increase in contribution rate). Health care costs saw another year of increases.

**Note:** All other costs were adjusted to more accurately represent actual program expenses.

## **OT Operating Revenue**

<u>Occupational</u>	Actual Revenue	Budgeted	•	
<u>Therapy</u>	2011	Revenue 2012		
Tuition Funds	\$746,546	\$801,780	\$838,908	\$852,000
Other Funds	\$0	\$0	\$0	\$0
Total Revenues	\$746,546	\$801,780	\$838,908	\$852,000

#### Hourly Rate:

Hourly rate equals the Total Program Budget divided by the proposed hours of service.

SCHOOL YEAR	<b>BUDGETED REVENUE</b>	<b>BUDGETED HOURS</b>	HOURLY RATE
2011-2012	\$801,780	9,545	\$84.00
2012-2013	\$852,000	10,000	\$85.20

## Re-EDUCATION SUMMER PROGRAM

## **Re-ED Summer Budgeted Positions**

<u>Re-ED</u>	Number of	<b>Positions</b>	Change	
	2012	2013	From 2012	
Position Titles:				
Principals	2.00	2.00	0.00	
Program Support	3.00	3.00	0.00	
Teachers	7.00	7.00	0.00	
Associate Teacher/Counselors	9.00	9.00	0.00	
Teacher Assistants	4.00	4.00	0.00	
Total Employee	25.00	25.00	0.00	

## **Budgeted ADM**

<u>Re-Ed Summer</u>	Actual ADM	Actual ADM	Budgeted ADM
Division	2011	2012	2013
Chesapeake	26	21	21
Franklin	2	1	1
Isle of Wight	2	6	6
Norfolk	3	3	3
Portsmouth	8	9	9
Southampton	2	8	8
Suffolk	11	11	11
Virginia Beach	49	55	55
TOTAL ADM	103	114	114

## **Re-ED Summer Operating Expenses**

	Actual 2011	Budget 2012	Proposed 2013	% Increase Over 2012
Wages and Employee Benefits				
Total Wages \$	81,822	110,658	117,917	6.6%
Employee Benefits	8,552	8,473	9,809	15.8%
Total Wages and Benefits	90,374	119,131	127,726	7.2%
Other Expenditures				
Supplies	6,630	2,100	6,500	209.5%
Fiscal and accounting services	1,593	1,489	1,600	7.4%
Total Other Expenditures	8,223	3,589	8,100	125.7%
Total Proposed Operating Budget \$	98,597	122,720	135,826	10.7%

### **Re-ED Summer Operating Revenue**

<u>Re-Ed Summer</u>	Actual Reven 2011	-	Projected Revenue 2012	Budgeted Revenue 2013	% Increase Over 2012
Tuition Funds Other Funds	\$129,943 \$0	\$122,720 \$0	\$139,606 \$0	\$135,826 \$0	10.7% 0.0%
Total Revenues	\$129,943	\$122,720	\$139,606	\$135,826	10.7%

#### **Daily Tuition Rate:**

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

SCHOOL YEAR	BUDGETED REVENUE	BUDGETED ENROLLMENT	SCHOOL DAYS	AVERAGE # HOURS	HOURLY RATE
2011-2012	\$122,720	103	21	3.20	\$17.73
2012-2013	\$135,826	114	21	3.20	\$17.73

## AUTISTIC CHILDREN'S SUMMER PROGRAM

## **ACP Summer Budgeted Positions**

ACP	Number of Positions		Change	
	2012	2013	From 2012	
Position Titles:				
Principals	6.50	6.50	0.00	
Program Support	10.50	10.50	0.00	
Teachers	63.00	63.00	0.00	
Teacher Assistants	107.00	107.00	0.00	
Office Support	1.00	1.00	0.00	
Total Employee	188.00	188.00	0.00	

## **Budgeted ADM**

ACP Summer	Actual ADM	Actual ADM	Budgeted ADM
Division	2011	2012	2013
Chesapeake	72	72	72
Franklin	4	2	2
Isle of Wight	9	9	9
Norfolk	66	73	73
Portsmouth	39	36	36
Southampton	6	6	6
Suffolk	23	23	23
Virginia Beach	176	184	184
Other	1	1	1
TOTAL ADM	396	406	406

## **ACP Summer Operating Expenses**

	Actual 2011	Budget 2012	Proposed 2013	% Increase Over 2012
Wages and Employee Benefits				
Total Wages	\$ 468,384	504,000	481,870	-4.4%
Employee Benefits	45,926	39,058	46,236	18.4%
Total Wages and Benefits	514,310	543,059	528,107	-2.8%
Other Expenditures				
Supplies	41,684	11,250	40,000	255.6%
Fiscal and accounting services	7,173	6,389	6,750	5.7%
Total Other Expenditures	48,857	17,639	46,750	165.0%
Total Proposed Operating Budget	<b>\$</b> 563,167	560,698	574,857	2.5%

### **ACP Summer Operating Revenue**

<u>ACP Summer</u>	Actual Revenue 2011	Budgeted Revenue 2012	Projected Revenue 2012	Budgeted Revenue 2013	% Increase Over 2012
Tuition Funds	\$585,009	\$560,698	\$589,560	\$574,857	2.5%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$585,009	\$560,698	\$589,560	\$574,857	2.5%

#### **Daily Tuition Rate:**

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

SCHOOL YEAR	BUDGETED REVENUE	BUDGETED ENROLLMENT	SCHOOL DAYS	AVERAGE # HOURS	HOURLY RATE
2011-2012	\$560,698	396	21	3.20	\$21.07
2012-2013	\$574,857	406	21	3.20	\$21.07

## EDUCATIONAL AND BEHAVIORAL INTERVENTIONS FOR CHALLENGING STUDENTS SUMMER PROGRAM

# **EBICS Summer Budgeted Positions**

EBICS	Number of 2012	Positions 2013	Change From 2012
Position Titles:			
Principals	3.00	3.00	0.00
Program Support	5.00	5.00	0.00
Teachers	28.00	28.00	0.00
School/Community Trainers	18.00	18.00	0.00
Teacher Assistants	24.00	24.00	0.00
Total Employee	78.00	78.00	0.00

## **Budgeted ADM**

EBICS Summer	Actual ADM	Actual ADM	Budgeted ADM
Division	2011	2012	2013
Chesapeake	42	38	38
Franklin	7	3	3
Isle of Wight	2	1	1
Norfolk	18	20	20
Portsmouth	13	10	10
Southampton	2	4	4
Suffolk	5	8	8
Virginia Beach	39	44	44
TOTAL ADM	128	128	128

# **EBICS Summer Operating Expenses**

	Actual 2011	Budget 2012	Proposed 2013	% Increase Over 2012
Wages and Employee Benefits				
Total Wages	\$ 183,934	206,000	188,581	-8.5%
Employee Benefits	 18,177	16,058	18,500	15.2%
Total Wages and Benefits	202,111	222,058	207,081	-6.7%
Other Expenditures				
Supplies	18,469	3,750	18,550	394.7%
Fiscal and accounting services	 2,953	2,823	3,000	6.3%
Total Other Expenditures	21,422	6,573	21,550	227.9%
Total Proposed Operating Budget	\$ 223,533	228,631	228,631	0.0%

## **EBICS Summer Operating Revenue**

EBICS Summer	Actual Revenue 2011	Budgeted Revenue 2012	Projected Revenue 2012	Budgeted Revenue 2013	<b>% Increase</b> Over 2012
<b>Tuition Funds</b>	\$240,815	\$228,631	\$239,831	\$228,631	0.0%
<b>Other Funds</b>	\$0	\$0	\$0	<b>\$</b> 0	0.0%
Total Revenues	\$240,815	\$228,631	\$239,831	\$228,631	0.0%

#### **Daily Tuition Rate:**

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

SCHOOL YEAR	BUDGETED REVENUE	BUDGETED ENROLLMENT	SCHOOL DAYS	AVERAGE # HOURS	HOURLY RATE
2011-2012	\$228,631	128	21	3.20	\$26.58
2012-2013	\$228,631	128	21	3.20	\$26.58

# SUPPLEMENTAL STAFF PROGRAM

# **SUPPLEMENTAL Budgeted Positions**

<u>Supplemental</u>	<u>Number of</u> 2012	<u>Positions</u> 2013	Change From 2012
Districts			
Chesapeake	13.00	9.00	-4.00
Norfolk	0.00	1.00	1.00
Portsmouth	5.00	5.00	0.00
Southampton	1.00	0.00	-1.00
Suffolk	2.00	4.00	2.00
Virginia Beach	22.00	21.00	-1.00
Growth	5.00	5.00	0.00
Total All Districts	48.00	45.00	-3.00

## **Budgeted Hours**

Supplemental	Actual Hours	Budgeted Hours	Budgeted Hours
Division	2011	2012	2013
Chesapeake	15,597	16,380	10,600
Norfolk	740	0	1,260
Portsmouth	5,866	6,300	6,300
Southampton	1,260	1,260	2,425
Suffolk	2,976	2,520	3,800
Virginia Beach	28,644	28,182	27,000
Others-Growth	0	6,300	6,300
TOTAL HOURS	55,083	60,942	57,685

# SUPPLEMENTAL Operating Expenses

		Actual 2011	Budget 2012	Proposed 2013	% Increase Over 2012
Wages and Employee Benefits	_				
Total Wages	\$	701,192	\$583,555	529,278	-9.3%
Employee Benefits		192,461	48,340	43,844	-9.3%
Total Wages and Benefits	_	893,653	\$631,894	573,122	-9.3%
Other Expenditures					
Supplies		25,949	-	25,000	0.0%
Fiscal & Accounting Services		7,092	7,999	7,571	-5.3%
Total Other Expenditures		33,041	7,999	32,571	307.2%
Total Proposed Operating Budget	\$	926,694	\$639,892	605,694	-5.3%

## SUPPLEMENTAL Operating Revenue

<u>Supplemental</u>	Actual Revenue 2011	Budgeted Revenue 2012	Projected Revenue 2012	Budgeted Revenue 2013	% Increase Over 2012
<b>Tuition Funds</b>	\$578,372	\$639,891	\$525,000	\$605,694	-5.3%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$578,372	\$639,891	\$525,000	\$605,694	-5.3%

#### Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by total hours.

SCHOOL YEAR	<b>BUDGETED REVENUE</b>	AVERAGE # HOURS	HOURLY RATE
2011-2012	\$639,891	60,942	\$10.50
2012-2013	\$605,694	57,685	\$10.50

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Reimbursement Rates				
School Division	Composite Index*	Rate of Reimbursement		
Chesapeake	0.3678	0.6322		
Franklin	0.3276	0.6724		
Isle of Wight	0.4258	0.5742		
Norfolk	0.3102	0.6898		
Portsmouth	0.2755	0.7245		
Southampton	0.3171	0.6829		
Suffolk	0.3530	0.6470		
Virginia Beach	0.4110	0.5890		

#### **REIMBURSEMENT RATES**

SECEP is a State approved regional program. The school systems request reimbursement from the State three times a year for student tuition costs from State approved regional programs. Tuition costs for students who attend SECEP's REACH, Re-ED, ACP, and EBICS Programs are eligible for reimbursement. The rate of reimbursement is based on the school system's composite index established by the State. The following chart shows the percentage of SECEP tuition costs which are reimbursed by the State. Students who attend TRAEP are counted in the school divisions ADM report and reimbursed accordingly.

#### DIVISION COST FOR SECEP PLACEMENT

		PER STUDENT	% STATE	AMOUNT OF	DIVISIONS
Chesapeake Public Schools	DAILY RATE	YEARLY COST *	REIMBURSEMENT	REIMBURSEMENT	ACTUAL COST
Re-ED Program	\$167.30	\$30,114.00	63.22%	\$19,038.07	\$11,075.93
Autistic Program	\$175.10	\$31,518.00	63.22%	\$19,925.68	\$11,592.32
EBICS Program	\$221.60	\$39,888.00	63.22%	\$25,217.19	\$14,670.81
REACH Program	\$195.40	\$35,172.00	63.22%	\$22,235.74	\$12,936.26
*Note: Based on 180 day schedule					
		PER STUDENT	% STATE	AMOUNT OF	DIVISIONS
Franklin Public Schools	DAILY RATE	YEARLY COST *	REIMBURSEMENT	REIMBURSEMENT	ACTUAL COST
Re-ED Program	\$167.30	\$30,114.00	67.24%	\$20,248.65	\$9,865.35
Autistic Program	\$175.10	\$31,518.00	67.24%	\$21,192.70	\$10,325.30
EBICS Program	\$221.60	\$39,888.00	67.24%	\$26,820.69	\$13,067.31
*Note: Based on 180 day schedule					
		PER STUDENT	% STATE	AMOUNT OF	DIVISIONS
Isle of Wight Public Schools	DAILY RATE	YEARLY COST *	REIMBURSEMENT	REIMBURSEMENT	ACTUAL COST
Re-ED Program	\$167.30	\$30,114.00	57.42%	\$17,291.46	\$12,822.54
	\$167.30 \$175.10	\$30,114.00 \$31,518.00	57.42% 57.42%	\$17,291.46 \$18,097.64	\$12,822.54 \$13,420.36
Re-ED Program					. ,
Re-ED Program Autistic Program	\$175.10	\$31,518.00	57.42%	\$18,097.64	\$13,420.36
Re-ED Program Autistic Program EBICS Program	\$175.10	\$31,518.00 \$39,888.00	57.42% 57.42%	\$18,097.64 \$22,903.69	\$13,420.36 \$16,984.31
Re-ED Program Autistic Program EBICS Program *Note: Based on 180 day schedule	\$175.10 \$221.60	\$31,518.00 \$39,888.00 PER STUDENT	57.42% 57.42% % STATE	\$18,097.64 \$22,903.69 AMOUNT OF	\$13,420.36 \$16,984.31 DIVISIONS
Re-ED Program Autistic Program EBICS Program	\$175.10	\$31,518.00 \$39,888.00 PER STUDENT	57.42% 57.42%	\$18,097.64 \$22,903.69	\$13,420.36 \$16,984.31
Re-ED Program Autistic Program EBICS Program *Note: Based on 180 day schedule Norfolk Public Schools Re-ED Program	\$175.10 \$221.60 DAILY RATE \$167.30	\$31,518.00 \$39,888.00 PER STUDENT YEARLY COST * \$30,114.00	57.42% 57.42% % STATE REIMBURSEMENT 68.98%	\$18,097.64 \$22,903.69 AMOUNT OF REIMBURSEMENT \$20,772.64	\$13,420.36 \$16,984.31 DIVISIONS ACTUAL COST \$9,341.36
Re-ED Program Autistic Program EBICS Program *Note: Based on 180 day schedule Norfolk Public Schools Re-ED Program Autistic Program	\$175.10 \$221.60 DAILY RATE \$167.30 \$175.10	\$31,518.00 \$39,888.00 PER STUDENT YEARLY COST * \$30,114.00 \$31,518.00	57.42% 57.42% % STATE REIMBURSEMENT 68.98% 68.98%	\$18,097.64 \$22,903.69 AMOUNT OF REIMBURSEMENT \$20,772.64 \$21,741.12	\$13,420.36 \$16,984.31 DIVISIONS ACTUAL COST \$9,341.36 \$9,776.88
Re-ED Program Autistic Program EBICS Program *Note: Based on 180 day schedule Norfolk Public Schools Re-ED Program	\$175.10 \$221.60 DAILY RATE \$167.30	\$31,518.00 \$39,888.00 PER STUDENT YEARLY COST * \$30,114.00	57.42% 57.42% % STATE REIMBURSEMENT 68.98%	\$18,097.64 \$22,903.69 AMOUNT OF REIMBURSEMENT \$20,772.64	\$13,420.36 \$16,984.31 DIVISIONS ACTUAL COST \$9,341.36

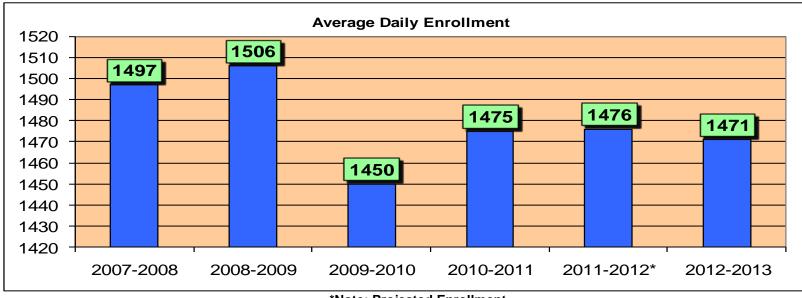
		PER STUDENT	% STATE	AMOUNT OF	DIVISIONS
Portsmouth Public Schools	DAILY RATE	YEARLY COST *	REIMBURSEMENT	REIMBURSEMENT	ACTUAL COST
Re-ED Program	\$167.30	\$30,114.00	72.45%	\$21,817.59	\$8,296.41
Autistic Program	\$175.10	\$31,518.00	72.45%	\$22,834.79	\$8,683.21
EBICS Program	\$221.60	\$39,888.00	72.45%	\$28,898.86	\$10,989.14
REACH Program	\$195.40	\$35,172.00	72.45%	\$25,482.11	\$9,689.89
*Note: Based on 180 day schedule					
		PER STUDENT	% STATE	AMOUNT OF	DIVISIONS
Southampton Public Schools	DAILY RATE	YEARLY COST *	REIMBURSEMENT	REIMBURSEMENT	ACTUAL COST
Re-ED Program	\$167.30	\$30,114.00	68.29%	\$20,564.85	\$9,549.15
Autistic Program	\$175.10	\$31,518.00	68.29%	\$21,523.64	\$9,994.36
EBICS Program	\$221.60	\$39,888.00	68.29%	\$27,239.52	\$12,648.48
REACH Program	\$195.40	\$35,172.00	68.29%	\$24,018.96	\$11,153.04
*Note: Based on 180 day schedule					
		PER STUDENT	% STATE	AMOUNT OF	DIVISIONS
Suffolk Public Schools	DAILY RATE	YEARLY COST *	REIMBURSEMENT	REIMBURSEMENT	ACTUAL COST
Re-ED Program	\$167.30	\$30,114.00	64.70%	\$19,483.76	\$10,630.24
Autistic Program	\$175.10	\$31,518.00	64.70%	\$20,392.15	\$11,125.85
EBICS Program	\$221.60	\$39,888.00	64.70%	\$25,807.54	\$14,080.46
REACH Program	\$195.40	\$35,172.00	64.70%	\$22,756.28	\$12,415.72
*Note: Based on 180 day schedule					
		PER STUDENT	% STATE	AMOUNT OF	DIVISIONS
Virginia Beach Public Schools	DAILY RATE	YEARLY COST *	REIMBURSEMENT	REIMBURSEMENT	ACTUAL COST
Re-ED Program	\$167.30	\$30,114.00	58.90%	\$17,737.15	\$12,376.85
Autistic Program	\$175.10	\$31,518.00	58. <del>9</del> 0%	\$18,564.10	\$12,953.90
EBICS Program	\$221.60	\$39,888.00	58. <del>9</del> 0%	\$23,494.03	\$16,393.97
REACH Program	\$195.40	\$35,172.00	58.90%	\$20,716.31	\$14,455.69

#### LONG-TERM CAPITAL PROJECT STATEMENT AS OF AUDIT

SECEP Site	Funds Available	Funds Returned or	Board Approved	Funds Available
School Division	At 6/30/2010	(Expended) in FY11	Additions	At 6/30/2011
Chapanaaka	¢222.022		<b>Ф477 040</b>	¢545.040
Chesapeake	\$338,633		\$177,316	\$515,949
Norfolk	\$301,884	(\$200,000)	\$132,274	\$234,158
Portsmouth	\$133,753	\$0	\$78,771	\$212,524
Virginia Beach	\$825,058	\$0	\$288,854	\$1,113,912
Suffolk	\$130,014	\$0	\$51,904	\$181,918
Franklin	\$25,990	\$0	\$14,971	\$40,961
Isle of Wight	\$52,850	\$0	\$19,697	\$72,547
Southampton	\$48,132	\$0	\$17,723	\$65,855
TOTAL	\$1,856,314	(\$200,000)	\$781,510	\$2,437,824

**Note:** Unexpended funds from the 2010-2011 School Year will be added to the above balances by action of the Joint Board.

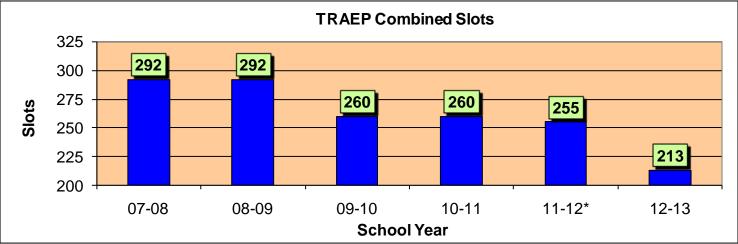
# ENROLLMENT HISTORY - OVERALL PROGRAM



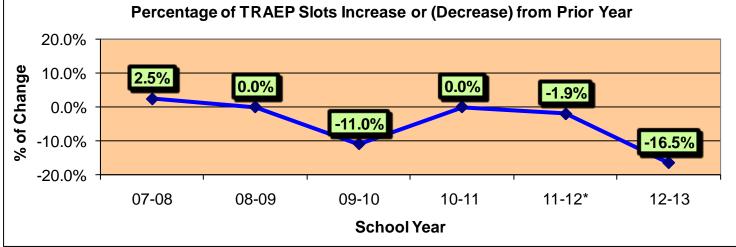
<sup>\*</sup>Note: Projected Enrollment

SCHOOL YEAR	ADM / TRAEP SLOTS		
2007-2008	1497		
2008-2009	1506		
2009-2010	1450		
2010-2011	1475		
2011-2012 Projected	1476		
2012-2013 Budgeted	1471		

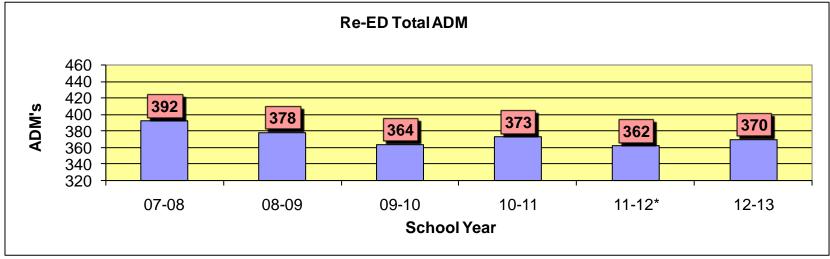
### TIDEWATER REGIONAL ALTERNATIVE EDUCATION PROGRAM (TRAEP) GROWTH CHART



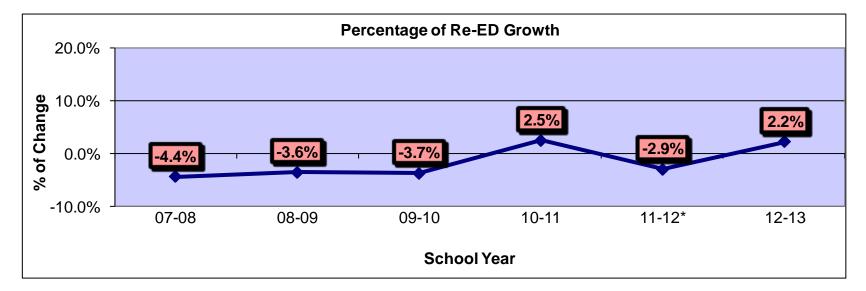
\*Note: Projected Enrollment



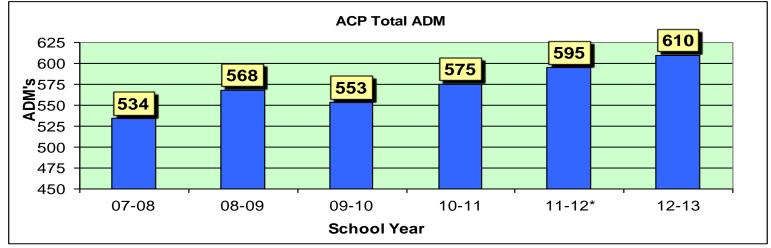
#### **Re-EDUCATION PROGRAM GROWTH CHART**



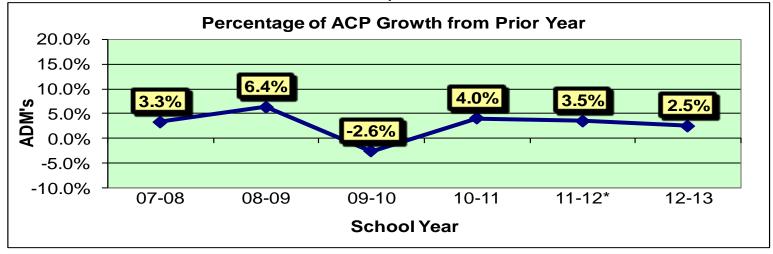
\*Note: Projected Enrollment



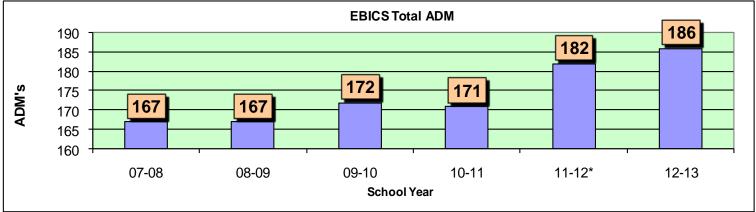
#### AUTISTIC CHILDREN'S PROGRAM GROWTH CHART



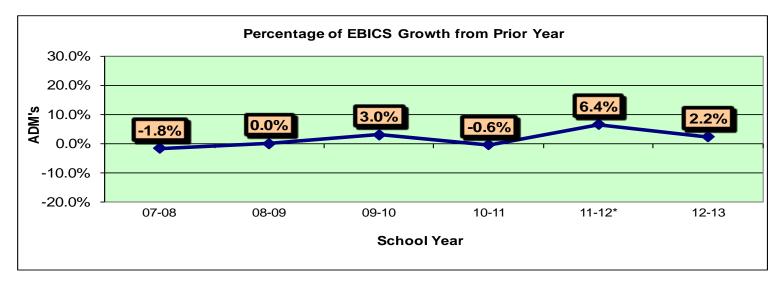
\*Note: Projected Enrollment



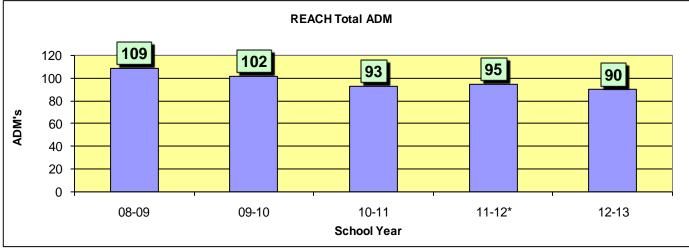
#### EDUCATIONAL AND BEHAVIORAL INTERVENTIONS FOR CHALLENGING STUDENTS PROGRAM GROWTH CHART



<sup>\*</sup>Note: Projected Enrollment



#### RAISING EXPECTATIONS AND ABILITIES FOR CHILDREN WITH COMPLEX HEALTH NEEDS PROGRAM (REACH)



<sup>\*</sup>Note: Projected Enrollment

