

**Southeastern Cooperative
Educational Programs
(SECEP)
Budget for Fiscal Year
2013 – 2014**

May 29, 2013

MISSION STATEMENT

Guided by a solid commitment to the growth of children, we provide comprehensive educational programming for a diverse population of students with challenging needs through high quality instruction within a safe and nurturing environment.

BELIEF STATEMENTS

All children can learn.

Teamwork increases the possibility of achieving positive outcomes.

Joy is essential to emotional well-being.

All people should be treated with dignity and respect.

People are best served when their individual needs are met.

SECEP is committed to providing appropriate educational services in a safe environment.

Students are best served when there is collaboration between home, school and community.

Professional growth and development is essential to providing quality services.

Leadership is a shared commitment.

CONTENTS

Section	Page
<u>BUDGET MESSAGE</u>	
Executive Director's Message to the Superintendents and Joint Board	A-1
<u>OPERATING BUDGET</u>	
Summary of Revenues	B-1
Summary of Expenditures by Program	B-2
Chart: Proposed Operating Budget – All SECEP Programs	B-3
Proposed Operating Budget by Program	B-4
Proposed Operating Budget by Expenditure Category	B-5
Staffing Summary by Position	B-6
Operating Budgeted Revenue by Division	B-7
Rate Comparisons	B-12
<u>PROGRAM BUDGETS</u>	
Tidewater Regional Alternative Education Program (TRAEP) Total Program	
Staffing Summary by Position & Slot Distribution	C-1
Operating Budget – TRAEP – Expenditures	C-2
Explanation of Significant Changes	C-3
Operating Budget – TRAEP – Revenues	C-4

Raising Expectations and Abilities for Children with Complex Health Needs Program (REACH)	
Staffing Summary by Position & ADM Projections	C-6
Operating Budget – REACH – Expenditures	C-7
Explanation of Significant Changes	C-8
Operating Budget – REACH – Revenues	C-9
Re-Education Program (Re-ED)	
Staffing Summary by Position & ADM Projections	C-11
Operating Budget – Re-ED – Expenditures	C-12
Explanation of Significant Changes	C-13
Operating Budget – Re-ED – Revenues	C-14
Autism Spectrum Program (ASP)	
Staffing Summary by Position & ADM Projections	C-16
Operating Budget – ASP – Expenditures	C-17
Explanation of Significant Changes	C-18
Operating Budget – ASP – Revenues	C-19
Educational and Behavioral Interventions for Challenging Students Program (EBICS)	
Staffing Summary by Position & ADM Projections	C-21
Operating Budget – EBICS – Expenditures	C-22
Explanation of Significant Changes	C-23
Operating Budget – EBICS – Revenues	C-24

Speech Program	
Staffing Summary by Position & ADM Projections	C-26
Operating Budget – Speech – Expenditures	C-27
Explanation of Significant Changes	C-28
Operating Budget – Speech – Revenues	C-29
Occupational Therapy (OT)	
Staffing Summary by Position & ADM Projections	C-31
Operating Budget – OT – Expenditures	C-32
Operating Budget – OT – Revenues	C-33
Re-Education Summer Program (Re-ED)	
Staffing Summary by Position & ADM Projections	C-35
Operating Budget – Re-ED Summer – Expenditures	C-36
Operating Budget – Re-ED Summer – Revenues	C-37
Autism Summer Program (ASP)	
Staffing Summary by Position & ADM Projections	C-39
Operating Budget – ASP Summer – Expenditures	C-40
Operating Budget – ASP Summer – Revenues	C-41
Educational & Behavioral Interventions for Challenging Students Summer Program (EBICS)	
Staffing Summary by Position & ADM Projections	C-43
Operating Budget – EBICS Summer – Expenditures	C-44
Operating Budget – EBICS Summer – Revenues	C-45
Supplemental Staff Program	
Staffing Summary by Position & ADM Projections	C-47
Operating Budget – Supplemental Staff – Expenditures	C-48

Supplemental Staff Program (continued)	
Operating Budget – Supplemental Staff – Revenues	C-49

GENERAL/STATISTICAL INFORMATION

Reimbursement Rates	D-1
Division Cost for SECEP	D-2/3
Long-Term Capital Project Statement	D-4
Enrollment History – Overall Program	D-5
Tidewater Regional Alternative Education Program (TRAEP)	
ADM History and Growth Chart	D-6
Re-Education Program ADM History and Growth Chart	D-7
Autism Spectrum Program ADM History and Growth Chart	D-8
Educational & Behavioral Interventions for Challenging Students ADM History and Growth Chart	D-9
Raising Expectations and Abilities for Children with Complex Health needs Program (REACH)	
Students ADM History and Growth Chart	D-10

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May 29, 2013

BUDGET MESSAGE

Dear Superintendents and Joint Board Members:

Again this year, our participating school divisions are faced with budget shortfalls and financial constraints that challenge their ability to sustain high quality educational services. With this in mind, SECEP's budget has been developed from a platform of preserving high quality educational programming, while simultaneously minimizing additional expenses for our participating school divisions. Our financial planning team diligently scrutinized all areas of instructional programming and operations to ensure we are operating as effectively and efficiently as possible. As in years past, all SECEP revenue, with the exception of the Virginia Department of Education grants for TRAEP and technology, is derived from student tuition funded by our participating school divisions and other school divisions across the commonwealth. The Proposed Budget for 2013-14 is \$48,995,919, a 0.1% increase from the 2012-13 budget.

SECEP's 2013-14 Budget reflects lower participation rates across most of our programs. Overall enrollment projections for the 2013-14 School Year are slightly lower than the current year. The number of students projected in our EBICS, ASP, Re-ED, and TRAEP programs have decreased from current participation levels, while projected enrollment in our REACH program remains stable. As a result, we have strategically adjusted our program specific staffing requests to maintain desired ratios and minimize program costs.

In collaboration with our fiscal agent (Norfolk Public Schools) our budget proposal includes a 7.2 % per employee increase in health insurance premiums and a 2% compensation increase for staff. These increases have resulted in increased tuition rates for our Re-ED, TRAEP, ASP, EBICS, REACH programs and Occupational Therapy services; rates for Speech Therapy services and summer programs remained the same. Additionally, there is a significant increase in the rates for our supplemental staff as these employees will become eligible for health insurance benefits under the Affordable Care Act. We were able to avoid passing on all of the cost increase to our participating school divisions by reducing staffing levels in various programs, reducing other categorical expenditures, and centralizing targeted administrative services. Overall, this budget proposal includes 5.5 fewer positions than the current year, while projecting to provide services to only 16 fewer students. Moving forward SECEP needs to make adjustments to staffing patterns and rate projections due to the requirements of the Affordable Care Act; which has the potential to increase the cost of program services and/or the demand for additional part-time teacher assistants in years to follow.

Despite ongoing financial constraints and economic challenges, SECEP looks forward to the 2013-14 School Year and plans to continue enhancing the services we provide for children, their families, and our participating school divisions. During the 2013-2014 School Year we are:

- Excited to occupy a new facility for our center-based programming in Chesapeake.
- Increasing our focus on literacy and communication skills development.
- Continuing our collaboration with school divisions to support their ability to effectively serve students with autism within their schools. Specifically, we are collaborating with participating school divisions to develop professional development materials for paraprofessionals working with students with Autism as mandated by House Bill 325.
- Centralizing our database management process and procedures to increase accuracy and efficiency.
- Continuing to provide leadership in autism best practices, including Applied Behavior Analysis competencies. This involves increasing the number of SECEP staff who are licensed in this area.
- Providing opportunities for our existing staff to obtain licensure endorsements in the area of Supervision and Administration.

SECEP's leadership team is excited about the budget we have created and we believe we have maximized our instructional services and programming with the resources requested. Our continued success is dependent upon quality program development and the recruitment and retention of high quality staff. Our staff possesses the enthusiasm, passion, knowledge, and dedication that allow SECEP to continually achieve positive educational outcomes for our challenging and complex student population. With the continued support and collaboration of our participating school divisions, SECEP will continue to provide individualized and innovative programming and outstanding educational opportunities for our students.

I look forward to discussing this budget with you at our May 29, 2013 meeting.

Sincerely,



Executive Director

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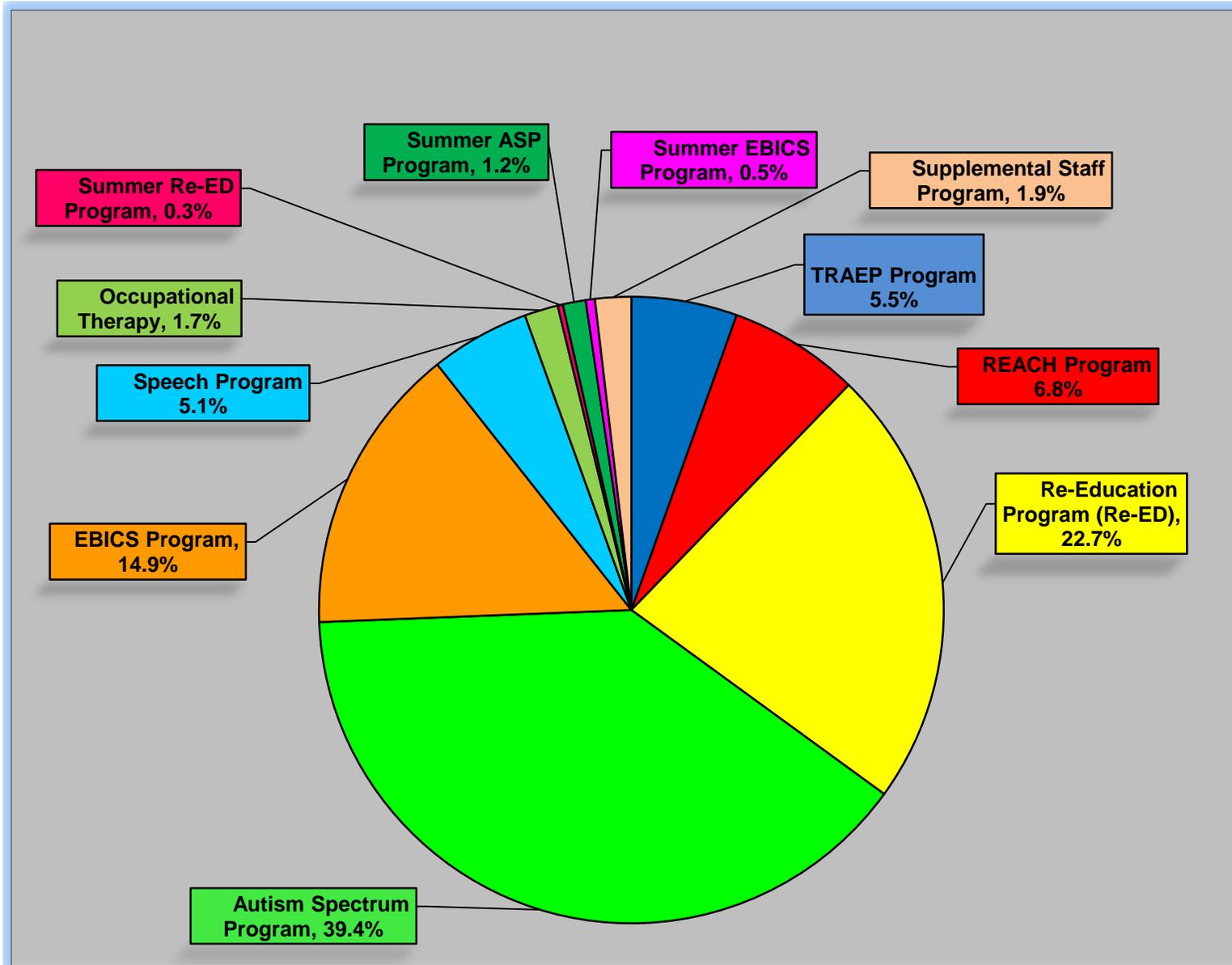
Summary of Revenue

	Actual 2012	Budgeted 2013	Projected 2013	Budgeted 2014
Program Revenues				
Tuition Funds				
Chesapeake	\$8,790,175	\$9,211,311	\$9,490,303	\$9,606,387
Franklin	716,575	700,400	698,959	753,695
Isle of Wight	1,014,740	1,104,311	1,106,024	1,163,024
Norfolk	7,066,800	7,201,909	6,558,733	6,947,638
Portsmouth	4,057,430	4,312,491	4,045,222	4,178,962
Southampton	1,333,578	1,331,870	1,552,857	1,519,711
Suffolk	2,874,088	3,124,872	3,063,558	3,069,848
Virginia Beach	17,446,418	18,289,543	18,238,582	18,393,777
Non-SECEP Divisions	1,420,734	2,731,663	2,731,663	2,789,688
Total Tuition Funds	\$44,720,538	\$48,008,370	\$47,485,901	\$48,422,731
Other Funds				
State Alternative Ed. Grant	\$492,877	\$506,229	\$506,229	\$521,188
Technology and Other	52,000	52,000	52,000	52,000
Total Other Funds	\$544,877	\$558,229	\$558,229	\$573,188
Total Revenues	\$45,265,415	\$48,566,599	\$48,044,130	\$48,995,919
Projected Interest Contribution to Long-Term Project Fund	0	0	0	0
Total	\$0	\$0	\$0	\$0

(Note: Balance of Long-Term Project Funds appear on page D-4)

Summary of Expenditures

	Actual 2012	Budget 2013	Budget 2014
Expenditures			
TRAEP	\$ 2,666,425	\$ 2,544,909	\$ 2,682,638
REACH	\$ 2,694,298	\$ 3,255,480	\$ 3,319,470
Re-Education Program (Re-ED)	\$ 10,521,984	\$ 11,155,180	\$ 11,142,328
Autism Spectrum Program	\$ 17,865,234	\$ 19,238,980	\$ 19,301,800
EBICS Program	\$ 6,565,641	\$ 7,419,168	\$ 7,322,400
Speech Program	\$ 2,253,571	\$ 2,555,875	\$ 2,515,625
Occupational Therapy	\$ 668,142	\$ 852,000	\$ 853,213
Summer Re-ED Program	\$ 94,943	\$ 135,826	\$ 131,060
Summer ASP Program	\$ 554,462	\$ 574,857	\$ 580,521
Summer EBICS Program	\$ 188,279	\$ 228,631	\$ 232,203
Supplemental Staff Program	\$ 614,877	\$605,694	\$ 914,661
Total Expenditures	\$ 44,687,856	\$ 48,566,599	\$ 48,995,919



Operating Budget by Program

DESCRIPTION	Salaries and Wages	Employee Benefits	Other Expenditures	Total Program Costs	% of Budget
TRAEP	\$1,827,678	\$640,930	\$214,030	\$2,682,638	5.5%
R.E.A.C.H.	2,409,347	668,618	241,505	3,319,470	6.8%
Re-ED Program	7,493,825	2,740,483	908,020	11,142,328	22.7%
ASP Program	13,348,353	4,844,187	1,109,260	19,301,800	39.4%
EBICS Program	5,022,312	1,810,488	489,600	7,322,400	14.9%
Speech Program	1,804,808	570,817	140,000	2,515,625	5.1%
Occupational Therapy	640,750	117,293	95,170	853,213	1.7%
Summer Re-ED Program	113,760	9,100	8,200	131,060	0.3%
Summer ASP Program	486,421	47,000	47,100	580,521	1.2%
Summer EBICS Program	194,153	16,500	21,550	232,203	0.5%
Supplemental Staff Program	620,392	260,169	34,100	914,661	1.9%
Total Proposed Operating Budget	\$33,961,799	\$11,725,585	\$3,308,535	\$48,995,919	100.0%

Operating Budget – All SECEP Programs

	Actual 2012	Budget 2013	Budget 2014	% Change From 2013
Wages and Employee Benefits				
Total Wages	\$31,134,611	\$33,737,608	\$33,741,710	0.01%
Employee Benefits	9,069,064	11,182,219	11,630,460	4.01%
Substitutes - Daily	160,879	219,340	219,340	0.00%
Tuition Assistance	116,686	95,875	95,875	0.00%
Total Wages/Benefits	\$40,481,240	\$45,235,041	\$45,687,385	1.00%
Other Expenditures				
H.R./Medical/Security	68,464	111,870	110,370	-1.34%
Audit	20,056	22,900	21,825	-4.69%
Maintenance/Repairs	14,160	19,000	19,000	0.00%
Utilities (Elec/Heat/Water/Garb)	42,195	49,355	49,355	0.00%
Postage	24,926	34,150	35,650	4.39%
Communications	128,332	115,260	116,860	1.39%
Insurance	217,600	274,175	233,650	-14.78%
Rent	694,112	730,235	771,735	5.68%
Staff Development	66,244	45,225	45,225	0.00%
Local Travel	110,398	106,450	105,950	-0.47%
Organizational Membership	0	2,500	2,500	0.00%
Supplies	1,042,558	797,050	781,050	-2.01%
Equipment	466,203	235,000	230,000	-2.13%
Technology	757,489	255,990	250,990	-1.95%
Fiscal/Accounting Services	553,878	532,397	534,374	0.37%
Total Other Expenditures	\$4,206,615	\$3,331,557	\$3,308,534	-0.69%
Total Proposed Operating Budget	\$44,687,856	\$48,566,599	\$48,995,919	0.88%

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Staffing Summary by Position Operating – Budgeted Positions

Positions	<u>Number of Positions</u>		
	Budgeted 2013	Budgeted 2014	Increase Over 2013
Position Titles:			
Administrative	8.0	8.0	-
Principals	25.0	25.0	-
Educational Specialists, Liaisons, Counselors	55.5	57.0	1.5
Teachers, Teacher/Counselors	240.0	240.0	-
Speech Therapists	28.5	28.5	-
Occupational Therapists	6.0	6.0	-
Certified OT Assistant	2.0	2.0	-
Associate Teacher/Counselors	33.0	33.0	-
School/Community Trainers	37.0	36.0	(1.0)
Teacher Assistants	285.0	281.0	(4.0)
Custodians	3.0	3.0	-
Office Support	20.0	18.0	(2.0)
Operations Support			
Professional	9.0	9.0	-
Classified	11.0	11.0	-
Total Employees	763.0	757.5	(5.5)

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2012	Budgeted Revenue 2013	Projected Revenue 2013	Budgeted Revenue 2014
<u>Chesapeake</u>				
TRAEP	\$ 416,576	\$ 396,160	\$ 396,160	\$ 352,740
R.E.A.C.H.	232,842	211,032	260,859	287,064
Re-ED	2,832,055	3,011,400	3,011,400	3,074,400
ASP	2,697,642	2,899,656	2,928,723	2,957,616
EBICS	1,652,511	1,755,072	1,872,742	1,871,280
SPEECH	419,618	450,800	460,141	448,385
OCCUP. THERAPY	181,413	181,050	231,594	225,094
SUMMER	241,094	194,840	194,840	188,739
SUPP STAFF	116,424	111,301	133,844	201,069
TOTAL	\$ 8,790,175	\$ 9,211,311	\$ 9,490,303	\$ 9,606,387
<u>Franklin</u>				
TRAEP	\$ 55,032	\$ 59,100	\$ 59,100	\$ 60,420
Re-ED	202,860	150,570	150,570	184,464
ASP	172,626	189,108	208,894	192,888
EBICS	226,314	239,328	212,736	244,080
SPEECH	36,631	42,263	42,530	40,250
OCCUP. THERAPY	12,360	10,650	15,748	15,435
SUMMER	10,752	9,381	9,381	16,158
TOTAL	\$ 716,575	\$ 700,400	\$ 698,959	\$ 753,695

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2012	Budgeted Revenue 2013	Projected Revenue 2013	Budgeted Revenue 2014
<u>Isle of Wight</u>				
TRAEP	\$ 88,728	\$ 95,300	\$ 95,300	\$ 97,430
Re-ED	246,198	271,026	271,026	276,696
ASP	544,160	598,842	545,261	578,664
EBICS	37,719	39,888	79,776	81,360
R.E.A.C.H.	-	-	17,586	35,883
SPEECH	47,806	50,313	51,000	49,910
OCCUP. THERAPY	25,555	27,264	24,397	24,010
SUMMER	24,574	21,678	21,678	19,071
TOTAL	\$ 1,014,740	\$ 1,104,311	\$ 1,106,024	\$ 1,163,024
<u>Norfolk</u>				
TRAEP	\$ 653,488	\$ 347,160	\$ 347,160	\$ 528,560
R.E.A.C.H.	702,463	844,128	634,855	645,894
Re-ED	1,267,799	1,234,674	1,234,674	1,291,248
ASP	2,471,306	2,647,512	2,427,236	2,507,544
EBICS	1,327,080	1,475,856	1,289,712	1,301,760
SPEECH	369,320	394,450	368,736	392,035
OCCUP. THERAPY	96,046	102,240	90,108	89,180
SUMMER	179,298	142,659	142,659	155,540
SUPP STAFF	-	13,230	23,593	35,877
TOTAL	\$ 7,066,800	\$ 7,201,909	\$ 6,558,733	\$ 6,947,638

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2012	Budgeted Revenue 2013	Projected Revenue 2013	Budgeted Revenue 2014
<u>Portsmouth</u>				
TRAEP	\$ 104,080	\$ 111,800	\$ 111,800	\$ 114,300
R.E.A.C.H.	260,817	281,376	172,231	179,415
Re-ED	893,999	963,648	963,648	983,808
ASP	1,764,210	1,891,080	1,788,296	1,864,584
EBICS	587,578	598,320	578,154	569,520
SPEECH	251,503	273,700	251,169	268,065
OCCUP. THERAPY	48,941	46,860	53,547	53,165
SUMMER	79,784	79,557	79,557	75,534
SUPP STAFF	66,518	66,150	46,820	70,571
TOTAL	\$ 4,057,430	\$ 4,312,491	\$ 4,045,222	\$ 4,178,962
<u>Southampton</u>				
TRAEP	\$ 36,688	\$ 39,400	\$ 39,400	\$ 22,860
Re-ED	306,642	240,912	240,912	245,952
ASP	560,914	598,842	806,160	771,552
EBICS	260,890	279,216	279,216	284,760
SPEECH	72,810	84,525	89,748	80,500
OCCUP. THERAPY	41,761	38,340	45,789	45,448
SUMMER	28,515	25,172	25,172	28,821
SUPP STAFF	25,358	25,463	26,460	39,819
TOTAL	\$ 1,333,578	\$ 1,331,870	\$ 1,552,857	\$ 1,519,711

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2012	Budgeted Revenue 2013	Projected Revenue 2013	Budgeted Revenue 2014
<u>Suffolk</u>				
TRAEP	\$ 97,184	\$ 126,720	\$ 126,720	\$ 129,550
R.E.A.C.H.	34,382	35,172	35,172	35,883
Re-ED	827,818	933,534	933,534	953,064
ASP	1,144,658	1,229,202	1,269,650	1,253,772
EBICS	459,543	478,656	397,107	366,120
SPEECH	140,656	156,975	141,606	154,560
OCCUP. THERAPY	59,987	64,752	58,280	57,881
SUMMER	70,170	59,961	59,961	55,938
SUPP STAFF	39,690	39,900	41,528	63,080
TOTAL	\$ 2,874,088	\$ 3,124,872	\$ 3,063,558	\$ 3,069,848
<u>Virginia Beach</u>				
TRAEP	\$ 779,552	\$ 837,040	\$ 837,040	\$ 829,590
R.E.A.C.H.	337,159	351,720	451,765	466,479
Re-ED	3,934,683	4,215,960	4,215,960	3,996,720
ASP	8,278,036	8,667,450	8,479,218	8,615,664
EBICS	2,048,561	2,074,176	2,191,624	2,237,400
SPEECH	1,009,827	1,082,725	1,030,814	1,077,895
OCCUP. THERAPY	347,935	372,324	341,157	343,000
SUMMER	429,380	404,648	404,648	396,903
SUPP STAFF	281,285	283,500	286,356	430,127
TOTAL	\$ 17,446,418	\$ 18,289,543	\$ 18,238,582	\$ 18,393,777

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2012	Budgeted Revenue 2013	Projected Revenue 2013	Budgeted Revenue 2014
<u>Others</u>				
R.E.A.C.H.	\$ 1,343,210	\$ 1,532,052	\$ 1,532,052	\$ 1,668,852
Re-ED (Growth)	-	120,456	120,456	122,976
ASP	29,565	504,288	504,288	546,516
EBICS	37,719	478,656	478,656	366,120
SPEECH	4,873	20,125	20,125	4,025
SUMMER	3,255	1,416	1,416	7,080
SUPP STAFF	-	66,150	66,150	74,120
OCCUP. THERAPY	2,112	8,520	8,520	-
TOTAL	\$ 1,420,734	\$ 2,731,663	\$ 2,731,663	\$ 2,789,689
Tuition Funds	\$ 44,720,538	\$ 48,008,370	\$ 47,485,901	\$ 48,422,731

Note: All tuition totals are based on a 180 day school year.

Rate Comparisons

<u>SECEP Programs</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Budgeted</u>	<u>Rate Period</u>
TRAEP - Regular Education	\$8,520.00	\$8,710.00	yearly
TRAEP - Special Education	\$11,180.00	\$11,430.00	yearly
R.E.A.C.H (Includes Summer)*	\$195.40	\$199.35	daily
R.E.A.C.H - Partial Day	\$100.00	\$100.00	daily
Re-ED Program	\$167.30	\$170.80	daily
Autism Spectrum Program	\$175.10	\$178.60	daily
EBICS Program	\$221.60	\$226.00	daily
Speech Program	\$80.50	\$80.50	hourly
Occupational Therapy	\$85.20	\$85.75	hourly
Summer Re-ED Program	\$17.73	\$17.73	hourly
Summer ASP Program	\$21.07	\$21.07	hourly
Summer EBICS Program	\$26.58	\$26.58	hourly
Supplemental Staff Program	\$10.50	\$15.77	hourly

* REACH daily rate is paid over 180 days and includes summer and related services.

**TIDEWATER REGIONAL
ALTERNATIVE EDUCATION
PROGRAM
(TRAEP)**

TRAEP Budgeted Positions

Position Titles:	Number of Positions		Change
	2013	2014	From 2013
Administrative	0.44	0.44	0.00
Principals	2.50	2.50	0.00
Counselors	4.00	5.00	1.00
Teachers	17.00	18.00	1.00
Teacher Assistants	12.00	13.00	1.00
Office Support	1.75	1.75	0.00
Custodians	1.00	1.00	0.00
Operations Support			
Professional	0.63	0.63	0.00
Classified	0.50	0.50	0.00
Total Employee	39.82	42.82	3.00

TRAEP Budgeted Slots

Division	TRAEP Purchased Slots	Actual Slots 2012	Actual Slots 2013	Actual Slots 2014
Chesapeake				
Regular Slots		42	36	30
Special Slots		8	8	8
Franklin				
Regular Slots		3	3	3
Special Slots		3	3	3
Isle of Wight				
Regular Slots		2	2	2
Special Slots		7	7	7
Norfolk				
Regular Slots		43	25	41
Special Slots		30	12	15
Portsmouth				
Regular Slots		0	0	0
Special Slots		10	10	10
Southampton				
Regular Slots		2	2	0
Special Slots		2	2	2
Suffolk				
Regular Slots		7	7	7
Special Slots		4	6	6
Virginia Beach				
Regular Slots		72	72	69
Special Slots		20	20	20
Total Regular Slots		171	147	152
Total Special Slots		84	68	71

TRAEP Operating Expenses

	Actual 2012	Budget 2013	Budget 2014	% Change From 2013
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,840,768	1,578,598	1,825,338	15.6%
Employee Benefits	601,820	719,316	635,305	-11.7%
Substitutes - Daily	819	2,340	2,340	0.0%
Tuition Assistance	9,578	5,625	5,625	0.0%
Total Wages and Benefits	2,452,985	2,305,879	2,468,608	7.1%
<u>Other Expenditures</u>				
H.R./Medical/Security	4,302	5,000	5,000	0.0%
Audit	1,261	1,300	1,300	0.0%
Maintenance/Repairs	3,896	3,000	3,000	0.0%
Utilities (Elec/Heat/Water)	9,436	21,855	21,855	0.0%
Postage	1,566	2,650	2,650	0.0%
Telephone	6,647	6,500	6,500	0.0%
Insurance	13,679	20,000	13,000	-35.0%
Rent	43,634	48,000	55,000	14.6%
Staff Development	1,000	2,250	2,250	0.0%
Local Travel	1,924	1,250	1,250	0.0%
Organizational Membership	-	500	500	0.0%
Supplies	36,106	50,000	35,000	-30.0%
Equipment	14,317	17,500	12,500	-28.6%
Technology	42,171	25,000	20,000	-20.0%
Fiscal & accounting services	33,501	34,225	34,225	0.0%
Total Other Expenditures	213,440	239,030	214,030	-10.5%
Total Operating Budget	\$ 2,666,425	2,544,909	2,682,638	5.4%

TRAEP-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects a 2 % increase in wages (2 % raise). VRS employer contributions decreased overall with health care costs having another year of increases.

Note: All other costs were adjusted to more accurately represent actual expenses without increasing the overall amount of “Other Expenditures”.

TRAEP Operating Revenue

<u>TRAEP</u>	<u>Actual</u> <u>Revenue 2012</u>	<u>Budgeted</u> <u>Revenue 2013</u>	<u>Projected</u> <u>Revenue 2013</u>	<u>Budgeted</u> <u>Revenue 2014</u>	<u>% Change</u> <u>from 2013</u>
Tuition Funds	\$2,231,328	\$2,012,680	\$2,012,680	\$2,135,450	6.1%
State Alternative Ed.	\$492,877	\$506,229	\$506,229	\$521,188	3.0%
Grant Funds					
Other Funds	\$26,000	\$26,000	\$26,000	\$26,000	0.0%
Total Revenues	\$2,750,205	\$2,544,909	\$2,544,909	\$2,682,638	5.4%

Rate: The yearly rate for each alternative education program (Regular and Special Slots) equals the program budget less the grant and other funds, divided by the number of purchased slots.

Regular Education				Special Education			
<u>School</u>	<u>Projected</u>			<u>School</u>	<u>Projected</u>		
<u>Year</u>	<u>Rate</u>	<u>Slots</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>	<u>Slots</u>	<u>Rate</u>
2012-2013	\$1,252,440	147	\$8,520	2012-2013	\$760,240	68	\$11,180
2013-2014	\$1,323,920	152	\$8,710	2013-2014	\$811,530	71	\$11,430

**RAISING EXPECTATIONS AND
ABILITIES FOR CHILDREN WITH
COMPLEX HEALTH NEEDS
PROGRAM (REACH)**

REACH Budgeted Positions

<u>REACH</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2013</u>	<u>2014</u>	<u>From 2013</u>
Position Titles:			
Administrative	1.35	1.35	0.00
Principals	1.00	1.00	0.00
Educational Specialists, Liaisons	2.00	3.00	1.00
Occupational Therapist	1.00	1.00	0.00
Teachers	12.00	12.00	0.00
Teacher Assistants	27.00	27.00	0.00
Office Support	1.00	1.00	0.00
Operations Support			
Professional	0.90	0.90	0.00
Classified	1.00	1.00	0.00
Total Employees	47.25	48.25	1.00

Budgeted ADM

<u>REACH</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
<u>Division</u>	<u>ADM</u>	<u>ADM</u>	<u>ADM</u>
	<u>2012</u>	<u>2013</u>	<u>2014</u>
Chesapeake	7	8	8
Norfolk	20	18	18
Portsmouth	7	5	5
Suffolk	1	1	1
Virginia Beach	10	13	13
Isle of Wight	0	1	1
Others	38	40	44
TOTAL ADM	83	86	90

REACH Operating Expenses

	Actual 2012	Budget 2013	Budget 2014	% Change From 2013
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,597,524	1,796,303	1,835,447	2.2%
Employee Benefits	493,745	702,047	662,993	-5.6%
Contracted Services	389,360	500,000	563,900	12.8%
Substitutes	685	10,000	10,000	0.0%
Tuition Assistance	4,038	5,625	5,625	0.0%
Total Wages and Benefits	2,485,352	3,013,975	3,077,965	2.1%
<u>Other Expenditures</u>				
H.R./Medical/Security	4,547	14,700	14,700	0.0%
Audit	1,333	2,400	2,400	0.0%
Postage	1,655	4,500	4,500	0.0%
Telephone	6,620	9,000	9,000	0.0%
Insurance	14,458	30,000	17,000	-43.3%
Rent	46,119	44,235	57,235	29.4%
Staff Development	2,414	3,750	3,750	0.0%
Local Travel	983	1,200	1,200	0.0%
Supplies	39,227	40,000	40,000	0.0%
Equipment	7,489	15,000	15,000	0.0%
Technology	48,692	36,720	36,720	0.0%
Fiscal & accounting services	35,409	40,000	40,000	0.0%
Total Other Expenditures	208,946	241,505	241,505	0.0%
Total Operating Budget	\$ 2,694,298	3,255,480	3,319,470	2.0%

REACH-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects a 2 % increase in wages (2 % raise). VRS employer contributions decreased overall with health care costs having another year of increases.

Note: All other costs were adjusted to more accurately represent actual expenses without increasing the overall amount of “Other Expenditures”.

REACH Operating Revenue

<u>REACH</u>	Actual Revenue 2012	Budgeted Revenue 2013	Projected Revenue 2013	Budgeted Revenue 2014	% Change from 2013
Tuition Funds	\$2,906,875	\$3,255,480	\$3,059,964	\$3,319,470	2.0%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$2,906,875	\$3,255,480	\$3,059,964	\$3,319,470	2.0%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus other funds divided by 180 days and the projected ADM.

Rate includes Summer Program participation.

<u>Status</u>	<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
Full-Time	2012-2013	\$3,165,480	90	180	\$195.40
Full-Time	2013-2014	\$3,229,470	90	180	\$199.35
Part-Time	2012-2013	\$90,000	5	180	\$100.00
Part-Time	2013-2014	\$90,000	5	180	\$100.00

Re-EDUCATION PROGRAM (Re-ED)

Re-ED Budgeted Positions

<u>RE-ED</u> Position Titles:	<u>Number of Positions</u>		<u>Change</u>
	<u>2013</u>	<u>2014</u>	<u>From 2013</u>
Administrative	2.24	2.24	0.00
Principals	4.50	4.50	0.00
Educational Specialists, Liaisons	20.00	20.00	0.00
Teachers	49.00	49.00	0.00
Physical Education Teachers	5.00	5.00	0.00
Associate Teacher/Counselors	33.00	33.00	0.00
School Community Trainers	10.00	10.00	0.00
Teacher Assistants	23.00	22.00	-1.00
Custodians	0.50	0.50	0.00
Office Support	7.40	7.40	0.00
Operations Support			
Professional	2.43	2.43	0.00
Classified	3.00	3.00	0.00
Total Employee	160.07	159.07	-1.00

Budgeted ADM

<u>RE-ED</u> Division	<u>Actual</u> <u>ADM</u> <u>2012</u>	<u>Projected</u> <u>ADM</u> <u>2013</u>	<u>Guaranteed</u> <u>& Growth ADM</u> <u>2014</u>
Chesapeake	98	89	100
Franklin	7	8	6
Isle of Wight	8	9	9
Norfolk	45	41	42
Portsmouth	30	30	32
Southampton	11	9	8
Suffolk	29	34	31
Virginia Beach	135	115	130
Others-Growth	0	0	4
TOTAL ADM	363	335	362

Re- ED Operating Expenses

	Actual 2012	Budget 2013	Budget 2014	% Change From 2013
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 7,138,295	7,639,168	7,478,825	-2.1%
Employee Benefits	2,237,290	2,566,742	2,714,233	5.7%
Substitutes	22,831	15,000	15,000	0.0%
Tuition Assistance	17,847	26,250	26,250	0.0%
Total Wages and Benefits	9,416,263	10,247,160	10,234,308	-0.1%
<u>Other Expenditures</u>				
H.R./Medical/Security	15,756	27,500	27,500	0.0%
Audit	4,617	6,000	6,000	0.0%
Maintenance/Repairs-Veh.	10,264	16,000	16,000	0.0%
Utilities (Elec/Heat/Water/Garbage)	32,759	27,500	27,500	0.0%
Postage	5,752	10,000	10,000	0.0%
Telephone	34,251	40,000	40,000	0.0%
Insurance	50,098	65,750	55,750	-15.2%
Rent	159,804	205,000	215,000	4.9%
Staff Development	27,191	11,250	11,250	0.0%
Local Travel	7,305	12,500	12,500	0.0%
Organizational Membership	-	2,000	2,000	0.0%
Supplies	253,274	190,000	190,000	0.0%
Equipment	184,678	80,000	80,000	0.0%
Technology	197,279	80,770	80,770	0.0%
Fiscal & accounting services	122,693	133,750	133,750	0.0%
Total Other Expenditures	1,105,721	908,020	908,020	0.0%
Total Operating Budget	\$ 10,521,984	11,155,180	11,142,328	-0.1%

Re-ED-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects a 2 % increase in wages (2 % raise). VRS employer contributions decreased overall with health care costs having another year of increases.

Note: All other costs were adjusted to more accurately represent actual expenses without increasing the overall amount of “Other Expenditures”.

Re-ED Operating Revenue

<u>RE-ED</u>	<u>Actual Revenue</u> 2012	<u>Budgeted</u> Revenue 2013	<u>Projected</u> Revenue 2013	<u>Budgeted</u> Revenue 2014	<u>% Change</u> from 2013
Tuition Funds	\$10,512,056	\$11,142,180	\$11,021,724	\$11,129,328	-0.1%
Other Funds	\$13,000	\$13,000	\$13,000	\$13,000	0.0%
Total Revenues	\$10,525,056	\$11,155,180	\$11,034,724	\$11,142,328	-0.1%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

<u>School</u> <u>Year</u>	<u>Budgeted</u> <u>Revenue</u>	<u>Budgeted</u> <u>Enrollment</u>	<u>School</u> <u>Days</u>	<u>Daily</u> <u>Rate</u>
2012-2013	\$11,142,180	370.0	180	\$167.30
2013-2014	\$11,129,328	362.0	180	\$170.80

**AUTISM SPECTRUM
PROGRAM
(ASP)**

ASP Budgeted Positions

<u>ASP</u> Position Titles:	<u>Number of Positions</u>		<u>Change</u>
	<u>2013</u>	<u>2014</u>	<u>From 2013</u>
Administrative	2.67	2.67	0.00
Principals	12.00	12.00	0.00
Educational Specialists, Liaisons	21.50	21.00	-0.50
Teachers	112.00	112.00	0.00
Teacher Assistants	187.00	185.00	-2.00
Office Support	5.60	4.60	-1.00
Custodians	0.50	0.50	0.00
Operations Support			
Professional	3.24	3.24	0.00
Classified	4.00	4.00	0.00
Total Employee	348.51	345.01	-3.50

Budgeted ADM

<u>ASP</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
<u>Division</u>	<u>ADM</u>	<u>ADM</u>	<u>ADM</u>
	<u>2012</u>	<u>2013</u>	<u>2014</u>
Chesapeake	91	92	92
Franklin	6	6	6
Isle of Wight	18	18	18
Norfolk	83	78	78
Portsmouth	59	57	58
Southampton	19	24	24
Suffolk	39	39	39
Virginia Beach	276	265	268
Others-Growth	1	1	17
TOTAL ADM	592	580	600

ASP Operating Expenses

	Actual 2012	Budget 2013	Budget 2014	% Change From 2013
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 12,305,135	13,439,608	13,198,353	-1.8%
Employee Benefits	3,701,336	4,496,362	4,800,437	6.8%
Substitutes - Daily	104,861	150,000	150,000	0.0%
Tuition Assistance	63,710	43,750	43,750	0.0%
Total Wages and Benefits	16,175,042	18,129,720	18,192,540	0.3%
<u>Other Expenditures</u>				
H.R./Medical/Security	26,970	42,000	42,000	0.0%
Audit	7,895	7,500	7,500	0.0%
Postage	9,806	12,000	12,000	0.0%
Telephone	54,232	44,760	44,760	0.0%
Insurance	85,665	95,000	87,000	-8.4%
Rent	273,260	253,000	261,000	3.2%
Staff Development	24,817	15,000	15,000	0.0%
Local Travel	58,619	50,000	50,000	0.0%
Supplies	461,361	275,000	275,000	0.0%
Equipment	189,267	75,000	75,000	0.0%
Technology	288,499	55,000	55,000	0.0%
Fiscal & accounting services	209,801	185,000	185,000	0.0%
Total Other Expenditures	1,690,192	1,109,260	1,109,260	0.0%
Total Operating Budget	\$ 17,865,234	19,238,980	19,301,800	0.3%

ASP-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects a 2 % increase in wages (2 % raise). VRS employer contributions decreased overall with health care costs having another year of increases.

Note: All other costs were adjusted to more accurately represent actual expenses without increasing the overall amount of “Other Expenditures”.

ASP Operating Revenue

<u>ASP</u>	Actual Revenue 2012	Budgeted Revenue 2013	Projected Revenue 2013	Budgeted Revenue 2014	% Change from 2013
Tuition Funds	\$17,663,117	\$19,225,980	\$18,280,440	\$19,288,800	0.3%
Other Funds	\$13,000	\$13,000	\$13,000	\$13,000	0.0%
Total Revenues	\$17,676,117	\$19,238,980	\$18,293,440	\$19,301,800	0.3%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
2012-2013	\$19,225,980	610	180	\$175.10
2013-2014	\$19,288,800	600	180	\$178.60

**EDUCATIONAL AND
BEHAVIORAL INTERVENTIONS
FOR CHALLENGING
STUDENTS PROGRAM
(EBICS)**

EBICS Budgeted Positions

<u>EBICS</u> Position Titles:	<u>Number of Positions</u>		<u>Change</u>
	<u>2013</u>	<u>2014</u>	<u>From 2013</u>
Administrative	1.07	1.07	0.00
Principals	4.00	4.00	0.00
Educational Specialist, Liaisons	8.00	8.00	0.00
Teachers	45.00	44.00	-1.00
School/Community Trainer	27.00	26.00	-1.00
Teacher Assistants	36.00	34.00	-2.00
Custodians	1.00	1.00	0.00
Office Support	3.25	2.25	-1.00
Operations Support			
Professional	1.44	1.44	0.00
Classified	2.00	2.00	0.00
Total Employee	128.76	123.76	-5.00

Budgeted ADM

<u>EBICS</u> Division	<u>Actual</u> <u>ADM</u> <u>2012</u>	<u>Estimated</u> <u>ADM</u> <u>2013</u>	<u>Budgeted</u> <u>ADM</u> <u>2014</u>
Chesapeake	44	46	46
Franklin	6	6	6
Isle of Wight	1	2	2
Norfolk	36	32	32
Portsmouth	15	14	14
Southampton	7	7	7
Suffolk	12	9	9
Virginia Beach	53	55	55
Others-Growth	1	1	9
TOTAL ADM	175	172	180

EBICS Operating Expenses

	Actual 2012	Budget 2013	Budget 2014	% Change From 2013
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 4,465,098	4,938,993	4,982,312	0.9%
Employee Benefits	1,444,794	1,940,450	1,800,363	-7.2%
Substitutes - Daily	30,738	40,000	40,000	0.0%
Tuition Assistance	10,796	10,125	10,125	0.0%
Total Wages and Benefits	5,951,426	6,929,568	6,832,800	-1.4%
<u>Other Expenditures</u>				
H.R./Medical/Security	11,800	15,000	15,000	0.0%
Audit	3,458	3,200	3,200	0.0%
Postage	4,295	5,000	5,000	0.0%
Telephone	19,171	15,000	15,000	0.0%
Insurance	37,518	43,650	40,650	-6.9%
Rent	119,678	125,000	128,000	2.4%
Staff Development	3,868	8,750	8,750	0.0%
Local Travel	22,600	24,000	24,000	0.0%
Supplies	116,694	100,000	100,000	0.0%
Equipment	56,896	30,000	30,000	0.0%
Technology	126,352	40,000	40,000	0.0%
Fiscal & accounting services	91,885	80,000	80,000	0.0%
Total Other Expenditures	614,215	489,600	489,600	0.0%
Total Operating Budget	\$ 6,565,641	7,419,168	7,322,400	-1.3%

EBICS-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects a 2 % increase in wages (2 % raise). VRS employer contributions decreased overall with health care costs having another year of increases.

Note: All other costs were adjusted to more accurately represent actual expenses without increasing the overall amount of "Other Expenditures".

EBICS-Operating Revenue

<u>EBICS</u>	Actual Revenue 2012	Budgeted Revenue 2013	Projected Revenue 2013	Budgeted Revenue 2014	% Change from 2013
Tuition Funds	\$6,637,915	\$7,419,168	\$6,860,736	\$7,322,400	-1.3%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$6,637,915	\$7,419,168	\$6,860,736	\$7,322,400	-1.3%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
2012-2013	\$7,419,168	186	180	\$221.60
2013-2014	\$7,322,400	180	180	\$226.00

SPEECH PROGRAM

SPEECH Budgeted Positions

<u>SPEECH</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2013</u>	<u>2014</u>	<u>From 2013</u>
Position Titles:			
Administrative	0.16	0.16	0.00
Principal	1.00	1.00	0.00
Speech Therapists	28.50	28.50	0.00
Operations Support			
Professional	0.25	0.25	0.00
Classified	0.30	0.30	0.00
Total Employee	30.21	30.21	0.00

Budgeted Hours

<u>SPEECH</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
<u>Division</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Chesapeake	6,123	5,570	5,570
Franklin	587	500	500
Isle of Wight	595	620	620
Norfolk	4,729	4,870	4,870
Portsmouth	3,473	3,330	3,330
Southampton	848	1,000	1,000
Suffolk	1,947	1,920	1,920
Virginia Beach	13,176	13,390	13,390
Others-Growth	68	50	50
TOTAL HOURS	31,546	31,250	31,250

SPEECH Operating Expenses

	Actual 2012	Budget 2013	Budget 2014	% Change From 2013
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,441,455	1,648,681	1,552,808	-5.8%
Employee Benefits	392,916	511,444	567,067	10.9%
Contracted Services	224,917	250,000	250,000	0.0%
Substitutes	945	2,000	2,000	0.0%
Tuition Assistance	10,718	3,750	3,750	0.0%
Total Wages and Benefits	2,070,951	2,415,875	2,375,625	-1.7%
<u>Other Expenditures</u>				
H.R./Medical/Security	3,810	5,500	4,000	-27.3%
Audit	1,117	1,500	1,025	-31.7%
Postage	1,387	-	1,000	
Telephone	5,547	-	4,500	
Insurance	12,116	13,025	12,000	-7.9%
Rent	38,648	39,000	38,000	0.0%
Staff Development	3,786	1,975	1,975	0.0%
Local Travel	12,952	13,000	12,500	-3.8%
Supplies	26,914	27,000	26,000	-3.7%
Equipment	5,868	5,000	5,000	0.0%
Technology	40,803	6,000	6,000	0.0%
Fiscal & accounting services	29,672	28,000	28,000	0.0%
Total Other Expenditures	182,620	140,000	140,000	0.0%
Total Operating Budget	\$ 2,253,571	2,555,875	2,515,625	-1.6%

SPEECH-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects a 2 % increase in wages (2 % raise). VRS employer contributions decreased overall with health care costs having another year of increases.

Note: All other costs were adjusted to more accurately represent actual expenses without increasing the overall amount of “Other Expenditures”.

SPEECH Operating Revenue

<u>SPEECH</u>	<u>Actual Revenue</u> 2012	<u>Budgeted</u> Revenue 2013	<u>Projected</u> Revenue 2013	<u>Budgeted</u> Revenue 2014	<u>% Change</u> from 2013
Tuition Funds	\$2,435,936	\$2,555,875	\$2,455,250	\$2,515,625	-1.6%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$2,435,936	\$2,555,875	\$2,455,250	\$2,515,625	-1.6%

Hourly Rate:

Hourly Rate equals the Total Program Budget divided by total proposed hours of service.

<u>School</u> <u>Year</u>	<u>Budgeted</u> <u>Revenue</u>	<u>Budgeted</u> <u>Hours</u>	<u>Hourly</u> <u>Rate</u>
2012-2013	\$2,555,875	31,750	\$80.50
2013-2014	\$2,515,625	31,250	\$80.50

OCCUPATIONAL THERAPY PROGRAM

OT Budgeted Positions

<u>Occupational Therapy</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2013</u>	<u>2014</u>	<u>From 2013</u>
Position Titles:			
Administrative	0.07	0.07	0.00
Therapists	6.00	6.00	0.00
Certified OT Assistant	2.00	2.00	0.00
Operations Support			
Professional	0.11	0.11	0.00
Classified	0.20	0.20	0.00
Total Employee	8.38	8.38	0.00

Budgeted Hours

<u>Occupational Therapy</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
<u>Division</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
	<u>2012</u>	<u>2013</u>	<u>2014</u>
Chesapeake	2,160	2,718	2,625
Franklin	147	185	180
Isle of Wight	304	286	280
Norfolk	1,143	1,058	1,040
Portsmouth	583	628	620
Southampton	497	537	530
Suffolk	714	684	675
Virginia Beach	4,142	4,004	4,000
Others-Growth	26	10	0
TOTAL HOURS	9,716	10,110	9,950

OT Operating Expenses

<u>Occupational Therapy</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>% Change</u>
	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>From 2013</u>
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 266,942	293,611	325,000	10.7%
Employee Benefits	76,818	127,469	117,293	-8.0%
Contracted Services	243,975	335,000	315,000	-6.0%
Tuition Assistance	-	750	750	0.0%
Total Wages and Benefits	587,735	756,830	758,043	0.2%
<u>Other Expenditures</u>				
H.R./Medical/Security	1,279	2,170	2,170	0.0%
Audit	375	1,000	400	-60.0%
Postage	465		500	
Telephone	1,864		1,600	
Insurance	4,066	6,750	3,750	-44.4%
Rent	12,969	16,000	17,500	9.4%
Staff Development	3,168	2,250	2,250	0.0%
Local Travel	6,015	4,500	4,500	0.0%
Supplies	18,868	25,000	25,000	0.0%
Equipment	7,688	12,500	12,500	0.0%
Technology	13,693	12,500	12,500	0.0%
Fiscal & accounting services	9,957	12,500	12,500	0.0%
Total Other Expenditures	80,407	95,170	95,170	0.0%
Total Operating Budget	\$ 668,142	852,000	853,213	0.1%

OT Operating Revenue

<u>Occupational Therapy</u>	<u>Actual Revenue 2012</u>	<u>Budgeted Revenue 2013</u>	<u>Projected Revenue 2013</u>	<u>Budgeted Revenue 2014</u>	<u>% Change from 2013</u>
Tuition Funds	\$817,448	\$852,000	\$861,372	\$853,213	0.1%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$817,448	\$852,000	\$861,372	\$853,213	0.1%

Hourly Rate:

Hourly rate equals the Total Program Budget divided by the proposed hours of service.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2012-2013	\$852,000	10,000	\$85.20
2013-2014	\$853,213	9,950	\$85.75

Re-EDUCATION SUMMER PROGRAM

Re-ED Summer Budgeted Positions

<u>Re-ED</u>	<u>Number of Positions</u>		<u>Change From 2013</u>
	<u>2013</u>	<u>2014</u>	
Position Titles:			
Principals	2.00	2.00	0.00
Program Support	3.00	3.00	0.00
Teachers	7.00	7.00	0.00
Associate Teacher/Counselors	9.00	9.00	0.00
Teacher Assistants	4.00	4.00	0.00
Total Employee	25.00	25.00	0.00

Budgeted ADM

<u>Re-Ed Summer</u>	<u>Actual ADM 2012</u>	<u>Estimated ADM 2013</u>	<u>Budgeted ADM 2014</u>
Division			
Chesapeake	21	13	18
Franklin	1	3	4
Isle of Wight	6	3	5
Norfolk	3	13	15
Portsmouth	9	6	8
Southampton	8	1	3
Suffolk	11	9	10
Virginia Beach	55	40	47
TOTAL ADM	114	88	110

Re-ED Summer Operating Expenses

	Actual 2012	Budget 2013	Budget 2014	% Change From 2013
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 77,333	117,917	113,760	-3.5%
Employee Benefits	8,072	9,809	9,100	-7.2%
Total Wages and Benefits	85,405	127,726	122,860	-3.8%
<u>Other Expenditures</u>				
Supplies	7,837	6,500	6,500	0.0%
Fiscal and accounting services	1,701	1,600	1,700	6.3%
Total Other Expenditures	9,538	8,100	8,200	1.2%
Total Proposed Operating Budget	\$ 94,943	135,826	131,060	-3.5%

Re-ED Summer Operating Revenue

<u>Re-Ed Summer</u>	<u>Actual Revenue 2012</u>	<u>Budgeted Revenue 2013</u>	<u>Projected Revenue 2013</u>	<u>Budgeted Revenue 2014</u>	<u>% Change from 2013</u>
Tuition Funds	\$139,606	\$135,826	\$106,123	\$131,060	-3.5%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$139,606	\$135,826	\$106,123	\$131,060	-3.5%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2012-2013	\$135,826	114	21	3.20	\$17.73
2013-2014	\$131,060	110	21	3.20	\$17.73

AUTISM SPECTRUM SUMMER PROGRAM

ASP Summer Budgeted Positions

<u>ASP</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2013</u>	<u>2014</u>	<u>From 2013</u>
Position Titles:			
Principals	6.50	6.50	0.00
Program Support	10.50	10.50	0.00
Teachers	63.00	63.00	0.00
Teacher Assistants	107.00	107.00	0.00
Office Support	1.00	1.00	0.00
Total Employee	188.00	188.00	0.00

Budgeted ADM

<u>ASP Summer</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
<u>Division</u>	<u>ADM</u>	<u>ADM</u>	<u>ADM</u>
	<u>2012</u>	<u>2013</u>	<u>2014</u>
Chesapeake	72	74	74
Franklin	2	3	3
Isle of Wight	9	7	8
Norfolk	73	70	72
Portsmouth	36	32	34
Southampton	6	9	9
Suffolk	23	21	21
Virginia Beach	184	182	184
Other	1	1	5
TOTAL ADM	406	399	410

ASP Summer Operating Expenses

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ASP Summer Operating Revenue

<u>ASP Summer</u>	Actual Revenue 2012	Budgeted Revenue 2013	Projected Revenue 2013	Budgeted Revenue 2014	% Change from 2013
Tuition Funds	\$589,560	\$574,857	\$565,951	\$580,521	1.0%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$589,560	\$574,857	\$565,951	\$580,521	1.0%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2012-2013	\$574,857	406	21	3.20	\$21.07
2013-2014	\$580,521	410	21	3.20	\$21.07

**EDUCATIONAL AND
BEHAVIORAL INTERVENTIONS
FOR CHALLENGING
STUDENTS SUMMER PROGRAM**

EBICS Summer Budgeted Positions

<u>EBICS</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2013</u>	<u>2014</u>	<u>From 2013</u>
Position Titles:			
Principals	3.00	3.00	0.00
Program Support	5.00	5.00	0.00
Teachers	28.00	28.00	0.00
School/Community Trainers	18.00	18.00	0.00
Teacher Assistants	24.00	24.00	0.00
Total Employee	78.00	78.00	0.00

Budgeted ADM

<u>EBICS Summer</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
Division	<u>ADM</u>	<u>ADM</u>	<u>ADM</u>
	<u>2012</u>	<u>2013</u>	<u>2014</u>
Chesapeake	38	33	35
Franklin	3	4	4
Isle of Wight	1	1	1
Norfolk	20	19	20
Portsmouth	10	9	10
Southampton	4	7	7
Suffolk	8	8	8
Virginia Beach	44	44	45
TOTAL ADM	128	125	130

EBICS Summer Operating Expenses

	Actual 2012	Budget 2013	Budget 2014	% Change From 2013
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 154,648	188,581	194,153	3.0%
Employee Benefits	15,669	18,500	16,500	-10.8%
Total Wages and Benefits	170,317	207,081	210,653	1.7%
<u>Other Expenditures</u>				
Supplies	15,041	18,550	18,550	0.0%
Fiscal and accounting services	2,921	3,000	3,000	0.0%
Total Other Expenditures	17,962	21,550	21,550	0.0%
Total Proposed Operating Budget	\$ 188,279	228,631	232,203	1.6%

EBICS Summer Operating Revenue

<u>EBICS</u> <u>Summer</u>	Actual Revenue 2012	Budgeted Revenue 2013	Projected Revenue 2013	Budgeted Revenue 2014	% Change from 2013
Tuition Funds	\$239,831	\$228,631	\$227,644	\$232,203	1.6%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$239,831	\$228,631	\$227,644	\$232,203	1.6%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

<u>School</u> <u>Year</u>	<u>Budgeted</u> <u>Revenue</u>	<u>Budgeted</u> <u>Enrollment</u>	<u>School</u> <u>Days</u>	<u>Average #</u> <u>Hours</u>	<u>Hourly</u> <u>Rate</u>
2012-2013	\$228,631	128	21	3.20	\$26.58
2013-2014	\$232,203	130	21	3.20	\$26.58

SUPPLEMENTAL STAFF PROGRAM

SUPPLEMENTAL Budgeted Positions

<u>Supplemental</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2013</u>	<u>2014</u>	<u>From 2013</u>
Districts			
Chesapeake	9.00	11.00	2.00
Norfolk	1.00	2.00	1.00
Portsmouth	5.00	4.00	-1.00
Southampton	0.00	2.00	2.00
Suffolk	4.00	3.00	-1.00
Virginia Beach	21.00	22.00	1.00
Growth	5.00	5.00	0.00
Total All Districts	45.00	49.00	4.00

Budgeted Hours

<u>Supplemental</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Budgeted</u>
<u>Division</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
	<u>2012</u>	<u>2013</u>	<u>2014</u>
Chesapeake	15,597	10,600	12,750
Norfolk	740	1,260	2,275
Portsmouth	5,866	6,300	4,475
Southampton	1,260	2,425	2,525
Suffolk	2,976	3,800	4,000
Virginia Beach	28,644	27,000	27,275
Others-Growth	0	6,300	4,700
TOTAL HOURS	55,083	57,685	58,000

SUPPLEMENTAL Operating Expenses

	Actual 2012	Budget 2013	Budget 2014	% Change From 2013
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 530,852	\$529,278	620,392	17.2%
Employee Benefits	52,149	43,844	260,169	493.4%
Total Wages and Benefits	583,001	\$573,122	880,561	53.6%
<u>Other Expenditures</u>				
Supplies	22,716	25,000	25,000	0.0%
Fiscal & Accounting Services	9,160	7,571	9,100	20.2%
Total Other Expenditures	31,876	32,571	34,100	4.7%
Total Proposed Operating Budget	\$ 614,877	\$605,694	914,661	51.0%

SUPPLEMENTAL Operating Revenue

<u>Supplemental</u>	Actual Revenue 2012	Budgeted Revenue 2013	Projected Revenue 2013	Budgeted Revenue 2014	% Change from 2013
Tuition Funds	\$546,866	\$605,694	\$558,600	\$914,661	51.0%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$546,866	\$605,694	\$558,600	\$914,661	51.0%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by total hours.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2012-2013	\$605,694	57,685	\$10.50
2013-2014	\$914,661	58,000	\$15.77

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Reimbursement Rates		
School Division	Composite Index*	Rate of Reimbursement
Chesapeake	0.3678	0.6322
Franklin	0.3276	0.6724
Isle of Wight	0.4258	0.5742
Norfolk	0.3102	0.6898
Portsmouth	0.2755	0.7245
Southampton	0.3171	0.6829
Suffolk	0.3530	0.6470
Virginia Beach	0.4110	0.5890

*Taken from Regulatory Superintendent's Memo #306-11 Dated Nov. 2011.

REIMBURSEMENT RATES

SECEP is a State approved regional program. The school systems request reimbursement from the State three times a year for student tuition costs from State approved regional programs. Tuition costs for students who attend SECEP's REACH, Re-ED, ACP, and EBICS Programs are eligible for reimbursement. The rate of reimbursement is based on the school system's composite index established by the State. The following chart shows the percentage of SECEP tuition costs which are reimbursed by the State. Students who attend TRAEP are counted in the school divisions ADM report and funded accordingly.

DIVISION COST FOR SECEP PLACEMENT

Chesapeake Public Schools	DAILY RATE	PER STUDENT YEARLY COST *	% STATE REIMBURSEMENT	AMOUNT OF REIMBURSEMENT	DIVISIONS ACTUAL COST
Re-ED Program	\$170.80	\$30,744.00	63.22%	\$19,436.36	\$11,307.64
Autism Program	\$178.60	\$32,148.00	63.22%	\$20,323.97	\$11,824.03
EBICS Program	\$226.00	\$40,680.00	63.22%	\$25,717.90	\$14,962.10
REACH Program	\$199.35	\$35,883.00	63.22%	\$22,685.23	\$13,197.77
*Note: Based on 180 day schedule					
Franklin Public Schools	DAILY RATE	PER STUDENT YEARLY COST *	% STATE REIMBURSEMENT	AMOUNT OF REIMBURSEMENT	DIVISIONS ACTUAL COST
Re-ED Program	\$170.80	\$30,744.00	67.24%	\$20,672.27	\$10,071.73
Autism Program	\$178.60	\$32,148.00	67.24%	\$21,616.32	\$10,531.68
EBICS Program	\$226.00	\$40,680.00	67.24%	\$27,353.23	\$13,326.77
*Note: Based on 180 day schedule					
Isle of Wight Public Schools	DAILY RATE	PER STUDENT YEARLY COST *	% STATE REIMBURSEMENT	AMOUNT OF REIMBURSEMENT	DIVISIONS ACTUAL COST
Re-ED Program	\$170.80	\$30,744.00	57.42%	\$17,653.20	\$13,090.80
Autism Program	\$178.60	\$32,148.00	57.42%	\$18,459.38	\$13,688.62
EBICS Program	\$226.00	\$40,680.00	57.42%	\$23,358.46	\$17,321.54
REACH Program	\$199.35	\$35,883.00	57.42%	\$20,604.02	\$15,278.98
*Note: Based on 180 day schedule					
Norfolk Public Schools	DAILY RATE	PER STUDENT YEARLY COST *	% STATE REIMBURSEMENT	AMOUNT OF REIMBURSEMENT	DIVISIONS ACTUAL COST
Re-ED Program	\$170.80	\$30,744.00	68.98%	\$21,207.21	\$9,536.79
Autism Program	\$178.60	\$32,148.00	68.98%	\$22,175.69	\$9,972.31
EBICS Program	\$226.00	\$40,680.00	68.98%	\$28,061.06	\$12,618.94
REACH Program	\$199.35	\$35,883.00	68.98%	\$24,752.09	\$11,130.91
*Note: Based on 180 day schedule					

	DAILY RATE	PER STUDENT	% STATE	AMOUNT OF	DIVISIONS
		YEARLY COST *	REIMBURSEMENT	REIMBURSEMENT	ACTUAL COST
Portsmouth Public Schools					
Re-ED Program	\$170.80	\$30,744.00	72.45%	\$22,274.03	\$8,469.97
Autism Program	\$178.60	\$32,148.00	72.45%	\$23,291.23	\$8,856.77
EBICS Program	\$226.00	\$40,680.00	72.45%	\$29,472.66	\$11,207.34
REACH Program	\$199.35	\$35,883.00	72.45%	\$25,997.23	\$9,885.77

*Note: Based on 180 day schedule

	DAILY RATE	PER STUDENT	% STATE	AMOUNT OF	DIVISIONS
		YEARLY COST *	REIMBURSEMENT	REIMBURSEMENT	ACTUAL COST
Southampton Public Schools					
Re-ED Program	\$170.80	\$30,744.00	68.29%	\$20,995.08	\$9,748.92
Autism Program	\$178.60	\$32,148.00	68.29%	\$21,953.87	\$10,194.13
EBICS Program	\$226.00	\$40,680.00	68.29%	\$27,780.37	\$12,899.63
REACH Program	\$199.35	\$35,883.00	68.29%	\$24,504.50	\$11,378.50

*Note: Based on 180 day schedule

	DAILY RATE	PER STUDENT	% STATE	AMOUNT OF	DIVISIONS
		YEARLY COST *	REIMBURSEMENT	REIMBURSEMENT	ACTUAL COST
Suffolk Public Schools					
Re-ED Program	\$170.80	\$30,744.00	64.70%	\$19,891.37	\$10,852.63
Autism Program	\$178.60	\$32,148.00	64.70%	\$20,799.76	\$11,348.24
EBICS Program	\$226.00	\$40,680.00	64.70%	\$26,319.96	\$14,360.04
REACH Program	\$199.35	\$35,883.00	64.70%	\$23,216.30	\$12,666.70

*Note: Based on 180 day schedule

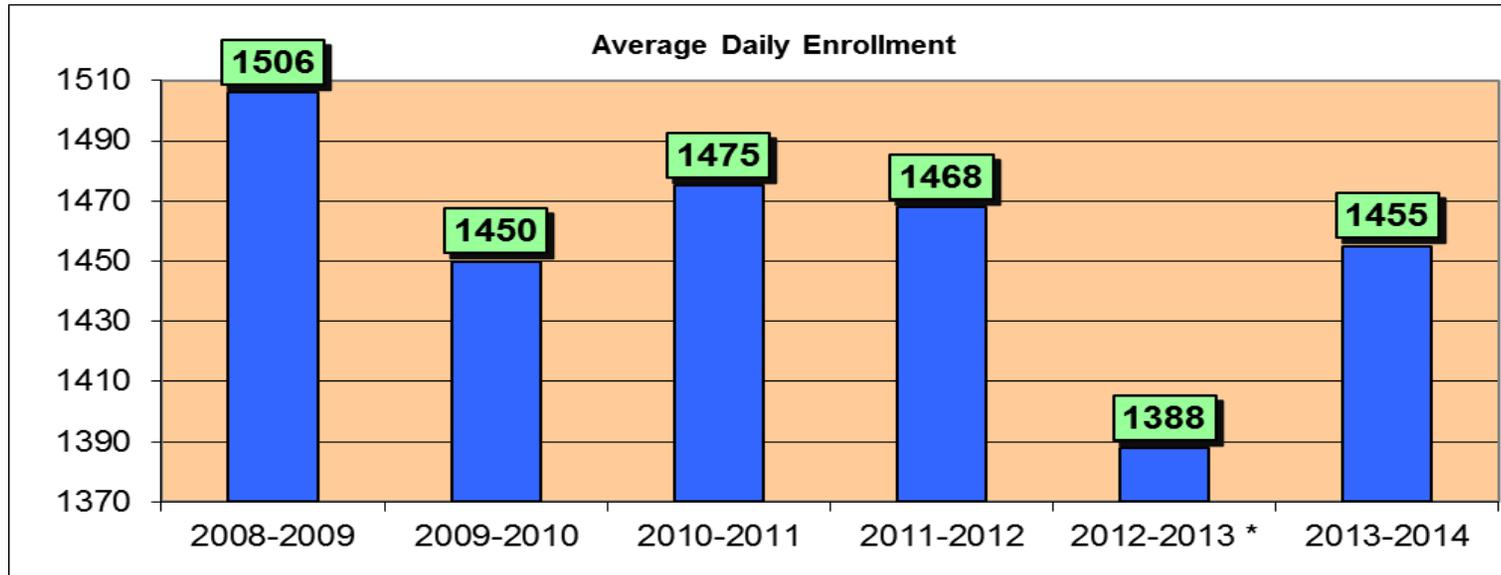
	DAILY RATE	PER STUDENT	% STATE	AMOUNT OF	DIVISIONS
		YEARLY COST *	REIMBURSEMENT	REIMBURSEMENT	ACTUAL COST
Virginia Beach Public Schools					
Re-ED Program	\$170.80	\$30,744.00	58.90%	\$18,108.22	\$12,635.78
Autism Program	\$178.60	\$32,148.00	58.90%	\$18,935.17	\$13,212.83
EBICS Program	\$226.00	\$40,680.00	58.90%	\$23,960.52	\$16,719.48
REACH Program	\$199.35	\$35,883.00	58.90%	\$21,135.09	\$14,747.91

**LONG-TERM CAPITAL PROJECT STATEMENT
as of 3/31/2013**

Secep Site School Division	"Audited" Funds At 6/30/2012	Board Approved Additions Jan. 2013	Current FY-2013 Disbursements	Funds Available At 3/31/2013
Chesapeake	\$462,471	\$184,140	\$0	\$646,611
Norfolk	\$260,105	\$148,038	\$0	\$408,143
Portsmouth	\$121,551	\$84,997	\$0	\$206,548
Virginia Beach	\$1,302,567	\$365,475	\$0	\$1,668,042
Suffolk	\$211,739	\$60,208	\$0	\$271,947
Franklin	\$48,689	\$15,011	\$0	\$63,700
Isle of Wight	\$83,181	\$21,257	\$0	\$104,438
Southampton	\$78,695	\$27,936	\$0	\$106,631
TOTAL	\$2,568,998	\$907,062	\$0	\$3,476,060

Note: Unexpended funds from the 2012-2013 School Year will be added to the above balances by action of the Joint Board.

ENROLLMENT HISTORY - OVERALL PROGRAM

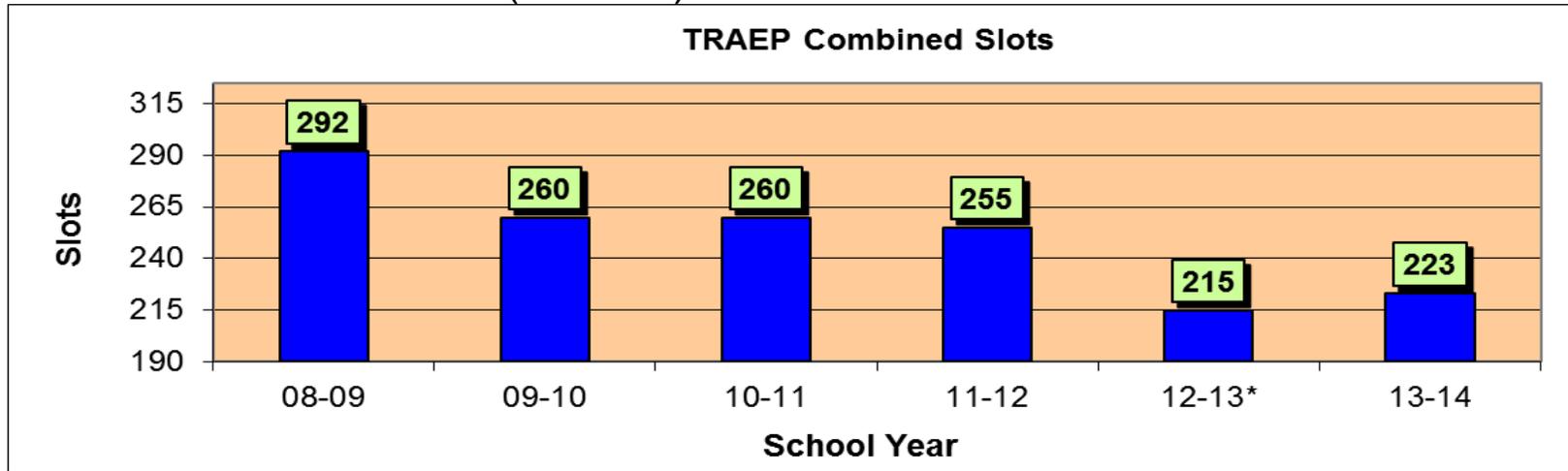


*Note: Projected Enrollment

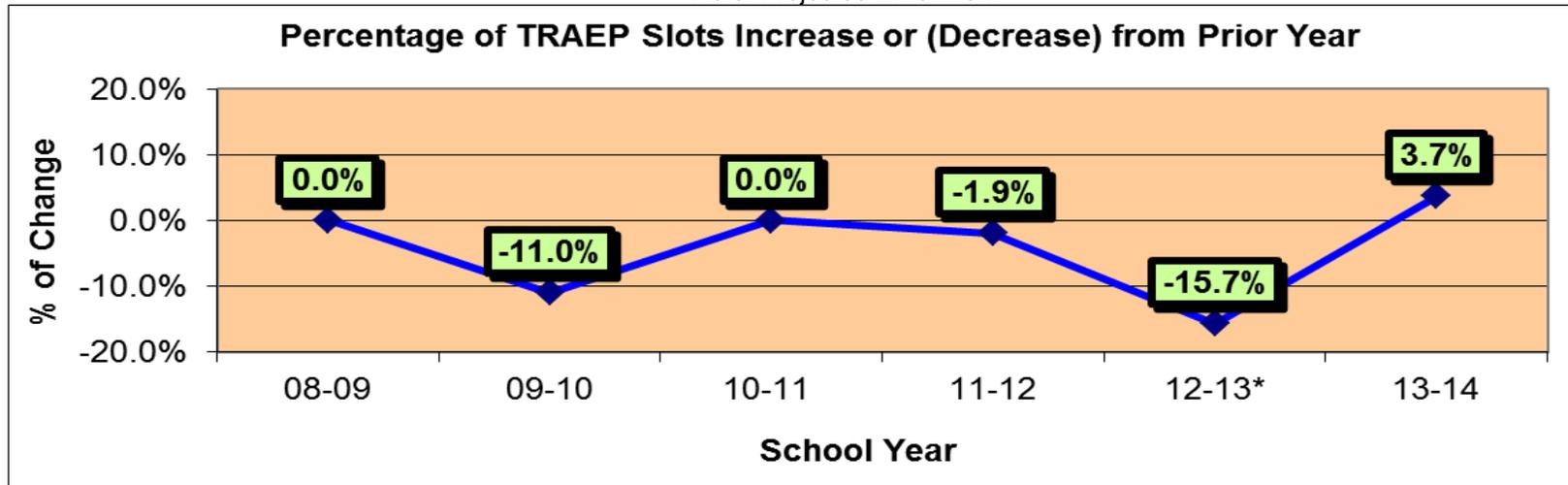
SCHOOL YEAR	ADM / TRAEP SLOTS
2008-2009	1506
2009-2010	1450
2010-2011	1475
2011-2012	1468
2012-2013* Projected	1388
2013-2014 Budgeted	1455

*Note: Projected Enrollment

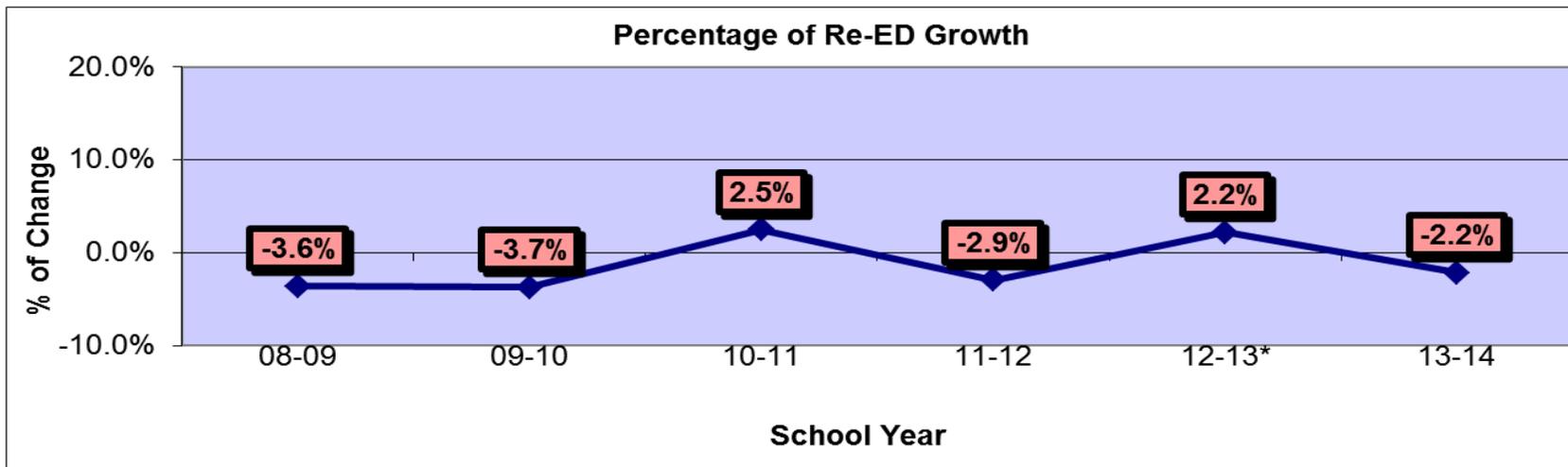
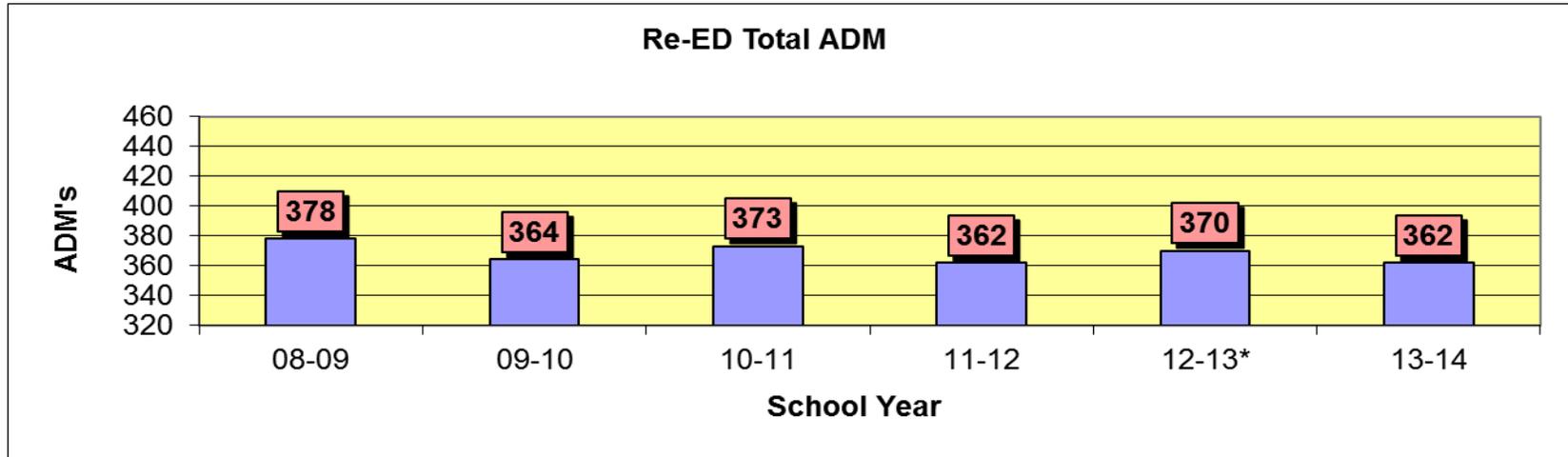
TIDEWATER REGIONAL ALTERNATIVE EDUCATION PROGRAM (TRAEP) GROWTH CHART



*Note: Projected Enrollment

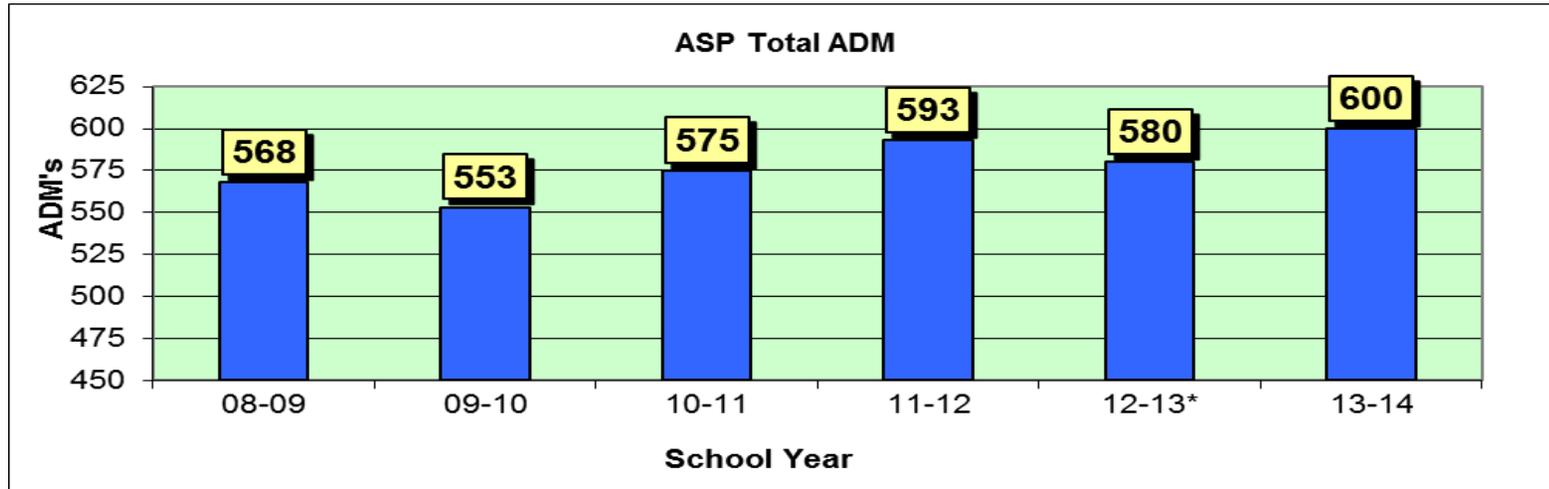


Re-EDUCATION PROGRAM GROWTH CHART

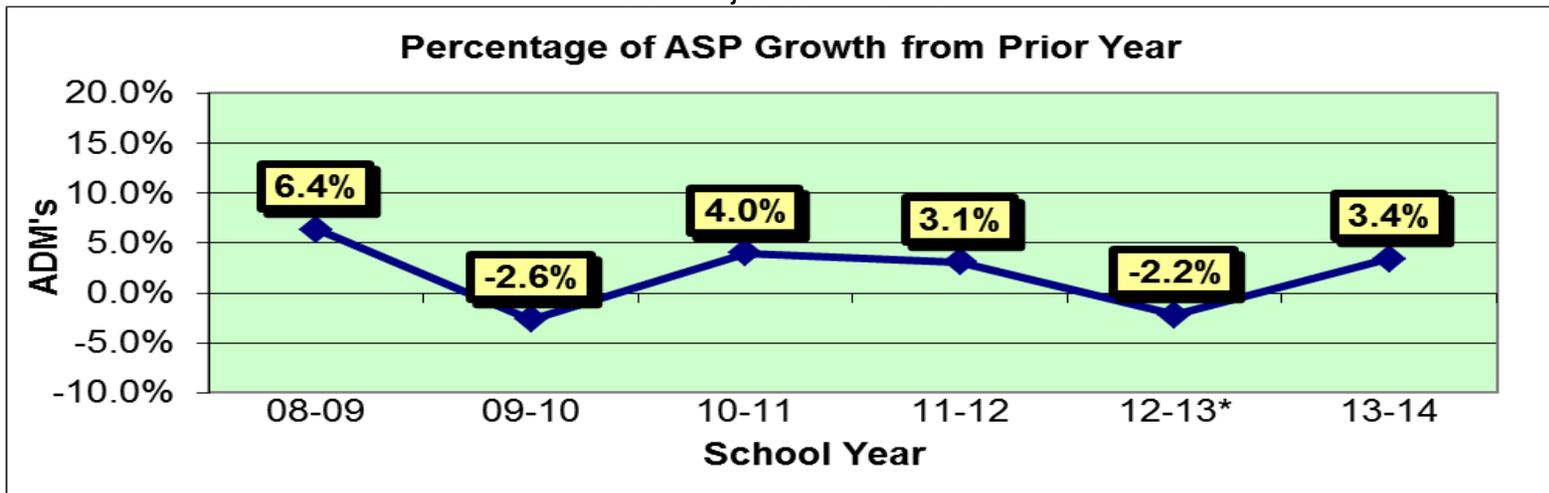


*Note: Projected Enrollment

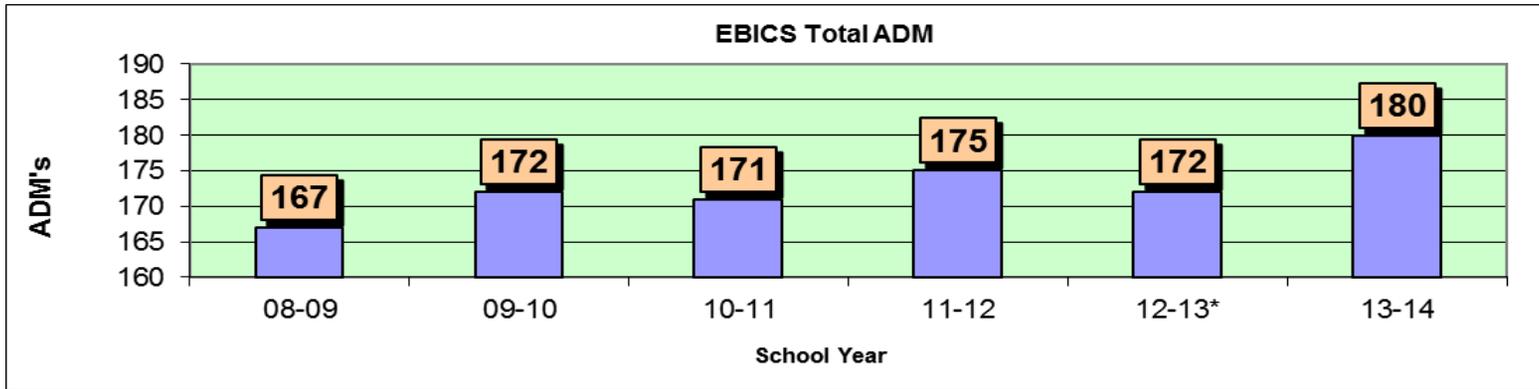
AUTISM SPECTRUM PROGRAM GROWTH CHART



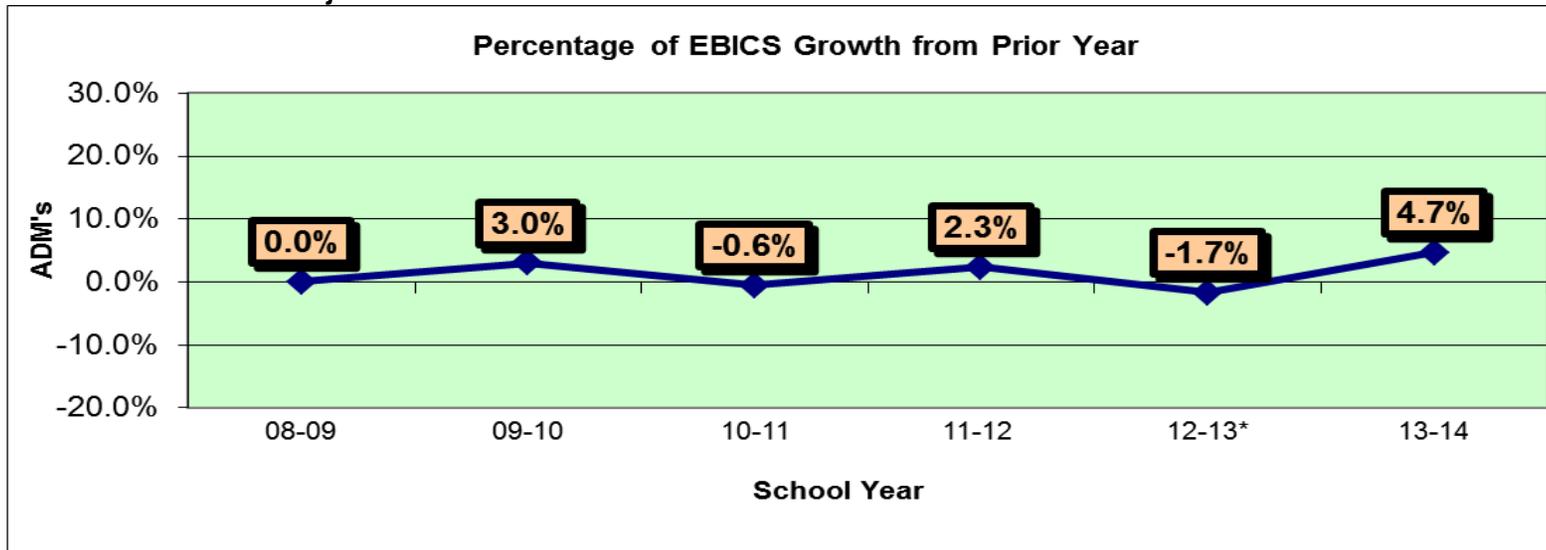
*Note: Projected Enrollment



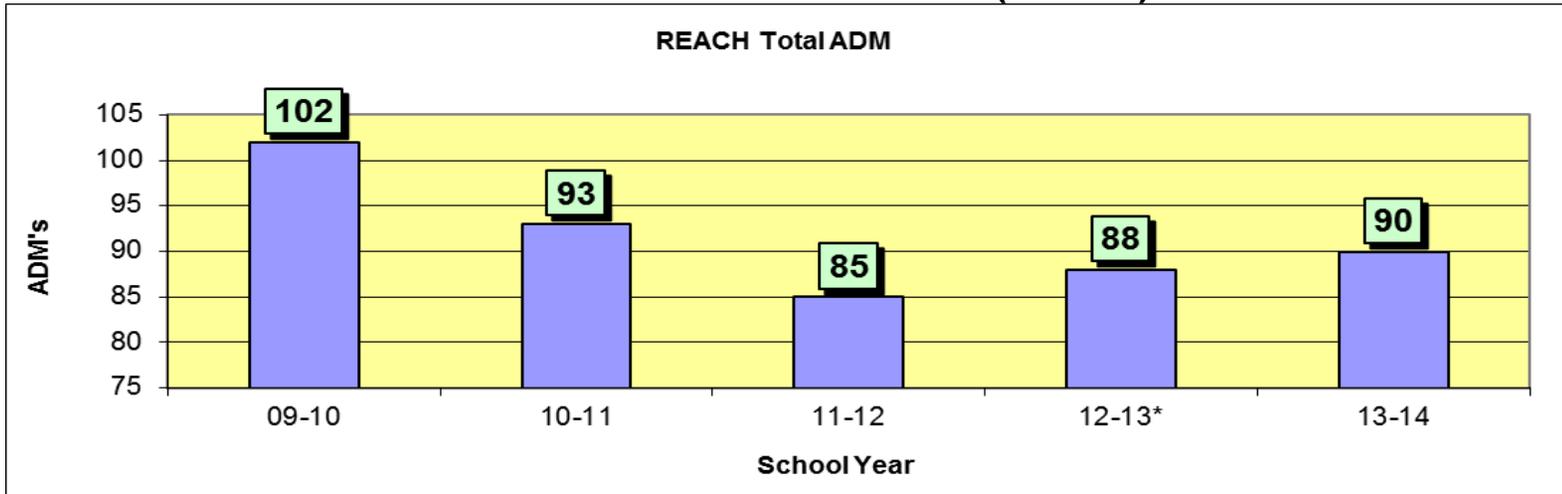
EDUCATIONAL AND BEHAVIORAL INTERVENTIONS FOR CHALLENGING STUDENTS PROGRAM GROWTH CHART



***Note: Projected Enrollment**



RAISING EXPECTATIONS AND ABILITIES FOR CHILDREN WITH COMPLEX HEALTH NEEDS PROGRAM (REACH)



*Note: Projected Enrollment

